



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:03 p.m. on June 12, 2019 at 1297 N.E. Grandview Drive.

ROLL CALL

Directors

Present: Board Chair John Dunn, Vice Chair Rob Lieberman, Jerry Griese and David Campos

Absent: Kelsey Wood

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Collection System Superintendent Steve Lusch and CH2M Project Manager Jade Mecham.

Consideration of the minutes of the Budget Committee Meeting of May 1, 2019 and the Regular Monthly Board Meeting of Wednesday, May 8, 2019.

David Campos moved to approve the minutes, for the Wednesday May 1, 2019 Budget Committee Meeting and the Wednesday, May 8, 2019 Roseburg Urban Sanitary Authority Regular Monthly Meeting.

Rob Lieberman seconded the motion.

The motion passed unanimously.

Public hearing

Chairman Dunn opened the public hearing on the 2019-2020 budget as approved by the Budget Committee on May 1, 2019. The Board Chair outlined the background and financial resource considerations. The hearing was open to public comment. Hearing no comment, the public hearing was closed. At this time the Board Chair called for the return to the regular meeting.

Ordinance No. 2019-01 – First Reading

Ordinance No. 2019-01 an ordinance to provide authorization for system development charges for capital improvements pursuant to ORS 223.297 – 223.314 was presented for first reading.

Resolution 19-02 A Resolution Rescinding Resolution 19-01

On February 13, 2019 RUSA authorized a transfer from the 2018-2019 General Fund, General Operating Contingency, a budget adjustment of \$16,000 by Resolution 19-01. The transfer was needed to meet RUSA's commitment to the City of Roseburg for a joint project to update the orthographic mapping that both the City and RUSA use. The flight and associate orthographic mapping will not be completed before June 30, 2019 and therefore RUSA will not be expending funds in the current fiscal year.

David Campos moved to approve Resolution No. 19-02, as presented.
Rob Lieberman seconded the motion.

Vote By Roll Call

At this time, Chairman Dunn requested "Roll Call" for Resolution No. 19-02:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	No
Kelsey Wood	
David Campos	Yes

Resolution No. 19-02 was approved with a 3/1 vote

Resolution 19-03 Adopting the 2019-2020 Budget and Making Appropriations

Resolution 19-03 a resolution adopting the 2019-2020 budget and making appropriations was presented to the Board.

David Campos moved to approve Resolution No. 19-03, as presented.
Rob Lieberman seconded the motion.

Vote By Roll Call

At this time, Chairman Dunn requested "Roll Call" for Resolution No. 19-03:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	No
Kelsey Wood	
David Campos	Yes

Resolution No. 19-03 was approved with a 3/1 vote

General Managers Report

Back Nine Sanitary Sewer Extension Phase I
Utility power is still pending Pacific Power installation.

Winchester Pump Station Force Main Replacement Project

Force main construction was scheduled to begin the week of May 27th. We have identified a conflict with two large storm culverts. The contractor prepared a cost comparison to directionally drill the force mains from approximately Jerry's Drive south to the southern driveway to Costco. The change order is \$2,377.00. This difference does not include an increase cost for additional depth and the replacement of the traffic loops at Stephens and Kenneth Ford Drive. This change order, considering the additional cost for direct bury construction, will not increase the estimated cost for this phase of the construction.

Loma Vista Pump Station Study

i.e. Engineering has completed the draft report and staff is reviewing.

Wastewater Treatment Plant Fuel Tank Removal

The Oregon DEQ provided a "No Further Action Required" letter. We have closed out this project.

FEMA Public Assistance for Severe Winter Storms

Staff has completed the "Request for Public Assistance (RPA) form. The RPA form is required to be submitted if an agency is considering applying to FEMA assistance. Staff attended the FEMA Application Briefing on May 22 to get an understanding of how the FEMA reimbursement / cost share process works. We are currently compiling the required documentation that will be required to be submitted with our application.

Douglas County Landfill Leachate

Scott Adams, DC Public Works Director, and Josh Klein, DC Solid Waste Supervisor, have both requested that the Board discuss accepting the landfill leachate in the future.

They were told that there are several items that will need to be discussed before we can consider an agreement to accept the leachate. First the Board will need to discuss if they want RUSA to consider accepting the leachate.

Douglas County was also informed that a pretreatment facility would need to be constructed to remove the constituents of concern and RUSA would want to provide input and review of any facility proposed.

CH2M Report

Jade Mecham CH2M Project Manager advised that the treatment facility averaged 98% CBOD removal and 96% Total Suspended Solids removal. The NTS began receiving effluent flow on May 1st. Field application of dewatered biosolids started in May.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the June 12, 2019 Accounts Payable.

Rob Lieberman made a motion to approve the Accounts Payable and Addendum as presented. David Campos seconded the motion.

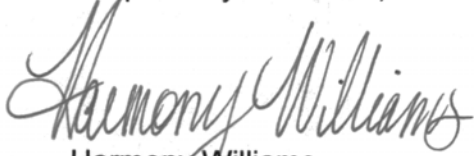
The motion passed unanimously.

Other Business

None.

There being no further business to come before the Board, the meeting was adjourned at 5:12 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Harmony Williams". The signature is written in dark ink and is positioned above the printed name.

Harmony Williams
Office Assistant