



**Roseburg Urban Sanitary Authority**  
1297 N.E. Grandview Drive  
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:02 p.m. on June 10, 2020 at 1297 NE Grandview. The Board Meeting was broadcast by Zoom® Meeting.

**ROLL CALL**

**Directors**

**Present:** Board Chair John Dunn, Rob Lieberman, Jerry Griese, Kelsey Wood and David Campos

**Absent:**

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**Others present:** General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Engineering Tech III Ryon Kershner, Collections Superintendent Steve Lusch and Jacobs Project Manager Jade Mecham.

**Consideration of the May 6, 2020 Budget Committee Meeting Minutes and the May 13, 2020 Regular Monthly Board Meeting Minutes.**

David Campos moved to approve the minutes for the May 6, 2020 Budget Committee Meeting Minutes and the May 13, 2020 Roseburg Urban Sanitary Authority Regular Monthly Board Meeting. Kelsey Wood seconded the motion. The motion passed unanimously.

**Public Hearing to Consider the 2020-2021 Budget**

Chairman Dunn opened the public hearing for the 2020-2021 budget as approved by the Budget Committee on May 6, 2020. The hearing was open to public comment. Hearing no comment, the public hearing was closed. At this time the Board Chair called for the return to the regular meeting.

**Resolution No. 20-03**

Staff presented Resolution 20-03 A Resolution Adopting the 2020-2021 Budget and Making Appropriations.

Kelsey Wood moved to approve Resolution 20-03. David Campos seconded the motion.

## Vote By Roll Call

Chairman Dunn requested "Roll Call" for the motion to approve Resolution 20-03:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	Yes
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 5/0 vote.

## **General Managers Report**

### Winchester Pump Station Force Main Replacement Project

The Contractor is making the final connection of the new force mains to the pump stations.

The project completion date was set for June 5<sup>th</sup>, 2020.

### FEMA Application for Damage Claimed Disaster Relief

RUSA has completed all the projects included in our damage claim to FEMA. We have received a total of \$93,422.18 in reimbursement for damages associated with the February 2019 winter storm.

### Hooker Road Rehabilitation Project

We have received 50% plans for review. The tentative schedule is to put the project out for bidding in July with construction to begin in August.

### Douglas Avenue Project

We are working with Civil West, the design firm for the road reconstruction project, to include the replacement of the sanitary sewer gravity system in the project.

### Biosolids Building Expansion, Conveyor Installation

We are working with Rogers Engineering to develop a bid package for the installation of the new conveyor system for the new expansion of the Biosolids building.

## **Jacobs Plant Operations Report**

Jade Mecham reported the treatment facility averaged 99% CBOD removal and 97% Total Suspended Solids removal during May. The total Effluent flow was 104.85 million gallons all of which went to the Natural Treatment System. Plant flow was diverted to the Natural Treatment System on May 1, 2020.

## **Accounts Payable**

The Board reviewed the Accounts Payable Report and Addendum for the June, 2020 Accounts Payable.

All Board members voted in favor of the motion to approve the Accounts Payable and Addendum as presented.

**Other Business**

None.

Respectfully submitted,

A handwritten signature in blue ink that reads "Harmony Williams". The signature is written in a cursive, flowing style.

Harmony Williams  
Office Assistant