



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING
July 8, 2020

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**Roseburg Urban Sanitary
Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470**

**July 8th, 2020
RUSA Board Room
4:00 p.m.**

NOTICE

The July 8th Board meeting will be held at RUSA's Administrative office. The Board Meeting will also be broadcast by Zoom® Meeting. The link to the meeting will be posted on Roseburg Urban Sanitary Authority's web site, rusa-or.org

AGENDA REGULAR MONTHLY BOARD MEETING

Board of Directors

John Dunn, Chair
David Campos

Kelsey Wood

Rob Lieberman, Vice Chair
Jerry Giese

- 1. Call to Order – John Dunn, Board Chair**
- 2. Roll Call**
- 3. Consider Minutes**
 - a. June 10th, 2020 Board Meeting
- 4. Resolution No. 20-04**
 - a. A Resolution Declaring Surplus Property
- 5. General Managers Report**
 - a. Winchester Pump Station Force Main Replacement
 - b. Hooker Road Rehabilitation Project
 - c. Douglas Avenue Project, City of Roseburg
 - d. Biosolids Building Expansion, Conveyor Installation
 - e. Emergency Preparedness
- 6. Staff Professional Development**
- 7. New Development**
- 8. Staff Report**
- 9. Jacobs (ch2m) Plant Operations Report**
- 10. Accounts Payable**
- 11. Other Business**

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:02 p.m. on June 10, 2020 at 1297 NE Grandview. The Board Meeting was broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair John Dunn, Rob Lieberman, Jerry Griese, Kelsey Wood and David Campos

Absent:

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Engineering Tech III Ryon Kershner, Collections Superintendent Steve Lusch and Jacobs Project Manager Jade Mecham.

Consideration of the May 6, 2020 Budget Committee Meeting Minutes and the May 13, 2020 Regular Monthly Board Meeting Minutes.

David Campos moved to approve the minutes for the May 6, 2020 Budget Committee Meeting Minutes and the May 13, 2020 Roseburg Urban Sanitary Authority Regular Monthly Board Meeting. Kelsey Wood seconded the motion.
The motion passed unanimously.

Public Hearing to Consider the 2020-2021 Budget

Chairman Dunn opened the public hearing for the 2020-2021 budget as approved by the Budget Committee on May 6, 2020. The hearing was open to public comment. Hearing no comment, the public hearing was closed. At this time the Board Chair called for the return to the regular meeting.

Resolution No. 20-03

Staff presented Resolution 20-03 A Resolution Adopting the 2020-2021 Budget and Making Appropriations.

Kelsey Wood moved to approve Resolution 20-03.
David Campos seconded the motion.

Vote By Roll Call

Chairman Dunn requested “Roll Call” for the motion to approve Resolution 20-03:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	Yes
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 5/0 vote.

General Managers Report

Winchester Pump Station Force Main Replacement Project

The Contractor is making the final connection of the new force mains to the pump stations.

The project completion date was set for June 5th, 2020.

FEMA Application for Damage Claimed Disaster Relief

RUSA has completed all the projects included in our damage claim to FEMA. We have received a total of \$93,422.18 in reimbursement for damages associated with the February 2019 winter storm.

Hooker Road Rehabilitation Project

We have received 50% plans for review. The tentative schedule is to put the project out for bidding in July with construction to begin in August.

Douglas Avenue Project

We are working with Civil West, the design firm for the road reconstruction project, to include the replacement of the sanitary sewer gravity system in the project.

Biosolids Building Expansion, Conveyor Installation

We are working with Rogers Engineering to develop a bid package for the installation of the new conveyor system for the new expansion of the Biosolids building.

Jacobs Plant Operations Report

Jade Mecham reported the treatment facility averaged 99% CBOD removal and 97% Total Suspended Solids removal during May. The total Effluent flow was 104.85 million gallons all of which went to the Natural Treatment System. Plant flow was diverted to the Natural Treatment System on May 1, 2020.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the June, 2020 Accounts Payable.

All Board members voted in favor of the motion to approve the Accounts Payable and Addendum as presented.

Other Business

None.

Respectfully submitted,

A handwritten signature in blue ink that reads "Harmony Williams". The signature is written in a cursive style with a large, stylized "H" and "W".

Harmony Williams
Office Assistant

RESOLUTION NO. 20-04
A RESOLUTION DECLARING SURPLUS PROPERTY

WHEREAS, local governments must declare property not needed to be surplus by Resolution of the Governing Body, and,

WHEREAS, Roseburg Urban Sanitary Authority is a Local Government and has property it no longer needs;

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Board of Directors of the Roseburg Urban Sanitary Authority, the Governing Body, does hereby declare the following surplus to the needs of the Authority:

2005 Camel Combination Machine V.I.N - 1HTWPAZT96J229856

Brush Hog Attachment

Generator – Non Operational

Electric Car – Non Operational

IBC Totes

Vacuum Tank Trailer

Forklift

Pump and Motor

Water Tanks

Be it resolved further the above surplus property will be disposed of as provided for in Resolution 05-01 Exhibit A.

THIS RESOLUTION IS ADOPTED BY THE ROSEBURG URBAN SANITARY AUTHORITY'S BOARD OF DIRECTORS THIS 8th DAY OF JULY 2020.

ATTESTED:

**ROSEBURG URBAN SANITARY
AUTHORITY**

James V. Baird, General Manager

John Dunn, Board Chair

GENERAL MANAGERS REPORT

Date: 6/30/20
To: Roseburg Urban Sanitary Authority, Board of Directors
From: James V. Baird, General Manager
Re: General Managers Informational Report to the Board

Winchester Pump Station Force Main Replacement Project

The Contractor has completed all the work included in the contract. The contractor is working to complete the punch list items.

Hooker Road Rehabilitation Project

RUSA has reviewed the 50% plans with the project engineer. Changes and mark-ups have been delivered to the Engineer. Final plans and specifications are scheduled to be completed July 10th. The tentative schedule is to put the project out for bidding in July with construction to begin in August.

Douglas Avenue Project

We received a scope of work and fee proposal from Civil West, the design firm for the road reconstruction project, to include the replacement of the sanitary sewer gravity system in the project. The plans, specifications and constructions estimate are scheduled to be completed in November of 2020.

Biosolids Building Expansion, Conveyor Installation

We are working with Rogers Engineering to develop a bid package for the installation of the new conveyor system for the new expansion of the Biosolids building.

Emergency Preparedness

RUSA has purchased used generators for each of the pump stations in the collection system that previously utilized two portable generators for backup power. We have also purchased a portable fuel trailer with a 483-gallon capacity.

RUSA is working with the City of Roseburg on an Intergovernmental Agreement to utilize the City's fueling station to use when there is a power outage and commercial options are not available.



INTEROFFICE MEMORANDUM

TO: RUSA BOARD
FROM: JIM BAIRD, GENERAL MANAGER
SUBJECT: PROFESSIONAL DEVELOPMENT
DATE: 6/33/20
CC:

The following staff attended the Wastewater Certification Review Class offered by Umpqua Basin Operator Section of the PNCWA and Umpqua Community College:

Rick Cox – Collection System Department

John Bastianelli – Engineering Department

Rick Cox sat for the Wastewater Collection System Operation, grade IV, after many months of studying and attending the review class and passed the test.

John Bastianelli has applied to the Oregon Department of Environmental Quality to take the Wastewater Collection System Operation Grade II and is waiting to be assigned a testing date.

ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Harvard West Phase II – short mainline extension to serve a new commercial building - under review

PRELIMINARY DESIGN:

- Loma Vista Pump Station Improvement Study
- Tabor – Military Avenue partition
- Kenwood Tabor PUD
- Neighborworks Apartment -preliminary design for a mainline extension

PROJECTS:

- Oak Springs Apartments Beginning on Pomona Street-Sewer is installed. Testing not complete.
- Winchester Pump Station Pressure Line Replacement- The contractor has completed all the items included in the contract. The Contractor is working on the punch-list items.
- Hanna Heritage Plaza – The sewer mains have been installed and are waiting testing.
- Thyme Subdivision – The Contractor started the sewer main construction June 30, 2020.

ROSEBURG URBAN SANITARY AUTHORITY

JUNE 2020 STAFF REPORTS

COLLECTION DEPARTMENT:

- Completed 35 work orders.
- Completed CCTV and cleaning of 11,482 feet or 2.2 miles of mainline.
- Completed 82 manhole inspections.
- Completed monthly trouble spot inspections.
- Completed Wet Well cleaning and Drawdown Testing for the following stations:
 - Loma Vista, Keady Ct., Fairgrounds, Wilbur 1, Wilbur 2, North Bank and Highland
- Built an access road to the Pine Street Bunker/Siphon.
- Conducted monthly staff training on the RUSA Vehicle and Equipment policies.
- Conducted new equipment training for the 2020 Camel Maxx Combination Truck.

ENGINEERING DEPARTMENT:

- Completed 228 underground utility locate requests.
- Issued 14 permits and completed 8 inspections.
- Hwy 99 pressure main project is completed, currently the Contractor is working on the punch list items.

FINANCE DEPARTMENT:

- Vacancy Credits: 12 were processed for a total of \$1,507.95 in June.
- Credit cards/eChecks: 937 payments totaling \$48,957.34 were collected in June. 1 payment received at the counter, 74 by voice response system, and 862 on-line.
- Automatic Payments: 2,079 customer accounts are signed up. Received \$82,206.97 or approximately 14.9% of monthly billing.

SAFETY COMMITTEE:

- Completed the annual review of the RUSA HAZCOM program.



TO: Jim Baird, General Manager-RUSA
FROM: Jade Mecham, Project Manager
DATE: July 2, 2020
SUBJECT: June 2020 Monthly Report

OPERATIONAL ACTIVITIES

- We met all permit parameters this month.
- The treatment facility averaged % CBOD removal (awaiting final test out next week) and 95% Total Suspended Solids Removal during the month with a requirement of no less than 85% removal for each.
- The facility electrical consumption (based on meter readings) for June 2020, was 210,000 KWHRS with a total Effluent flow of 95.48 million gallons all of which went to the Natural Treatment System (Outfall 002). The June 2019 electrical consumption was 264,000 with a total Effluent flow of 92.12 million gallons all of which went to the Natural Treatment System (Outfall 002).
- Collected soil samples for the Weaver biosolids site.
- Drained Primary Clarifier #2 and Secondary Clarifier #1.

PRETREATMENT ACTIVITIES

The following pretreatment inspections were completed in June:

- *El Dorado*: Discussed the RUSA camera findings with the owner and the FOG problem they are causing.
- *Sonic*: Their interceptor was full, informed the manager that the tank needed pumped. They called back a week later to inform us that their tank had been pumped.
- *Taco Time*: The push camera in the clean out showed that their line looks Ok.
- *Sherm's*: Their interceptor was scheduled for pumping in June, every 6 months.
- *Chen's*: Discussed the RUSA camera findings with the kitchen manager, he told me that they have an automatic dishwasher up stream of the grease interceptor.
- *McDonalds on Stewart Parkway*: Their interceptor was in good condition.

NATURAL TREATMENT SYSTEM (NTS)

- We have been adjusting the irrigation schedule based on phosphorous (PO₄) data.
- Continuing to check sprinklers and repair as necessary.

MAINTENANCE ACTIVITIES

LIFT STATIONS

- Total Flow from all Lift Stations for the month - 67 Million Gallons
- Average Daily Flow from all Lift Stations per day - 2.4 Million Gallons

MAINTENANCE

- There were 4 call outs for the month at the Treatment Plant and Liftstations.
- Repaired the HVAC system at the NTS pump control building.
- Replaced the discharge piping for the Anammox Waste pump.
- Replaced a bad control circuit board for the #1 pump VFD at the Winchester Station.
- Replaced the mechanical seal for the #1 Influent pump.
- Replaced the Automatic valve for the Irrigation Zone 2H with a new valve.
- Repaired the front lawn sprinkling system piping leak.
- Worked on finishing up items for all the work stations and HMIs for the SCADA system.
- Set up and had the parking lot asphalt resealed.

LABORATORY ACTIVITIES

- We are in our normal summer testing which requires: CBOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia 3 times week, E. Coli 3 times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- The Eureka probes are placed in SW1, SW5, and SW6, to continuously monitor pH, Temp., and D.O.
- Also included for the summer is Total Phosphorus (PO₄) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- When discharging from the pond we sample daily for PO₄ at SW5.
- Number of Tests for permit: 117
- Eureka probes were downloaded, calibrated and deployed at SW1, SW6, and SW5, on June 2nd and June 16th. Probes were pulled, downloaded and recalibrated and redeployed.
- On June 17th lab water was sampled and sent out to the lab.

PERSONNEL/COMMUNITY SERVICE ACTIVITIES

- Nothing to report.

UPCOMING EVENTS


OPERATIONS/NTS:

- Start hauling both liquid and dewatered biosolids.
- Spray blackberries at the NTS.

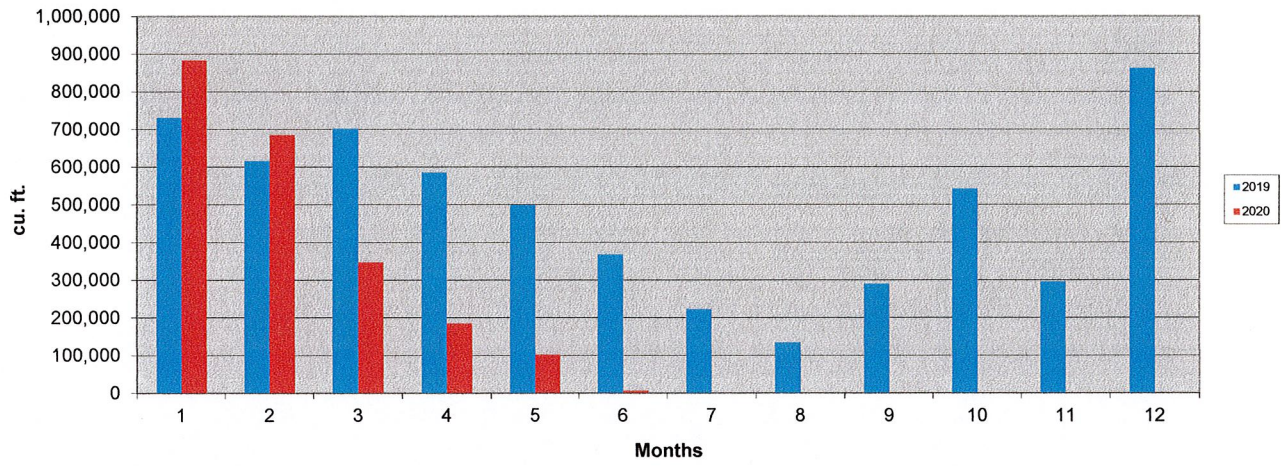
MAINTENANCE:

- Work on the Pretreatment Ventilation fan install.
- Rebuild Highland Pump #2

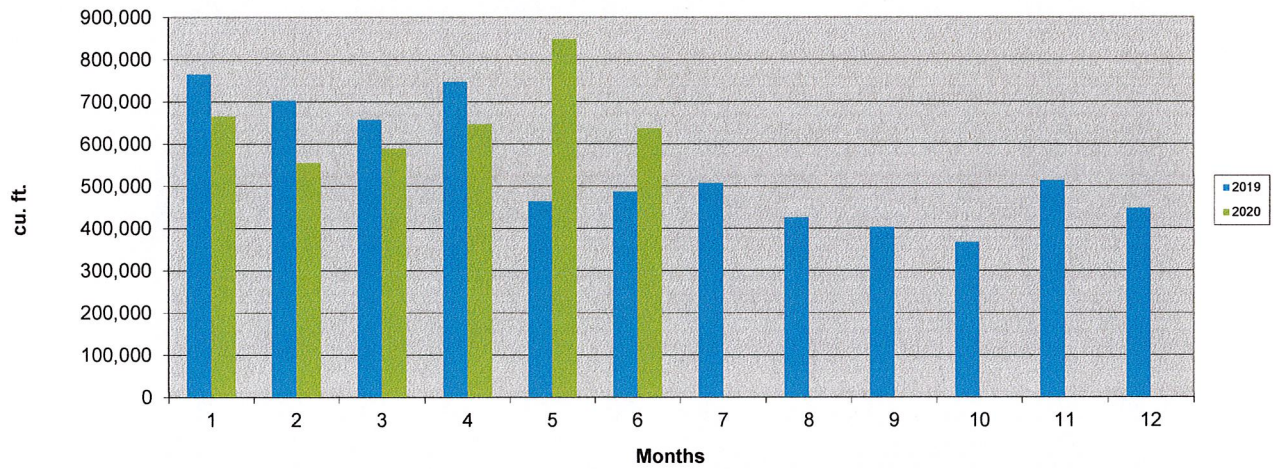
Enclosures: Boiler/Flare Gas Usage graphs
 Influent TSS/CBOD and Effluent Flow Graphs (deliver once results are out)
 12 Month Moving Avg. (deliver once results are out)
 Violation Sum-Limit Report (deliver once results are out)


Jade Mecham
Project Manager
Jacobs

BOILER GAS USAGE



FLARE GAS USAGE



CASH DISBURSEMENT RECAP BOARD MEETING JULY 8, 2020

Cash Disbursements Since the Last Board Meeting

All Funds:

Total of Prepaid Checks & ACH Transactions	92,958.29
Total of Regular Checks & ACH Transactions	<u>515,847.18</u>

Total Expenditures (not including Payroll)	<u>608,805.47</u>
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Payroll:

Net Payroll - June 2020	61,638.11
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All Checks & ACH Transactions since the Board Meeting of June 10, 2020	<u>670,443.58</u>
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Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	02669	PERS Deposit	06/12/2020	
	May 2020 PR	PR Batch 00001.05.2020 PERS - Not W/Held	PR Batch 00001.05.2020 PER	8,440.24
	May 2020 PR	PR Batch 00001.05.2020 PERS W/Held	PR Batch 00001.05.2020 PER	4,784.36
	May 2020 PR	PR Batch 00001.05.2020 PERS Pick-Up	PR Batch 00001.05.2020 PER	773.22
	May 2020 PR	PR Batch 00001.05.2020 OPSRP-Not W/Held	PR Batch 00001.05.2020 OPS	7,578.21
	May Rounding	May PERS Rounding Adjustment		-0.03
Total for this ACH Check for Vendor 02669:				21,576.00
Total for 6/12/2020:				21,576.00
ACH	ASIFLEX	ASIFlex	06/30/2020	
	June 20 PR	PR Batch 00001.06.2020 Flexible Spending Acco	PR Batch 00001.06.2020 Flex	1,339.18
Total for this ACH Check for Vendor ASIFLEX:				1,339.18
ACH	DNB	Internal Revenue Service	06/30/2020	
	June 20 PR	PR Batch 00001.06.2020 Medicare - Employer	PR Batch 00001.06.2020 Med	1,313.97
	June 20 PR	PR Batch 00001.06.2020 Medicare - Employee	PR Batch 00001.06.2020 Med	1,313.97
	June 20 PR	PR Batch 00001.06.2020 FICA - Employer	PR Batch 00001.06.2020 FIC.	5,618.39
	June 20 PR	PR Batch 00001.06.2020 FICA - Employee	PR Batch 00001.06.2020 FIC.	5,618.39
	June 20 PR	PR Batch 00001.06.2020 Federal Income Tax	PR Batch 00001.06.2020 Fed	6,575.26
Total for this ACH Check for Vendor DNB:				20,439.98
ACH	OR-Rev	Oregon Dept. of Revenue	06/30/2020	
	June 20 PR	PR Batch 00001.06.2020 Oregon W/Held	PR Batch 00001.06.2020 Ore	5,040.57
Total for this ACH Check for Vendor OR-Rev:				5,040.57
49701	CIS INS	CIS Trust	06/30/2020	
	June 20 PR	PR Batch 00001.06.2020 CCIS Insurance Long-	PR Batch 00001.06.2020 CCI	237.23
	June 20 PR	PR Batch 00001.06.2020 Life Insurance - er	PR Batch 00001.06.2020 Life	117.15
	June 20 PR	PR Batch 00001.06.2020 Life Insurance - Spous	PR Batch 00001.06.2020 Life	176.13
	June 20 PR	PR Batch 00001.06.2020 Medical Ins w/RX	PR Batch 00001.06.2020 Med	29,476.84
	June 20 PR	PR Batch 00001.06.2020 Short-Term Disability	PR Batch 00001.06.2020 Sho	124.51
	June 20 PR	PR Batch 00001.06.2020 CCIS Insurance AD&I	PR Batch 00001.06.2020 CCI	22.55
	June 20 PR	PR Batch 00001.06.2020 Dental & Vision	PR Batch 00001.06.2020 Den	3,315.60
	June 20 PR	PR Batch 00001.06.2020 Voluntary Dependent I	PR Batch 00001.06.2020 Vol	39.90
	June 20 PR	PR Batch 00001.06.2020 Voluntary Life Insuran	PR Batch 00001.06.2020 Vol	339.79
Total for Check Number 49701:				33,849.70
49702	PEBS CO	Nationwide Retirement Solutions	06/30/2020	
	June 20 PR	PR Batch 00001.06.2020 Nationwide-Deferred C	PR Batch 00001.06.2020 Nati	5,105.00
Total for Check Number 49702:				5,105.00
49703	CENTURY	CenturyLink	06/30/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	June 2020 Admin	Analog phone service for Security/Fire Alarm, F		121.96
	June 2020 NTS	Analog phone service for NTS Gate		54.54
				<hr/>
Total for Check Number 49703:				176.50
49704	UB*00041	FRONT PORCH REAL ESTATE LLC	06/30/2020	
		Refund Check		285.00
				<hr/>
Total for Check Number 49704:				285.00
49705	TYCO	Johnson Controls Security Solutions	06/30/2020	
	34440020	Security and Fire Alarm annual service charge F		1,356.00
	34442766	Annual Fire alarm inspection		129.90
				<hr/>
Total for Check Number 49705:				1,485.90
49706	OR-DMV	Oregon Dept. of Motor Vehicles	06/30/2020	
	2020 Camel	Registration Fees for 2020 Kenworth - Camel		107.00
	2020 Fuel Trlr	Registration Fees for 2020 Fuel Trailer		107.00
				<hr/>
Total for Check Number 49706:				214.00
49707	PETTY	Petty Cash c/o Harmony Williams	06/30/2020	
	Feb 2020	Douglas County Gift Shop - SDAO gift basket it		10.00
	Feb 2020	Ray Johnson - Backflow gauge annual calibratio		40.00
	June 2020	Costco - Cookies for Bd Mtg, Ziplocs		27.67
	June 2020	Costco - Kitchen and janitorial supplies		80.54
	March 2020	Costco - Disinfecting wipes, paper towels		26.98
	May 2020	Walgreens - Disinfecting wipes		9.98
				<hr/>
Total for Check Number 49707:				195.17
49708	SHRED-IT	Shred-It USA	06/30/2020	
	8129925124	Monthly shredding service		71.50
				<hr/>
Total for Check Number 49708:				71.50
49709	USPS	US Postal Service	06/30/2020	
	June 2020	Postage to mail Utility Bills		2,488.90
				<hr/>
Total for Check Number 49709:				2,488.90
49710	VERIZON	Verizon Wireless	06/30/2020	
	9856661815	Wireless telephone service		651.87
	9856661823	Wireless service for CCTV Van		39.02
				<hr/>
Total for Check Number 49710:				690.89
				<hr/>
Total for 6/30/2020:				71,382.29
				<hr/>
Report Total (14 checks):				92,958.29
				<hr/>

Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	STAPLES	Staples Credit Plan	07/08/2020	
	2545702321	Prong fasteners for UB files		33.25
	2552283121	Cord keepers		58.71
	2552825621	Ink for check scanner		35.08
	2553117841	Misc office supplies		18.75
	2554897521	Prong fasteners for UB files		66.50
	2555070881	Envelopes to hold pictures in UB files		22.32
	2557616651	Staplers, staple removers		44.44
Total for this ACH Check for Vendor STAPLES:				279.05
49711	WP June 2020	Avista Utilities Monthly natural gas service	07/08/2020	
				31.94
Total for Check Number 49711:				31.94
49712	REFUND 111 Kester Rd	David Ayres Overpayment refund for property sold	07/08/2020	
				60.00
Total for Check Number 49712:				60.00
49713	BANNERMC	BANNER BANK	07/08/2020	
	CM 060120	HR Answers - What you know webinar		349.00
	DF 060120	Amazon - Conference camera for Board Room		239.00
	DF 060220a	Amazon - 32' USB Extension cord for Bd Rm C		13.99
	DF 060220b	Amazon - 2 USB Extension cables for stock		19.98
	DF 060420	Malware Bytes - 5 User license renewal		54.95
	DF 060920	Amazon - RJ45 couplers for access points		17.99
	DF 061820	Newegg - Replacement AC unit for backup serve		670.79
	DF 062020	Zoom - Electronic meeting software for Board M		54.99
	DF 062420a	Amazon - Replacement POE injector for Keady		59.00
	DF 062420b	Network Solutions - email account for admin of		11.39
	DF 062420c	Amazon - Replacement webcam for Dave		69.99
	JJB 061120	Package Depot - Postage for DEQ application		1.85
	JJB 062220	Oregon Tool - Magnet & String for cleanout tool		16.90
	KB 061720	Max Life - 10" Aquatech vac trap		281.20
	KB 062820	Varco - Quad nozzle for new camel		297.80
	KV 062620	Little Caesars - Crew team building lunch		26.50
	LM 052920	Zoom Motorsports - Service truck inverter instal		634.00
	LM 062420	Walgreens - Locker room supplies		7.99
	MC 061120	Coastal - Chest waders		99.99
	MC 062620	Home Depot - 2 cycle oil		26.40
	RC 060420a	Harbor Freight - Electric engraver		7.99
	RC 060420b	Coastal - Work boots for Rick		143.23
	RC 061820	Subway - Lunch - Wastewater Exam in Eugene		6.50
	RK 060520	Coastal - Work boots for Engineering summer in		151.99
	SL 060120	WEF - Collection system conference		389.00
	SL 060320	Heartsmart - Face masks		45.00
	SL 060520	Hi Viz Safety - Hard hat sunshields		154.45
	SL 062520	All Seasons Uniforms - Work pants		224.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	SL 062620	All Seasons Uniforms - Work pants - Refund		-224.90
			Total for Check Number 49713:	3,851.86
49714	BHEC CL90595-IN CL90941-IN	Bassett-Hyland Energy Company Fuel usage 6/1 - 6/15 Fuel usage 6/15 - 6/30	07/08/2020	620.80 521.29
			Total for Check Number 49714:	1,142.09
49715	BATT PLU P28231986	Batteries Plus #208 Batteries for server UPS	07/08/2020	80.97
			Total for Check Number 49715:	80.97
49716	OMI 351289-031	CH2MHill OMI Professional services per agreement	07/08/2020	126,710.64
			Total for Check Number 49716:	126,710.64
49717	C ROSE INV10965 INV10965	City of Roseburg Right of Way Permit 72-20 - Fulton repair Right of Way Permit 35-20 - Reservoir job	07/08/2020	30.00 30.00
			Total for Check Number 49717:	60.00
49718	CO PAPER 577152	Coastal Paper & Supply Inc. Paper towels for dispensers in restrooms, kitchen	07/08/2020	339.34
			Total for Check Number 49718:	339.34
49719	DRAUTO 909696 910999 911060 911273 911320 911716	D & R Auto & Truck Supply Corp Fuel spout, absorbant spill pads 2 cycle oil DEF fluid, steering wheel cover Tools Steering wheel cover Super clean	07/08/2020	18.28 11.94 43.77 22.98 8.29 34.47
			Total for Check Number 49719:	139.73
49720	DCPW 553337	Douglas County Solid Waste Dump fee	07/08/2020	5.40
			Total for Check Number 49720:	5.40
49721	DFN July 2020 Admin July 2020 High July 2020 Host July 2020 Keady July 2020 NBank July 2020 NTS July 2020 Ph/Ca July 2020 Wilb1 July 2020 Wilb2 July 2020 Winch	Douglas Fast Net Internet Services-Admin Internet Services-Highland PS Admin Hosting Internet Services-Keady Ct Internet Services-No. Bank PS Internet Services-NTS Phones/Security Cams Internet Services-Wilbur 1 PS Internet Services-Wilbur 2 PS Internet Services-Winchester P	07/08/2020 Service: 14806 Service: 105797 Service: 106289 Service: 105793 Service: 23920 Service: 141784 Service: 105796 Service: 105794 Service: 105795	213.49 74.91 10.28 74.91 71.91 56.36 98.01 74.91 71.91 74.91
			Total for Check Number 49721:	821.60
49722	EARTH 878348	EARTH20 Bottled water delivery	07/08/2020	84.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 49722:				84.99
49723	FLURY	Flury Supply Company	07/08/2020	
	E 5661	Vacuum system repair - B6		43.00
	E 5689	Tank drain hose for new camel		126.08
	E 5694	Fill hose for new camel		41.13
	E 5760	Hydraulic coupler for camel		82.72
Total for Check Number 49723:				292.93
49724	GENEQ	General Equipment Company	07/08/2020	
	73317	Female hose shank coupler		134.13
	73428	Coupler & plug		144.53
Total for Check Number 49724:				278.66
49725	GRAPHDIM	Graphic Dimensions, Inc.	07/08/2020	
	2766	Cut utility bills to mailing size		37.60
Total for Check Number 49725:				37.60
49726	GNTW	Great Northern Trailer Works Inc	07/08/2020	
	S29500	Fuel tank chassis trailer		5,160.00
	S29607	Fuel trailer modifications - steel tool box, steps		900.00
Total for Check Number 49726:				6,060.00
49727	HANDY	Handyman Hardware	07/08/2020	
	109199	Door stops, tips		10.58
	109273	Sawzall blades		16.99
Total for Check Number 49727:				27.57
49728	ICONIX	ICONIX WATERWORKS INC	07/08/2020	
	U2016028367	Couplings for Fulton repair		70.48
Total for Check Number 49728:				70.48
49729	COASTAL	John Deere Financial f.s.b.	07/08/2020	
	B50261	Pushbroom		18.49
Total for Check Number 49729:				18.49
49730	LTM	Knife River Materials	07/08/2020	
	561316	Crushed rock for Pine St Bunker		343.88
Total for Check Number 49730:				343.88
49731	LANDMARK	Land Mark Surveying Inc	07/08/2020	
	4422	Easement review		609.60
Total for Check Number 49731:				609.60
49732	Lithia	Lithia Auto Stores	07/08/2020	
	125344	Repair to bed on Greg's truck - Hwy 99 issue		1,129.29
Total for Check Number 49732:				1,129.29
49733	LOWES	Lowes	07/08/2020	
	901272	Air purifier for TV Van		70.55
	901339	Duct tape		34.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 49733:				104.67
49734	MSTRCR 26212-J	MasterCare Cleaning Co Inc Janitorial services for June	07/08/2020	390.00
Total for Check Number 49734:				390.00
49735	OR-LIN 510519 516069	Oregon Linen, Inc. Laundry service Laundry & mat service	07/08/2020	37.08 54.20
Total for Check Number 49735:				91.28
49736	OR-TOOL 435698 435985	Oregon Tool & Supply Blades for cut-off saw Tools	07/08/2020	48.80 33.90
Total for Check Number 49736:				82.70
49737	PPL June 2020 411LM June 2020 425LM June 2020 Admin June 2020 Back9 June 2020 Bk9C June 2020 Gate June 2020 High June 2020 Keady June 2020 LVPS June 2020 NBank June 2020 NTS June 2020 SBank June 2020 Wilb1 June 2020 Wilb2 June 2020 WWTP1 June 2020 WWTP2	Pacific Power Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Power Usage - Back 9 Lift Station Contract - Back 9 Lift Station Power Usage-140 LM-NTS Gate Power Usage-Highland PS Power Usage - Keady Ct Lift station Power Usage-Loma Vista PS Power Usage-North Bank PS Contract/Power Usage-NTS PS Power Usage-South Bank PS Power Usage-Wilbur 1 PS Power Usage-Wilbur 2 PS Power Usage-WWTP 1 Power Usage-WWTP 2	07/08/2020	27.86 10.52 487.56 57.08 69.57 20.23 1,047.77 55.43 144.62 86.96 9,423.28 1,574.94 124.07 135.84 17,364.58 28.22
Total for Check Number 49737:				30,658.53
49738	Premium 23265	Premium Landscape, Inc. Monthly landscape maintenance	07/08/2020	180.25
Total for Check Number 49738:				180.25
49739	QFence 54250	Quality Fence Company, Inc. Back gate service & repair	07/08/2020	974.00
Total for Check Number 49739:				974.00
49740	SDAO 35W58366-596	Special Districts Insurance Services Workers Compensation FYE 2021	07/08/2020	9,920.39
Total for Check Number 49740:				9,920.39
49741	STEELOUT 228014 228015	The Steel Outlet Metal for toolholders Metal for toolholders	07/08/2020	105.00 162.32
Total for Check Number 49741:				267.32
49742	SUPERP	Super Products LLC	07/08/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	7085004	Camel Combination Machine		316,544.10
			Total for Check Number 49742:	316,544.10
49743	Striping 093353 093353 PW	The Striping Company LLC Sealcoat Parking & Maneuvering areas WWTP Powerwashing for parking areas at WWTP prior	07/08/2020	12,566.00 1,400.00
			Total for Check Number 49743:	13,966.00
49744	UMPQUARF 38053	Umpqua Quarries, LLC Rock for Fulton St repair	07/08/2020	80.18
			Total for Check Number 49744:	80.18
49745	UMP-SAND 76291 76958	Umpqua Sand & Gravel Fill dirt for ruts Dirt for Jay St project	07/08/2020	50.00 61.65
			Total for Check Number 49745:	111.65
			Total for 7/8/2020:	515,847.18
			Report Total (36 checks):	515,847.18