



**Roseburg Urban Sanitary Authority**  
1297 N.E. Grandview Drive  
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:05 p.m. on May 8, 2019 at 1297 N.E. Grandview Drive.

**ROLL CALL**

**Directors**

**Present:** Board Chair John Dunn, Jerry Griese and David Campos  
**Absent:** Kelsey Wood and Rob Lieberman

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**Others present:** General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Collection System Superintendent Steve Lusch, Engineering Technician III Ryon Kershner and CH2M Project Manager Jade Mecham.

**Consideration of the minutes of the Regular Monthly Board Meeting of Wednesday, April 10, 2019.**

David Campos moved to approve the minutes, for the Wednesday, April 10, 2019 Roseburg Urban Sanitary Authority Regular Monthly Meeting.  
Jerry Griese seconded the motion.  
The motion passed unanimously.

**Wastewater Treatment Plant Operation Contract**

Jade Mecham, Jacobs Project Manager II, provided Amendment No. 14 for the operations, maintenance and management services for the fiscal years 2019 – 2020 of the wastewater treatment plant, Natural Treatment System and nine pump stations. The negotiated compensation for the period July 1<sup>st</sup>, 2019 through June 30<sup>th</sup>, 2020 is \$1,486,208. This represents an increase of \$33,335 or 2.3% from the previous contract.

Staff recommended that the Board approve Amendment No. 14 for the operation of the Wastewater Treatment Plant, Natural Treatment System and nine pump stations.

David Campos made a motion to approve the contract renewal with Jacobs for \$1,486,208.  
Jerry Griese seconded the motion.  
The motion passed unanimously.

## **General Managers Report**

### **Back Nine Sanitary Sewer Extension Phase I**

Utility power is still pending Pacific Power installation.

### **Winchester Pump Station Force Main Replacement Project**

The preconstruction meeting was held April 15<sup>th</sup> with all parties. The force main installation is tentatively scheduled to begin May 13<sup>th</sup>.

### **Loma Vista Pump Station Study**

i.e. Engineering has completed the draft report and staff is reviewing.

### **Wastewater Treatment Plant Fuel Tank Removal**

The final billing has been received and is included in the May accounts payable. The Oregon DEQ will provide a "No Further Action Required" letter after they receive the final payment.

## **CH2M Report**

Jade Mecham CH2M Project Manager advised that the treatment facility averaged 96% BOD removal and 96% Total Suspended Solids removal. The plant received high flow conditions at the beginning of the month with over 3.2 inches of rainfall over a 3-day period.

## **Accounts Payable**

The Board reviewed the Accounts Payable Report and Addendum for the May 8, 2019 Accounts Payable.

David Campos made a motion to approve the Accounts Payable and Addendum as presented.

Jerry Griese seconded the motion.

The motion passed unanimously.

## **Other Business**

None.

There being no further business to come before the Board, the meeting was adjourned at 4:35 p.m.

Respectfully submitted,



Harmony Williams  
Office Assistant