



Roseburg Urban Sanitary Authority

1297 N.E. Grandview Drive

Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING

April 12, 2023

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Roseburg Urban Sanitary
Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

April 12th, 2023
RUSA Board Room
4:00 p.m.

The April 12th, the Board meeting will be held in person and broadcast by Zoom® Meeting. The link to the meeting will be posted on Roseburg Urban Sanitary Authority's website, rusa-or.org

AGENDA REGULAR MONTHLY BOARD MEETING

Board of Directors

John Dunn, Chair
David Campos

Rob Lieberman, Vice Chair
Jerry Griesse

Kelsey Wood

1. **Call to Order – John Dunn, Board Chair**
2. **Roll Call**
3. **Audience Participation – In-Person / via Zoom**
4. **Consider Minutes**
 - a. March 8th, 2023; Board meeting
5. **Convene the Roseburg Urban Sanitary Authority Local Contract Review Board**
 - a. RUSA WRF Waterline Project
 - i. Recommendation of "Intent to Award"
6. **Reconvene the Roseburg Urban Sanitary Authority Board meeting**
7. **General Managers' Report**
 - a. Bisulfite Building Project
 - i. Pay request.
 - b. Office remodel – Finance Department
 - i. Project update.
 - c. North Deer Creek Trunk Rehabilitation Project
 - i. Project update.
 - d. Biogas Feasibility Study – WRF
 - i. Project Update
 - e. Administrative Offices Reroofing Project
 - i. Project update.
8. **New Developments**
9. **Staff Report**
10. **Jacobs Plant Operations Report**
11. **Accounts Payable**
12. **Other Business**

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on March 8, 2023. The Board Meeting was held in-person and remotely broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair John Dunn, Rob Lieberman, David Campos and Kelsey Wood

Absent: Jerry Giese

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant II Harmony Williams, Collections Superintendent Steve Lusch, Engineering Technician III Ryon Kershner and Caleb Trammell Jacobs Interim Plant Operator.

Consideration of the February 8, 2023, Regular Monthly Board Meeting Minutes.

Kelsey Wood moved to approve the minutes for the February 8, 2023 Roseburg Urban Sanitary Authority monthly Board Meeting.
John Dunn seconded the motion.
The motion passed unanimously.

General Managers Report

Bisulfite Building Project

We did not receive a pay request from the contractor at the time of the March Board meeting.

Office Remodel

Tom Rogers of Rogers Engineering has completed 90% plans. The staff has reviewed the plans and made comments and changes. Once the plans have been completed staff will submit the plans and an application for construction to the City. Tom Rogers will make any changes that are required as part of that review.

Staff will solicit bids when the plans have been approved.

North Deer Creek Trunk Rehabilitation Project

Staff is working with Rob Lee, with Leeway Engineering Solutions, and his team to answer a few outstanding items before the plans can be completed.

Biogas Feasibility Study – WRF

Jacobs has started the work on the feasibility study. The preliminary schedule anticipates the final report in September 2023.

Chadwick St and Atlanta St Sewer Replacement

Bids were opened on March 01, 2023, at 2:00 pm for the Chadwick St. and Atlanta St. sewer replacement project. Three bids were received and Cradar Enterprises, Inc. submitted the lowest bid in the amount of \$212,748. The project Engineer, Alex Palm, and staff have reviewed the bids and would recommend that the Board award Cradar Enterprises, Inc. the project in the amount of \$212,748.

Kelsey Wood made a motion to award the Chadwick St and Atlanta St sewer replacement project to Cradar Enterprises, Inc., in the amount of \$212,748.

Rob Lieberman seconded the motion.

Pacific Power Demand Response Program

RUSA has been approached by Pacific Power and Enel North America to consider joining a demand response program. The program works with large electric power users that may be able to shed load from the power grid for short periods of time to ensure the remaining power customers do not experience brownouts or power interruptions.

The Water Reclamation Facility can use backup generators for power and could, for short periods of time, switch to backup power and not use utility power. The Natural Treatment System has adequate storage for effluent and could be shut down for short periods of time. The program is voluntary and if the request to shed load could not accommodate the request we would not be required to disconnect from the power grid.

Participants in this program are financially compensated to be part of this program. This program is part of Pacific Power's resilience program to plan for the few times the demand on the system is greater than the available electric power. We are in the information-gathering step of the process and will bring additional information to the Board as we gain a fuller understanding of the benefits and any disadvantages of the program.

Kelsey Wood made a motion for staff to move forward in negotiating with Enel North America.

Rob Lieberman seconded the motion.

Jacobs Plant Operations Report

Caleb Trammell advised that the treatment facility averaged 92% BOD removal and 95% Total Suspended Solids removal during February. The total Effluent flow was 118.58 million gallons.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the March 2023 Accounts Payable.

Rob Lieberman moved to approve the Accounts Payable Report and Addendum as presented. David Campos seconded the motion.

Vote By Roll Call

Board Chair Dunn requested "Roll Call" for the motion to approve the March 2023 Accounts Payable Report and Addendum as presented:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 4/0 vote.

Other Business

Board members briefly discussed the upcoming election and possible vacancy of Position No. 3.

Attached Additional Items Presented

Accounts Payable Addendum

Respectfully submitted,



Harmony Williams
Office Assistant

ADDENDUM TO 3/8/23 BOARD PACKET

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
Printed: 3/8/2023 3:30 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51323	FASTENAL ORROS228822	Fastenal Company Storage Containers	03/08/2023	239.75
Total for Check Number 51323:				239.75
51324	LYOUNG 70300571087	Lauren Young Tire Wiper blades-'17 F150	03/08/2023	55.98
Total for Check Number 51324:				55.98
51325	CMM OGFOA	Christine Morris Reimb-Mileage/Meals OGFOA Conf	03/08/2023	363.67
Total for Check Number 51325:				363.67
51326	NEXNET 19248	Nexcom, LLC Monthly digital telephone service-Admin	03/08/2023	332.80
Total for Check Number 51326:				332.80
51327	PPL	Pacific Power	03/08/2023	
	FEB 2023 140LM	Power Usage-140 LM-NTS Gate		20.12
	FEB 2023 310 PS	Power Usage-310 Bourbon St PS		93.03
	FEB 2023 310B	Contract-310 Bourbon St PS		62.38
	FEB 2023 411LM	Usage-411 LM-Storage Bldg		49.12
	FEB 2023 425LM	Power Usage-425 Long Meadow		12.55
	FEB 2023 Admin	Power Usage-Admin Bldg		584.18
	FEB 2023 High	Power Usage-Highland PS		1,185.15
	FEB 2023 Keady	Contract Min&Usage-Keady Ct PS		83.84
	FEB 2023 LV	Power Usage-Loma Vista PS		90.13
	FEB 2023 NBank	Power Usage-North Bank PS		127.79
	FEB 2023 NTS	Contract/Power Usage-NTS PS		1,988.07
	FEB 2023 SBank	Power Usage-South Bank PS		1,339.64
	FEB 2023 Wilb1	Power Usage-Wilbur 1 PS		151.08
	FEB 2023 Wilb2	Power Usage-Wilbur 2 PS		259.39
	FEB 2023 WWTP1	Power Usage-WWTP 1		19,839.95
	FEB 2023 WWTP2	Power Usage-WWTP 2		27.71
Total for Check Number 51327:				25,914.13
51328	PRINTS 35327 35327b	Prints Charming Shirts for home show Shirts for home show	03/08/2023	285.50 121.50
Total for Check Number 51328:				407.00
51329	PUMPTECH 0190518-IN	Pumptech, Inc. Air Release Valves-Winchester PS force main	03/08/2023	2,064.34
Total for Check Number 51329:				2,064.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51330	SIERRASP 21794341 030423	Sierra Springs Bottled water service	03/08/2023	90.99
Total for Check Number 51330:				90.99
51331	UBWA FEB 23 310B FEB 23 411LM FEB 23 606LM	Umpqua Basin Water Association Water - 310 Bourbon St Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln	03/08/2023	22.00 22.00 22.00
Total for Check Number 51331:				66.00
Total for 3/8/2023:				29,534.66
Report Total (9 checks):				29,534.66



INTEROFFICE MEMORANDUM

TO: CONTRACT REVIEW BOARD
FROM: JIM BAIRD, GENERAL MANAGER
SUBJECT: RUSA WRF WATERLINE PROJECT
DATE: APRIL 7, 2023
CC: FILE

Roseburg Urban Sanitary Authority received three bids for the “RUSA WRF Waterline” project on April 5th, 2023, at 2:00 pm. The three bidders were Cradar Enterprises, LTM, Inc (dba Knife Rivers Materials), and Black Pearl Paving and Excavation. Cradar Enterprises was the low bid at \$103,284. The Engineers Estimate for the project was \$134,900.

i.e. Engineering, the project engineer, has reviewed the bids and deemed the bid to be completed fairly and in conformance with the conditions outlined in the bid documents. The Engineer recommends that RUSA consider Cradar Enterprises, Inc as the General Contractor for this project based on their lowest bid of \$103,284.

The staff has reviewed the bids and the Engineer’s recommendation and would recommend to the Contract Review Board that they issue an intent to award the “RUSA WRF Waterline” project to Cradar Enterprises in the amount of \$103,284.

**RUSA WRF Waterline
ROSEBURG, OR**

ITEM NO.	ITEM NAME	UNIT	TOTAL QUANTITY	Cradar Enterprises		i.e. Engineering Engineers Estimate	
				UNIT COST (in figures)	TOTAL COST (in figures)	UNIT COST (in figures)	TOTAL COST (in figures)
1	MOBILIZATION	LS	1	\$ 17,214.00	\$ 17,214.00	\$ 15,000.00	\$ 15,000.00
2	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00
3	CONSTRUCTION SURVEY WORK	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00
4	12" TAPPING SLEEVE AND 6" VALVE ASSEMBLY	EA	1	\$ 7,000.00	\$ 7,000.00	\$ 15,000.00	\$ 15,000.00
5	FIRE HYDRANT ASSEMBLY	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00
6	5/8" WATER METER ASSEMBLY AND APPURTENANCES	EA	1	\$ 750.00	\$ 750.00	\$ 1,500.00	\$ 1,500.00
7	1" SERVICE CONNECTION AND PIPING AND APPURTENANCES	FT	4	\$ 300.00	\$ 1,200.00	\$ 500.00	\$ 2,000.00
8	6" POTABLE WATER PIPE, FITTING AND COUPLING WITH CLASS A BACKFILL	LF	860	\$ 72.00	\$ 61,920.00	\$ 90.00	\$ 77,400.00
9	6" GATE VALVE	EA	1	\$ 1,250.00	\$ 1,250.00	\$ 2,500.00	\$ 2,500.00
10	1" COMBINATION AIR RELEASE/AIR VACUUM VALVE ASSEMBLY	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 4,000.00	\$ 4,000.00
11	DUCTILE IRON PIPE BEND, 6"	EA	3	\$ 750.00	\$ 2,250.00	\$ 1,000.00	\$ 3,000.00
				TOTAL =	\$ 103,284.00	TOTAL =	\$ 134,900.00
				Bid Doc Total = \$	103,284.00		

[illegible]

**RUSA WRF Waterline
ROSEBURG, OR**

[illegible]

April 06, 2023

RUSA
Attn: Ryon Kershner
PO BOX 1185
Roseburg, OR 97470

Re: RUSA WRF Waterline

Dear Mr. Kershner,

After reviewing the three bids received for the RUSA WRF Waterline project that opened at 2:00 p.m. on April 5, 2023, we recommend that RUSA consider Cradar Enterprises, Inc., as the General Contractor for this project based on their lowest bid(s) of \$103,284.00.

Their bid appears to be completed fairly and in conformance with the conditions outlined in the bid documents and is summarized in the attached bid tabulation sheets.

Sincerely,



Alex M. Palm, P.E.

GENERAL MANAGERS REPORT

Date: 4/07/23
To: Roseburg Urban Sanitary Authority, Board of Directors
From: James V. Baird, General Manager
Re: General Managers Informational Report to the Board

Bisulfite Building Project

The Contractor has submitted pay request #5. The work completed this period amounts to \$64,180 with retainage of \$3,220 for payment due of \$60,960.

The project engineer, Tom Rogers, has reviewed the pay request and recommends that the payment be processed. The staff has reviewed the pay request and would recommend that the Board approve paying pay request #5 in the amount of \$60,960.

Office Remodel

Tom Rogers of Rogers Engineering has completed 95% plans. Once the plans have been completed staff will submit the plans and an application for construction to the city.

Staff will solicit bids when the plans have been approved.

North Deer Creek Trunk Rehabilitation Project

Rob Lee, with Leeway Engineering Solutions, and his team have completed the 75% level plans. The staff is reviewing the plans.

Biogas Feasibility Study – WRF

Jacobs Operations has completed the gas sampling and sent the samples to the lab for testing. The preliminary schedule anticipates the final report in September 2023.

Chadwick St and Atlanta St Sewer Replacement

The contracts have been sent to the contractor to be executed. When the contracts have been administered RUSA will be holding a pre-construction meeting to finalize the schedule for this project.

Administrative Offices Reroofing Project

Curt Wilson, of Wilson Architecture, has completed 95% plans. The architect has provided a construction cost estimate of \$364,134 which includes a 15% contingency.

The project is scheduled to be advertised on May 12th with bids being received on June 16th.

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 OF 2.1

SUBMITTED TO: RUSA (Roseburg Urban Sanitary
1297 NE Grandview Drive
Roseburg, OR 97470

PROJECT: RUSA Biosulfate Building

APPLICATION NO: 05

DISTRIBUTION TO:

APPLICATION DATE: 3/30/23

OWNER

PERIOD TO: 3/31/23

ARCHITECT

SUBMITTED FROM: H3 General Contractors LLC
928 Callahan Drive
Roseburg, OR 97471

ARCHITECT: Rogers Engineering
558 Jackson St.
Roseburg, OR 97470

PROJECT NO: 541

CONTRACTOR

CONTRACT DATE:

CONTRACT FOR: General Construction

ARCH PROJ NO: 20-144

INVOICE NO: 05

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application For Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from Owner, and that current payment shown herein is now due.

ORIGINAL CONTRACT SUM..... \$ 275,623.00

NET CHANGE BY CHANGE ORDERS (See Attached CO List) \$ -3,591.00

CONTRACT SUM TO DATE \$ 272,032.00

TOTAL COMPLETED AND STORED TO DATE \$ 204,652.00

WAIVER & RELEASE OF LIEN

Whereas the undersigned Contractor has provided labor, services, materials, or equipment for the above project, under an agreement with the Owner.

RETAINAGE:

5 % OF COMPLETED WORK \$ 10,246.00

 % OF STORED MATERIAL \$ 0.00

The Undersigned does hereby waive and release all bond claims, liens, claims, or right of claim, or right of lien, statutory or otherwise, against the property, project, Owner, or any other person or entity who is or may be claimed to be liable, or any sureties, for labor, services, materials, or equipment, as provided by the Undersigned, to the extent of payment received, as indicated herein, together with any previous payment(s) already received but excluding any retainage or any labor, services, materials, or equipment provided after the application period date stated above. The undersigned agrees that in exchange for receipt of the above amount for labor, services, materials, or equipment as described herein, he does hereby grant this release unconditionally.

TOTAL RETAINAGE \$ 10,246.00

TOTAL EARNED LESS RETAINAGE \$ 194,406.00

LESS OWNER DIRECT PAYMENT BY PURCHASE ORDER \$ 0.00

LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 133,446.00

CURRENT PAYMENT DUE \$ 60,960.00

BALANCE TO FINISH INCLUDING RETAINAGE \$ 77,626.00

The person signing below does hereby certify that he/she is fully authorized and empowered to execute this instrument and to bind the Undersigned hereto, and does in fact so execute this instrument.

H3 General Contractors LLC

Signed: Tony Hansen

Name, Title: Tony Hansen

Dated: March 30, 2023

ORIGINAL CONTRACT PAGE 2.1

SUBMITTED FROM: H3 General Contractors LLC
928 Callahan Drive
Roseburg, OR 97471

PROJECT: RUSA Biosulfate Building

PAGE NO: 2.1 OF: 2.1

APPLICATION NUMBER: 05

CONTRACTOR'S PROJECT NO: 541

APPLICATION DATE: 3/30/23

CONTRACT FOR: General Construction

ARCHITECT'S PROJECT NO: 20-144

PERIOD FROM: 2/1/23 TO: 3/31/23

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETE AND STORED TO DATE (D+E+F)	% G/C	BALANCE TO FINISH (C-G)	RETAINAGE
			PREVIOUS APPLICATIONS	THIS APPLICATION					
				WORK IN PLACE	STORED MATERIALS				
1	Earthwork	26,962.00	21,853.00			21,853.00	81%	5,109.00	1,093.00
2	Concrete & Rebar	20,103.00	13,700.00			13,700.00	68%	6,403.00	685.00
3	Masonry & Rebar	33,800.00	33,800.00			33,800.00	100%	0.00	1,690.00
4	Handrail Modification	1,200.00	600.00			600.00	50%	600.00	30.00
5	Rough Hardware	2,000.00	2,000.00			2,000.00	100%	0.00	100.00
6	Rough Carpentry	6,518.00	6,518.00			6,518.00	100%	0.00	326.00
7	Rough Lumber	3,262.00	3,262.00			3,262.00	100%	0.00	163.00
8	Finish Carpentry	1,924.00		1,924.00		1,924.00	100%	0.00	96.00
9	Building Insulation	4,830.00		4,830.00		4,830.00	100%	0.00	242.00
10	Gutters & Down Spouts	526.00					0%	526.00	0.00
11	Flashing & Sheet Metal	500.00	500.00			500.00	100%	0.00	25.00
12	Standing Seam Roofing	5,114.00	5,114.00			5,114.00	100%	0.00	256.00
13	Hollow Metal Doors, Frames,	8,339.00		8,339.00		8,339.00	100%	0.00	417.00
14	Overhead Coiling Doors	12,235.00		12,235.00		12,235.00	100%	0.00	618.00
15	Drywall	4,000.00					0%	4,000.00	0.00
16	Painting	7,660.00		6,000.00		6,000.00	78%	1,660.00	300.00
17	Knox Box	250.00					0%	250.00	0.00
18	HVAC	7,807.00		7,000.00		7,000.00	90%	807.00	354.00
19	Plumbing	13,145.00		12,000.00		12,000.00	91%	1,145.00	600.00
20	Trade Excavation & Backfill	3,000.00	3,000.00			3,000.00	100%	0.00	150.00
21	Electrical	55,000.00	23,343.00			23,343.00	42%	31,657.00	1,167.00
22	Supervision	3,850.00	2,350.00	500.00		2,850.00	74%	1,000.00	143.00
23	General Labor	3,355.00	1,050.00	1,000.00		2,050.00	61%	1,305.00	103.00
24	Rubbish Removal	4,240.00	1,250.00	1,500.00		2,750.00	65%	1,490.00	138.00
25	Temporary Facilites	3,910.00	1,500.00	1,000.00		2,500.00	64%	1,410.00	125.00
26	Broom Clean Faciliy	500.00					0%	500.00	0.00
27	Permits & Fees	2,100.00	2,100.00			2,100.00	100%	0.00	105.00
28	Bond Cost	4,500.00	4,500.00			4,500.00	100%	0.00	225.00
29	OH&P	34,993.00	17,975.00	7,500.00		25,475.00	73%	9,518.00	1,274.00
30									0.00
31									0.00
32									0.00
33									0.00
	Contract Page 2.1 Totals	\$275,623.00	\$144,415.00	\$63,828.00		\$208,243.00	76%	\$67,380.00	\$10,425.00

CHANGE ORDERS PAGE 3.1

SUBMITTED FROM: H3 General Contractors LLC
928 Callahan Drive
Roseburg, OR 97471

CONTRACT FOR: General Construction

PROJECT: RUSA Biosulfate Building

CONTRACTOR'S PROJECT NO: 541

ARCHITECT'S PROJECT NO: 20-144

PAGE NO: 3.1 OF: 2.1

APPLICATION NUMBER: 05

APPLICATION DATE: 3/30/23

PERIOD FROM: 2/1/23 TO: 3/31/23

[illegible]

ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Thyme Subdivision and sewer main extension– Sewer Mainline complete waiting on easements.
- Sunshine Road Apartments and sewer main extension – testing mostly complete on mainline- waiting on manhole testing.
- Ash Spring Apartments and sewer main extension – Sewer Work completed waiting on testing on easements.
- Hanna Heritage Plaza sewer main extension (Elmer's remodel and drive through coffee shop)
- Rosemary Subdivision and main extension (on hold)

PRELIMINARY DESIGN:

- Tabor – Military Avenue partition
- Library Siphon
- Deer Creek sewer trunk line rehabilitation project at 50% Plans
- Replacement an Upgrade of pumps at Highland Pump Station

PROJECTS:

- Bisulfite building project awarded to H3 Construction Project Underway.
- Chadwick-Atlanta Street Main Extension -Cradar is the apparent low bid

ROSEBURG URBAN SANITARY AUTHORITY

March 2023 STAFF REPORTS

COLLECTION DEPARTMENT:

- Completed 45 work orders.
- Cleaned and CCTV 1,513 feet of mainline.
- Cleaned 2,910 feet of mainline.
- Completed 5 manhole inspections.
- Completed 1 service line taps.
- Completed monthly air release valve inspections.
- Completed monthly trouble spot inspections.
- Completed 208 underground utility locate requests.

ENGINEERING DEPARTMENT:

- Issued 16 permits and 18 completed inspections.
- FOG Report:
 1. True showing signs of grease- Spoke with manager
 2. Domino's is showing grease- spoke with manager.
 3. Kowloon's just pumped, interceptor looks good.
 4. Mod Pizza, talked with manager. Working on schedule of cleaning.
 5. In and Out, just pumped
 6. Lilly's Mexican, cleaning interceptor every two weeks.
 7. Sonic just pumped, interceptor looks good.
- Work continues the Chemical Storage Building. The roof and floor are now complete.
- Atlanta / Chadwick bid has opened Cradar is the apparent low bidder. Waiting for pre-con
- Water Main line at treatment plant, bid opened 4-5-2023

FINANCE DEPARTMENT:

- Vacancy Credits: 7 was processed for a total of \$4,050.00 in March.
- Credit cards/checks: 1424 payments totaling \$86,088.16 or approximately 14.6% of monthly billing was collected in February. 130 payments were received by voice response system, 43 payments received at the counter and 1251 on-line.
- Automatic Payments: 2254 customer accounts are signed up. Received \$104,299.87 or approximately 17.7% of monthly billing.



TO: Jim Baird, General Manager-RUSA
FROM: Caleb Trammell, Project Manager Intern-Jacobs
DATE: April 5, 2023
SUBJECT: March 2023 Monthly Report

OPERATIONAL ACTIVITIES

- **All permit parameters were met this month.**
- The treatment facility averaged **86% BOD Removal** and **92% Total Suspended Solids Removal** during the month, with a requirement of no less than 85% removal for each.
- The facility electrical consumption (based on meter readings) for March 2023, was 234,000 KWHRS with a total Effluent flow of 182.00 million gallons, all of which went to the river at Outfall 001. The March 2022 electrical consumption was 212,000 KWHRS with a total Effluent flow of 135.03 million gallons all of which also went to the river at Outfall 001.
- The chlorine and bisulfite systems for the plant are still being operated manually since the auto analyzers were removed for construction of the new sodium bisulfite building.
- Semi-annual influent and effluent sampling for metals over 3 days was completed, analysis results pending.
- The 1st quarter biosolids sampling was completed and the results were within limits.

PRETREATMENT ACTIVITIES

The following pretreatment inspections were completed in March:

- Riverbend Assisted Living: They provided documentation for grease interceptor cleaning.
- Fred Meyer: Their interceptor was 25% full, loss of FOG was minimal.
- Callahan Memory Care: Their interceptor was 15% full using the sludge judge.
- Human Bean (Harvard): The outfall manhole looked Ok.
- Umpqua Dairy: This was a check on their equipment to adjust pH and a discussion with operators of that equipment. The test on the equipment for pH passed.

NATURAL TREATMENT SYSTEM (NTS)

- The motor heaters and the station HVAC system will remain on for the winter season.
- The storage pond for pumping from was measured for depth of blanket and found to have about 1 foot from 7 samples taken.

LIFT STATIONS

- Total approximate flow from all lift stations for the month: **85,368,547** gallons
- Average approximate daily flow from all lift stations per day: **2,753,825** gallons

MAINTENANCE ACTIVITIES

- Maintenance Team completed 328 Preventative Maintenance items for the month.
- Maintenance Team complete 41 Corrective Maintenance items for the month.

Call Outs for the Month

- South Bank Pump Failure
 - Valve was found shut
- Generator Failure from Under/Over Voltage regulator

Current Month Activities

- Liftstations got updated contact information.
- Generator louvers for fresh air circulation have been repaired.
- Replaced gas pilot for Boiler #2.
- Upgraded Boiler #2 controller as the other one was from 1985 and had failed.
- ODS pump valve repaired.
- Repaired influent emergency generator fuel leak.
- Replaced LEL gas sensor in the gas compressor room/recalibrated both.
- Replaced engine coolant for Liftstation generators.
 - Loma Vista
 - Fairgrounds
 - Wilbur #1
 - Wilbur #2
 - North bank
 - Winchester
- Nor-Pac replaced motherboard wiring harness at Bourbon Street generator.
- Drive roll on gravity belt #1 was repaired; rewelded shaft to roller.
- RAS building and digester UPS replaced as they failed their P.M.
- Winchester generator under/over voltage regulator replaced.
- Heat exchanger #2 belt replacement.
- Screw Press communications Issue repaired.

Capital Improvements

- Continual work on information and tactics for planning these CIP's.
- W-3 water system and strainer system.
- Bisulfite building project planning.

LABORATORY ACTIVITIES

- We are in our normal winter testing which requires BOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia once a week, E. Coli 3 times a week.
- 95 permit tests were completed during the month.
- Lab water samples were collected and shipped on 3/07/23 to NRC for testing.
- Collected semi-annual samples 3/20, 3/21, And 2/22. Samples shipped to NRC 3/23/23.

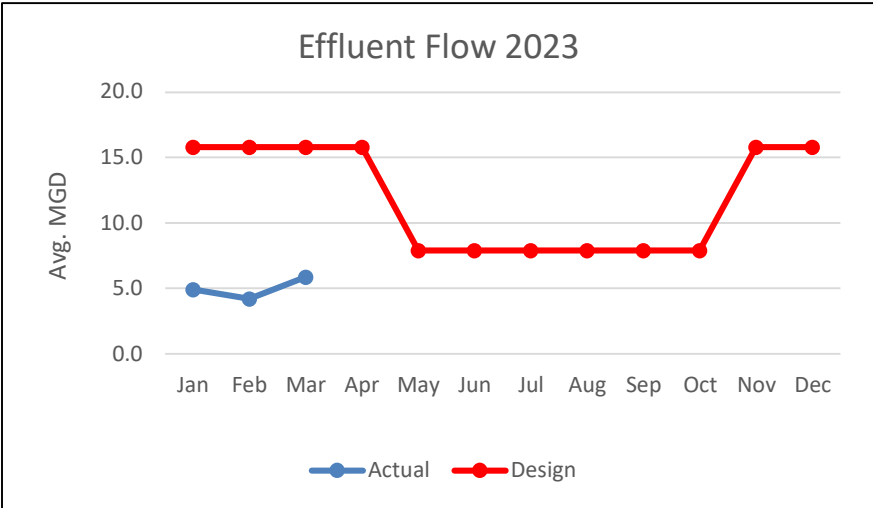
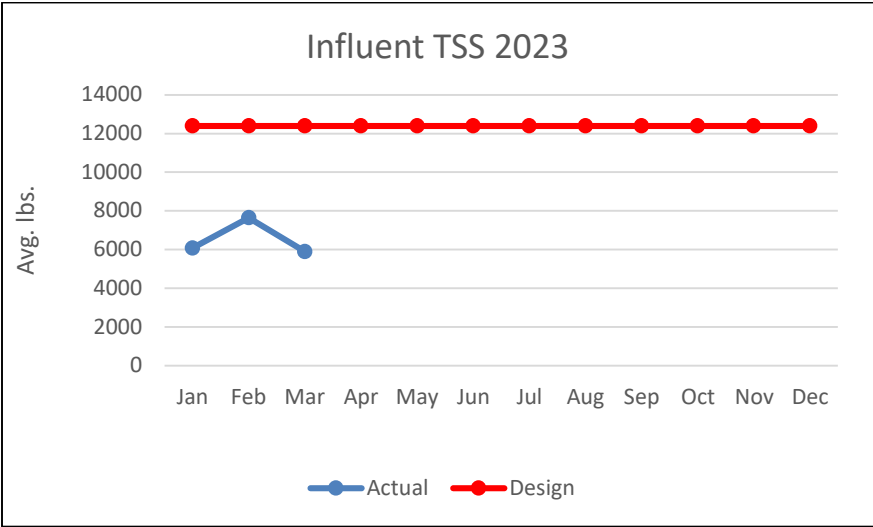
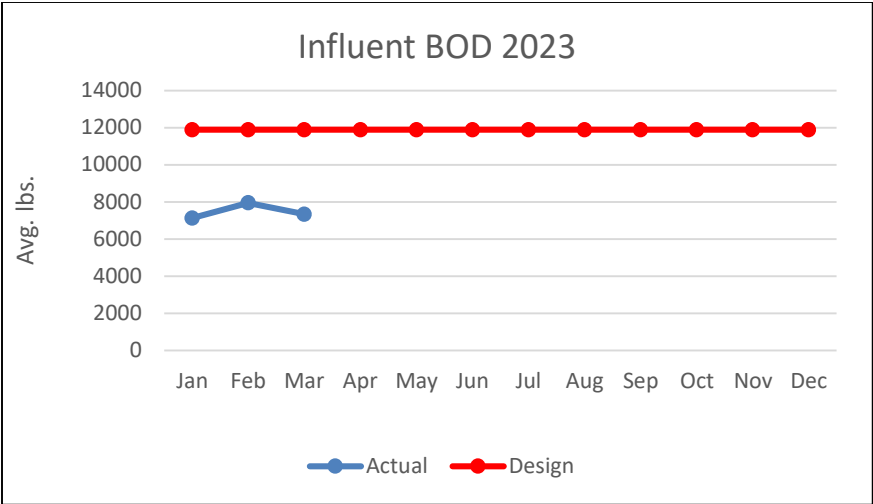
BIOSOLIDS

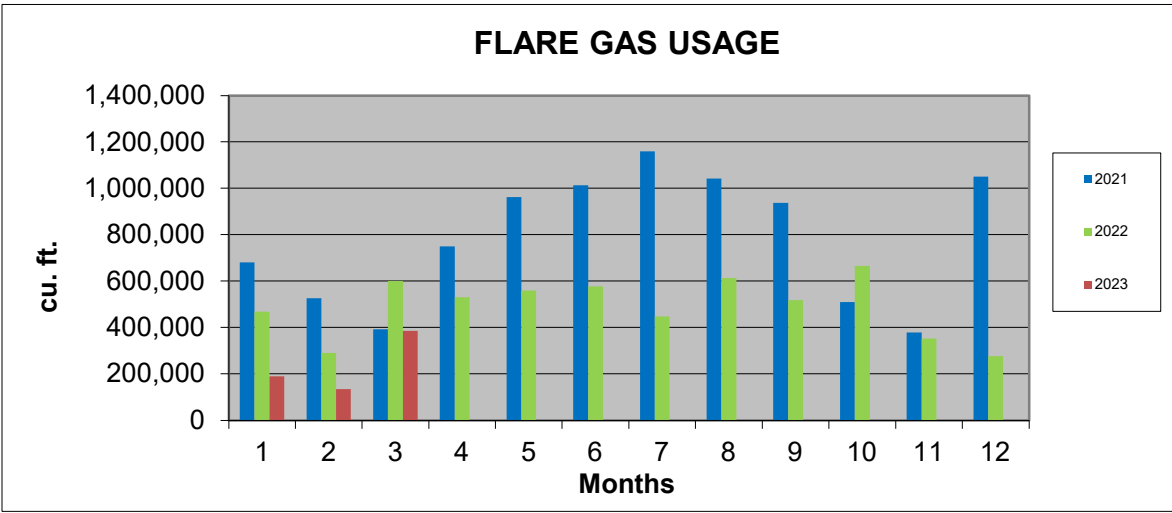
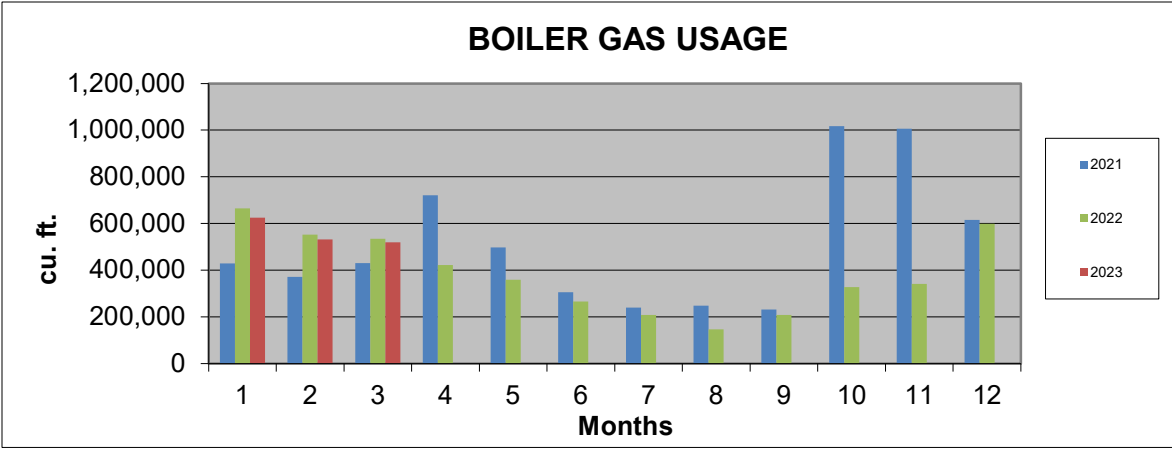
- Running screw press as needed to maintain digester levels.
- Soil samples were collected from one of our customers that we have been unable to use for the past two years because of high ammonia levels on their fields. Test results are pending.
- Additional sites for soil testing are scheduled.
- Updating Biosolids Management Plan.

UPCOMING EVENTS

- Homeschool group plant tour: Wastewater chemistry
- Anammox Cleaning
- Stormwater Permit Termination
- Herbicide Licensing for Operators

Enclosures: Influent BOD/TSS/Effluent Flow, Boiler/Flare Gas Usage, 12 Month Moving Avg.





12 MONTH MOVING AVERAGES

Month/Year	Plnt Inf Q Average MGD	Plnt Inf Average lbs/day CBOD/BOD	Plnt Inf Average lbs/day TSS
Apr-22	4.98	7584	6709
May-22	4.15	5960	6118
Jun-22	4.06	5792	5231
Jul-22	3.00	5198	5086
Aug-22	2.88	5135	4865
Sep-22	2.86	5128	4788
Oct-22	2.74	4866	4494
Nov-22	3.75	5840	4940
Dec-22	5.18	7962	7029
Jan-23	4.94	7143	6094
Feb-23	4.24	7956	7654
Mar-23	5.87	7338	5991

SUM	48.65	75902	68999
AVE	4.05	6325	5750
MAX	5.87	7962	7654
MIN	2.74	4866	4494

CASH DISBURSEMENT RECAP BOARD MEETING APRIL 12, 2023

Cash Disbursements Since the Last Board Meeting

All Funds:

Total of Prepaid Checks & ACH Transactions	98,598.58
Total of Regular Checks & ACH Transactions	<u>315,545.36</u>

Total Expenditures (not including Payroll)	<u>414,143.94</u>
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Payroll:

Net Payroll - March 31, 2023	72,500.26
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All Checks & ACH Transactions since the Board Meeting of March 8, 2023	<u>486,644.20</u>
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Accounts Payable

Checks by Date - Detail by Check Date

User: christine
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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	02669	PERS Deposit	03/09/2023	
	FEB 23 PR	PR Batch 00001.02.2023 PERS - Not W/Held	PR Batch 00001.02.2023 PER	9,889.74
	FEB 23 PR	PR Batch 00001.02.2023 PERS Pick-Up	PR Batch 00001.02.2023 PER	956.52
	FEB 23 PR	PR Batch 00001.02.2023 OPSRP-Not W/Held	PR Batch 00001.02.2023 OPS	8,453.63
	FEB 23 PR	PR Batch 00001.02.2023 PERS W/Held	PR Batch 00001.02.2023 PER	4,669.21
	FEB Rounding	Rounding Adj-February		0.02
Total for this ACH Check for Vendor 02669:				23,969.12
Total for 3/9/2023:				23,969.12
ACH	ASIFLEX A00032583202C51	ASIFlex FSA Admin Fees-February	03/10/2023	
				41.25
Total for this ACH Check for Vendor ASIFLEX:				41.25
Total for 3/10/2023:				41.25
ACH	ASIFLEX MARCH 23 PR	ASIFlex PR Batch 00001.03.2023 Flexible Spending Acco	03/31/2023 PR Batch 00001.03.2023 Flex	
				1,099.84
Total for this ACH Check for Vendor ASIFLEX:				1,099.84
ACH	DNB	Internal Revenue Service	03/31/2023	
	MARCH 23 PR	PR Batch 00001.03.2023 Medicare - Employee	PR Batch 00001.03.2023 Med	1,528.56
	MARCH 23 PR	PR Batch 00001.03.2023 FICA - Employer	PR Batch 00001.03.2023 FIC.	6,535.99
	MARCH 23 PR	PR Batch 00001.03.2023 Medicare - Employer	PR Batch 00001.03.2023 Med	1,528.56
	MARCH 23 PR	PR Batch 00001.03.2023 FICA - Employee	PR Batch 00001.03.2023 FIC.	6,535.99
	MARCH 23 PR	PR Batch 00001.03.2023 Federal Income Tax	PR Batch 00001.03.2023 Fed	7,819.06
Total for this ACH Check for Vendor DNB:				23,948.16
ACH	OR-Rev MARCH 23 PR	Oregon Dept. of Revenue PR Batch 00001.03.2023 Oregon W/Held	03/31/2023 PR Batch 00001.03.2023 Ore	
				6,010.03
Total for this ACH Check for Vendor OR-Rev:				6,010.03
ACH	PEBSCO MARCH 23 PR MARCH 23 PR	Nationwide Retirement Solutions PR Batch 00001.03.2023 Roth Contribution PR Batch 00001.03.2023 Nationwide-Deferred C	03/31/2023 PR Batch 00001.03.2023 Rotf PR Batch 00001.03.2023 Nati	
				200.00
				4,150.00
Total for this ACH Check for Vendor PEBSCO:				4,350.00
ACH	CENTURY Mar 2023 Fx/Alm Mar 2023 Gate	CenturyLink Analog phone lines for fax and alarm Analog phone lines for NTS gate	03/31/2023	
				143.11
				63.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor CENTURY:				206.24
51333	CIS INS	CIS Trust	03/31/2023	
	MARCH 23 PR	PR Batch 00001.03.2023 Trauma	PR Batch 00001.03.2023 Trau	95.00
	MARCH 23 PR	PR Batch 00001.03.2023 Life Insurance - Spous	PR Batch 00001.03.2023 Life	186.10
	MARCH 23 PR	PR Batch 00001.03.2023 Short-Term Disability	PR Batch 00001.03.2023 Sho	134.08
	MARCH 23 PR	PR Batch 00001.03.2023 Medical Ins w/RX	PR Batch 00001.03.2023 Med	24,175.79
	MARCH 23 PR	PR Batch 00001.03.2023 Life Insurance - er	PR Batch 00001.03.2023 Life	96.53
	MARCH 23 PR	PR Batch 00001.03.2023 Accident Insurance	PR Batch 00001.03.2023 Acc	163.49
	MARCH 23 PR	PR Batch 00001.03.2023 CCIS Insurance AD&I	PR Batch 00001.03.2023 CCI	15.32
	MARCH 23 PR	PR Batch 00001.03.2023 Critical Illness Insuran	PR Batch 00001.03.2023 Criti	113.30
	MARCH 23 PR	PR Batch 00001.03.2023 Dental & Vision	PR Batch 00001.03.2023 Den	2,237.64
	MARCH 23 PR	PR Batch 00001.03.2023 Voluntary Dependent L	PR Batch 00001.03.2023 Volt	26.60
	MARCH 23 PR	PR Batch 00001.03.2023 Hospital Indemnity	PR Batch 00001.03.2023 Hos	144.90
	MARCH 23 PR	PR Batch 00001.03.2023 Identity Protection	PR Batch 00001.03.2023 Iden	81.75
	MARCH 23 PR	PR Batch 00001.03.2023 Voluntary Life Insuran	PR Batch 00001.03.2023 Volu	401.68
	MARCH 23 PR	PR Batch 00001.03.2023 CCIS Insurance Long-	PR Batch 00001.03.2023 CCI	150.08
Total for Check Number 51333:				28,022.26
51334	WATER	City of Roseburg	03/31/2023	
	Feb 2023 Keady	Water service to Keady Ct LS		51.00
Total for Check Number 51334:				51.00
51335	TYCO	Johnson Controls Security Solutions	03/31/2023	
	38498880	Relocate door sensors and programming		891.61
Total for Check Number 51335:				891.61
51336	MISSCOMM	Mission Communications LLC	03/31/2023	
	1074115	Lift Station monitoring 4/1/23 - 6/30/23		1,216.65
	1074115fg	Lift Station monitoring - Faigrounds		563.40
	1074115ppd	Lift Station monitoring 7/1/23 - 3/31/24		3,649.95
Total for Check Number 51336:				5,430.00
51337	PAPEKEN	Pape Kenworth	03/31/2023	
	5701503	Oil change and fuel filter service for Camel		403.04
	5701519	Oil for oil change for Camel (not billed on other		63.12
Total for Check Number 51337:				466.16
51338	RSBG-DIS	Roseburg Disposal Company	03/31/2023	
	1288842	Monthly garbage service		61.00
Total for Check Number 51338:				61.00
51339	USPS	US Postal Service	03/31/2023	
	March 2023	Postage for mailing utility bills		3,397.46
Total for Check Number 51339:				3,397.46
51340	VERIZON	Verizon Wireless	03/31/2023	
	9930102807	Monthly wireless services		613.20
Total for Check Number 51340:				613.20
Total for 3/31/2023:				74,546.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	ASIFLEX A000325833038X6	ASIFlex FSA Fees-March	04/10/2023	41.25
Total for this ACH Check for Vendor ASIFLEX:				41.25
Total for 4/10/2023:				41.25
Report Total (16 checks):				98,598.58

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
Printed: 4/7/2023 11:29 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	STAPLES	Staples Credit Plan	04/12/2023	
	3236713021	Office Supplies		102.16
	3237177911	Office Supplies		25.50
	3246554461	Desk supplies for new employee		72.15
	3246554761	Date stamp		17.79
Total for this ACH Check for Vendor STAPLES:				217.60
51341	Refund2 76003003	Aaron Wilmot & Kristina McKillop EDU Reduction 719 SE Jackson/720 SE Main St	04/12/2023	10.00
Total for Check Number 51341:				10.00
51342	APEX	Apex/Ace Home Center	04/12/2023	
	352715	Parts to move printer		18.56
	352716	Bldg adapter for printer		8.99
Total for Check Number 51342:				27.55
51343	WP March 23	Avista Utilities Natural gas usage-Admin Bldg	04/12/2023	415.49
Total for Check Number 51343:				415.49
51344	BANNERMC	BANNER BANK	04/12/2023	
	BK 031023	Abby's Pizza-RUSA crew meeting		170.30
	BK 031723	Transport Wisdom-CDL Test Austin		220.00
	BK 032123	OR DMV-CDL Drivers License-Austin		115.00
	CM 032323	OSCPA-Membership dues FYE24-Christine		350.00
	DF 022823	Zoom-Monthly Subscription-Feb		113.99
	DF 030323	Amazon-replacement drive for NAS		220.00
	DF 030423	Dell-replacement drive for Dave's computer		299.99
	DF 030623	Amazon-replacement mouse for Dave		74.99
	DF 030923	Amazon-Monitor for finance		859.99
	DF 031523	Amazon-Ink for Canon ip7485 M40		139.00
	DF 031723	Cablewholesale-Parts to move printer		77.94
	DF 031723b	Amazon-Supplies for new finance workstation		304.41
	DF 032723	LastPass-Subscription renewal		283.81
	DF 033023	Zoom-Electronic mtg software-March		113.99
	GO 030323	Ponderosa Inn-Lodging for OregonBuys Class/tr		113.49
	GO 031423	Heidis-Meal for OR Buys class-Greg		27.45
	GO 031523	Heidis-Meal for OR Buys class-Greg		15.19
	GO 033023	A-1 Auto Truck & RV-'23 F-150 Seat Covers		260.00
	HW 030823	Board meeting snacks		12.99
	HW 031523	Roseburg Chamber-Awards Dinner table		390.00
	JB 032223	Roseburg Chamber-Beverage pre-order Banquet		46.00
	NS 030223	Sportsman-Homeshow prizes		214.98
	NS 032723	OWPSACSTATE-CEU's course book		182.00
	NS 032823	UCC-Cert review class-Austin		454.00
	NS 032823b	Nassco-PACP Class		1,075.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	NS 032923	DC Coop-part for boot wash/hydrant		5.19
	RC 030223	Apex-Parts for flusher skids		27.16
	RC 030323	Steel Outlet-Parts for flusher skids		20.20
	RC 031723	Good Guys Garage-'11 Sign Truck service		89.86
	RC 032123	Pizza Palace-UBOS mtg-JB,SL,RC,AB,NC		97.92
	RK 032723	Harbor Freight-Wire strippers & electrical tape		15.28
	SL 030923	Bagle Tree-Staff Mtg supplies		42.35
	SL 032123	Sirennet-Hazard warning light for vehicles		647.20
	SL 032923	WEF-Certification Study Books		186.99
			Total for Check Number 51344:	7,266.66
51345	BHEC	Bassett-Hyland Energy Company	04/12/2023	
	CL 14455	Fuel usage 3-1-23 thru 3-15-23		1,049.70
	CL 14846	Fuel usage 3-16-23 thru 3-31-23		778.87
			Total for Check Number 51345:	1,828.57
51346	BIOMED	bio-MED Testing Services Inc	04/12/2023	
	98288	1-FMCSA Clearinghouse Query		5.00
			Total for Check Number 51346:	5.00
51347	BUTLERAU	Butler Automotive Inc	04/12/2023	
	23 Ford Eng	'23 Ford F150 Super Cab 4x4 XLT		43,333.00
			Total for Check Number 51347:	43,333.00
51348	WATER	City of Roseburg	04/12/2023	
	INV17744	Bulk Water Usage March	0190 ARPKT05603	72.58
	March 23 Admin	Water Usage-Admin Bldg	330-3470-00	222.36
	March 23 High	Water Usage Highland PS	360-3420-00	34.02
	March 23 LV	Water Usage Loma Vista PS	430-2310-00	69.04
	March 23 Winch	Water Usage Winchester PS	480-3210-00	95.22
	March 23 WRF	Water Usage WRF	320-1830-00	994.08
			Total for Check Number 51348:	1,487.30
51349	DRAUTO	D & R Auto & Truck Supply Corp	04/12/2023	
	693265	Cleaning supplies		53.87
	721573	Rosin Core Solder		9.99
			Total for Check Number 51349:	63.86
51350	DJC	Daily Journal of Commerce Inc	04/12/2023	
	745114970	Advertisement for bid for WRF Waterline		244.42
			Total for Check Number 51350:	244.42
51351	DARKTR	Darktrace Holdings Limited	04/12/2023	
	170540	Microsoft 365 protection 4/1/23-6/30/23		500.00
			Total for Check Number 51351:	500.00
51352	DFN	Douglas Fast Net	04/12/2023	
	April 23 admin	Internet Services-Admin	Service: 14806	218.99
	April 23 Bourb	Internet Services-Bourbon St	Service: 205697	100.21
	April 23 high	Internet Services-Highland PS	Service: 105797	76.84
	April 23 Host	Admin Hosting		10.55
	April 23 Keady	Internet Services-Keady Ct	Service: 106289	76.84
	April 23 LV	Internet Services-Loma Vista P	Service: 205950	104.21
	April 23 NBank	Internet Services-No. Bank PS	Service: 105793	73.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	April 23 NTS	Internet Services-NTS	Service: 145049	73.58
	April 23 phones	Phones/Security Cams	Service: 141784	98.17
	April 23 Wilb1	Internet Services-Wilbur 1 PS	Service: 105796	73.84
	April 23 Wilb2	Internet Services-Wilbur 2 PS	Service: 105794	73.84
	April 23 Winch	Internet Services-Winchester P	Service: 105795	73.84
Total for Check Number 51352:				1,054.75
51353	DUKE 10695	Duke's Root Control Inc Root Treatment	04/12/2023	8,007.59
Total for Check Number 51353:				8,007.59
51354	GRAPHDIM 4329	Graphic Dimensions, Inc. Cut April UB Bills	04/12/2023	37.30
Total for Check Number 51354:				37.30
51355	H3 Pay Req #5 Pay Req #5 ret	H3 General Contractors LLC Bisulfite Building Pay Req #5 Bisulfite Building Pay Req #5 - Retainage	04/12/2023	64,180.00 -3,220.00
Total for Check Number 51355:				60,960.00
51356	IE-ENG 61138 61277 61278 61279 61280	i.e. Engineering, Inc. Engineering for Watermain and Hydrant at WW1 Chadwick and Atlanta Sewer Improvement-Dire Chadwick and Atlanta Sewer Improvement-Cons Engineering for Watermain & Hydrant at WWTF Engineering for Watermain & Hydrant at WWTF	04/12/2023	337.50 36.00 1,150.00 30.00 250.00
Total for Check Number 51356:				1,803.50
51357	Jacobs 351289-067	Jacobs Engineering Group Inc Professional Services per agreement-April	04/12/2023	133,435.58
Total for Check Number 51357:				133,435.58
51358	LOWES 271995 902752 972816 973936 974158 986363 996639	Lowes Camera conduit Tools Parts for Admin yard camera Replace hydrant Parts for Admin yard camera Camera Conduit Camera Conduit part	04/12/2023	2.07 28.46 5.07 60.80 9.96 110.89 3.00
Total for Check Number 51358:				220.25
51359	MSTRCR 35039-J	MasterCare Cleaning Co Inc Monthly janitorial services	04/12/2023	390.00
Total for Check Number 51359:				390.00
51360	NBS IN113914	National Business Solutions Plotter paper for wide format printer	04/12/2023	60.75
Total for Check Number 51360:				60.75
51361	NORTHCOA S012237797.002	NORTH COAST ELECTRIC COMPANY Screw Press Spare Parts	04/12/2023	533.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 51361:				533.86
51362	ICALL 3031083	One Call Concepts, Inc. One call tickets-March	04/12/2023	17.00
Total for Check Number 51362:				17.00
51363	DEQ A Banker	Oregon DEQ Austin Baker Grade 1 Collection Cert	04/12/2023	240.00
Total for Check Number 51363:				240.00
51364	OR-LIN 915519 921128 926682	Oregon Linen, Inc. Laundry & mat services Laundry & mat services Laundry & mat services	04/12/2023	54.51 32.94 65.51
Total for Check Number 51364:				152.96
51365	PPL Mar 2023 411LM Mar 2023 425LM Mar 2023 Admin Mar 2023 Brbn Mar 2023 BrbnC Mar 2023 Gate Mar 2023 High Mar 2023 Keady Mar 2023 LV Mar 2023 NBank Mar 2023 NTS Mar 2023 SBank Mar 2023 Wilb1 Mar 2023 Wilb2 Mar 2023 WWTP Mar 2023 WWTP2	Pacific Power Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Power Usage-310 Bourbon St PS Contract-310 Bourbon St PS Power Usage-140 LM-NTS Gate Power Usage-Highland PS Contract Min&Usage-Keady Ct PS Power Usage-Loma Vista PS Power Usage-North Bank PS Contract/Power Usage-NTS PS Power Usage-South Bank PS Power Usage-Wilbur 1 PS Power Usage-Wilbur 2 PS Power Usage-WWTP 1 Power Usage-WWTP 2	04/12/2023	45.67 12.55 558.00 97.11 61.56 20.00 1,580.49 121.71 102.72 165.94 1,994.67 1,897.60 272.94 316.00 19,976.37 27.71
Total for Check Number 51365:				27,251.04
51366	PAPEKEN 3825931 5701532	Pape Kenworth B6 Fuel Filter B6 LOF & batteries	04/12/2023	40.67 858.70
Total for Check Number 51366:				899.37
51367	PARKSIDE 8104	Parkside Flowers & Gifts Flowers for First Citizens banquet	04/12/2023	75.00
Total for Check Number 51367:				75.00
51368	PLATT2 3V03225	Platt Electric Supply Materials for admin yard camera	04/12/2023	14.06
Total for Check Number 51368:				14.06
51369	Premium 25506	Premium Landscape, Inc. Landscape services-March	04/12/2023	225.00
Total for Check Number 51369:				225.00
51370	RSBG-DIS	Roseburg Disposal Company	04/12/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1297007	Garbage Service-March		61.00
			Total for Check Number 51370:	61.00
51371	SAFEDIR 10336	Safety Directions, LLC Asbestos Certs Renewal-Steve/Kyle	04/12/2023	704.20
			Total for Check Number 51371:	704.20
51372	SERV-CTR 56322	The Service Center New Key	04/12/2023	3.00
			Total for Check Number 51372:	3.00
51373	SIERRASP 21794341 040123	Sierra Springs Bottled water delivery	04/12/2023	90.99
			Total for Check Number 51373:	90.99
51374	SODIESEL 3816	Southern Oregon Diesel Repair 5 Yard dumptruck	04/12/2023	776.25
			Total for Check Number 51374:	776.25
51375	SDAO CHG-6661	Special Districts Insurance Services Add '23 Ford Pickup vin-9592	04/12/2023	418.00
			Total for Check Number 51375:	418.00
51376	TRITECH 373092 373092 pre	TriTech Software Systems Lucity Subscription 5/1/23-6/30/23 Lucity Subscription 7/1/23-4/30/24	04/12/2023	3,249.44 16,247.17
			Total for Check Number 51376:	19,496.61
51377	UBWA March 23 411LM March 23 606LM March 23 Bourbo	Umpqua Basin Water Association Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln Water - 310 Bourbon St	04/12/2023	22.00 22.00 22.00
			Total for Check Number 51377:	66.00
51378	West Tes 27562 27563	Western Testing LLC Lab Services-Bisulfite Bldg Lab Services-Bisulfite Bldg	04/12/2023	101.25 340.60
			Total for Check Number 51378:	441.85
51379	REFUND acct 74114402	Whistlers Lane Investments LLC EDU reduction-1440 NE Dee	04/12/2023	10.00
			Total for Check Number 51379:	10.00
51380	WilsonA 23011-02	Wilson Architecture Design for new roof at RUSA Office Building an	04/12/2023	2,700.00
			Total for Check Number 51380:	2,700.00
			Total for 4/12/2023:	315,545.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Report Total (41 checks):				315,545.36