



Roseburg Urban Sanitary  
Authority  
1297 N.E. Grandview Drive  
Roseburg, OR 97470

May 12<sup>th</sup>, 2021  
RUSA Board Room  
4:00 p.m.

#### NOTICE

The May 12<sup>th</sup> Board meeting will be held at RUSA's Administrative office. Public in-person attendance is not allowed by the Governor's restrictions. The Board Meeting will be broadcast by Zoom® Meeting. Public attendance via Zoom® will be arranged by contacting the Administrative Office at 541.672.1551. The link to the meeting will be posted on Roseburg Urban Sanitary Authority's web site, [rusa-or.org](http://rusa-or.org)

#### AGENDA REGULAR MONTHLY BOARD MEETING

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##### Board of Directors

John Dunn, Chair  
David Campos

Kelsey Wood

Rob Lieberman, Vice Chair  
Jerry Griese

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1. Call to Order – John Dunn, Board Chair
2. Roll Call
3. Consider Minutes
  - a. April 14<sup>th</sup>, 2021 Board Meeting
4. General Managers' Report
  - a. Hooker Road Rehabilitation Project
  - b. Douglas Avenue Project, City of Roseburg
  - c. American Rescue Plan Act project list
5. New Development
6. Staff Report
7. Jacobs Plant Operations Report
8. Accounts Payable
9. Other Business

#### AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



**Roseburg Urban Sanitary Authority**  
1297 N.E. Grandview Drive  
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on April 14, 2021 at 1297 NE Grandview. The Board Meeting was also broadcast by Zoom® Meeting.

**ROLL CALL**

**Directors**

**Present:** Board Chair John Dunn, Jerry Griese, Kelsey Wood and David Campos  
**Absent:** Rob Lieberman

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**Others present:** General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Engineering Tech III Ryon Kershner, Collections Superintendent Steve Lusch and Jacobs Project Manager Jade Mecham.

**Consideration of the March 10, 2021 Regular Monthly Board Meeting Minutes.**

David Campos moved to approve the minutes for the March 10, 2021 Roseburg Urban Sanitary Authority Regular Monthly Board Meeting.

Jerry Griese seconded the motion.

The motion passed unanimously.

**General Managers Report**

**Hooker Road Rehabilitation Project**

No protests were received after the Notice of Intent to Award. We have opted to delay the official Notice of Award to meet with the contractor's requested project start of June.

**Douglas Avenue Project**

Century West Engineering has received RUSA's and The City's comments and is working on the final draft of the plans and specifications.

The City has submitted the Douglas Avenue project as part of a list of projects for consideration in the American Rescue Plan Act for funding.

**American Rescue Plan Act**

Representative Gary Leif requested a list from agencies in his district that could be funded by the American Rescue Plan Act. The Federal Stimulus Package identified \$2.3 billion in funds that will

be coming to Oregon for capital construction projects. RUSA provided the following list of projects for consideration:

**ROSEBURG URBAN SANITARY AUTHORITY  
POTENTIAL ARPA PROJECTS**

Priority	Project	Status	Estimate
1	Douglas Avenue Sanitary Sewer Improvements - Joint project with the City of Roseburg	Shovel Ready	\$ 1,737,000
2	Sodium Bisulfite System Building and Relocation	Shovel Ready	\$ 575,000
3	Odor Control System - Bio Tower	In CIP-Pending Funding	\$ 700,000
4	Deer Creek North Trunk Line Rehab/Replacement - Phase I	In CIP-Pending Funding	\$ 145,000
5	Deer Creek North Trunk Line Rehab/Replacement - Phase II	In CIP-Pending Funding	\$ 2,750,000
6	Deer Creek North Trunk Line Rehab/Replacement - Phase III	In CIP-Pending Funding	\$ 1,600,000
7	Court-Fowler Syphon/Lift Station	In CIP-Pending Funding	\$ 1,750,000
8	Deer Creek North Trunk Line Rehab/Replacement Phase IV	In CIP-Pending Funding	\$ 330,000

**Jacobs Plant Operations Report**

Jade Mecham reported the treatment facility averaged 97% BOD removal and 97% Total Suspended Solids removal during March. The total Effluent flow was 120.97 million gallons.

**Accounts Payable**

The Board reviewed the Accounts Payable Report and Addendum for the April, 2021 Accounts Payable.

David Campos moved to approve the Accounts Payable Report and Addendum as presented. Kelsey Wood seconded the motion. The motion passed unanimously.

**Other Business**

Staff informed the Board of two recently hired crew members, Devin Freeman and Nation Jones.

The Board discussed the upcoming virtual Budget Committee Meeting and addressed concerns over the virtual format.  
Respectfully submitted,

A handwritten signature in blue ink that reads "Harmony Williams". The signature is written in a cursive, flowing style.

Harmony Williams  
Office Assistant