



**Roseburg Urban Sanitary Authority**  
1297 N.E. Grandview Drive  
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on June 9, 2021 at 1297 NE Grandview. The Board Meeting was also broadcast by Zoom® Meeting.

**ROLL CALL**

**Directors**

**Present:** Board Chair John Dunn, Rob Lieberman, Kelsey Wood and David Campos  
**Absent:** Jerry Griese

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**Others present:** General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Engineering Tech III Ryon Kershner, Collections Superintendent Steve Lusch and Jacobs Project Manager Jade Mecham.

**Consideration of the May 5, 2021 Budget Committee Meeting Minutes.**

David Campos moved to approve the minutes for the May 5, 2021 Roseburg Urban Sanitary Authority Budget Committee Meeting Minutes.  
Kelsey Wood seconded the motion.  
The motion passed unanimously.

**Consideration of the May 12, 2021 Regular Monthly Board Meeting Minutes.**

David Campos moved to approve the minutes for the May 12, 2021 Roseburg Urban Sanitary Authority Regular Monthly Board Meeting.  
Kelsey Wood seconded the motion.  
The motion passed unanimously.

**Public Hearing to Consider the 2021-2022 Budget**

Chairman Dunn opened the public hearing for the 2021-2022 Budget as approved by the Budget Committee on May 5, 2021. The hearing was open to public comment. Hearing no comment, the public hearing was closed. At this time the Board Chair called for the return to the regular meeting.

## **Resolution No. 21-03**

Staff presented Resolution No. 21-03 A Resolution Adopting the 2021-2022 Budget and Making Appropriations.

David Campos moved to approve Resolution No. 21-03 A Resolution Adopting the 2021-2022 Budget and Making Appropriations.  
Kelsey Wood seconded the motion.

### **Vote By Roll Call**

Chairman Dunn requested "Roll Call" for the motion to approve Resolution 21-03:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 4/0 vote.

## **General Managers Report**

### **Hooker Road Rehabilitation Project**

The pre-construction meeting was held on June 8<sup>th</sup>. Cradar Enterprises is tentatively scheduled to begin construction June 21<sup>st</sup>.

### **Douglas Avenue Project**

Century West Engineering has completed the 100% plans and specifications for the project. The City has submitted the Douglas Avenue project as part of a list of projects for consideration in the American Rescue Plan Act for funding.

### **American Rescue Plan Act**

We have submitted our list of projects for potential funding, and we are waiting for the legislature to allocate the funds.

## **Executive Session, Vacation of Right-of-Way, and Property Transaction**

At 4:35 Chairman Dunn called for an Executive Session to discuss a Vacation of Right-of Way and property transaction pursuant to ORS 192.660(e).

At 4:48 Chairman Dunn ended the Executive Session and returned to the regular meeting.

## **Jacobs Plant Operations Report**

Jade Mecham reported the treatment facility averaged 98% CBOD removal and 94% Total Suspended Solids removal during April. The total Effluent flow was 86.646 million gallons all of which went to the NTS at Outfall 002.

## **Accounts Payable**

The Board reviewed the Accounts Payable Report and Addendum for the June, 2021 Accounts Payable.

Rob Lieberman moved to approve the Accounts Payable Report and Addendum as presented.  
Kelsey Wood seconded the motion.  
The motion passed unanimously.

## **Other Business**

None.

Respectfully submitted,



Harmony Williams  
Office Assistant