



Roseburg Urban Sanitary Authority  
1297 N.E. Grandview Drive  
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chairman, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on August 9, 2017 at 1297 N.E. Grandview Drive.

**ROLL CALL**

**Directors**

**Present:** Chairman John Dunn, Vice-Chair Rob Lieberman, Kelsey Wood and Jerry Giese  
**Absent:** David Campos

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**Others present:** General Manager Jim Baird, Finance Director Christine Morris, Collection System Superintendent Steve Lusch, Accounting Clerk Angela Allen, CH2M Project Manager Jade Mecham and CH2M Regional Manager Brian Helliwell.

**Consideration of the minutes of the Regular Monthly Board Meeting of Wednesday, July 12, 2017.**

Jerry Giese moved to approve the minutes, as presented, for the Wednesday, July 12<sup>th</sup>, 2017 Roseburg Urban Sanitary Authority Regular Monthly Meeting.  
Rob Lieberman seconded the motion.  
The motion passed unanimously.

**CH2M Operations Contract Extension**

Jim Baird presented the Board with the CH2M Hill-RUSA Expenditure Report for review. Jerry Giese requested that we table the discussion because he didn't feel he had time to review this report to be informed enough to vote. Discussion regarding the information continued and Jim Baird reminded everyone of the timeline for obtaining proposals.

Jerry Giese moved to table the CH2M Operations Contract Extension until the next Board Meeting on September 13, 2017 to allow time to review the CH2M Hill-RUSA Expenditure Report.  
Kelsey Wood seconded the motion.  
The motion had a tie vote and was tabled.

## **General Managers Report**

### **Brown Avenue Area Improvement – Phase V**

The contractor has installed approximately 700 feet of new sewer main and two manholes. The project is proceeding on schedule. The Contractor submitted pay estimate #1 in the amount of \$214,633.97. The project Engineer recommended that RUSA accept this request and issue payment to the Contractor.

Staff recommends that the Board approve pay request #1 in the amount of \$214,633.97.

Jerry Griese moved to approved pay request #1 from The Contractor in the amount of \$214,633.97.

Kelsey Wood seconded the motion.

The motion passed unanimously.

### **Back Nine Sanitary Sewer Extension Project**

i.e. Engineering is working on redesigning the project. Staff met with the project engineers and Romtec Utilities representatives to resolve any questions regarding the new design.

i.e. Engineering has submitted the new pump station design requirements to Romtec Utilities so that they can update the system design.

Preliminary schedule is for construction to begin in September. Due to the Infrastructure Finance Administration's error in stating there were funds available to start the project, Douglas County is stepping in to help with funds for the project.

### **Wastewater Treatment Plant Leak Insurance Claim**

We have received a counter offer of \$170,000 as compensation for our insurance claim. Jim Baird asked Jeff Pugh to review the release and provide a legal opinion to RUSA. Jeff is uncomfortable with some of the language that the release reserves claims CNA may have against RUSA.

Jim Baird has asked SDAO to provide a release that would be a mutual release. Mike Hackbart, of SDAO, has provided a release that they have used in the past and we have forwarded the document to Jeff for his review and comment. RUSA wants to preserve the liability that the contractor may have for the work performed, but release the insurance company and RUSA for the Leak Claim.

## **CH2M Report**

Jade Mecham, Project Manager at the WWTP, advised that the plant and NTS are running well. The NTS is way down on the phosphorus loading allowed at this time of the year. At some point in the future, other facilities may be able to purchase credit from RUSA to meet their discharge limits by using this additional reduction of nutrients providing improvement to the receiving river. There are a few businesses that have been advised of a grease issues and those will be followed up on later in August.

### **Accounts Payable**

The Board reviewed the Accounts Payable and Addendum for the August 9<sup>th</sup>, 2017 Accounts Payable.

Jerry Griese moved to approve the Accounts Payable and Addendum, as presented, to the Board.

Kelsey Wood seconded the motion.

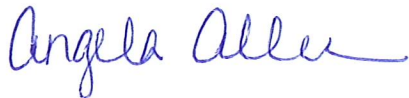
The motion passed unanimously.

### **Other Business**

None presented.

There being no further business to come before the Board, the August Monthly Board Meeting was adjourned at 4:37 p.m.

Respectfully submitted,



Angela Allen  
Accounting Clerk