



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING
July 13, 2022

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**Roseburg Urban Sanitary
Authority**
1297 N.E. Grandview Drive
Roseburg, OR 97470

July 13th, 2022
RUSA Board Room
4:00 p.m.

The July 13th Board meeting will be held in person and broadcast by Zoom® Meeting.
The link to the meeting will be posted on Roseburg Urban Sanitary Authority's website, rusa-or.org

AGENDA
REGULAR MONTHLY BOARD MEETING

Board of Directors

John Dunn, Chair
David Campos

Kelsey Wood

Rob Lieberman, Vice Chair
Jerry Griesse

- 1. Call to Order – John Dunn, Board Chair**
- 2. Roll Call**
- 3. Audience Participation – In-Person / via Zoom**
- 4. Consider Minutes**
 - a. June 8th, 2022; Board meeting
- 5. Annual Turnovers to Douglas County**
 - a. Annual turnovers for unpaid sewer charges
- 6. General Managers' Report**
 - a. Hooker Road Rehabilitation Project
 - b. New Chemical feed building - Sodium Bisulfite System Relocation
 - c. Storm drain isolation project WWTP
 - d. Chadwick Street Sewer Rehabilitation
 - e. Atlanta Street Sewer Extension
 - f. Oregon Department of Transportation surplus building
 - g. Staff requested support for the Veterans Appreciation 2022 Golf Tournament
- 7. New Developments**
- 8. Staff Report**
- 9. Jacobs Plant Operations Report**
- 10. Accounts Payable**
- 11. Other Business**

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on June 8, 2022. The Board Meeting was held in-person and remotely broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair John Dunn, Rob Lieberman and Kelsey Wood

Absent: Jerry Griese and David Campos

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Engineering Tech III Ryon Kershner, Collections Superintendent Steve Lusch, Jacobs Project Manager Jade Mecham and Lead Operator Vanessa Jordan.

Consideration of the May 4, 2022, Budget Committee Meeting Minutes and the May 11, 2022, Regular Monthly Board Meeting Minutes.

Kelsey Wood moved to approve the minutes for the May 4, 2022 Roseburg Urban Sanitary Authority Budget Committee Meeting and the May 11, 2022 regular monthly Board Meeting.
Rob Lieberman seconded the motion.
The motion passed unanimously.

Resolution No. 22-02; A Resolution Adopting the 2022-2023 Budget and Making Appropriations

Kelsey Wood made a motion to approve Resolution No. 22-02 adopting the 2022-2023 Budget and making appropriations.
Rob Lieberman seconded the motion.
The motion passes unanimously.

Vote By Roll Call

Board Chair Dunn requested "Roll Call" for the motion to approve Resolution 22-02:

| | |
|---------------|-----|
| John Dunn | Yes |
| Rob Lieberman | Yes |
| Jerry Griese | |
| Kelsey Wood | Yes |
| David Campos | |

The motion was passed with a 3/0 vote.

Appointment of Budget Committee Members

Mike Jackson and Mike Baker both agreed to continue to serve on the RUSA Budget Committee.

Staff recommended the Board appoint Mike Jackson to Position two on the RUSA Budget Committee and Mike Baker to Position three on the RUSA Budget Committee for new three year terms ending June 30, 2025.

Kelsey Wood made a motion to approve the appointment of Mike Jackson to position two and Mike Baker to position three for new three years terms.

Rob Lieberman seconded the motion.

The motion passes unanimously.

General Managers Report

Hooker Road Rehabilitation Project

The Contractor has not completed all the minor correction work outlined in the punch list. Staff continues to work with the Contractor to schedule the lining company to finish the project. We are currently retaining \$81,406.14 until the work is complete.

New Chemical Feed Building

Rogers Engineering is completing the design and specifications. Staff will advertise the project for a June/July start date when the plans and specifications are complete.

Storm Drain Isolation Project WRF

i.e. Engineering has submitted 90% plans for review and comment. The staff has reviewed the plans and provided minor corrections. The tentative schedule anticipates requesting proposals from local contractors in mid-June and a request to award at the July Board meeting.

Chadwick Street Sewer Rehabilitation

i.e. Engineering has submitted 90% plans for review and comment. The staff has reviewed the plans and provided minor corrections. The tentative schedule sets the advertisement published in mid-June and closes on July 16th. Staff plans on presenting to the Board the bid results at their July Board meeting.

Atlanta Street Rehabilitation

i.e. Engineering has started the design of the project. The tentative schedule sets the advertisement published in mid-July and closes on August 4th. Staff plans on presenting to the Board the bid results at their August Board meeting.

At this time Kelsey Wood made a motion to amend the approved May 4, 2022 Budget Committee Minutes to include the sentence "The motion passed unanimously" as the last line of the motion to approve the 2022-2023 Budget.

Rob Lieberman seconded the motion.

The motion passed unanimously.

Kelsey Wood made a motion to approve the amended May 4, 2022 Budget Committee Minutes.

Rob Lieberman seconded the motion.

The motion passed unanimously.

Jacobs Plant Operations Report

Jade Mecham reported the treatment facility averaged 98% BOD removal and 98% Total Suspended Solids removal during January. The total Effluent flow was 128.57 million gallons. Jade also announced this would be his last RUSA Board Meeting as he is relocating due to a new position with Jacobs.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the June 2022 Accounts Payable.

Rob Lieberman moved to approve the Accounts Payable Report and Addendum as presented.

Kelsey Wood seconded the motion.

The motion passed unanimously.

Other Business

None.

Attached Additional Items Presented

Accounts Payable Addendum

Respectfully submitted,



Harmony Williams
Office Assistant

ADDENDUM TO JUNE 8, 2022 BOARD PACKET

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
Printed: 6/8/2022 3:26 PM



| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|---|--|-------------------------|---|
| 50908 | FLURY F7396 | Flury Supply Company Backhoe Repair parts | 06/08/2022 | 95.64 |
| Total for Check Number 50908: | | | | 95.64 |
| 50909 | IE-ENG 59453 59454 59456 59615 | i.e. Engineering, Inc. Plans & Proj Mgmt- Chadwick Sewer Civil Const Plans & Proj Mgmt-Storm System at Atlanta St Sewer Ext-Civil Constr Plans & Proj Atlanta Street Sewer Ext-site Topo Survey & Ba | 06/08/2022 | 3,581.25 850.00 200.00 600.00 |
| Total for Check Number 50909: | | | | 5,231.25 |
| 50910 | ICONIX U2216025280 | ICONIX WATERWORKS INC Insert Tees | 06/08/2022 | 1,991.56 |
| Total for Check Number 50910: | | | | 1,991.56 |
| 50911 | NEXNET 16947 | Nexcom, LLC Digital phone service for Admin-June | 06/08/2022 | 332.80 |
| Total for Check Number 50911: | | | | 332.80 |
| 50912 | Occu 15211 | OccuHealth DOT Physical - Stephen Lusch | 06/08/2022 | 110.00 |
| Total for Check Number 50912: | | | | 110.00 |
| 50913 | DEQ Jim B 22-24 | Oregon DEQ Jim Baird Certs Renewal: Coll III & Treatment I | 06/08/2022 | 160.00 |
| Total for Check Number 50913: | | | | 160.00 |
| 50914 | PPL May 2022 411LM May 2022 425LM May 2022 Admin May 2022 Brbn May 2022 BrbnC May 2022 High May 2022 Keady May 2022 LV May 2022 NBank May 2022 NTS May 2022 NTSG May 2022 SBank May 2022 Wilb1 May 2022 Wilb2 May 2022 WWTP1 May 2022 WWTP2 | Pacific Power Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Power Usage-310 Bourbon St PS Contract-310 Bourbon St PS Power Usage-Highland PS Power Usage-Keady Ctt PS Power Usage-Loma Vista PS Power Usage-North Bank PS Contract/Power Usage-NTS PS Power Usage-140 LM-NTS Gate Power Usage-South Bank PS Power Usage-Wilbur 1 PS Power Usage-Wilbur 2 PS Power Usage-WWTP 1 Power Usage-WWTP 2 | 06/08/2022 | 44.36 10.73 412.81 61.85 68.62 940.55 84.59 80.42 117.83 5,087.46 19.91 1,691.24 135.45 157.07 19,311.80 27.86 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|--|--|-------------------------|-------------------------|
| Total for Check Number 50914: | | | | 28,252.55 |
| 50915 | Refund2 Permit 22-3 | Ray Walker Refund Permit fee | 06/08/2022 | 20.00 |
| Total for Check Number 50915: | | | | 20.00 |
| 50916 | RSBG-DIS 1246718 | Roseburg Disposal Company Garbage Service-May | 06/08/2022 | 61.00 |
| Total for Check Number 50916: | | | | 61.00 |
| 50917 | SWS EQ 0144396-IN | SWS Equipment, LLC Nozzle | 06/08/2022 | 3,249.00 |
| Total for Check Number 50917: | | | | 3,249.00 |
| 50918 | UBWA May 2022 411LM May 2022 606LM May 2022 B | Umpqua Basin Water Association Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln Water - 310 Bourbon St | 06/08/2022 | 22.00 22.00 22.00 |
| Total for Check Number 50918: | | | | 66.00 |
| 50919 | US POBOX June 2022 | US Postal Service Post office box annual fee | 06/08/2022 | 312.00 |
| Total for Check Number 50919: | | | | 312.00 |
| Total for 6/8/2022: | | | | 39,881.80 |
| Report Total (12 checks): | | | | 39,881.80 |



Sewer Bill Turnovers to Douglas County Tax Assessor

| | <u>2022</u> | <u>2021</u> | <u>2019</u> | <u>2018</u> | <u>2017</u> | <u>2016</u> | <u>2015</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|---------------------------------------|--|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Letters Mailed in May | 375 | 380 | 468 | 547 | 547 | 490 | 426 | 452 | 569 | 540 |
| Total Amount Outstanding at Mailing | \$ 153,379.23 | \$ 236,668.54 | \$ 186,161.54 | \$ 173,202.93 | \$ 193,332.74 | \$ 181,901.58 | \$ 191,541.85 | \$ 189,584.99 | \$ 263,416.53 | \$ 280,190.45 |
| Number of Accounts Turned Over | 244 | 264 | 320 | 304 | 332 | 363 | 334 | 362 | 403 | 397 |
| Total Amount Turned Over Less Penalty | \$ 102,715.58 | \$ 177,304.54 | \$ 136,332.73 | \$ 131,499.45 | \$ 140,339.31 | \$ 137,965.92 | \$ 146,151.61 | \$ 151,289.86 | \$ 163,713.20 | \$ 224,967.26 |
| Total Amount Turned Over w/ Penalty | \$ 126,927.71 | \$ 214,083.44 | \$ 167,696.90 | \$ 162,119.17 | \$ 165,849.24 | \$ 166,878.04 | \$ 177,008.49 | \$ 183,828.83 | \$ 199,195.98 | \$ 272,916.42 |
| | 524 LETTERS MAILED IN APRIL \$199,151.85 | 540 LETTERS MAILED IN MARCH \$264,720.65 | | | | | | | | |
| UCAN - LIWHA Payments Expected | 7 \$3,342.00 | | | | | | | | | |
| UCAN - LIWHA Payments Received | 4 \$1,439.00 | | | | | | | | | |

NOTE: Customers are using
the UCAN-LIWHA program for
their regular monthly sewer bill also.

GENERAL MANAGERS REPORT

Date: 7/07/22

To: Roseburg Urban Sanitary Authority, Board of Directors

From: James V. Baird, General Manager

Re: General Managers Informational Report to the Board

Hooker Road Rehabilitation Project

The status of the project is unchanged from last month. The Contractor is waiting for material to complete some minor correction work outlined in the punch list. We are working with them currently to schedule the lining company to finish the project. We are currently retaining \$81,406.14 until the work is complete.

New Chemical Feed Building

Rogers Engineering has completed the design and specifications. The plans have been submitted to the Department of Environmental Quality for their review. The plans have been submitted to the City of Roseburg as part of the Site Plan Review Application and subsequent application for a Building Permit.

Storm Drain Isolation Project WRF

i.e. Engineering has completed the plans and specifications. The staff has submitted the plans to the Department of Environmental Quality for review and comment. The engineer's construction cost estimate is approximately \$27,000. Staff is conducting a direct solicitation of four to five contractors in the area to obtain quotations.

Chadwick Street Sewer Rehabilitation

i.e. Engineering has completed the plans and specifications. The engineer's construction cost estimate is approximately \$90,000. Staff will be conducting a direct solicitation of four to five contractors in the area to obtain quotations.

Atlanta Street Rehabilitation

i.e. Engineering has started the design of the project.

Oregon Department of Transportation Surplus Building

Tom Rodgers contacted RUSA with an offer from ODOT to be gifted a 30' X 36' red iron building that they have identified as surplus. This building is approximately 12 years old and needs to be moved to accommodate new buildings that ODOT is planning on constructing. The staff has looked at the building and feels that it would be suitable for equipment storage at the upper yard of the Water Reclamation Facility.

Once we have secured an agreement, we will solicit bids to remove and relocate the building to the Water Reclamation Facility.

Veterans Appreciation 2022 Golf Tournament

Staff is requesting that RUSA host a team to participate in the Veterans Appreciation Golf Tournament. The team would consist of RUSA employees with three of the four players being Veterans. All the proceeds go to the local VFW Post 2468. The fee for the four-person team is \$480.00; we request that the Board support RUSA in hosting the team for the tournament.

**INTERGOVERNMENTAL AGREEMENT
Surplus and Removal of Storage Building #03**

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State;" and the Roseburg Urban Sanitation Authority, acting by and through its Board of Directors, hereinafter referred to as "RUSA," both herein referred to individually or collectively as "Party" or "Parties."

RECITALS

1. By the authority granted in Oregon Revised Statute (ORS) 190.110, state agencies may enter into agreements with units of local government for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform.
2. State is electing to work with RUSA to demolish and existing metal storage building and the building foundation located on State property at 3500 NW Stewart Parkway, Roseburg, OR 97470.
3. The purpose of this Agreement is to coordinate the efforts of State and RUSA for RUSA's demolition of the existing building and foundation.

NOW THEREFORE, the premises being in general as stated in the foregoing Recitals, it is agreed by and between the Parties hereto as follows:

TERMS OF AGREEMENT

1. Under such authority, State and RUSA agree to RUSA demolishing the existing metal building and foundation located at 3500 NW Stewart Parkway, Roseburg, OR 97470, hereinafter referred to as "Project." The Scope of Work to be performed is described in Exhibit A, attached hereto, marked Exhibit A, and by this referenced made a part hereof.
2. No funds will be exchanged under this Agreement.
3. The term of this Agreement shall begin on the date all required signatures are obtained and shall terminate upon completion of the Project of August 31, 2022 or one (1) calendar year following the date all required signatures are obtained, whichever is sooner.

RUSA OBLIGATIONS

1. RUSA shall demolish the pre-engineered 1050 square foot metal building (Building F#410303) and foundation. RUSA shall apply for all permits. RUSA shall remove all materials and remove all debris from vacated area.

2. RUSA shall comply with all applicable State of Oregon Public Contracts and Purchasing requirements as prescribed in ORS Chapter 279A, 279C and OAR 137-047.
3. RUSA shall not enter into any subcontracts for any of the work scheduled under this Agreement without obtaining prior written approval from State.
4. RUSA shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement, including, without limitation, the provisions of ORS 279C.505, 279C.515, 279C.520, 279C.530 and 279B.270 incorporated herein by reference and made a part hereof. Without limiting the generality of the foregoing, RUSA expressly agrees to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Title V and Section 504 of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.
5. RUSA shall perform the service under this Agreement as an independent contractor and shall be exclusively responsible for all costs and expenses related to its employment of individuals to perform the work under this Agreement including, but not limited to, retirement contributions, workers compensation, unemployment taxes, and state and federal income tax withholdings.
6. All employers, including RUSA, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage unless such employers are exempt under ORS 656.126. Employers Liability insurance with coverage limits of not less than \$500,000 must be included. RUSA shall ensure that each of its contractors complies with these requirements.
7. RUSA shall require its contractors(s) and subcontractors(s), that are not units of local government as defined in ORS 190.003, to be licensed by the Oregon Construction Contractors Board and to comply with the provisions of ORS 279C.800 through 279C.970, relative to Prevailing Wage Rates ("PWR").
8. RUSA shall require its contractor(s) and subcontractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon, Oregon Transportation Commission and its members, Department of Transportation and its officers, employees and agents from and against any and all claims, actions, liabilities, damages, losses, or expenses, including attorneys' fees, arising from a tort, as now or hereafter defined in ORS 30.260, caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of RUSA's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the Parties that State shall, in all instances, except for Claims arising solely from the negligent or

willful acts or omissions of the State, be indemnified by the contractor and subcontractor from and against any and all Claims.

9. Any such indemnification shall also provide that neither RUSA's contractor and subcontractor nor any attorney engaged by RUSA's contractor and subcontractor shall defend any claim in the name of the State of Oregon or any agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State of Oregon may, at anytime at its election assume its own defense and settlement in the event that it determines that RUSA's contractor is prohibited from defending the State of Oregon, or that RUSA's contractor is not adequately defending the State of Oregon's interests, or that an important governmental principle is at issue or that it is in the best interests of the State of Oregon to do so. The State of Oregon reserves all rights to pursue claims it may have against RUSA's contractor if the State of Oregon elects to assume its own defense.
10. RUSA shall implement the Project in accordance with the requirements of ORS 276.071 including the public contracting laws within ORS Chapters 279A, 279B and 279C.
11. If RUSA chooses to assign its contracting responsibilities to a consultant or contractor, RUSA shall inform the consultant or contractor of the requirements of ORS 276.071, to ensure that the public contracting laws within ORS Chapters 279A, 279B and 279C are followed.
12. RUSA or its contractor shall follow the Oregon Locate Laws (ORS 757 and OAR 952).
13. Pursuant to the statutory requirements of ORS 279C.380 RUSA shall require their contractor to submit a performance bond to RUSA for an amount equal to or greater than the estimated cost of the Project.
14. If RUSA enters into a construction contract for performance of work on the Project, then RUSA will require its contractor to provide the following:
 - a. Contractor shall indemnify, defend and hold harmless State from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of, or relating to the activities of Contractor or its officers, employees, subcontractors, or agents under the resulting contract.
 - b. Contractor and RUSA shall name State as a third party beneficiary of the resulting contract.
 - c. Commercial General Liability. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of the resulting contract, Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverages that are satisfactory to State. This insurance will include personal and advertising injury liability, products and completed operations. Coverage may be

written in combination with Automobile Liability Insurance (with separate limits). Coverage will be written on an occurrence basis. If written in conjunction with Automobile Liability the combined single limit per occurrence will not be less than \$ 1,000,000 for each job site or location. Each annual aggregate limit will not be less than \$ 2,000,000.

- d. Automobile Liability. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of the resulting contract, Commercial Business Automobile Liability Insurance covering all owned, non-owned, or hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits). Combined single limit per occurrence will not be less than \$1,000,000.
 - e. Additional Insured. The liability insurance coverage, except Professional Liability, Errors and Omissions, or Workers' Compensation, if included, required for performance of the resulting contract will include State and its divisions, officers and employees as Additional Insured but only with respect to Contractor's activities to be performed under the resulting contract. Coverage will be primary and non-contributory with any other insurance and self-insurance.
 - f. Notice of Cancellation or Change. There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written notice from Contractor's or its insurer(s) to State. Any failure to comply with the reporting provisions of this clause will constitute a material breach of the resulting contract and will be grounds for immediate termination of the resulting contract and this Agreement.
15. RUSA acknowledges and agrees that State, the Oregon Secretary of State's Office, the federal government, and their duly authorized representatives shall have access to the books, documents, papers, and records of RUSA which are directly pertinent to the specific Agreement for the purpose of making audit, examination, excerpts, and transcripts for a period of six (6) years after final payment (or completion of Project -- if applicable.) Copies of applicable records shall be made available upon request. Payment for costs of copies is reimbursable by State.
16. RUSA certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on behalf of RUSA, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind RUSA.
17. RUSA's Project Manager for this Project is James V. Baird, General Manager, 1297 NE Grandview Drive, Roseburg, OR 97470, 541-672-1551, jbaird@rusa-or.org, or assigned designee upon individual's absence. RUSA shall notify the other Party in writing of any contact information changes during the term of this Agreement.

STATE OBLIGATIONS

1. State's Project Manager for this Project is Raymond Cooper, Facilities Construction Project Manager, 3500 NW Stewart Parkway, Roseburg, OR 97479, 541-643-0211, Raymond.f.cooper@odot.oregon.gov, or assigned designee upon individual's absence. State shall notify the other Party in writing of any contact information changes during the term of this Agreement.

GENERAL PROVISIONS

1. This Agreement may be terminated by either Party upon thirty (30) days' notice, in writing and delivered by certified mail or in person.
2. State may terminate this Agreement effective upon delivery of written notice to RUSA, or at such later date as may be established by State, under any of the following conditions:
 - a. If RUSA fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
 - b. If RUSA fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within ten (10) days or such longer period as State may authorize.
 - c. If State fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow State, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement.
 - d. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or State is prohibited from paying for such work from the planned funding source.
3. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.
4. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against State or RUSA with respect to which the other Party may have liability, the notified Party must promptly notify the other Party in writing of the Third Party Claim and deliver to the other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of

the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's liability with respect to the Third Party Claim.

5. With respect to a Third Party Claim for which State is jointly liable with RUSA (or would be if joined in the Third Party Claim), State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by RUSA in such proportion as is appropriate to reflect the relative fault of State on the one hand and of RUSA on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of RUSA on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if State had sole liability in the proceeding.
6. With respect to a Third Party Claim for which RUSA is jointly liable with State (or would be if joined in the Third Party Claim), RUSA shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by State in such proportion as is appropriate to reflect the relative fault of RUSA on the one hand and of State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of RUSA on the one hand and of State on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.
7. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.
8. This Agreement may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
9. This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have

been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision.

10. Electronic Signatures. The Parties agree that signatures showing on PDF documents, including but not limited to PDF copies of the Agreement and amendments, submitted or exchanged via email are "Electronic Signatures" under ORS Chapter 84 and bind the Party and are intended to be and can be relied upon by the Parties. State reserves the right at any time to require the submission of the hard copy originals of any documents.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

**ROSEBURG URBAN SANITATION
AUTHORITY**, by and through its Board of
Directors

By _____

Date _____

By _____

Date _____

By _____

Date _____

**LEGAL REVIEW APPROVAL (If required
in RUSA's process)**

By _____
RUSA's Counsel

Date _____

RUSA Contact:

James V. Baird
General Manager
1297 NE Grandview Drive
Roseburg, OR 97470
541-672-1551
jbaird@rusa-or.org

STATE OF OREGON, by and through
its Department of Transportation

By _____
Region 3 Manager

Date _____

APPROVAL RECOMMENDED

By _____
Construction and Facility Maintenance
Manager

Date _____

State Contact:

Raymond Cooper
Facilities Construction Project Manager
3500 NW Stewart Parkway
Roseburg, OR 97470
541-643-0211
Raymond.f.cooper@odot.oregon.gov

EXHIBIT A

STATEMENT OF WORK

RUSA shall disassemble and remove the existing pre-engineered metal building and all associated components from the ODOT site. Remove the concrete slab and foundation associated with the metal building. Concrete and asphalt paving not supporting the metal building is not required to be removed. Carefully remove and salvage trench drain grates for use by ODOT. Install temporary erosion control and provide surface drainage connections to the existing system to prevent soil or materials from leaving the work area during construction. Provide temporary barriers as needed around the excavated area. Coordinate with ODOT temporary location of building components until they can be removed from the site. Remove all debris and other materials from the site when the project is complete.

RUSA shall conduct Work at all times to cause the least interference with operation of the ODOT office.

ODOT will have all utilities disconnected from the building prior to the start of work.

RUSA shall protect and prevent damage to existing facilities.



Veterans Appreciation 2022 Golf Tournament

Saturday July 23rd – 11:00 AM Shotgun Start
Bar Run Golf & RV Resort

4 Person Scramble – Entry Fee per Person - \$100.00

If less than 4 players we will match you up

Entry Fee includes Tee Prizes, Raffle drawing ticket, Barbecue lunch.

CO-TITLE SPONSORS



The News-Review

Entry Form **All Ladies & Seniors over 60 hit from Front Tees & all others will hit from Middle Tees**

Mail form with payment to "VFW Post 2468" 1127 NE Walnut St Roseburg, Oregon 97470 or Drop off at Bar Run Golf-Pro Shop
Make Check or money order payable to VFW Post 2468. Payment must accompany Entry Form and payment must be received
NO LATER THAN JULY 12, 2022. After that date you must call for availability!

Name

 () -

Phone Number

18 hole handicap

Name

 () -

Phone Number

18 hole handicap

Name

 () -

Phone Number

18 hole handicap

Name

 () -

Phone Number

18 hole handicap

Entry Fee (\$100.00) per person Number of players ()

(\$) Total

Power Golf Cart (\$40.00) number of carts reserved ()

(\$) Total

For more info:
(541) 672-9716
(541) 530-0544
www.vfwpost2468.com



Total enclosed (\$)



ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Thyme Subdivision and sewer main extension– Sewer Mainline complete waiting on easements.
- Kenwood Tabor PUD- Construction has resumed, Sewer Main and Manhole Testing now complete.
- Sunshine Road Apartments and sewer main extension – testing mostly complete on mainline- waiting on manhole testing and easements
- Ash Spring Apartments and sewer main extension – Sewer Work completed waiting on testing on easements.
- Back Nine Extension - Pipe and manholes installed. – Now in warrantee period.
- Hanna Heritage Plaza sewer main extension (Elmer's remodel and drive through coffee shop)
- Rosemary Subdivision and main extension (on hold)

PRELIMINARY DESIGN:

- Tabor – Military Avenue partition
- Library Siphon
- Deer Creek sewer trunk line rehabilitation project – Phase I
- Replacement an Upgrade of pumps at Highland Pump Station
- Atlanta Street Main Extension

PROJECTS:

- Hooker Road Project – Project completion date February 20th, 2022.
- Chadwick sewer main extension-out to bid
- New Chemical Feed Building – WWTP- being reviewed
- New security fence – WWTP-complete
- New security cameras – Administrative Office
- Storm drain project -WWTP- Out to bid

ROSEBURG URBAN SANITARY AUTHORITY

JUNE 2022 STAFF REPORTS

COLLECTION DEPARTMENT:

- Completed 41 work orders.
- Completed CCTV and cleaning of 14,063 feet or 2.34 miles of mainline.
- Completed 58 manhole inspections.
- Completed beginning warranty CCTV for Back 9 Phase 2.
- Raised 3 manholes.
- Improved access on 119 manholes.
- Completed monthly trouble spot inspections.
- Completed 196 underground utility locate requests.

ENGINEERING DEPARTMENT:

- Issued 19 permits and 12 completed inspections.
- FOG Report:
 1. Denny's, Pumped
 2. Table Café, cleaned once a week. Looked good.
 3. Little Pizza Paradise, Just opened will check in July.
 4. Log Cabin, looked good.
 5. Mobile gas station, trying to contact owner. No one know anything about it, if ever pumped?
 6. Del Taco, looked good. But they are now out of business, building is burned.
 7. Mercy, looked good.
 8. Pete's, He is going to a two month cleaning.
 9. Applebee's, needs to pump. Talked to manager, she had Todd from A1-Septic call me. They are on a 4 month pumping schedule, I am trying to move them to a three month.
 10. Car Wash 2001 Diamond Lake, need to clean their holding tanks.
 11. Sonic, full needs to pump. Talked to manager, A1- Septic was out within the hour and pumped.
 12. Sizzler needs to pump, talked to manager.
 13. Gilberto's, looked good.
 14. Jack In The Box, needs to pump.
 15. Five Guys, Pumped.
- Hooker Road Project punch list scheduled to be completed July 14

FINANCE DEPARTMENT:

- Vacancy Credits: 6 was processed for a total of \$300.00 in June.
- Credit cards/eChecks: 1317 payments totaling \$88,215.82 or approximately 16.4% of monthly billing was collected in June. 128 payments were received by voice response system, 33 payments received at the counter and 1156 on-line.
- Automatic Payments: 2,172 customer accounts are signed up. Received \$96,084.83 or approximately 17.8% of monthly billing.



TO: Jim Baird, General Manager-RUSA
FROM: Vanessa Jordan, Project Manager-Jacobs
DATE: July 6, 2022
SUBJECT: June 2022 Monthly Report

OPERATIONAL ACTIVITIES

- We met all permit parameters this month.
- The treatment facility averaged 97% BOD removal (estimate) and 96% Total Suspended Solids Removal during the month with a requirement of no less than 85% removal for each.
- The facility electrical consumption (based on meter readings) for June 2022, was 246,000 KWHRS with a total Effluent flow of 121.65 million gallons all of which went to the NTS at Outfall 002. The June 2021 electrical consumption was 226,000 KWHRS with a total Effluent flow of 90.25 million gallons all of which went to the river at Outfall 001.
- Flow from the plant was sent to the Natural Treatment System the entire month.
- Quarterly biosolids samples were sent out for analysis, the metals testing showed biosolids to be within the limits for clean sludge.
- Digester # 2 was cleaned, inspected and put back online.
- Despite high flows on June 6th, we were able to continue discharging to the NTS.
- Digested sludge is being stored in Primary Clarifier #2.
- Aeration basin #2 is off-line for the summer season.
- The polymer representative conducted jar tests on secondary sludge and recommended a more cost-effective polymer product.

PRETREATMENT ACTIVITIES

The following pretreatment inspections were completed in June:

- FCC Furniture: Semi-annual inspection; sample results showed that their discharge is within limits.
- Roseburg High School: Interceptor was clean with less than 5% solids.
- Garden Valley Retirement Center: A small amount of FOG was on the piping at the nearest manhole.
- Umpqua Valley Assisted Living Center: Some FOG buildup in Manhole but not substantial.

NATURAL TREATMENT SYSTEM (NTS)

- River flows were high enough to allow for the NTS system to operate in alternative treatment mode, which allows both pond discharge and irrigation.
- The SW5 flowmeter was calibrated.
- The Eureka probes are placed in SW1, SW5, and SW6, to continuously monitor pH, Temp., and D.O.
- Associates continue to conduct repairs on the NTS sprinkler system.
- We are testing out the new sprinkler heads given to us by Nelson Irrigation.
- Salini Sasidharan from OSU toured the NTS with Mark Madison and is looking for future research opportunities.

MAINTENANCE ACTIVITIES

- Installed new steam washer for the lab on the 24th.
- Following the digester cleaning, a new gasket was cut out and installed on the 4' digester access cover.
- The #2 primary clarifier backflush line cover removed, machined and reinstalled with a new fitting, the old close nipple had failed.
- The polymer pump #2 leak repaired.
- The Freightliner slinger truck was sent in for a repair to the faulty fan clutch.

LABORATORY ACTIVITIES

- We are in our normal summer testing which requires: CBOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia 3 times week, E. Coli 3 times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- Also included for the summer is Total Phosphorus (PO₄) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- TKN and Nitrite-Nitrate are tested weekly for SW5.
- Ammonia is tested for at SW5 once a month.
- When discharging from the pond, we sample daily for PO₄ at SW5.
- Number of Tests for permit: 146
- Eureka probes were calibrated and deployed at SW1, SW6, and SW5, on June 1st and on June 17th probes were pulled, downloaded, recalibrated, and redeployed.
- On June 11th lab water was sampled and sent out to NRC.
- Entered DMR-QA Study 42 data on ERA's Edata site on June 15th.

BIOSOLIDS

- Dewatered biosolids continue to be stored.
- Biosolids sites are slow to open this year due to the late rains.

UPCOMING EVENTS:

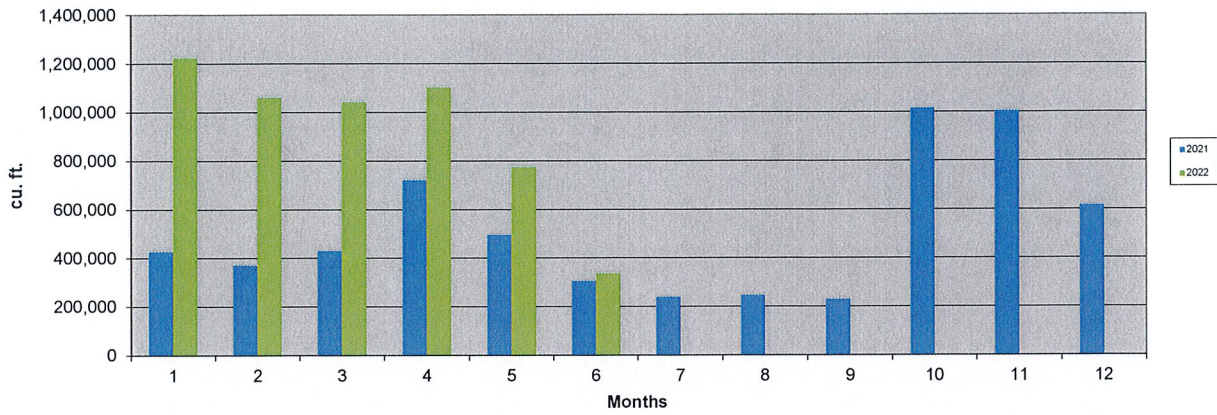
- As the hay crop comes off the field and weather improves, more biosolids sites open up. We plan on applying both liquid and dewatered solids.
- The solids in primary clarifier #2 will be returned to the digesters.
- Chlorine contact chamber #1 will be placed offline and cleaned.

Enclosures: Boiler/Flare Gas Usage graphs
 Influent TSS/BOD and Effluent Flow Graphs
 12 Month Moving Avg.

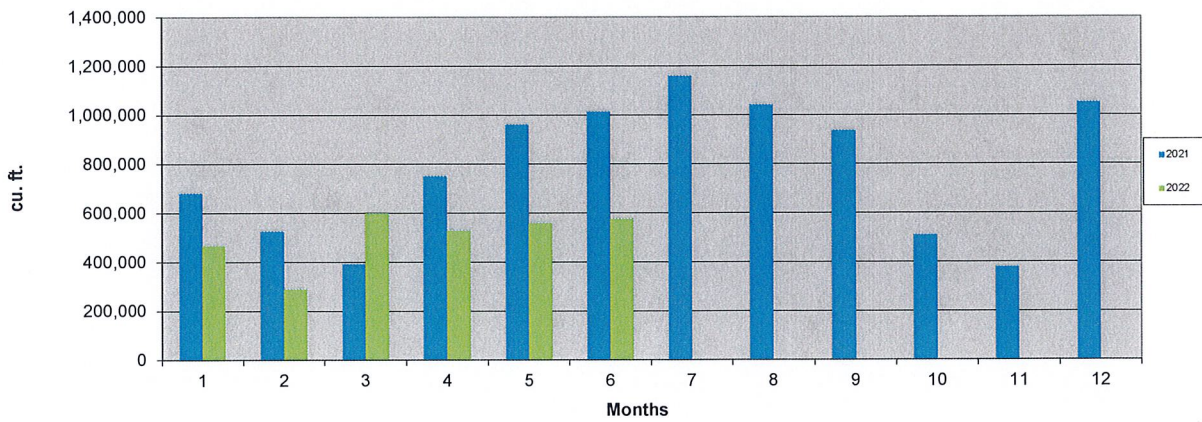
A handwritten signature in dark ink, appearing to read "Vanessa Jordan", is written over a horizontal line.

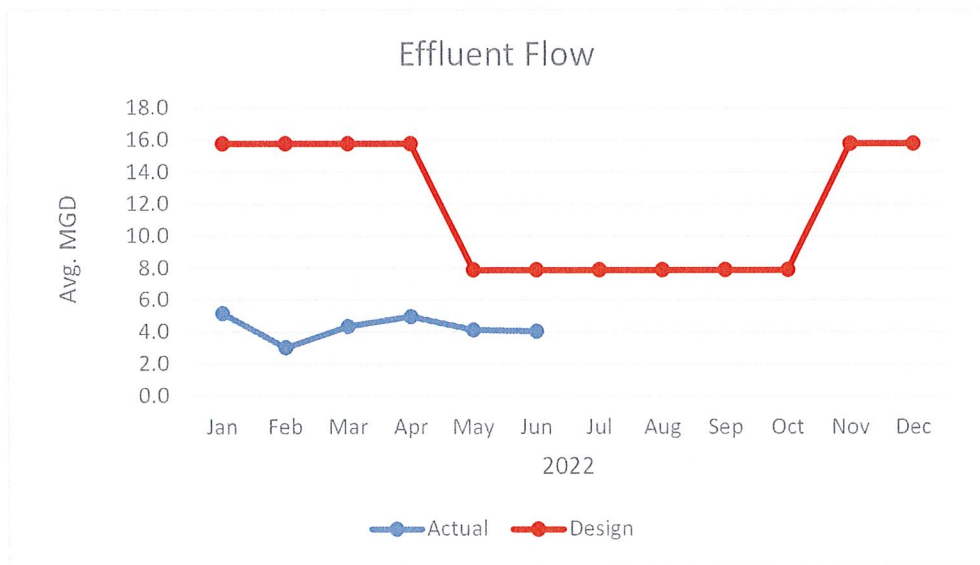
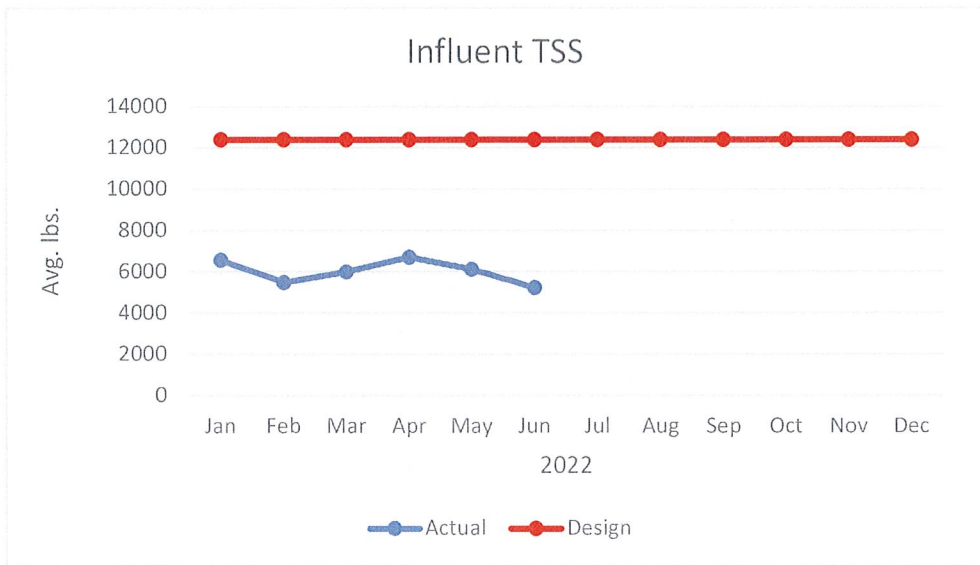
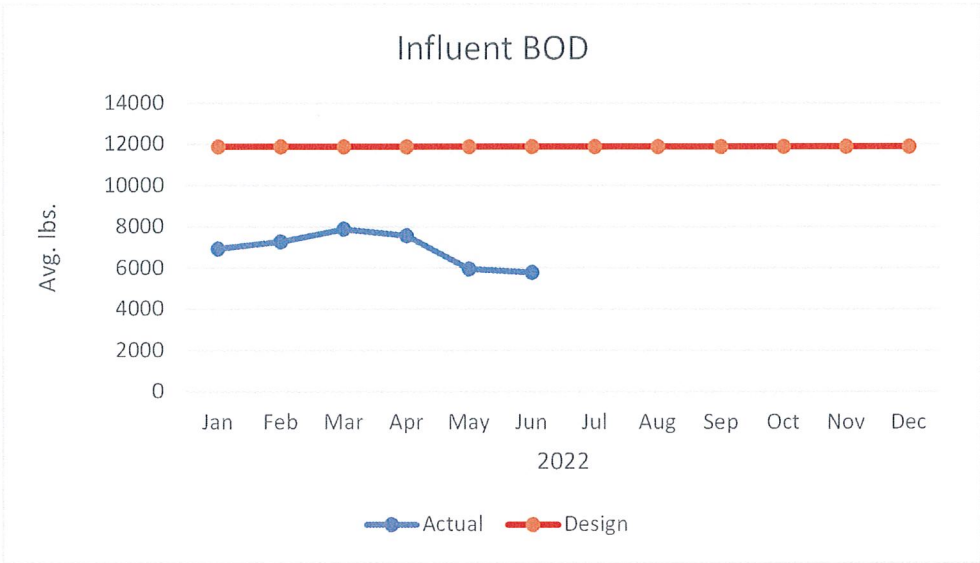
Vanessa Jordan
Project Manager
(541)-530-3698

BOILER GAS USAGE



FLARE GAS USAGE





12 MONTH MOVING AVERAGES

| Month/Year | Plnt Inf Q Average MGD | Plnt Inf Average lbs/day CBOD/BOD | Plnt Inf Average lbs/day TSS |
|------------|---------------------------|---|---------------------------------|
| Jun-21 | 3.01 | 5334 | 4837 |
| Jul-21 | 2.81 | 4741 | 4362 |
| Aug-21 | 2.72 | 4356 | 4254 |
| Sep-21 | 2.97 | 4451 | 4126 |
| Oct-21 | 3.24 | 5795 | 5301 |
| Nov-21 | 3.58 | 7231 | 5331 |
| Dec-21 | 5.63 | 7882 | 6154 |
| Jan-22 | 5.19 | 6944 | 6572 |
| Feb-22 | 3.04 | 7278 | 5474 |
| Mar-22 | 4.36 | 7897 | 5993 |
| Apr-22 | 4.98 | 7584 | 6709 |
| May-22 | 4.15 | 5960 | 6118 |
| Jun-22 | 4.06 | 5792 | 5231 |

| | | | |
|-----|-------|-------|-------|
| SUM | 45.68 | 75453 | 65231 |
| AVE | 3.81 | 6288 | 5436 |
| MAX | 5.63 | 7897 | 6709 |
| MIN | 2.72 | 4356 | 4126 |

CASH DISBURSEMENT RECAP BOARD MEETING JULY 13, 2022

Cash Disbursements Since the Last Board Meeting

All Funds:

| | |
|--|-------------------|
| Total of Prepaid Checks & ACH Transactions | 144,471.66 |
| Total of Regular Checks & ACH Transactions | <u>253,281.19</u> |

| | |
|--|--------------------------|
| Total Expenditures (not including Payroll) | <u><u>397,752.85</u></u> |
|--|--------------------------|

Payroll:

| | |
|-----------------------------|-----------|
| Net Payroll - June 30, 2022 | 68,375.08 |
|-----------------------------|-----------|

| | |
|---|--------------------------|
| All Checks & ACH Transactions since the Board Meeting of June 8, 2022 | <u><u>466,127.93</u></u> |
|---|--------------------------|

Accounts Payable

Checks by Date - Detail by Check Date

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| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|--|---|---|--|--|
| ACH | 02669 | PERS Deposit | 06/10/2022 | |
| | MAY 22 PR | PR Batch 00001.05.2022 OPSRP-Not W/Held | PR Batch 00001.05.2022 OPS | 9,007.93 |
| | MAY 22 PR | PR Batch 00001.05.2022 PERS Pick-Up | PR Batch 00001.05.2022 PER | 906.24 |
| | MAY 22 PR | PR Batch 00001.05.2022 PERS - Not W/Held | PR Batch 00001.05.2022 PER | 9,401.77 |
| | MAY 22 PR | PR Batch 00001.05.2022 PERS W/Held | PR Batch 00001.05.2022 PER | 4,775.73 |
| Total for this ACH Check for Vendor 02669: | | | | 24,091.67 |
| Total for 6/10/2022: | | | | 24,091.67 |
| 50920 | UNDER 1167 | Underground Technologies Inc. Manhole Rehab-Umpqua Dairy (Replacement ck | 06/17/2022 | 23,940.00 |
| Total for Check Number 50920: | | | | 23,940.00 |
| Total for 6/17/2022: | | | | 23,940.00 |
| ACH | ASIFLEX June 22 PR | ASIFlex PR Batch 00001.06.2022 Flexible Spending Acco | 06/30/2022 PR Batch 00001.06.2022 Flex | 1,111.51 |
| Total for this ACH Check for Vendor ASIFLEX: | | | | 1,111.51 |
| ACH | DNB June 22 PR June 22 PR June 22 PR June 22 PR June 22 PR | Internal Revenue Service PR Batch 00001.06.2022 Federal Income Tax PR Batch 00001.06.2022 FICA - Employee PR Batch 00001.06.2022 FICA - Employer PR Batch 00001.06.2022 Medicare - Employee PR Batch 00001.06.2022 Medicare - Employer | 06/30/2022 PR Batch 00001.06.2022 Fed PR Batch 00001.06.2022 FIC. PR Batch 00001.06.2022 FIC. PR Batch 00001.06.2022 Med PR Batch 00001.06.2022 Med | 8,250.55 6,324.62 6,324.62 1,479.16 1,479.16 |
| Total for this ACH Check for Vendor DNB: | | | | 23,858.11 |
| ACH | OR-Rev June 22 PR | Oregon Dept. of Revenue PR Batch 00001.06.2022 Oregon W/Held | 06/30/2022 PR Batch 00001.06.2022 Ore | 6,142.89 |
| Total for this ACH Check for Vendor OR-Rev: | | | | 6,142.89 |
| ACH | CENTURY June 2022 Admin June 2022 NTSG | CenturyLink Analog phone service for fire alarm, fax Analog phone service for NTS gate | 06/30/2022 | 143.08 62.86 |
| Total for this ACH Check for Vendor CENTURY: | | | | 205.94 |
| ACH | PBPP 27218023 | Pitney Bowes Purchase Power Refill postage meter | 06/30/2022 | 150.00 |
| Total for this ACH Check for Vendor PBPP: | | | | 150.00 |
| 50921 | CIS INS | CIS Trust | 06/30/2022 | |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|---|--|---|-----------------------------------|
| | June 22 PR | PR Batch 00001.06.2022 CCIS Insurance Long- | PR Batch 00001.06.2022 CCI | 143.71 |
| | June 22 PR | PR Batch 00001.06.2022 Medical Ins w/RX | PR Batch 00001.06.2022 Med | 25,262.33 |
| | June 22 PR | PR Batch 00001.06.2022 Short-Term Disability | PR Batch 00001.06.2022 Shoi | 135.17 |
| | June 22 PR | PR Batch 00001.06.2022 Trauma | PR Batch 00001.06.2022 Trau | 35.00 |
| | June 22 PR | PR Batch 00001.06.2022 Critical Illness Insuran | PR Batch 00001.06.2022 Criti | 54.00 |
| | June 22 PR | PR Batch 00001.06.2022 Accident Insurance | PR Batch 00001.06.2022 Acc | 134.46 |
| | June 22 PR | PR Batch 00001.06.2022 CCIS Insurance AD&I | PR Batch 00001.06.2022 CCI | 15.06 |
| | June 22 PR | PR Batch 00001.06.2022 Life Insurance - Spous | PR Batch 00001.06.2022 Life | 163.43 |
| | June 22 PR | PR Batch 00001.06.2022 Dental & Vision | PR Batch 00001.06.2022 Den | 2,414.25 |
| | June 22 PR | PR Batch 00001.06.2022 Voluntary Dependent L | PR Batch 00001.06.2022 Volt | 29.26 |
| | June 22 PR | PR Batch 00001.06.2022 Hospital Indemnity | PR Batch 00001.06.2022 Hos | 96.50 |
| | June 22 PR | PR Batch 00001.06.2022 Identity Protection | PR Batch 00001.06.2022 Iden | 81.75 |
| | June 22 PR | PR Batch 00001.06.2022 Voluntary Life Insuran | PR Batch 00001.06.2022 Volt | 360.21 |
| | June 22 PR | PR Batch 00001.06.2022 Life Insurance - er | PR Batch 00001.06.2022 Life | 93.22 |
| Total for Check Number 50921: | | | | 29,018.35 |
| 50922 | PEBSCO June 22 PR | Nationwide Retirement Solutions PR Batch 00001.06.2022 Nationwide-Deferred C | 06/30/2022 PR Batch 00001.06.2022 Nati | 5,075.00 |
| Total for Check Number 50922: | | | | 5,075.00 |
| 50923 | ADOBE 2194600272 | Adobe Inc. Lightroom for Ryon | 06/30/2022 | 33.11 |
| Total for Check Number 50923: | | | | 33.11 |
| 50924 | TYCO 37513739 | Johnson Controls Security Solutions Security/Fire Alarm Services 7/1/22 - 6/30/23 | 06/30/2022 | 1,588.89 |
| Total for Check Number 50924: | | | | 1,588.89 |
| 50925 | PETTY 021522 042122 061422 061622 | Petty Cash c/o Harmony Williams Laundry soap Team building snacks Food/supplies for Jade's going away lunch Cake for Jade's going away lunch | 06/30/2022 | 35.98 29.98 208.38 19.99 |
| Total for Check Number 50925: | | | | 294.33 |
| 50926 | SIERRASP 21794341 062522 | Sierra Springs Bottled water delivery | 06/30/2022 | 107.95 |
| Total for Check Number 50926: | | | | 107.95 |
| 50927 | SHRED-IT 8001781809 | Stericycle, Inc. Monthly shredding services | 06/30/2022 | 81.86 |
| Total for Check Number 50927: | | | | 81.86 |
| 50928 | USPS June 2022 | US Postal Service Postage to mail June utility bills | 06/30/2022 | 2,893.73 |
| Total for Check Number 50928: | | | | 2,893.73 |
| 50929 | VERIZON 9908822631 | Verizon Wireless Wireless telephone services | 06/30/2022 | 649.90 |
| Total for Check Number 50929: | | | | 649.90 |
| Total for 6/30/2022: | | | | 71,211.57 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|--|-------------------------|--|----------------------------|--------------|
| ACH | 02669 | PERS Deposit | 07/12/2022 | |
| | June 22 PR | PR Batch 00001.06.2022 PERS W/Held | PR Batch 00001.06.2022 PER | 5,068.09 |
| | June 22 PR | PR Batch 00001.06.2022 PERS Pick-Up | PR Batch 00001.06.2022 PER | 906.24 |
| | June 22 PR | PR Batch 00001.06.2022 OPSRP-Not W/Held | PR Batch 00001.06.2022 OPS | 9,884.32 |
| | June 22 PR | PR Batch 00001.06.2022 PERS - Not W/Held | PR Batch 00001.06.2022 PER | 9,369.79 |
| | PERS Rounding | June PERS Rounding Adjustment | | -0.02 |
| Total for this ACH Check for Vendor 02669: | | | | 25,228.42 |
| Total for 7/12/2022: | | | | 25,228.42 |
| Report Total (17 checks): | | | | 144,471.66 |

Accounts Payable

Checks by Date - Detail by Check Date

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| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|--|--|---|-------------------------|--|
| ACH | STAPLES 3081453201 | Staples Credit Plan Membership fee | 07/13/2022 | 49.00 |
| Total for this ACH Check for Vendor STAPLES: | | | | 49.00 |
| 50930 | BANNERMC AA 060922 AA 062722 BK 060822 BK 061522 BK 062222 DEV 061522 DEV 061622 DF 061522 DF 061622 GO 062122 HW 060822 HW 061422 HW 062922 HW 062922fee JB 061022 KB 061522 KB 062122 RC 060822 RC 062122 RK 060922a RK 060922b RK 061422a RK 061422b RK 061722 RK 062122 RK 062722 SL 060922 SL 061022 SL 061422 | BANNER BANK Bagel Tree - Staff Meeting Snacks Pita Pit - Going away lunch for John B Lowes - Red head WRF rack Safeway - Ice bags for superior hydration DC Farmers Co-op - Straw bales for NTS Oregon Tool - Tools for service truck Harbor Freight - Tools for service truck Dell - Replacement monitor for Dave Zoom - Electronic meeting software for board m CEUPlan - I&I, lead sampling, manhole & wet v Safeway - Board meeting snacks Safeway - Lunch supplies for Jade Douglas County - File Easement Douglas County Gov Tell Credit Card Fee Elmer's - Lunch w/Mark Madison, Jacobs Staples - CCTV Van chair PNCWA - Conference registration Diamond Power - Riding lawnmower keys Apple Peddler - UBOS lunch JB JJB SL KB RC Big Lots - Drinking glasses for kitchen Adobe - Lightroom for Ryon Coastal - Compressor batteries Adobe - Lightroom credit back PLSO - Membership for Ryon Ace Hardware - New compressor for Greg Walgreens - Sunscreen for Engineering Dept Costco - Membership dues Party Time - Table/Chair rental for Jade going av PNCWA - Conference registration | 07/13/2022 | 42.30 175.00 29.96 71.88 29.98 140.80 24.99 818.39 93.99 93.35 19.10 54.30 182.00 4.53 44.36 199.99 599.00 10.65 117.07 29.95 119.88 249.99 -118.23 248.00 329.00 29.48 120.00 126.00 599.00 |
| Total for Check Number 50930: | | | | 4,484.71 |
| 50931 | BHEC CL07560-IN CL07943-IN | Bassett-Hyland Energy Company Fuel usage Fuel usage | 07/13/2022 | 1,392.78 1,317.51 |
| Total for Check Number 50931: | | | | 2,710.29 |
| 50932 | BATT PLU P52213280 | Batteries Plus #208 Batteries for door alarm, Harmony's keyboard | 07/13/2022 | 29.43 |
| Total for Check Number 50932: | | | | 29.43 |
| 50933 | CH2M | CH2M Hill Engineers, Inc. | 07/13/2022 | |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|-----------------------------------|--|-------------------------------|------------------------|
| | 107769CH006 | Professional services - plan reviews, Deer Creek | | 9,443.37 |
| | | | Total for Check Number 50933: | 9,443.37 |
| 50934 | Chytka 146681 | Chytka Pest Control LLC Pest Control - July | 07/13/2022 | 40.00 |
| | | | Total for Check Number 50934: | 40.00 |
| 50935 | WATER INV15751 | City of Roseburg May bulk water & permit | 07/13/2022 | 98.34 |
| | | | Total for Check Number 50935: | 98.34 |
| 50936 | DRAUTO 27793 29551 31558 | D & R Auto & Truck Supply Corp Wiper blades Bulbs Flushers & Vans | 07/13/2022 | 20.88 0.77 45.98 |
| | | | Total for Check Number 50936: | 67.63 |
| 50937 | DCPW 132966 | Douglas County Solid Waste Dump Fees | 07/13/2022 | 119.38 |
| | | | Total for Check Number 50937: | 119.38 |
| 50938 | DFN | Douglas Fast Net | 07/13/2022 | |
| | July 2023 Admin | Internet Services-Admin | Service: 14806 | 213.49 |
| | July 2023 Bourb | Internet Services-Bourbon St | Service: 205697 | 97.60 |
| | July 2023 High | Internet Services-Highland PS | Service: 105797 | 74.91 |
| | July 2023 Host | Admin Hosting | | 10.28 |
| | July 2023 Keady | Internet Services-Keady Ct | Service: 106289 | 74.91 |
| | July 2023 LV | Internet Services-Loma Vista P | Service: 205950 | 101.60 |
| | July 2023 NBank | Internet Services-No. Bank PS | Service: 105793 | 71.91 |
| | July 2023 NTS | Internet Services-NTS | Service: 145049 | 71.79 |
| | July 2023 Phone | Phones/Security Cams | Service: 141784 | 98.01 |
| | July 2023 Wilb1 | Internet Services-Wilbur 1 PS | Service: 105796 | 71.91 |
| | July 2023 Wilb2 | Internet Services-Wilbur 2 PS | Service: 105794 | 71.91 |
| | July 2023 Winch | Internet Services-Winchester P | Service: 105795 | 71.91 |
| | June 2022 Admin | Internet Services-Admin | Service: 14806 | 213.49 |
| | June 2022 Brbn | Internet Services-Bourbon St | Service: 205697 | 97.60 |
| | June 2022 High | Internet Services-Highland PS | Service: 105797 | 74.91 |
| | June 2022 Host | Admin Hosting | | 10.28 |
| | June 2022 Keady | Internet Services-Keady Ct | Service: 106289 | 74.91 |
| | June 2022 LV | Internet Services-Loma Vista P | Service: 205950 | 101.60 |
| | June 2022 NBank | Internet Services-No. Bank PS | Service: 105793 | 71.91 |
| | June 2022 NTS | Internet Services-NTS | Service: 145049 | 71.79 |
| | June 2022 Ph/Ca | Phones/Security Cams | Service: 141784 | 98.01 |
| | June 2022 Wilb1 | Internet Services-Wilbur 1 PS | Service: 105796 | 71.91 |
| | June 2022 Wilb2 | Internet Services-Wilbur 2 PS | Service: 105794 | 71.91 |
| | June 2022 Winch | Internet Services-Winchester P | Service: 105795 | 71.91 |
| | | | Total for Check Number 50938: | 2,060.46 |
| 50939 | FASTENAL ORROS224771 | Fastenal Company Locate Paint | 07/13/2022 | 143.57 |
| | | | Total for Check Number 50939: | 143.57 |
| 50940 | GRAPHDIM 3909 | Graphic Dimensions, Inc. Cut July UB Bills | 07/13/2022 | 37.30 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|--|-------------------------------|---|
| | | | Total for Check Number 50940: | 37.30 |
| 50941 | ICONIX U2216030327 | ICONIX WATERWORKS INC Wing nut plug | 07/13/2022 | 164.34 |
| | | | Total for Check Number 50941: | 164.34 |
| 50942 | LEAGUE O 2022-216555 | League of Oregon Cities LOC Associate Membership Dues FYE 23 | 07/13/2022 | 500.00 |
| | | | Total for Check Number 50942: | 500.00 |
| 50943 | Lithia 390070 390082 390547 | Lithia Motors Support Services Oil & Filter-'12 Ford F550 Oil & Filter-'21 Ford Ranger Oil & Filter-'17 Ford F-150 | 07/13/2022 | 100.30 100.30 52.95 |
| | | | Total for Check Number 50943: | 253.55 |
| 50944 | LOWES 901335 902623 | Lowes Pliers, wire, cable ties Stakes & Marking paint | 07/13/2022 | 55.93 40.97 |
| | | | Total for Check Number 50944: | 96.90 |
| 50945 | MSTRCR 13347-J 31887-J | MasterCare Cleaning Co Inc Janitorial Services-June Janitorial Services-May | 07/13/2022 | 390.00 390.00 |
| | | | Total for Check Number 50945: | 780.00 |
| 50946 | OR-LIN 808090 813700 | Oregon Linen, Inc. Laundry Services Laundry Services & Mats | 07/13/2022 | 44.34 64.10 |
| | | | Total for Check Number 50946: | 108.44 |
| 50947 | OHDDoor 118397 | Overhead Door Co. of Roseburg Gutter Install-Bourbon PS | 07/13/2022 | 452.00 |
| | | | Total for Check Number 50947: | 452.00 |
| 50948 | PPL June 22 411LM June 22 425LM June 22 Admin June 22 B Contr June 22 Bourbon June 22 Gate June 22 High June 22 Keady June 22 LV June 22 NBank June 22 NTS June 22 SBank June 22 Wilb1 June 22 Wilb2 June 22 WWTP1 June 22 WWTP2 | Pacific Power Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Contract-310 Bourbon St PS Power Usage-310 Bourbon St PS Power Usage-140 LM-NTS Gate Power Usage-Highland PS Contract Min&Usage-Keady Ct PS Power Usage-Loma Vista PS Power Usage-North Bank PS Contract/Power Usage-NTS PS Power Usage-South Bank PS Power Usage-Wilbur 1 PS Power Usage-Wilbur 2 PS Power Usage-WWTP 1 Power Usage-WWTP 2 | 07/13/2022 | 27.45 10.73 431.18 68.92 60.32 20.22 1,024.94 70.51 78.50 110.96 7,937.31 1,410.93 117.79 156.14 22,090.90 27.86 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|---|---|-------------------------|---|
| Total for Check Number 50948: | | | | 33,644.66 |
| 50949 | Premium 24911 | Premium Landscape, Inc. Landscaping Services-June | 07/13/2022 | 180.25 |
| Total for Check Number 50949: | | | | 180.25 |
| 50950 | PRINTS 34265 | Prints Charming Jacket | 07/13/2022 | 78.50 |
| Total for Check Number 50950: | | | | 78.50 |
| 50951 | UB*00057 | JEREMIAH & MAREENA ROBBINS Refund Check Refund Check Refund Check | 07/13/2022 | 47.50 10.00 2.50 |
| Total for Check Number 50951: | | | | 60.00 |
| 50952 | SAFEDIR 10397 | Safety Directions, LLC Asbestos awareness training-Crew | 07/13/2022 | 496.07 |
| Total for Check Number 50952: | | | | 496.07 |
| 50953 | SDAO 37W58366-596 | Special Districts Insurance Services Workers Comp FYE 23 | 07/13/2022 | 11,715.20 |
| Total for Check Number 50953: | | | | 11,715.20 |
| 50954 | Stratton 2022-137 2022-149 | Stratton Brothers, Inc. NTS Berms Grading at WWRF | 07/13/2022 | 2,242.00 5,631.04 |
| Total for Check Number 50954: | | | | 7,873.04 |
| 50955 | TEKMAN 80028 80028 80028 80028 80028 | TEKMANAGEMENT, INC. Backup & Recovery Services Server Maint & monitoring Encryption of laptops DNS Filter (security) Security awareness training | 07/13/2022 | 565.00 1,518.14 49.50 40.00 25.65 |
| Total for Check Number 50955: | | | | 2,198.29 |
| 50956 | UBOS 2023-12 | Umpqua Basin Operators Section Membership Dues FYE 23 | 07/13/2022 | 30.00 |
| Total for Check Number 50956: | | | | 30.00 |
| 50957 | UBWA June 22 411LM June 22 606LM June 22 Bourbon | Umpqua Basin Water Association Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln Water - 310 Bourbon St | 07/13/2022 | 22.00 22.00 22.00 |
| Total for Check Number 50957: | | | | 66.00 |
| 50958 | UMPQUARF 55071 55105 55145 55185 | Umpqua Quarries, LLC WRF Grading project WRF Grading project Crushed rock for stock WRF Grading project | 07/13/2022 | 1,174.80 1,027.95 486.56 176.71 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|-------------------------|---|-------------------------|--------------|
| | 55224 | WRF Grading project | | 86.72 |
| | 55266 | Berms at NTS | | 2,200.25 |
| | 55301 | Berms at NTS | | 1,365.39 |
| | 55474 | WRF Grading project | | 426.13 |
| | 55817 | Berms at NTS | | 230.38 |
| | | | | <hr/> |
| Total for Check Number 50958: | | | | 7,174.89 |
| 50959 | WSM 1012-22 | WASTEWATER SOLIDS MANAGEMEN Digester Cleaning | 07/13/2022 | 34,690.00 |
| | | | | <hr/> |
| Total for Check Number 50959: | | | | 34,690.00 |
| 50960 | Jacobs 351289-057 | Jacobs Engineering Group Inc Professional services per agreement | 07/13/2022 | 133,435.58 |
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| Total for Check Number 50960: | | | | 133,435.58 |
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| Total for 7/13/2022: | | | | 253,281.19 |
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| Report Total (32 checks): | | | | 253,281.19 |
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