



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING
July 14, 2021

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**Roseburg Urban Sanitary
Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470**

**July 14th, 2021
RUSA Board Room
4:00 p.m.**

NOTICE

The July 14th Board meeting will be held at RUSA's Administrative office. Public in-person attendance is allowed due to the Governor's lifting of restrictions.

**AGENDA
REGULAR MONTHLY BOARD MEETING**

Board of Directors

John Dunn, Chair
David Campos

Rob Lieberman, Vice Chair
Jerry Griese

Kelsey Wood

- 1. Call to Order – John Dunn, Board Chair**
- 2. Roll Call**
- 3. Swearing in Elected Board Members**
 - a. David Campos
 - b. John Dunn
 - c. Rob Lieberman
- 4. Consider Minutes**
 - a. June 9th, 2021, Board Meeting
- 5. Disposition of Property Vacated by the City of Roseburg**
- 6. Annual Turnovers to Douglas County Assessor**
- 7. Jacobs Out of Scope/ Additional Services for Support Relating to Monitoring and Reporting**
 - a. Natural Treatment System
 - i. Annual Monitoring and Performance Evaluation Report
 - ii. Annual Farm Operations Plan
- 8. General Managers' Report**
 - a. Hooker Road Rehabilitation Project
 - b. Douglas Avenue Project, City of Roseburg
- 9. New Development**
- 10. Staff Report**
- 11. Jacobs Plant Operations Report**
- 12. Accounts Payable**
- 13. Other Business**

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on June 9, 2021 at 1297 NE Grandview. The Board Meeting was also broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair John Dunn, Rob Lieberman, Kelsey Wood and David Campos
Absent: Jerry Griese

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Engineering Tech III Ryon Kershner, Collections Superintendent Steve Lusch and Jacobs Project Manager Jade Mecham.

Consideration of the May 5, 2021 Budget Committee Meeting Minutes.

David Campos moved to approve the minutes for the May 5, 2021 Roseburg Urban Sanitary Authority Budget Committee Meeting Minutes.
Kelsey Wood seconded the motion.
The motion passed unanimously.

Consideration of the May 12, 2021 Regular Monthly Board Meeting Minutes.

David Campos moved to approve the minutes for the May 12, 2021 Roseburg Urban Sanitary Authority Regular Monthly Board Meeting.
Kelsey Wood seconded the motion.
The motion passed unanimously.

Public Hearing to Consider the 2021-2022 Budget

Chairman Dunn opened the public hearing for the 2021-2022 Budget as approved by the Budget Committee on May 5, 2021. The hearing was open to public comment. Hearing no comment, the public hearing was closed. At this time the Board Chair called for the return to the regular meeting.

Resolution No. 21-03

Staff presented Resolution No. 21-03 A Resolution Adopting the 2021-2022 Budget and Making Appropriations.

David Campos moved to approve Resolution No. 21-03 A Resolution Adopting the 2021-2022 Budget and Making Appropriations.
Kelsey Wood seconded the motion.

Vote By Roll Call

Chairman Dunn requested "Roll Call" for the motion to approve Resolution 21-03:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 4/0 vote.

General Managers Report

Hooker Road Rehabilitation Project

The pre-construction meeting was held on June 8th. Cradar Enterprises is tentatively scheduled to begin construction June 21st.

Douglas Avenue Project

Century West Engineering has completed the 100% plans and specifications for the project. The City has submitted the Douglas Avenue project as part of a list of projects for consideration in the American Rescue Plan Act for funding.

American Rescue Plan Act

We have submitted our list of projects for potential funding, and we are waiting for the legislature to allocate the funds.

Executive Session, Vacation of Right-of-Way, and Property Transaction

At 4:35 Chairman Dunn called for an Executive Session to discuss a Vacation of Right-of Way and property transaction pursuant to ORS 192.660(e).

At 4:48 Chairman Dunn ended the Executive Session and returned to the regular meeting.

Jacobs Plant Operations Report

Jade Mecham reported the treatment facility averaged 98% CBOD removal and 94% Total Suspended Solids removal during April. The total Effluent flow was 86.646 million gallons all of which went to the NTS at Outfall 002.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the June, 2021 Accounts Payable.

Rob Lieberman moved to approve the Accounts Payable Report and Addendum as presented.

Kelsey Wood seconded the motion.

The motion passed unanimously.

Other Business

None.

Respectfully submitted,



Harmony Williams
Office Assistant



ROSEBURG URBAN SANITARY AUTHORITY

Findings for the Conveyance of property vacated by the City of Roseburg:

City of Roseburg Vacation of a portion of Crescent Street adjacent to the Roseburg Urban Sanitary Authority Administrative and Operation Building.

The City of Roseburg at their June 28th, 2021, regular meeting made a motion to vacate a portion of Crescent Street and place a value of \$0.00 dollars on the property. This action signified the first reading of the vacation which followed by the second reading at the regular City Council Meeting, July 12th, 2021.

The RUSA Staff and Board determined that the approximately twenty-five' wide strip of land encompassing 6,199 Sq. Ft. is not needed for public use. For the following reasons, the Board further determines it is in the public interest to sell that property to 761 NE Garden Valley LLC, owned by Jay Mason (the property referred to as the Terrafirma facility location).

The owner of Terrafirma Foundation Systems, Ryan Beckley, is committed to purchasing the property from 761 NE Garden Valley LLC and wishes to expand his business facilities to house his growing business. Mr. Beckley will need all the vacated right of way to provide for parking and vehicular maneuvering area for the expansion of the office, shop, and storage buildings. Mr. Beckley has expressed his wish to centralize his business operations in Roseburg. To accomplish this, he will need additional office space, a larger shop, and a storage facility to provide space for his current employees, and the future employees they are planning to hire.

Conveying the property to Mr. Mason will place all the right of way vacated on the tax roles, support an existing Roseburg business to remain in Roseburg, provide for the growth of employment opportunities and potentially generate additional revenue in the way of system development charges and monthly sewer service fees to RUSA.

The vacated property has little or no value as a separate lot and does not add value to the current RUSA property.

Recommended Motion:

I move RUSA sell 6,199 Sq. Ft. of property recently vacated by the City of Roseburg to 761 NE Garden Valley LLC. for the amount of \$1000.00, and an agreement by 761 NE Garden Valley LLC to pay all costs associated with the conveyance including but not limited to costs for a boundary line adjustment, surveying fees and recording fees.



Sewer Bill Turnovers to Douglas County Tax Assessor

	<u>2021</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Letters Mailed in May	380	468	547	547	490	426	452	569	540	541
Total Amount Outstanding at Mailing	\$ 236,668.54	\$ 186,161.54	\$ 173,202.93	\$ 193,332.74	\$ 181,901.58	\$ 191,541.85	\$ 189,584.99	\$ 263,416.53	\$ 280,190.45	\$ 282,412.22
Number of Accounts Turned Over	264	320	304	332	363	334	362	403	397	374
Total Amount Turned Over Less Penalty	\$ 177,304.54	\$ 136,332.73	\$ 131,499.45	\$ 140,339.31	\$ 137,965.92	\$ 146,151.61	\$ 151,289.86	\$ 163,713.20	\$ 224,967.26	\$ 210,772.40
Total Amount Turned Over w/ Penalty	\$ 214,083.44	\$ 167,696.90	\$ 162,119.17	\$ 165,849.24	\$ 166,878.04	\$ 177,008.49	\$ 183,828.83	\$ 199,195.98	\$ 272,916.42	\$ 255,914.15

540 LETTERS
MAILED IN MARCH
\$264,720.65



INTEROFFICE MEMORANDUM

TO: BOARD
FROM: JIM BAIRD, GENERAL MANAGER
**SUBJECT: JACOBS OUT OF SCOPE/ADDITIONAL SERVICES FOR
SUPPORT RELATED TO MONITORING AND REPORTING**
DATE: 7/9/21
CC:

Jacobs has provided an Out-of-Scope Agreement to provide the water quality monitoring report, annual performance report and Natural Treatment Farm Operations Plan. Jacobs has been providing this service since RUSA commissioned the NTS and the Anammox Treatment System.

The not to exceed amount of the Out-of-Scope agreement last year was \$69,000. Jacobs has proposed the same not to exceed amount of \$69,000 for the new agreement. The average invoice amount over the last three years for this work has been \$32,582 with the highest amount being \$50,637. The proposed amount is estimated to cover the largest amount of effort to complete the required engineering services to complete the work. Jacobs Project Manager, Jade Mecham, and staff have worked to minimize the cost for work needed to complete the tasks included in the agreement and will continue to work to provide the best product at the most cost-effective price.

Staff would recommend that the Board approve the Out of Scope/Additional Services for Support Related to Monitoring and Reporting agreement in the amount of \$69,000.

June 11, 2021

Mr. James Baird
Roseburg Urban Sanitary Authority
P.O. Box 1185
Roseburg, OR 97470

Subject: Out of Scope/Additional Services Letter for support services relating to monitoring and reporting.

Dear Mr. Baird:

As requested, Operations Management International, Inc. (“OMI”) is pleased to present this additional services letter agreement for the Roseburg Urban Sanitary Authority (RUSA) (Letter Agreement).

Introduction and Scope

The Natural Treatment System (NTS) on a 340-acre farm near the Roseburg Water Resources Reclamation Facility (WRRF) requires water quality monitoring and annual performance reporting. The facility includes a pump station, conveyance pipeline to the NTS Farm, treatment wetlands, storage pond, irrigation pump station, natural wetlands, irrigation system for land application, and hyporheic discharge. Performance of the recently installed Anammox system at the WRRF is also included in this report with monitoring data and operations updates.

This scope of work focuses on the monitoring and reporting needs of RUSA, as specified in the *Stipulated Order & Memorandum of Agreement between the Roseburg Urban Sanitary Authority and the State of Oregon Department of Environmental Quality Regarding NPDES permits for the Roseburg Sewage Treatment Plant and the Total Maximum Daily Loads for Nutrients and Temperature for the South Umpqua River* (MOA) and reporting for the Anammox system. The tasks associated with these monitoring and reporting requirements are described below.

Approach

OMI provides water quality sampling, and data review to guide farm and Anammox operations. OMI proposes to prepare the Farm Operating Plan, and the Annual Monitoring and Performance Evaluation Report per MOA requirements, and to report data and evaluation of performance for the Anammox System.

Task 1—Water Quality Monitoring Data Review and Analysis, and preparation of the Annual Monitoring and Performance Evaluation Report

1.1 Monitoring Data Review

As described in the MOA, surface water quality parameters of interest include temperature, daily maximum pH, daily minimum dissolved oxygen, total dissolved inorganic nitrogen (sum of nitrate [NO₃-], nitrite [NO₂-], and ammonia [NH₄+]), total phosphorus, and dissolved Ortho-phosphorus (PO₄-2). All 2021 data will be reviewed and checked for outliers and errors and compared to previous years to provide confidence that data to be used in the reports are valid.

1.2 Year-End Data Analysis

OMI will analyze the surface water and groundwater quality data to determine performance and to identify operations that enhanced performance. Performance trends will be analyzed to determine what operations or events such as large rainfall events or operational changes may have impacted performance at the farm and in the Anammox system at the WRRF.

Discrete data consist of temperature measurements and grab samples of nitrogen and phosphorus collected at sites specified in the *MOA*. For these data, OMI will plot, tabulate, and calculate monthly means, medians, standard deviations, minimums, and maximums to establish central tendencies and variations during the TMDL compliance period (May 1 through October 31). OMI will compare means and medians from each month to assess temporal trends, and comparison of central tendency indicators at the sampling locations to reveal spatial trends.

Continuous pH, temperature, and dissolved oxygen data collected with data logging sensors at river monitoring sites, will also be evaluated to capture diurnal pH, DO, and temperature fluctuations. OMI will plot and review continuous data. Erratic data resulting from equipment malfunctions or debris-sensor blockages will be removed from the dataset and documented. OMI will plot discrete sample data with the continuous data to ensure that the continuous sensors are calibrated and in agreement with discrete data. OMI will plot and tabulate the data to identify daily maximum pH, daily minimum dissolved oxygen, and the relationship between pH, dissolved oxygen, and temperature.

OMI will prepare the Annual Monitoring and Performance Evaluation Report for submittal to DEQ and produce five bound hardcopies for RUSA signature and certification to the DEQ. PDF versions of the report files will also be delivered.

Task 2 -- Farm Operating Plan

Per the *MOA*, a Farm Operating Plan must be submitted to DEQ annually to document planned operations and modifications to the NTS before and during the following operation season. OMI will prepare the Farm Operating Plan, which will describe various annual operating regimes to be followed on the farm. The Farm Operating Plan will also describe best management practices for the operating regimes and strategies for adaptive management of such operating regimes. The plan will include information on operating the pumps, water application rate assessment and adjustment, extent of modifications to the irrigation system and wetlands, drainages, and detention/control structures.

Schedule

Review of the monitoring data will occur primarily in November and December 2021. Year-end analysis of the water quality data and preparation of the Monitoring report will occur in December 2021 through February 2022. The Farm Operating Plan will be prepared in November 2021 through January 2022. Input from operations staff will be provided but not charged against this Letter Agreement since the operations staff labor is funded separately by the facility operations and maintenance project. The Annual Monitoring Report and the Farm Operating Plan will be submitted for DEQ review in February of 2022 after RUSA review and approval.

Budget

RUSA shall pay to OMI as compensation for services performed under this additional services Agreement a not to exceed fee of Sixty-Nine Thousand Dollars (\$69,000). This fee allocates \$29,000 for monthly review and necessary travel for Mark Madison and David Austin and \$40,000 for the Farm Operating Plan and the Monitoring Report. OMI proposes to complete this work under Section 2.18 of the terms of the Agreement for Wastewater Facilities Operations, Maintenance and Management Services between RUSA and OMI, Inc., dated June 10, 2005. Such services will be invoiced to RUSA at OMI's cost plus fifteen percent (15%).

With respect to services provided under this out of scope/additional services request terms and conditions of the Agreement and the supplemental terms attached to this letter shall apply. In the event of any conflicting term between the Agreement and the supplemental terms, the supplemental terms shall govern. If these terms are agreeable to you, please sign and return both copies of this letter. We will return one fully executed original for your files.

OMI appreciates the opportunity to provide these additional services to RUSA.

Sincerely,

Jade Mecham
Project Manager, OMI

All parties indicate their approval of the above described services by their signature below.

Authorized by:
Operations Management International, Inc.

Name: Efrain Rodriguez
Title: Manager of Projects
Date: _____

Authorized by:
Roseburg Urban Sanitary Authority

Name: James V. Baird
Title: General Manager
Date: _____

Name: John Dunn
Title: Board Chairman
Date: _____

SUPPLEMENTAL TERMS AND CONDITIONS
To
Out of Scope/Addition Services for Monitoring and Reporting

1. CH2M Hill Engineers, Inc., an affiliate of OMI, will perform the tasks set forth herein
2. CH2M Hill Engineers, Inc shall maintain the insurance coverages set forth in Appendix H of the Agreement along with Professional Liability Insurance in the amount of \$1,000,000.00.
3. Reports (as defined below) shall be prepared by OMI in accordance with the supplemental terms set forth below:

The Farm Operating Plan, Annual Monitoring and Performance Evaluation Reports are prepared for the Oregon DEQ on RUSA's behalf. These reports may not be distributed to, disclosed in any form to, used by, or relied upon by, any third party except those identified and set forth herein without prior written consent of OMI, which consent may be withheld in its sole discretion. Further RUSA agrees to defend and indemnify OMI and its affiliates, officers, employees and subcontractors from and against any liability for direct, indirect, incidental, consequential or special loss or damage or other liability of any nature arising from any unauthorized third party's use of the Reports or reliance upon any misuse of the contents of the Reports."

GENERAL MANAGERS REPORT

Date: 7/09/21
To: Roseburg Urban Sanitary Authority, Board of Directors
From: James V. Baird, General Manager
Re: General Managers Informational Report to the Board

Hooker Road Rehabilitation Project

The contractor mobilized on the site and began work June 21st. The contractor installed approximately 150' of main line, 2 manholes and 73' of 4" laterals.

Cradar has submitted pay request #1 in the total amount of \$105,409.50 with \$5,270.47 withheld in retainage for a payment #1 in the amount of \$100,139.03.

Rob Lee, the Engineer of Record, has reviewed the data comprising the Application for Payment and recommends paying Pay Estimate #1 as submitted.

Staff has reviewed Pay Estimate #1, we concur with the Engineer and would recommend that the Board approve payment of Pay Estimate #1 in the amount of \$100,139.03.

Douglas Avenue Project

Century West Engineering has completed the 100% plans and specifications for the project.

The City and RUSA have submitted the Douglas Avenue project as part of a list of projects for consideration in the American Rescue Plan Act for funding. The project currently has not been scheduled for bidding and subsequent construction at this time.

July 7, 2021

Mr. Ryon Kershner
Roseburg Urban Sanitary Authority
1297 NE Grandview Drive
Roseburg, Oregon 97470

Re: Hooker Road Sewer Project
Application for Payment, Pay Estimate #1 (June 2021)

Dear Mr. Kershner,

Leeway Engineering (Leeway) has received and reviewed Pay Estimate #1 and Invoice #1 for Work performed in June 2021 on the above referenced construction project. As Engineer of Record for the above reference project, and relying on data provided by the inspection conducted by Roseburg Urban Sanitary Authority inspectors and on test results provided by Western Testing, Leeway has reviewed the data comprising this Application for Payment from Cradar Enterprises, Inc. and attests that to the best of our knowledge, information, and belief, the Work has progressed as indicated, and the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment Amount requested.

Release of retainage is contingent on the successful passing of all tests as required per the Contract Documents, including but not limited to, manhole vacuum tests, new sewer air and mandrel tests, and post-installation closed-circuit television inspection.

Sincerely,



Leeway Engineering Solutions, LLC
Robert Lee, PE, PMP
Principal Engineer / Owner

Attachments: Pay Estimate #1 (July 1, 2021)
Invoice #1 (July 1, 2021)

cc: Jim Baird, Roseburg Urban Sanitary Authority

TO:

RUSA
1297 NE Grandview Drive
Roseburg, OR 97470

ATTN:

Ryon Kershner, RUSA
Greg O'Niel, RUSA

Pay Estimate #1

Contractor Name

PROJECT:

DATE:

WORK TO

ESTIMATE NO.

VENDOR NO.:

Cradar Enterprises, Inc.

Hooker Road Sewer Project

July 1, 2021

6/1/2021 thru 6/30/2021

1

CONTRACTOR EARNED ESTIMATE

ITEM	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL CONT.	PREVIOUS QTY	PREVIOUS AMOUNT	PRESENT QTY	PRESENT AMOUNT	TOTAL QTY	TOTAL AMOUNT	BALANCE TO COMPLETE
Hooker Road Sewer Project												
1	Mobilization/Demobilization/OH&P	LS	1	\$ 292,194.00	\$ 292,194.00	0.00	\$ -	0.25	\$ 73,048.50	0.25	\$ 73,048.50	\$ 219,145.50
2	Traffic Control	LS	1	\$ 35,000.00	\$ 35,000.00	0.00	\$ -	0.10	\$ 3,500.00	0.10	\$ 3,500.00	\$ 31,500.00
3	Erosion Control	LS	1	\$ 5,000.00	\$ 5,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 5,000.00
4	One Piece Main and Lateral Liner, 0-12 Feet	Each	26	\$ 4,750.00	\$ 123,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 123,500.00
5	One Piece Main and Lateral Liner, Additional Foot	LF	550	\$ 69.00	\$ 37,950.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 37,950.00
6	CIPP Liner, 6"	LF	299	\$ 37.00	\$ 11,063.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 11,063.00
7	CIPP Liner, 8"	LF	3,487	\$ 32.00	\$ 111,584.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 111,584.00
8	CIPP Liner, 18"	LF	2,354	\$ 90.00	\$ 211,860.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 211,860.00
9	Internal Lateral Reinstatement	Each	26	\$ 225.00	\$ 5,850.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 5,850.00
10	Service Line Video Inspection, Launch Camera	Each	3	\$ 250.00	\$ 750.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 750.00
11	Private Individual Pumping Station	Each	4	\$ 17,500.00	\$ 70,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 70,000.00
11.1	Optional Remote Monitoring System	Each	4	\$ 3,000.00	\$ 12,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 12,000.00
12	2" Pressure Sewer	LF	351	\$ 35.00	\$ 12,285.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 12,285.00
13	4" PVC Pipe, 4-10 Depth	LF	1,953	\$ 57.00	\$ 111,321.00	0.00	\$ -	73.00	\$ 4,161.00	73.00	\$ 4,161.00	\$ 107,160.00
14	8" PVC Pipe, 4-10 Depth	LF	986	\$ 82.00	\$ 80,852.00	0.00	\$ -	150.00	\$ 12,300.00	150.00	\$ 12,300.00	\$ 68,552.00
15	Pipe Tees, 4"x8" or 6"x8"	Each	15	\$ 500.00	\$ 7,500.00	0.00	\$ -	4.00	\$ 2,000.00	4.00	\$ 2,000.00	\$ 5,500.00
16	Existing Service Line Reconnections to Main or MH	Each	28	\$ 1,500.00	\$ 42,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 42,000.00
17	Cleanout over Existing Lateral	Each	56	\$ 1,500.00	\$ 84,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 84,000.00
18	48" Manholes	Each	7	\$ 5,200.00	\$ 36,400.00	0.00	\$ -	2.00	\$ 10,400.00	2.00	\$ 10,400.00	\$ 26,000.00
19	60" Manholes	Each	1	\$ 6,500.00	\$ 6,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 6,500.00
20	Filling Abandoned Structures	LS	1	\$ 20,000.00	\$ 20,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 20,000.00
21	Sewer Bypassing	LS	1	\$ 135,500.00	\$ 135,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 135,500.00
22A	60" Manhole Rehabilitation	Each	18	\$ 6,850.00	\$ 123,300.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 123,300.00
22B	48" Manhole Rehabilitation	Each	11	\$ 4,500.00	\$ 49,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 49,500.00
23	Trench Resurfacing	SY	1,139	\$ 40.00	\$ 45,560.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 45,560.00
24	3/4" Aggregate Base	Ton	2,453	\$ 21.00	\$ 51,513.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 51,513.00
25	Landscape Restoration	LS	1	\$ 10,500.00	\$ 10,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 10,500.00
Approved Change Orders / Extra Work												
1					\$ -	0.00	\$ -		\$ -	0.00	\$ -	\$ -
2					\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ -
TOTAL CHANGE ORDERS					\$ -		\$ -		\$ -		\$ -	\$ -
ORIGINAL CONTRACT					\$ 1,733,482.00							
CURRENT CONTRACT					\$ 1,733,482.00							
TOTAL PREVIOUS PERIOD							\$ -		\$ 105,409.50		\$ 105,409.50	\$ (1,628,072.50)
TOTAL THIS PERIOD											\$ 5,270.48	
TOTAL WORK TO DATE							5% \$ -	5%	\$ 5,270.48	5%	\$ 5,270.48	
LESS RETAINAGE							\$ -		\$ 100,139.03		\$ 100,139.03	
SUBTOTAL											\$ -	
LESS: PREVIOUS PAYMENTS											\$ 100,139.03	
AMOUNT DUE THIS PERIOD												

INTERNAL _____

CREDIT INV.

Invoice

Cradar Enterprises, Inc.

GENERAL CONTRACTOR
CCB LICENSE #51492
1051 MELROSE ROAD, ROSEBURG, OREGON 97471
PHONE (541) 673-3268 FAX (541) 673-0056

Date	Invoice #
7/1/2021	003158

Bill To
Roseburg Urban Sanitary Authority 1297 NE Grandview Dr. Roseburg, OR 97470

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Hooker Road Sewer Project Pay Application #1 (\$105,409.50 Less 5% Retainage of \$5,270.48 = \$100,139.03)	100,139.03	100,139.03
		Total	\$100,139.03

ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Thyme Subdivision – Sewer Mainline almost complete.
- Kenwood Tabor PUD- Construction has resumed.

PRELIMINARY DESIGN:

- Loma Vista Pump Station Improvement Study
- Tabor – Military Avenue partition
- Rosemary Subdivision
- Sunshine Apartments
- Additional development at Hana Heritage Plaza
- Back Nine Main Extension

PROJECTS:

- Hooker Road Project – Began June 21st

ROSEBURG URBAN SANITARY AUTHORITY

JUNE 2021 STAFF REPORTS

COLLECTION DEPARTMENT:

- Completed 34 work orders.
- Completed CCTV and cleaning of 40,842 feet or 7.74 miles of mainline.
- Completed annual cleaning of 9,669 feet or 1.8 miles of mainline.
- Completed spot repair at Harvard and Pilger.
- Completed one mainline tap.
- Completed 103 manhole inspections.
- Completed monthly trouble spot inspections.
- Started construction of retaining wall at the WWTF.
- Completed 201 underground utility locate requests.
- Completed RUSA Vehicle and Equipment Program training.

ENGINEERING DEPARTMENT:

- Issued 8 permits and completed 9 inspections.
- Hooker Road project has started, 2 manholes, 150' of mainline, and 73' of laterals installed as of 6/30.
- FOG Report:
 - 1) El Dorado- issued a Notice of Violation - Line was jetted, and new interceptor installed on 28th.
 - 2) Wendy's - issued a Notice of Violation - now working on scheduling new interceptor with Yaeger's.
 - 3) 7 Seven Thai- Adjusted emulsifier on dishwasher, pumped and cleaned.
 - 4) Quick-Clean carwash - was notified they need to get pumped.

FINANCE DEPARTMENT:

- Vacancy Credits: 10 were processed for a total of \$2,725.00 in June.
- Credit cards/eChecks: 1038 payments totaling \$68,691.34 or approximated 12.3% of monthly billing was collected in June. 116 payments were received by voice response system, 1 payment received at the counter and 921 on-line.
- Automatic Payments: 2,089 customer accounts are signed up. Received \$92,087.99 or approximately 16.5% of monthly billing.

SAFETY COMMITTEE:

- Reviewed RUSA HAZCOM, Vehicle Safety, and Equipment Safety programs and policies.



TO: Jim Baird, General Manager-RUSA
FROM: Jade Mecham, Project Manager-Jacobs
DATE: July 7, 2021
SUBJECT: June 2021 Monthly Report

OPERATIONAL ACTIVITIES

- We met all permit parameters this month.
- The treatment facility averaged 97% CBOD removal and 96% Total Suspended Solids Removal during the month with a requirement of no less than 85% removal for each.
- The facility electrical consumption (based on meter readings) for June 2021, was 235,000 KWHRS with a total Effluent flow of 90.25 million gallons all of which went to the NTS at Outfall 002. The June 2020 electrical consumption was 210,000 with a total Effluent flow of 95.48 million gallons all of which went to the NTS at Outfall 002.
- All effluent flow was sent to the Natural Treatment System this month.
- The Sutherlin Wastewater Facilities hauled several loads of return activated sludge (RAS) to their facilities, to help with the process.
- We were notified of a sodium hypochlorite shortage by our supplier.

PRETREATMENT ACTIVITIES

- The following pretreatment inspections were completed in June:
- The Human Bean on Stewart Parkway: The amount of FOG coming out of this establishment was excessive and foamy. We attempted to put the camera down two different clean outs and found FOG to the extent that a visual was not possible. We spoke with the Facilities Manager for the Roseburg Marketplace and he said that he would contact the owners of the Marketplace to let them know of the issue.
- Granny's Mini Hut: Flow at the downstream nearby look Ok.
- Log Cabin Convivence store: Placed the push camera into the clean out and it looked ok.
- Del Rey Café: There is some build up in their lateral line viewing through the clean out.
- Subway on Diamond Lake: They do not have a grease removal device. We were shown around the kitchen and nothing was installed during construction.

NATURAL TREATMENT SYSTEM (NTS)

- We replaced 171 sprinklers, that were brought in for repair and cleaning.
- Irrigation has been adjusted to take advantage of drier hot weather through evaporation, when day time temperatures are above 95 degrees.

- The river flow has dropped sooner this year, that effects the instream discharge, requiring lower phosphorus numbers if achievable. We have been adjusting irrigation and water retention devices do help. When grasses reach maturity and begin to lay down with irrigation water, they do not take up as much water.
- The HVAC system had to be serviced for the pump station building.

LIFT STATIONS

- Total Flow from all Lift Stations for the month – 61 Million Gallons
- Average Daily Flow from all Lift Stations per day - 2.2 Million Gallons

MAINTENANCE ACTIVITIES

- Removed the containment wall for the water softener system in the Pretreatment Building.
- Replaced the Digester Gas Sensor for the Boiler room.
- Had the Lab HVAC compressor replaced.
- Repaired the NTS screen Leaking hydraulic fluid.
- Repaired the plant Air Dryer with new solenoid valves.
- Repaired the Slinger Truck shaft for the slinger hammers.

LABORATORY ACTIVITIES

- We are in our normal summer testing which requires: CBOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia 3 times week, E. Coli 3 times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- The Eureka probes are placed in SW1, SW5, and SW6, to continuously monitor pH, Temp., and D.O.
- Also included for the summer is Total Phosphorus (PO4) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- Ammonia is tested for at SW5 once a month.
- When discharging from the pond we sample daily for PO4 at SW5.
- Number of Tests for permit: 132
- Eureka probes were downloaded, calibrated and deployed at SW1, SW6, and SW5, on June 3rd and on June 18th.
- On June 16th lab water was sampled and sent out to NRC.

BIOSOLIDS

- Biosolids were hauled out in dewatered and liquid form to Lookingglass and Wilbur areas.
- We soil sampled 4 sites and sent sample out for analysis.
- We did experience problems with the Freightliner truck overheating on extremely hot days.

PERSONNEL/COMMUNITY SERVICE ACTIVITIES

- Nothing to report.

UPCOMING EVENTS

OPERATIONS/NTS:

- Biosolids application will consume a lot of time to cover sites with fertilizer.
- We'll be making adjustments to the irrigation schedule and doing irrigation repairs at the NTS.

MAINTENANCE:

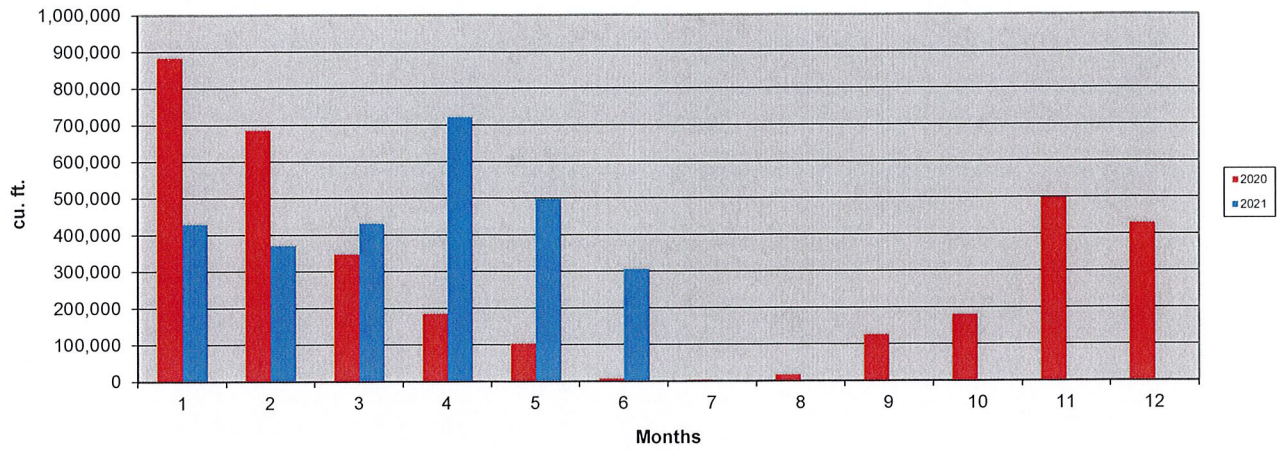
- Replacing grit system piping.

Enclosures: Boiler/Flare Gas Usage graphs
 Influent TSS/BOD and Effluent Flow Graphs
 12 Month Moving Avg.

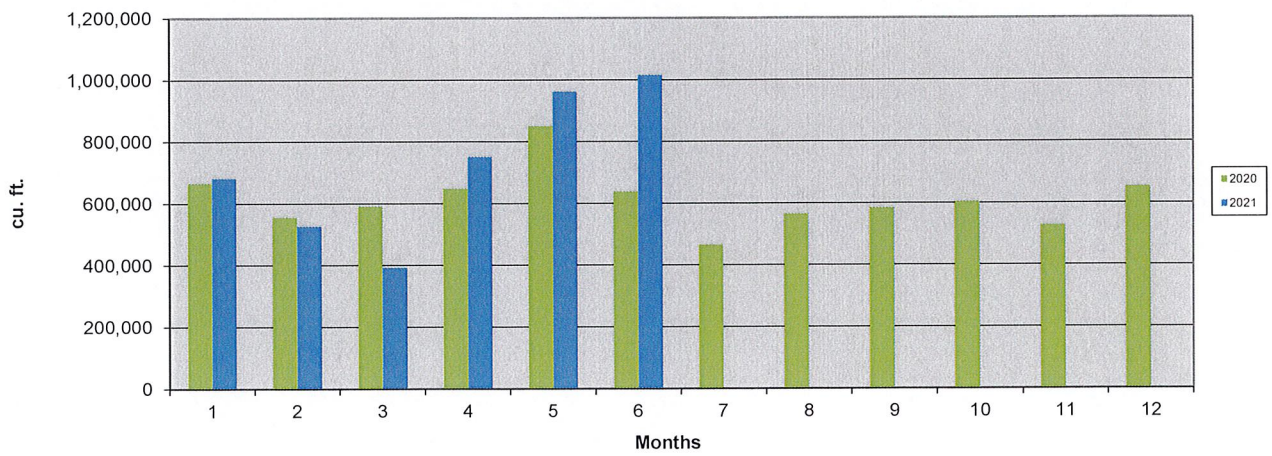


Jade Mecham
Project Manager
Jacobs

BOILER GAS USAGE



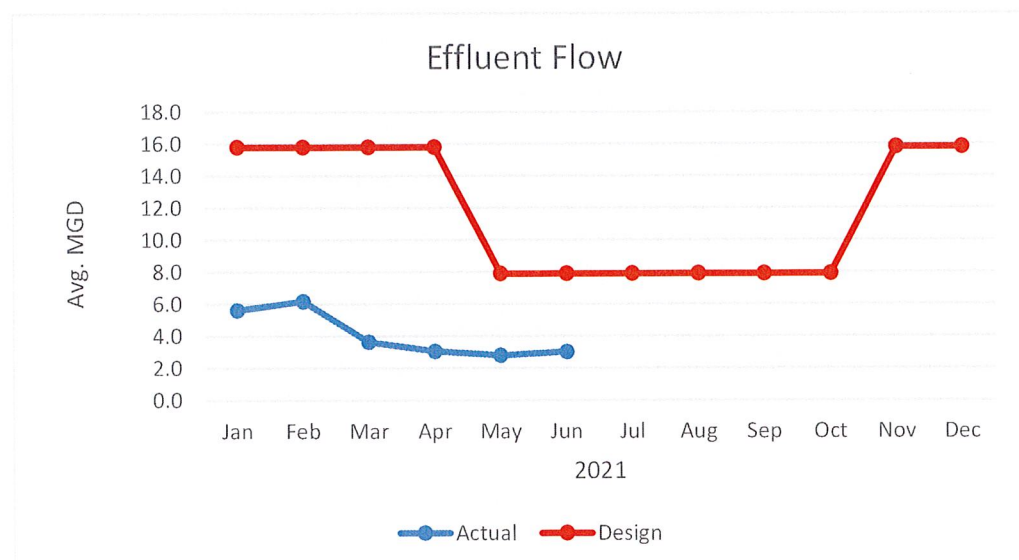
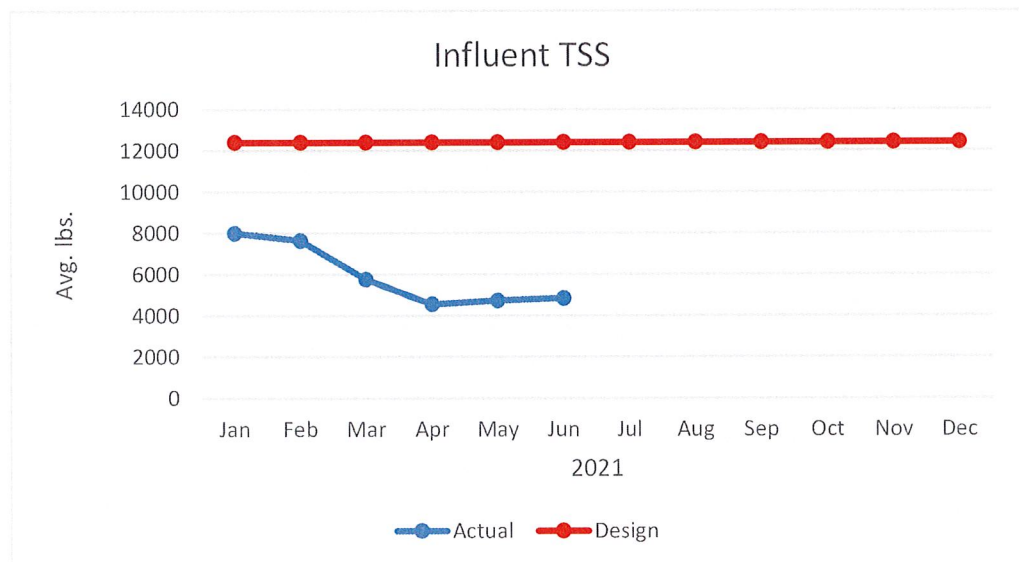
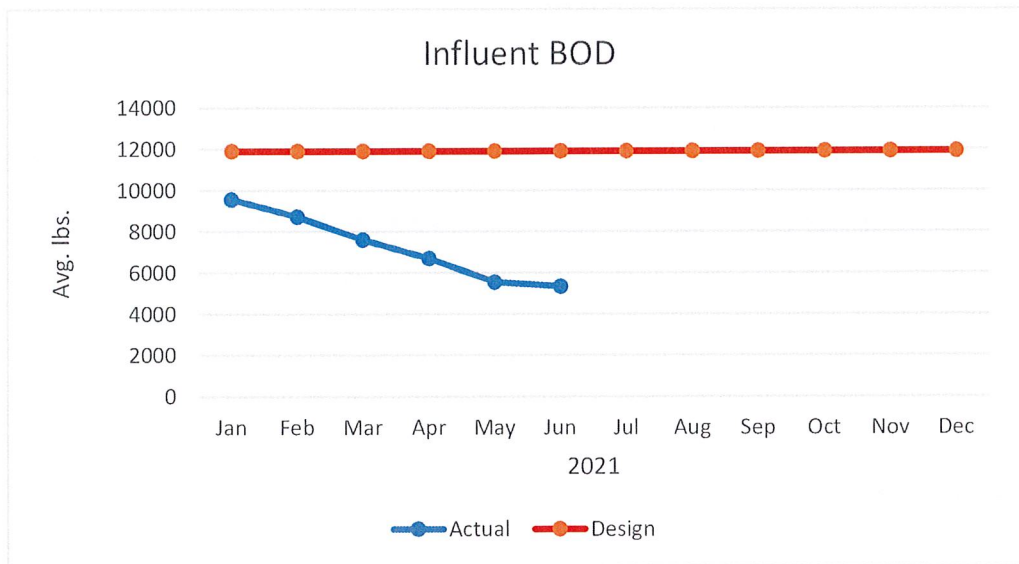
FLARE GAS USAGE



12 MONTH MOVING AVERAGES

Month/Year	Plnt Inf Q Average MGD	Plnt Inf Average lbs/day CBOD /BOD	Plnt Inf Average lbs/day TSS
Jul-20	2.75	7571	6750
Aug-20	2.70	8086	7255
Sep-20	2.77	8760	7557
Oct-20	2.68	8105	7249
Nov-20	3.45	9679	7176
Dec-20	4.46	9120	7241
Jan-21	5.61	9562	7996
Feb-21	6.18	8714	7626
Mar-21	3.91	7609	5760
Apr-21	3.07	6708	4550
May-21	2.79	5551	4735
Jun-21	3.01	5334	4837

SUM	40.37	89465	73895
AVE	3.67	8133	6718
MAX	6.18	9679	7996
MIN	2.68	5551	4550



CASH DISBURSEMENT RECAP BOARD MEETING JULY 14, 2021

Cash Disbursements Since the Last Board Meeting

All Funds:

Total of Prepaid Checks & ACH Transactions	112,437.41
Total of Regular Checks & ACH Transactions	<u>293,110.41</u>

Total Expenditures (not including Payroll)	<u><u>405,547.82</u></u>
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Payroll:

Net Payroll - June 30, 2021	62,672.16
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All Checks & ACH Transactions since the Board Meeting of June 9, 2021	<u><u>468,219.98</u></u>
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Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	ASIFLEX A000325815059g	ASIFlex FSA fees for May	06/10/2021	48.75
Total for this ACH Check for Vendor ASIFLEX:				48.75
Total for 6/10/2021:				48.75
ACH	02669	PERS Deposit	06/11/2021	
	MAY 2021 PR	PR Batch 00001.05.2021 PERS W/Held	PR Batch 00001.05.2021 PER	4,361.34
	MAY 2021 PR	PR Batch 00001.05.2021 PERS Pick-Up	PR Batch 00001.05.2021 PER	839.10
	MAY 2021 PR	PR Batch 00001.05.2021 OPSRP-Not W/Held	PR Batch 00001.05.2021 OPS	6,545.15
	MAY 2021 PR	PR Batch 00001.05.2021 PERS - Not W/Held	PR Batch 00001.05.2021 PER	8,677.97
	PERS ADJ	Rounding Adjustment-May		0.01
Total for this ACH Check for Vendor 02669:				20,423.57
Total for 6/11/2021:				20,423.57
ACH	02669	PERS Deposit	06/25/2021	
	FYE 22	Soc Sec Administrative Fee FYE 22		15.00
Total for this ACH Check for Vendor 02669:				15.00
Total for 6/25/2021:				15.00
ACH	ASIFLEX	ASIFlex	06/30/2021	
	JUNE 2021 PR	PR Batch 00001.06.2021 Flexible Spending Acc	PR Batch 00001.06.2021 Flex	1,336.16
	JUNE 2021 PR	PR Batch 00001.06.2021 Dependent Care FSA	PR Batch 00001.06.2021 Dep	30.00
Total for this ACH Check for Vendor ASIFLEX:				1,366.16
ACH	DNB	Internal Revenue Service	06/30/2021	
	JUNE 2021 PR	PR Batch 00001.06.2021 Medicare - Employer	PR Batch 00001.06.2021 Med	1,336.03
	JUNE 2021 PR	PR Batch 00001.06.2021 Medicare - Employee	PR Batch 00001.06.2021 Med	1,336.03
	JUNE 2021 PR	PR Batch 00001.06.2021 Federal Income Tax	PR Batch 00001.06.2021 Fed	6,856.19
	JUNE 2021 PR	PR Batch 00001.06.2021 FICA - Employee	PR Batch 00001.06.2021 FIC	5,712.65
	JUNE 2021 PR	PR Batch 00001.06.2021 FICA - Employer	PR Batch 00001.06.2021 FIC	5,712.65
Total for this ACH Check for Vendor DNB:				20,953.55
ACH	OR-Rev	Oregon Dept. of Revenue	06/30/2021	
	JUNE 2021 PR	PR Batch 00001.06.2021 Oregon W/Held	PR Batch 00001.06.2021 Ore	5,313.66
Total for this ACH Check for Vendor OR-Rev:				5,313.66
ACH	CENTURY	CenturyLink	06/30/2021	
	June 2021 Fx/AI	Analog phone lines for fax and fire alarm		138.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	June 2021 NTSG	Analog phone line for NTS gate		60.48
		Total for this ACH Check for Vendor CENTURY:		199.17
ACH	PBPP 27218023	Pitney Bowes Purchase Power Refill postage machine	06/30/2021	150.00
		Total for this ACH Check for Vendor PBPP:		150.00
50344	CIS INS	CIS Trust	06/30/2021	
	JUNE 2021 PR	PR Batch 00001.06.2021 Dental & Vision	PR Batch 00001.06.2021 Den	2,611.14
	JUNE 2021 PR	PR Batch 00001.06.2021 Short-Term Disability	PR Batch 00001.06.2021 Sho	129.91
	JUNE 2021 PR	PR Batch 00001.06.2021 Critical Illness Insuran	PR Batch 00001.06.2021 Criti	74.00
	JUNE 2021 PR	PR Batch 00001.06.2021 CCIS Insurance AD&I	PR Batch 00001.06.2021 CCI	22.35
	JUNE 2021 PR	PR Batch 00001.06.2021 Voluntary Dependent I	PR Batch 00001.06.2021 Volu	29.26
	JUNE 2021 PR	PR Batch 00001.06.2021 CCIS Insurance Long-	PR Batch 00001.06.2021 CCI	236.96
	JUNE 2021 PR	PR Batch 00001.06.2021 Trauma - Gold	PR Batch 00001.06.2021 Trau	20.00
	JUNE 2021 PR	PR Batch 00001.06.2021 Hospital Indemnity	PR Batch 00001.06.2021 Hos	65.00
	JUNE 2021 PR	PR Batch 00001.06.2021 Identity Protection	PR Batch 00001.06.2021 Iden	35.90
	JUNE 2021 PR	PR Batch 00001.06.2021 Voluntary Life Insuran	PR Batch 00001.06.2021 Volu	397.54
	JUNE 2021 PR	PR Batch 00001.06.2021 Life Insurance - er	PR Batch 00001.06.2021 Life	120.31
	JUNE 2021 PR	PR Batch 00001.06.2021 Life Insurance - Spous	PR Batch 00001.06.2021 Life	173.86
	JUNE 2021 PR	PR Batch 00001.06.2021 Accident Insurance	PR Batch 00001.06.2021 Acc	53.94
	JUNE 2021 PR	PR Batch 00001.06.2021 Medical Ins w/RX	PR Batch 00001.06.2021 Med	27,496.38
		Total for Check Number 50344:		31,466.55
50345	PEBSCO	Nationwide Retirement Solutions	06/30/2021	
	JUNE 2021 PR	PR Batch 00001.06.2021 Nationwide-Deferred C	PR Batch 00001.06.2021 Nati	4,705.00
		Total for Check Number 50345:		4,705.00
50346	TYCO	Johnson Controls Security Solutions	06/30/2021	
	36020503	Annual service charge for burglar and fire alarm		1,478.04
	36024351	Annual fire alarm inspection		15.00
		Total for Check Number 50346:		1,493.04
50347	UB*00047	LEO ANTHONY ORLANDO	06/30/2021	
		Refund Check		30.00
		Total for Check Number 50347:		30.00
50348	PETTY	Petty Cash c/o Harmony Williams	06/30/2021	
	02334	Lowe's - Drip system parts		5.78
	284590	Douglas County Recording - Copy of deed to W		4.00
	967148	Bagel Tree - Staff Meeting Snacks		38.50
		Total for Check Number 50348:		48.28
50349	PRINTS	Prints Charming	06/30/2021	
	32639	Safety t-shirts for new crew member		81.00
		Total for Check Number 50349:		81.00
50350	SHRED-IT	Shred-It USA	06/30/2021	
	8182227218	Monthly shredding services		76.51
		Total for Check Number 50350:		76.51
50351	TEKMAN	TEKMANAGEMENT, INC.	06/30/2021	
	74604	Office 365 Premium-811 user		12.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	74604	Server Maint & monitoring		1,412.82
	74604	Office 365 Premium-Finance		37.50
	74604	Encryption of laptops		66.00
	74604	DNS Filter (security)		40.00
	74604	Office 365 Premium-Engineering		75.00
	74604	Security awareness training		30.78
	74604	Office 365 Online Plan 1		4.00
	74604	Backup & Recovery Services		565.00
	74604	Office 365 Premium-Crew		87.50
	74604	O365 Visio Subscription		15.00
Total for Check Number 50351:				2,346.10
50352	USPS June 2021	US Postal Service Postage for mailing utility bills	06/30/2021	2,555.55
Total for Check Number 50352:				2,555.55
50353	VERIZON 9881933260	Verizon Wireless Monthly Wireless telephone services	06/30/2021	632.09
Total for Check Number 50353:				632.09
Total for 6/30/2021:				71,416.66
ACH	ASIFLEX A000325816069at	ASIFlex FSA Admin Fees-June 2021	07/10/2021	52.50
Total for this ACH Check for Vendor ASIFLEX:				52.50
Total for 7/10/2021:				52.50
ACH	02669 JUNE 2021 PR JUNE 2021 PR JUNE 2021 PR JUNE 2021 PR June PERS adj	PERS Deposit PR Batch 00001.06.2021 OPSRP-Not W/Held PR Batch 00001.06.2021 PERS Pick-Up PR Batch 00001.06.2021 PERS - Not W/Held PR Batch 00001.06.2021 PERS W/Held PERS Rounding Adjustment-June	07/12/2021 PR Batch 00001.06.2021 OPS PR Batch 00001.06.2021 PER PR Batch 00001.06.2021 PER PR Batch 00001.06.2021 PER	6,585.77 839.10 8,677.97 4,378.08 0.01
Total for this ACH Check for Vendor 02669:				20,480.93
Total for 7/12/2021:				20,480.93
Report Total (20 checks):				112,437.41

Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	STAPLES	Staples Credit Plan	07/14/2021	
	2850366921	Staples Plus Membership		49.00
	2866882911	Kitchen supplies		5.80
	2867031761	Kitchen supplies		2.41
Total for this ACH Check for Vendor STAPLES:				57.21
50354	ADOBE	Adobe Inc.	07/14/2021	
	1432798511	Adobe Acrobat for Crew Subscription		16.14
Total for Check Number 50354:				16.14
50355	WP	Avista Utilities	07/14/2021	
	June 2021	Natural gas usage-Admin		31.26
Total for Check Number 50355:				31.26
50356	BANNERMC	BANNER BANK	07/14/2021	
	AB 060221	Home Depot-Tool for cleaning air vacs		52.36
	AB 060421	Cal State-Learning materials/CEU's		117.00
	AB 060421	F&W Floor-Bathroom remodel		339.00
	CM 060321	OSCPA-Employers Handbook/SS & Medicare cl		598.00
	CM 061421	OGFOA Dues FYE22-Christine		110.00
	DF 060421	Malwarebytes-for 5 computers		54.95
	DF 062021	Zoom-Electronic mtg software		54.99
	DF 062221	Amazon-Large hose clamps for PS cameras		21.98
	DF 062321	Network Solutions-Email acct for administering		143.07
	DF 062821	TxSystems-Digital Persona Multifactor Authent		1,000.00
	HW 060921	Safeway-Board mtg snacks		12.00
	JJB 061121	DC Clerk-Deed search		4.00
	JJB 061121b	Intellipay-DC Deed search fee		1.50
	JVB 060621	Pac NW Clean Water Assoc-PNCWA Sponsorshi		500.00
	JVB 061021	Henrys-Staff mtg snack		34.00
	KB 061621	Home Depot-2 storage racks for shop		527.97
	RK 061421	Prof Land Surveyors-PLSO membership-Ryon		239.00
	RK 061421	OR Tool-Engineering supplies		19.80
	SL 062421	ADF West-Geo Grid		891.00
	SL 062421	PNCWA-Registration Fee		599.00
	SL 062921	MBA Marketing-Boardroom flags		486.80
Total for Check Number 50356:				5,806.42
50357	BHEC	Bassett-Hyland Energy Company	07/14/2021	
	CL98872	Fuel Usage 6/1-6/15/21		839.71
	CL99230	Fuel Usage 6/16-6/30/21		987.73
Total for Check Number 50357:				1,827.44
50358	BATT PLU	Batteries Plus #208	07/14/2021	
	P40728069	12V Lead battery-repair surge protector		26.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 50358:				26.99
50359	BUNNELL 39075	Bunnell's Overhead Door Repair storage bldg door-WWTP	07/14/2021	149.00
Total for Check Number 50359:				149.00
50360	OMI 351289-044 351289-NT06	CH2MHill OMI Professional services per contract-July NTS - Monitoring Report and Farm Op- Plan-Ap	07/14/2021	129,684.00 2,125.38
Total for Check Number 50360:				131,809.38
50361	Chytka 139537	Chytka Pest Control LLC Pest Control-July	07/14/2021	40.00
Total for Check Number 50361:				40.00
50362	CRADAR 003158 003158ret	Cradar Enterprises, Inc Hooker Road Sewer Project Pay req #1 Hooker Road Sewer Project Pay req #1 retainage	07/14/2021	105,409.50 -5,270.47
Total for Check Number 50362:				100,139.03
50363	DRAUTO 970381	D & R Auto & Truck Supply Corp DEF Fluid	07/14/2021	40.96
Total for Check Number 50363:				40.96
50364	DCCLERK May 2021	Douglas County Clerk May 2021 Prorated Election costs	07/14/2021	3,707.45
Total for Check Number 50364:				3,707.45
50365	DCPW 2021-06-057	Douglas County Public Works Refuse Dump fee	07/14/2021	5.64
Total for Check Number 50365:				5.64
50366	DFN July 2021 July 2021 July 2021 July 2021 July 2021 July 2021 July 2021 July 2021 July 2021 July 2021 July 2021	Douglas Fast Net Internet Services-Admin Internet Services-Wilbur 1 PS Internet Services-Keady Ct Internet Services-No. Bank PS Internet Services-Wilbur 2 PS Internet Services-Highland PS Internet Services-NTS Internet Services-Winchester P Admin Hosting Phones/Security Cams	07/14/2021 Service: 14806 Service: 105796 Service: 106289 Service: 105793 Service: 105794 Service: 105797 Service: 145049 Service: 105795 Service: 141784	213.49 74.91 74.91 71.91 71.91 74.91 71.79 71.91 10.28 98.01
Total for Check Number 50366:				834.03
50367	EARTH 249701	EARTH20 Bottled water	07/14/2021	70.99
Total for Check Number 50367:				70.99
50368	FLURY F 2671 F 2816	Flury Supply Company WWTP Fencing improvements Chain for lock	07/14/2021	170.00 8.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 50368:	178.00
50369	GRAPHDIM 3349	Graphic Dimensions, Inc. Cut July Utility bills	07/14/2021	37.60
			Total for Check Number 50369:	37.60
50370	ICONIX U2116030937	ICONIX WATERWORKS INC Fabric for block wall	07/14/2021	380.00
			Total for Check Number 50370:	380.00
50371	COASTAL D51018	John Deere Financial f.s.b. Office supplies	07/14/2021	49.99
			Total for Check Number 50371:	49.99
50372	LEAGUE O 2021-216555 8980	League of Oregon Cities LOC Associate Membership Dues FYE22 Job recruitment Posting	07/14/2021	500.00 60.00
			Total for Check Number 50372:	560.00
50373	MSTRCR 29081-C	MasterCare Cleaning Co Inc Carpet cleaning and monthly Janitorial	07/14/2021	1,236.04
			Total for Check Number 50373:	1,236.04
50374	NEXNET 14317	Nexcom, LLC Digital phone service - July	07/14/2021	332.80
			Total for Check Number 50374:	332.80
50375	Ninja FYE22	NinjaRMM, LLC Ninja RMM (Remote Monitoring and Managem	07/14/2021	3,300.00
			Total for Check Number 50375:	3,300.00
50376	OR-LIN 657370 663514	Oregon Linen, Inc. Laundry services Laundry & Mat services	07/14/2021	38.93 56.91
			Total for Check Number 50376:	95.84
50377	OR-TOOL 816245 816541 817241	Oregon Tool & Supply 72" digging bar 3" blade Repair plug for pressure washer Measure wheel	07/14/2021	44.95 4.95 74.95
			Total for Check Number 50377:	124.85
50378	OWEN 201537	Owen Equipment Company Flusher Hose	07/14/2021	2,700.00
			Total for Check Number 50378:	2,700.00
50379	PNWF CO 7128	Pacific Northwest Fence Co Security fence panels for WWTP project	07/14/2021	1,575.00
			Total for Check Number 50379:	1,575.00
50380	PPL	Pacific Power	07/14/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	June 2021 411LM	Usage-411 LM-Storage Bldg		35.98
	June 2021 425LM	Power Usage-425 Long Meadow		10.53
	June 2021 Admin	Power Usage-Admin Bldg		474.55
	June 2021 Brbn	Power Usage - Bourbon St PS		58.61
	June 2021 BrbnC	Contract - Bourbon St PS		69.26
	June 2021 High	Power Usage-Highland PS		885.33
	June 2021 Keady	Contract Min&Usage-Keady Ct PS		56.35
	June 2021 LV	Power Usage-Loma Vista PS		86.32
	June 2021 NBank	Power Usage-North Bank PS		101.93
	June 2021 NTS	Contract/Power Usage-NTS PS		11,409.47
	June 2021 NTSG	Power Usage-140 LM-NTS Gate		20.47
	June 2021 SBank	Power Usage-South Bank PS		1,742.37
	June 2021 Wilb1	Power Usage-Wilbur 1 PS		118.83
	June 2021 Wilb2	Power Usage-Wilbur 2 PS		114.57
	June 2021 WWTP	Power Usage-WWTP 1		18,774.67
	June 2021 WWTP2	Power Usage-WWTP 2		28.25
Total for Check Number 50380:				33,987.49
50381	PAPEKEN 579550	Pape Kenworth Lube, Oil, Filter and Oil Pan repair for Camel	07/14/2021	395.82
Total for Check Number 50381:				395.82
50382	Premium 24097	Premium Landscape, Inc. Monthly grounds maintenance	07/14/2021	180.25
Total for Check Number 50382:				180.25
50383	RSBG-DIS 1192208	Roseburg Disposal Company Monthly garbage service	07/14/2021	56.50
Total for Check Number 50383:				56.50
50384	STEELOUT 236618 236756	The Steel Outlet Steel for manhole hooks Aluminum flat bar for camera mount	07/14/2021	32.80 60.00
Total for Check Number 50384:				92.80
50385	UBOS FYE 22	Umpqua Basin Operators Section UBOS membership for FYE22	07/14/2021	30.00
Total for Check Number 50385:				30.00
50386	UBWA June 2021 411LM June 2021 606LM June 2021 Brbn	Umpqua Basin Water Association Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln Water - 310 Bourbon St	07/14/2021	20.10 29.09 20.00
Total for Check Number 50386:				69.19
50387	UMPQUARF 46123 46484 46518	Umpqua Quarries, LLC Rock for NTS roads Rock for WWTP retaining wall Rock for WWTP retaining wall	07/14/2021	293.50 160.70 75.70
Total for Check Number 50387:				529.90
50388	UMP VLLY 1587	Umpqua Valley Asphalt LLC Pavement repair	07/14/2021	2,636.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 50388:				2,636.40
Total for 7/14/2021:				293,110.41
Report Total (36 checks):				293,110.41