



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING
August 23, 2021

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**Roseburg Urban Sanitary
Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470**

**August 23rd, 2021
RUSA Board Room
4:00 p.m.**

The August 23rd Board meeting will be broadcast by Zoom® Meeting. The link to the meeting will be posted on Roseburg Urban Sanitary Authority's web site, rusa-or.org

**AGENDA
REGULAR MONTHLY BOARD MEETING**

Board of Directors

John Dunn, Chair
David Campos

Kelsey Wood

Rob Lieberman, Vice Chair
Jerry Giese

- 1. Call to Order – John Dunn, Board Chair**
- 2. Roll Call**
- 3. Consider Minutes**
 - a. July 14th, 2021, Board Meeting
- 4. Sale of Property Vacated by the City of Roseburg**
- 5. General Managers' Report**
 - a. Hooker Road Rehabilitation Project
 - b. Douglas Avenue Project, City of Roseburg
 - c. New Chemical feed building - Sodium Bisulfite system relocation
- 6. New Development**
- 7. Staff Report**
- 8. Jacobs Plant Operations Report**
- 9. Accounts Payable**
- 10. Other Business**

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on July 14, 2021, at 1297 NE Grandview. The Board Meeting was also broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair John Dunn, Rob Lieberman, Jerry Griesse and David Campos
Absent: Kelsey Wood

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant Harmony Williams, Engineering Tech III Ryon Kershner, Collections Superintendent Steve Lusch and Jacobs Project Manager Jade Mecham.

Swearing in Elected Board Members

Newly reelected Board Members, John Dunn (Position 1), Rob Lieberman (Position 2) and David Campos (Position 5) were sworn in to their new 4-year terms.

Consideration of the June 9, 2021, Regular Monthly Board Meeting Minutes.

David Campos moved to approve the minutes for the June 9, 2021, Roseburg Urban Sanitary Authority Regular Monthly Board Meeting.
The motion passed unanimously.

Disposition of Property Vacated by the City of Roseburg

The City of Roseburg at their June 28th, 2021, regular meeting made a motion to vacate a portion of Crescent Street and place a value of \$0.00 dollars on the property. This action signified the first reading of the vacation which followed by the second reading at the regular City Council Meeting, July 12th, 2021.

The RUSA Staff and Board determined that the approximately twenty-five' wide strip of land encompassing 6,199 Sq. Ft. is not needed for public use. For the following reasons, the Board further determines it is in the public interest to sell that property to 761 NE Garden Valley LLC, owned by Jay Mason (the property referred to as the Terrafirma facility location).

The owner of Terrafirma Foundation Systems, Ryan Beckley, is committed to purchasing the property from 761 NE Garden Valley LLC and wishes to expand his business facilities to house

his growing business. Mr. Beckley will need all the vacated right of way to provide for parking and vehicular maneuvering area for the expansion of the office, shop, and storage buildings. Mr. Beckley has expressed his wish to centralize his business operations in Roseburg. To accomplish this, he will need additional office space, a larger shop, and a storage facility to provide space for his current employees, and the future employees they are planning to hire.

Conveying the property to Mr. Mason will place all the right of way vacated on the tax rolls, support an existing Roseburg business to remain in Roseburg, provide for the growth of employment opportunities and potentially generate additional revenue in the way of system development charges and monthly sewer service fees to RUSA.

The vacated property has little or no value as a separate lot and does not add value to the current RUSA property.

Staff recommended RUSA sell 6,199 Sq. Ft. of property recently vacated by the City of Roseburg to 761 NE Garden Valley LLC. for \$1,000.00, with an agreement by 761 NE Garden Valley LLC to pay all costs associated with the conveyance including but not limited to costs for a boundary line adjustment, surveying fees and recording fees.

David Campos made a motion to approve the sale of 6,199 Sq. Ft. of property recently vacated by the City of Roseburg to 761 NE Garden Valley LLC for \$1,000.00.

Jerry Griesse seconded the motion.

The motion passed unanimously.

Vote By Roll Call

Chairman Dunn requested "Roll Call" for the motion to approve the sale of 6,199 Sq. Ft. of property recently vacated by the City of Roseburg to 761 NE Garden Valley LLC for \$1,000:

John Dunn Yes

Rob Lieberman Yes

Jerry Griesse Yes

Kelsey Wood

David Campos Yes

The motion was passed with a 4/0 vote.

Annual Turnovers to Douglas County Assessor

Staff reported 264 total turnovers to the Douglas County Tax Assessor for the FYE 2021. This number was down from a total of 320 in 2019. RUSA did not turnover past due accounts in 2020 due to the economic impact of Covid-19.

Jacobs Out of Scope/Additional Services for Support Relating to Monitoring and Reporting

Staff reported that Jacobs provided an Out-of-Scope Agreement to provide the water quality monitoring report, annual performance report and Natural Treatment Farm Operations Plan.

The not to exceed amount of the Out-of-Scope agreement last year was \$69,000. Jacobs proposed the same not to exceed amount of \$69,000 for the new agreement.

Staff recommended that the Board approve the Out of Scope/Additional Services for Support Related to Monitoring and Reporting agreement in the amount of \$69,000.

Rob Lieberman moved to approve the Out of Scope/Additional Services for Support Related to Monitoring and Reporting Agreement with Jacobs in the amount to \$69,000.

David Campos seconded the motion.

The motion passed unanimously.

Vote By Roll Call

Chairman Dunn requested “Roll Call” for the Out of Scope/Additional Services for Support Related to Monitoring and Reporting agreement in the amount of \$69,000:

John Dunn	Yes
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Rob Lieberman	Yes
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Jerry Griesse	Yes
---------------	-----

Kelsey Wood	
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David Campos	Yes
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The motion was passed with a 4/0 vote.

General Managers Report

Hooker Road Rehabilitation Project

The contractor mobilized on the site and began work June 21st. The contractor installed approximately 150’ of main line, 2 manholes and 73’ of 4” laterals.

Cradar has submitted pay request #1 in the total amount of \$105,409.50 with \$5,270.47 withheld in retainage for a payment #1 in the amount of \$100,139.03.

Rob Lee, the Engineer of Record, has reviewed the data comprising the Application for Payment and recommends paying Pay Estimate #1 as submitted.

Staff reviewed Pay Estimate #1, agreed with the Engineer and recommended that the Board approve payment of Pay Estimate #1 in the amount of \$100,139.03.

Rob Lieberman moved to approve Pay Estimate #1 in the amount of \$100,139.03.

David Campos seconded the motion.

The motion passed unanimously.

Douglas Avenue Project

Century West Engineering has completed the 100% plans and specifications for the project.

The City and RUSA have submitted the Douglas Avenue project as part of a list of projects for consideration in the American Rescue Plan Act for funding. The project currently has not been scheduled for bidding and subsequent construction at this time.

Jacobs Plant Operations Report

Jade Mecham reported the treatment facility averaged 97% CBOD removal and 96% Total Suspended Solids removal during June. The total Effluent flow was 90.25 million gallons all of which went to the NTS at Outfall 002.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the July 2021 Accounts Payable.

Rob Lieberman moved to approve the Accounts Payable Report and Addendum as presented.
David Campos seconded the motion.
The motion passed unanimously.

Other Business

Due to the economic impact of Covid-19 on the community, RUSA had been waiving late fees. At this time Staff recommended the Board consider resuming late fees for past due accounts.

David Campos made a motion to resume late fees for past due accounts.
Rob Lieberman seconded the motion.
The motion passed unanimously.

Respectfully submitted,



Harmony Williams
Office Assistant

**PURCHASE AND SALE AGREEMENT
FOR REAL PROPERTY**

BETWEEN: Roseburg Urban Sanitary Authority (Seller)

AND: 761 NE Garden Valley, LLC,
an Oregon limited liability company (Purchaser)

**EFFECTIVE
DATE:** August , 2021

RECITALS

- A.** Seller is the owner of the real property and improvements located In Roseburg, Oregon, described on the attached **Exhibit A** (Property).
- B.** Purchaser desires to purchase the Property from Seller, and Seller desires to sell the Property to Purchaser, on the terms set forth in this agreement.

AGREEMENT

1. Purchase and Sale. Seller agrees to sell to Purchaser, and Purchaser agrees to purchase from Seller, the Property on the terms and conditions set forth in this agreement. Purchaser and Seller agree to execute all such instruments and documents and to take all actions pursuant to the provisions of this agreement in order to consummate the purchase and sale contemplated and use their best efforts to accomplish the sale in accordance with these provisions.

2. Purchase Price. Purchaser shall pay \$1,000 in cash at closing (Purchase Price).

3. Title Report and Approval. Purchaser waives title insurance.

4. Closing.

4.1. Deliveries by Seller. On or before the Closing Date (defined below), Seller shall deliver to Buyer the following:

4.1.1. *Deed.* A statutory bargain and sale deed, duly executed and acknowledged in recordable form by Seller, conveying the Property to Purchaser.

4.1.2. Non-Foreign Certification. Seller represents and warrants that it is not a “foreign person” as defined in IRC §1445. Seller will give an affidavit to Purchaser to this effect in the form required by that statute and related regulations.

4.2. Deliveries by Purchaser to Seller. On or before the Closing Date, Purchaser shall deliver the purchase price to Seller.

4.3. Closing Date. This transaction shall close on August 11, 2021, or at such earlier or later date as agreed by the parties in writing (Closing Date).

4.4. Events at Closing. At closing, the Seller shall deliver to Purchaser the fully executed and notarized bargain and sale deed.

4.5. Possession. Seller shall deliver possession to Purchaser at closing.

5. Condition of Property. Purchaser acknowledges that it is purchasing the Property AS IS with respect to any environmental matters on the Property. Purchaser acknowledges that it has either examined the property or waived its right to do so and has formed its own opinion as to the environmental matters on the Property and that the Purchase Price has been established mindful of this opportunity to inspect.

6. Notice. All notices required by this agreement shall be in writing addressed to the party to whom the notice is directed at the address of that party set forth below the signatures on this agreement and shall be deemed to have been given for all purposes upon receipt when personally delivered; one day after being sent, when sent by recognized overnight courier service; two days after deposit in United States mail, postage prepaid, registered or certified mail; or on the date transmitted by facsimile. Any party may designate a different mailing address or a different person for all future notices by notice given in accordance with this paragraph.

7. Attorney Fees. In any proceeding to enforce or interpret this agreement, the prevailing party shall be entitled to recover from the losing party reasonable attorney fees, costs, and expenses incurred by the prevailing party before and at any trial, arbitration, bankruptcy, or other proceeding, and in any appeal or review.

8. Modification. No modification of this agreement shall be valid unless it is in writing and is signed by all of the parties.

9. Integration. This agreement is the entire agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained in this agreement. This agreement shall supersede all prior communications, representations, and agreements, oral or written, of the parties.

10. Interpretation. The paragraph headings are for the convenience of the reader only and are not intended to act as a limitation on the scope or meaning of the paragraphs themselves. This agreement shall not be construed against the drafting party.

11. **Severability.** The invalidity of any term or provision of this agreement shall not affect the validity of any other provision.

12. **Waiver.** Waiver by any party of strict performance of any provision of this agreement shall not be a waiver of or prejudice any party's right to require strict performance of the same provision in the future or of any other provision.

13. **Binding Effect.** Subject to restrictions in this agreement upon assignment, if any, this agreement shall be binding on and inure to the benefit of the heirs, legal representatives, successors, and assigns of the parties.

14. **Governing Law.** This agreement shall be interpreted and enforced according to the laws of the State of Oregon.

15. **Counterparts.** This agreement may be executed in multiple counterparts, each of which shall constitute one agreement, even though all parties do not sign the same counterpart.

16. **Exhibits.** All exhibits referred to in this agreement are incorporated by reference.

17. **Statutory Disclaimer.**

THE PROPERTY DESCRIBED IN THIS INSTRUMENT MAY NOT BE WITHIN A FIRE PROTECTION DISTRICT PROTECTING STRUCTURES. THE PROPERTY IS SUBJECT TO LAND USE LAWS AND REGULATIONS THAT, IN FARM OR FOREST ZONES, MAY NOT AUTHORIZE CONSTRUCTION OR SITING OF A RESIDENCE AND THAT LIMIT LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, IN ALL ZONES. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO VERIFY THE EXISTENCE OF FIRE PROTECTION FOR STRUCTURES AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

(Signatures follow)

Seller
RUSA

By _____
Printed: John Dunn, Board Chair
Authorized Representative

By _____
Printed: James V. Baird, General Manager
Authorized Representative

Address: 1297 NE Grandview Dr.
Roseburg, OR 97470

Purchaser
761 NE Garden Valley, LLC

By _____
Jay Mason, Manager

Address: 761 NE Garden Valley Blvd.
Roseburg, OR 97470

EXHIBIT A

EXHIBIT A

A 25.00-FOOT WIDE STRIP OF LAND BEING A PORTION OF NORTHEAST CRESCENT STREET AS SHOWN ON THE PLAT OF JONES' ADDITION TO ROSEBURG, RECORDED AS VOLUME 1, PAGE 36, DOUGLAS COUNTY PLAT RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 27 SOUTH, RANGE 5 WEST, WILLAMETTE MERIDIAN, DOUGLAS COUNTY, OREGON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE CENTERLINE OF BARNES STREET AND THE 30.00-FOOT SOUTHERLY EXTENSION OF THE WESTERLY RIGHT-OF-WAY BOUNDARY OF NORTHEAST CRESCENT STREET, FROM WHICH THE SOUTHEAST CORNER OF LOT 1, BLOCK 13, JONES ADDITION TO ROSEBURG BEARS NORTH 26°21'47" WEST, 30.00 FEET;

THENCE NORTHERLY ALONG SAID SOUTHERLY EXTENSION AND SAID WESTERLY RIGHT-OF-WAY BOUNDARY NORTH 26°21'47" WEST, 329.26 FEET TO THE SOUTHERLY POINT OF THE PROPERTY DESCRIBED IN INSTRUMENT 1975-01833, DOUGLAS COUNTY DEED RECORDS;

THENCE LEAVING SAID WESTERLY RIGHT-OF-WAY OF NORTHEAST CRESCENT STREET NORTHERLY ALONG THE EASTERLY BOUNDARY OF SAID INSTRUMENT 1975-01833 NORTH 00°30'02" EAST, 46.82 FEET TO A 5/8" IRON ROD AT THE SOUTHWEST CORNER OF THE PROPERTY DESCRIBED IN INSTRUMENT 2016-02758;

THENCE LEAVING THE EASTERLY BOUNDARY OF INSTRUMENT 1975-01833 EASTERLY ALONG THE SOUTHERLY BOUNDARY OF SAID INSTRUMENT 2016-02758 NORTH 63°12'57" EAST, 3.84 FEET;

THENCE LEAVING SAID SOUTHERLY BOUNDARY SOUTHERLY ON A LINE BEING PARALLEL WITH, 25.00 FEET EASTERLY OF, SAID WESTERLY RIGHT-OF-WAY BOUNDARY, SOUTH 26°21'47" EAST, 371.05 FEET TO A POINT BEING THE EASTERLY EXTENSION OF THE CENTERLINE OF SAID BARNES STREET;

THENCE WESTERLY ALONG SAID EASTERLY EXTENSION SOUTH 63°38'13" WEST, 25.00 FEET TO THE POINT OF BEGINNING AND THERE TERMINATING.

THE ABOVE DESCRIBED STRIP CONTAINS 8,834 SQUARE FEET (0.20 ACRES), MORE OR LESS.

After Recording Return to: Derek D. Simmons Simmons Law, PC 2270 NW Aviation Drive, Ste 4 Roseburg, OR 97470	
Until a change is requested all tax statements shall be sent to the following address: 761 NE Garden Valley, LLC 761 NE Garden Valley Blvd Roseburg, OR 97470	

BARGAIN AND SALE DEED

Roseburg Urban Sanitary Authority, Grantor, conveys to 761 NE Garden Valley, LLC, an Oregon limited liability company, Grantee, the following described real property:

Legal description on attached Exhibit A.

The true consideration for this conveyance is \$1,000.00.

The following disclaimer is made pursuant to ORS 93.040(1):

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS OR LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336, AND SECTIONS 5 TO 11, CHAPTER

424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009,
AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

DATED this _____ day of _____, 2021.

**Roseburg Urban Sanitary Authority,
Grantor**

By _____
John Dunn
Board Chair

By _____
Jim Baird
General Manager

STATE OF OREGON)
) ss.

County of Douglas)

This instrument was acknowledged before me on _____, 2021, by John
Dunn as Board Chair and Jim Baird as General Manger of Roseburg Urban Sanitary Authority.

Notary Public of Oregon

EXHIBIT A

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BEGINNING AT THE INTERSECTION OF THE CENTERLINE OF BARNES STREET AND THE 30.00-FOOT SOUTHERLY EXTENSION OF THE WESTERLY RIGHT-OF-WAY BOUNDARY OF NORTHEAST CRESCENT STREET, FROM WHICH THE SOUTHEAST CORNER OF LOT 1, BLOCK 13, JONES ADDITION TO ROSEBURG BEARS NORTH 26°21'47" WEST, 30.00 FEET;

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THENCE LEAVING SAID WESTERLY RIGHT-OF-WAY OF NORTHEAST CRESCENT STREET NORTHERLY ALONG THE EASTERLY BOUNDARY OF SAID INSTRUMENT 1975-01833
NORTH 00°30'02" EAST, 46.82 FEET TO A 5/8" IRON ROD AT THE SOUTHWEST CORNER OF THE PROPERTY DESCRIBED IN INSTRUMENT 2016-02758;

THENCE LEAVING THE EASTERLY BOUNDARY OF INSTRUMENT 1975-01833 EASTERLY ALONG THE SOUTHERLY BOUNDARY OF SAID INSTRUMENT 2016-02758 NORTH 63°12'57" EAST, 3.84 FEET;

THENCE LEAVING SAID SOUTHERLY BOUNDARY SOUTHERLY ON A LINE BEING PARALLEL WITH, 25.00 FEET EASTERLY OF, SAID WESTERLY RIGHT-OF-WAY BOUNDARY, SOUTH 26°21'47" EAST, 371.05 FEET TO A POINT BEING THE EASTERLY EXTENSION OF
THE CENTERLINE OF SAID BARNES STREET;

THENCE WESTERLY ALONG SAID EASTERLY EXTENSION SOUTH 63°38'13" WEST, 25.00 FEET TO THE POINT OF BEGINNING AND THERE TERMINATING.

THE ABOVE DESCRIBED STRIP CONTAINS 8,834 SQUARE FEET (0.20 ACRES), MORE OR LESS.

GENERAL MANAGERS REPORT

Date: 08/04/21
To: Roseburg Urban Sanitary Authority, Board of Directors
From: James V. Baird, General Manager
Re: General Managers Informational Report to the Board

Hooker Road Rehabilitation Project

The contractor continued with work on the project. The contractor installed approximately 384' of main line, 2 manholes and 281' of 4" laterals.

Cradar has submitted pay request #2 in the total amount of \$135,110.74 with \$6,755.54 withheld in retainage for a payment #2 in the amount of \$128,355.20.

Rob Lee, the Engineer of Record, has reviewed the data comprising the Application for Payment and recommends paying Pay Estimate #2 as submitted.

Staff has reviewed Pay Estimate #2, we concur with the Engineer and would recommend that the Board approve payment of Pay Estimate #2 in the amount of \$128,355.20.

Douglas Avenue Project

Century West Engineering has completed the 100% plans and specifications for the project.

The City and RUSA have submitted the Douglas Avenue project as part of a list of projects for consideration in the American Rescue Plan Act for funding. The project currently has not been scheduled for bidding and subsequent construction at this time.

New Chemical Feed Building

A new building for the chemical feed systems was identified in the Capital Improvement Plan for construction this year. We have contracted with Rogers Engineering to provide plans and specifications for the building. This building is needed to move the Sodium Bisulfite system into a conditioned building closer to the application point in the effluent discharge channel.

August 4, 2021

Mr. Ryon Kershner
Roseburg Urban Sanitary Authority
1297 NE Grandview Drive
Roseburg, Oregon 97470

Re: Hooker Road Sewer Project
Application for Payment, Pay Estimate #2 (July 2021)

Dear Mr. Kershner,

Leeway Engineering (Leeway) has received and reviewed Pay Estimate #2 for Work performed in July 2021 on the above referenced construction project. As Engineer of Record for the above reference project, and relying on data provided by the inspection conducted by Roseburg Urban Sanitary Authority inspectors and on test results provided by Western Testing, Leeway has reviewed the data comprising this Application for Payment from Cradar Enterprises, Inc. and attests that to the best of our knowledge, information, and belief, the Work has progressed as indicated, and the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment Amount requested.

Leeway has also received and reviewed Change Control Form #1. Leeway recommends that Cradar proceed with the Work Order Directive to change the alignment of the replacement sewer on Sheet C-8 and add a new manhole to avoid the telecommunications duct that was not identified during the utility survey. No additional Contract Time is recommended.

Release of retainage is contingent on the successful passing of all tests as required per the Contract Documents, including but not limited to, manhole vacuum tests, new sewer air and mandrel tests, and post-installation closed-circuit television inspection.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Robert Lee', is positioned above the printed name and title of the signatory.

Leeway Engineering Solutions, LLC
Robert Lee, PE, PMP
Principal Engineer / Owner

Attachments: Pay Estimate #2 (July 27, 2021)
Change Control Form #1 (July 27, 2021)

cc: Jim Baird, Roseburg Urban Sanitary Authority

TO: RUSA 1297 NE Grandview Drive Roseburg, OR 97470		Pay Estimate #2								Contractor Name	Cradar Enterprises, Inc.	
										PROJECT:	Hooker Road Sewer Project	
										DATE:	July 27, 2021	
										WORK TO	7/1/2021 thru 7/25/2021	
ATTN: Ryon Kershner, RUSA Greg O'Niel, RUSA		CONTRACTOR EARNED ESTIMATE								ESTIMATE NO.	2	
										VENDOR NO.:		
ITEM	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL CONT.	PREVIOUS QTY	PREVIOUS AMOUNT	PRESENT QTY	PRESENT AMOUNT	TOTAL QTY	TOTAL AMOUNT	BALANCE TO COMPLETE
Hooker Road Sewer Project												
1	Mobilization/Demobilization/OH&P	LS	1	\$ 292,194.00	\$ 292,194.00	0.25	\$ 73,048.50	0.05	\$ 14,609.70	0.30	\$ 87,658.20	\$ 204,535.80
2	Traffic Control	LS	1	\$ 35,000.00	\$ 35,000.00	0.10	\$ 3,500.00	0.20	\$ 7,000.00	0.30	\$ 10,500.00	\$ 24,500.00
3	Erosion Control	LS	1	\$ 5,000.00	\$ 5,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 5,000.00
4	One Piece Main and Lateral Liner, 0-12 Feet	Each	26	\$ 4,750.00	\$ 123,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 123,500.00
5	One Piece Main and Lateral Liner, Additional Foot	LF	550	\$ 69.00	\$ 37,950.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 37,950.00
6	CIPP Liner, 6"	LF	299	\$ 37.00	\$ 11,063.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 11,063.00
7	CIPP Liner, 8"	LF	3,487	\$ 32.00	\$ 111,584.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 111,584.00
8	CIPP Liner, 18"	LF	2,354	\$ 90.00	\$ 211,860.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 211,860.00
9	Internal Lateral Reinstatement	Each	26	\$ 225.00	\$ 5,850.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 5,850.00
10	Service Line Video Inspection, Launch Camera	Each	3	\$ 250.00	\$ 750.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 750.00
11	Private Individual Pumping Station	Each	4	\$ 17,500.00	\$ 70,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 70,000.00
11.1	Optional Remote Monitoring System	Each	4	\$ 3,000.00	\$ 12,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 12,000.00
12	2" Pressure Sewer	LF	351	\$ 35.00	\$ 12,285.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 12,285.00
13	4" PVC Pipe, 4-10 Depth	LF	1,953	\$ 57.00	\$ 111,321.00	73.00	\$ 4,161.00	281.00	\$ 16,017.00	354.00	\$ 20,178.00	\$ 91,143.00
14	8" PVC Pipe, 4-10 Depth	LF	986	\$ 82.00	\$ 80,852.00	150.00	\$ 12,300.00	384.00	\$ 31,488.00	534.00	\$ 43,788.00	\$ 37,064.00
15	Pipe Tees, 4"x8" or 6"x8"	Each	15	\$ 500.00	\$ 7,500.00	4.00	\$ 2,000.00	4.00	\$ 2,000.00	8.00	\$ 4,000.00	\$ 3,500.00
16	Existing Service Line Reconnections to Main or MH	Each	28	\$ 1,500.00	\$ 42,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 42,000.00
17	Cleanout over Existing Lateral	Each	56	\$ 1,500.00	\$ 84,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 84,000.00
18	48" Manholes	Each	7	\$ 5,200.00	\$ 36,400.00	2.00	\$ 10,400.00	1.00	\$ 5,200.00	3.00	\$ 15,600.00	\$ 20,800.00
19	60" Manholes	Each	1	\$ 6,500.00	\$ 6,500.00	0.00	\$ -	1.00	\$ 6,500.00	1.00	\$ 6,500.00	\$ -
20	Filling Abandoned Structures	LS	1	\$ 20,000.00	\$ 20,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 20,000.00
21	Sewer Bypassing	LS	1	\$ 135,500.00	\$ 135,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 135,500.00
22A	60" Manhole Rehabilitation	Each	18	\$ 6,850.00	\$ 123,300.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 123,300.00
22B	48" Manhole Rehabilitation	Each	11	\$ 4,500.00	\$ 49,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 49,500.00
23	Trench Resurfacing	SY	1,139	\$ 40.00	\$ 45,560.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 45,560.00
24	3/4" Aggregate Base	Ton	2,453	\$ 21.00	\$ 51,513.00	0.00	\$ -	1991.24	\$ 41,816.04	1991.24	\$ 41,816.04	\$ 9,696.96
25	Landscape Restoration	LS	1	\$ 10,500.00	\$ 10,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 10,500.00
Approved Change Orders / Extra Work												
1	CO#1 (Realignment/Engineering C-8)	LS	1	\$ 10,480.00	\$ 10,480.00	0.00	\$ -	1.00	\$ 10,480.00	1.00	\$ 10,480.00	\$ -
2				\$ -	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ -
TOTAL CHANGE ORDERS				\$ 10,480.00	\$ 10,480.00	\$ -	\$ -	\$ 10,480.00	\$ 10,480.00	\$ 10,480.00	\$ -	\$ -
ORIGINAL CONTRACT				\$ 1,733,482.00								
CURRENT CONTRACT				\$ 1,743,962.00								
TOTAL PREVIOUS PERIOD						\$ 105,409.50						
TOTAL THIS PERIOD								\$ 135,110.74				
TOTAL WORK TO DATE										\$ 240,520.24	\$ (1,503,441.76)	
LESS RETAINAGE						5% \$ 5,270.48	5% \$ 6,755.54	5%		\$ 12,026.01		
SUBTOTAL						\$ 100,139.03	\$ 128,355.20			\$ 228,494.23		
LESS: PREVIOUS PAYMENTS										\$ 100,139.03		
AMOUNT DUE THIS PERIOD										\$ 128,355.20		
INTERNAL _____ CREDIT INV.												

CRADAR ENTERPRISES, INC.

1051 Melrose Road, Roseburg, OR 97471
Phone (541) 673-3268 Fax (541) 673-0056
CCB License #51492

Breakdown For: CO#1, Added Manhole, Core, New Alignment, etc. on South Run, Hooker Road Sewer
Date: 7/27/2021

Item	Description	Units	Qty.	Unit Price	Total
1	Shorty Cone + Freight	LS	1	\$687.00	\$687.00
2	Re-Core MH Base for New Alignment	LS	1	\$575.00	\$575.00
3	Install RUSA Supplied Base	LS	1	\$3,476.00	\$3,476.00
4	Sawcutting	LF	820	\$2.45	\$2,009.00
5	Sand Seal Abandoned Initial Sawcuts	LS	1	\$350.00	\$350.00
6	Plug Supplied MH Base from RUSA	LS	1	\$250.00	\$250.00
7	Over Excavation, Type1 (failed trench walls)	CY	77	\$18.00	\$1,386.00
8	OH&P (20%)	LS	1	\$1,747.00	\$1,747.00
				TOTAL	\$10,480.00

Exclusions/Clarifications:

The above breakdown reflects "extra" work with regard to changing alignment Sheet C-8. Manhole installation price is that installed construction bid item price less channeled base price. Additional aggregate and paving per existing bid items, not represented here.



Respectfully Submitted,
Marc Chirrick, President
Cradar Enterprises, Inc.

ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Thyme Subdivision – Sewer Mainline almost complete.
- Kenwood Tabor PUD- Construction has resumed.

PRELIMINARY DESIGN:

- Loma Vista Pump Station Improvement Study
- Tabor – Military Avenue partition
- Rosemary Subdivision
- Sunshine Apartments
- Additional development at Hana Heritage Plaza
- Back Nine Main Extension

PROJECTS:

- Hooker Road Project – Began June 21st

ROSEBURG URBAN SANITARY AUTHORITY

JULY 2021 STAFF REPORTS

COLLECTION DEPARTMENT:

- Completed 31 work orders.
- Completed CCTV and cleaning of 21,021 feet or 3.98 miles of mainline.
- Completed annual cleaning of 5935 feet of main line.
- Completed annual syphon cleaning.
- Completed annual Fairground's collection system cleaning.
- Completed cleaning storm sewer at the WWTF.
- Inspected Loma Vista and Keady Ct wet wells and cleaned grease.
- Conducted draw down testing for the Fairground's, Keady Ct., Loma Vista, Back 9, Wilbur I, Wilbur II, N. Bank, and S. Bank Lift Stations.
- Completed 99 manhole inspections.
- Completed monthly trouble spot inspections.
- Continued construction of retaining wall at the WWTF.
- Completed 165 underground utility locate requests.
- Completed RUSA Vehicle and Equipment Program training.

ENGINEERING DEPARTMENT:

- Issued 16 permits and completed 9 inspections.
- Conducted full property appraisal with CBIZ for SDIS.
- Hooker Road project still underway, 1 manholes, 384' of mainline, and 281' of laterals installed in July
- FOG Report:
 - 1) Diamond Lake Subway & Real taste of India got pumped and are now on a 4-month schedule.
 - 2) Wendy's - previously issued a Notice of Violation - installing new interceptor with Yaeger's on the 14th.
 - 3) 5 Guys/Crumbl Cookie was notified they need to get pumped.

FINANCE DEPARTMENT:

- Vacancy Credits: 5 were processed for a total of \$275.00 in July.
- Credit cards/eChecks: 1089 payments totaling \$52,429.94 or approximated 12.3% of monthly billing was collected in July. 111 payments were received by voice response system, 9 payments received at the counter and 969 on-line.
- Automatic Payments: 2,099 customer accounts are signed up. Received \$92,571.20 or approximately 16.5% of monthly billing.

SAFETY COMMITTEE:

- Reviewed RUSA HAZCOM, Vehicle Safety, and Equipment Safety programs and policies.
- Conducted training for the RUSA Heat Illness Prevention program.



TO: Jim Baird, General Manager-RUSA
FROM: Jade Mecham, Project Manager-Jacobs
DATE: August 5, 2021
SUBJECT: July 2021 Monthly Report

OPERATIONAL ACTIVITIES

- We met all permit parameters this month.
- The treatment facility averaged 98% CBOD removal and 96% Total Suspended Solids Removal during the month with a requirement of no less than 85% removal for each.
- The facility electrical consumption (based on meter readings) for July 2021, was 247,000 KWHRS with a total Effluent flow of 87.26 million gallons all of which went to the NTS at Outfall 002. The July 2020 electrical consumption was 207,000 with a total Effluent flow of 84.86 million gallons all of which went to the NTS at Outfall 002.
- A new storm water permit took effect as of the 1st of July.
- Quarterly biosolids samples were sent in for analysis.

PRETREATMENT ACTIVITIES

- The following pretreatment inspections were completed in July:
- Southgate Deli and Market: The camera showed the clean-out to be in satisfactory condition.
- Gilberto's: Their interceptor was not in need of pumping.
- Anderson's Market: It was Ok at the clean out with the camera.
- Human Bean on Stewart Parkway: Some FOG in the discharge at the cleanout, better than the previous inspection.
- Subway on Diamond Lake Blvd: The sludge judge showed the tank to be too full. They did pump the tank following inspection.
- Human Bean on Harvard: Their discharge at the manhole look Ok.
- Scoreboard Tavern: Some FOG buildup at the clean out. Called and notified them of their FOG issue.

NATURAL TREATMENT SYSTEM (NTS)

- We replaced 83 sprinklers.
- Irrigation has been adjusted to take advantage of drier hot weather through evaporation.
- The intake screen was removed from the pond and the pumps shut down for 24 hours while repairs were done to the intake screen.

- We have been isolating zone 2H manually, once per week for a 48 hour period to allow it to dry out some, to help reduce turbidity.

LIFT STATIONS

- Total Flow from all Lift Stations for the month – 47 Million Gallons
- Average Daily Flow from all Lift Stations per day - 1.7 Million Gallons

MAINTENANCE ACTIVITIES

- Replaced the air solenoid valve for the #3 Primary Sludge Pump.
- Replaced the pump diaphragm for the #3 Primary Sludge Pump.
- Replaced the seal water line solenoid valve for the #1 pump at the Highland Station.
- Replaced the docking sensor and the rotating sensor for the NTS Pond Intake Screen.
- Rebuilt the check valve for the #1 pump at the South Bank Station.
- Repaired the waterline leak for the Biofilter Tower Spray system.
- Replaced the motor for the Hydraulic system on the NTS Pond Intake Screen.
- Had the compressor replaced for the Labs HVAC unit.
- Repaired the wash water line clay valve for the #1 Gravity Belt Thickener.

LABORATORY ACTIVITIES

- We are in our normal summer testing which requires: CBOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia 3 times week, E. Coli 3 times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- The Eureka probes are placed in SW1, SW5, and SW6, to continuously monitor pH, Temp., and D.O.
- Also included for the summer is Total Phosphorus (PO4) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- Ammonia is tested for at SW5 once a month.
- When discharging from the pond we sample daily for PO4 at SW5.
- Number of Tests for permit: 136
- Eureka probes were downloaded, calibrated and deployed at SW1, SW6, and SW5, on July 2nd and on July 16th.
- On July 14th lab water was sampled and sent out to NRC.
- Entered DMR-QA data on July 20th.

BIOSOLIDS

- Biosolids were hauled out in dewatered and liquid form to Flournoy Valley and Wilbur areas.

- We collected soil samples from the Weaver site and sent them out for analysis.
- We did experience problems with the Freightliner truck overheating.

PERSONNEL/COMMUNITY SERVICE ACTIVITIES

- Nothing to report.

UPCOMING EVENTS

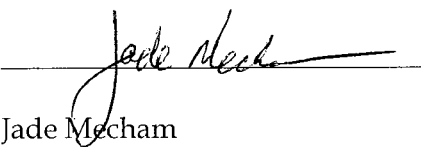
OPERATIONS/NTS:

- Biosolids application will continue.
- We'll be making adjustments to the irrigation schedule and doing irrigation repairs at the NTS.
- Sampling and stream measurement for D.O., pH and Temp. continue.

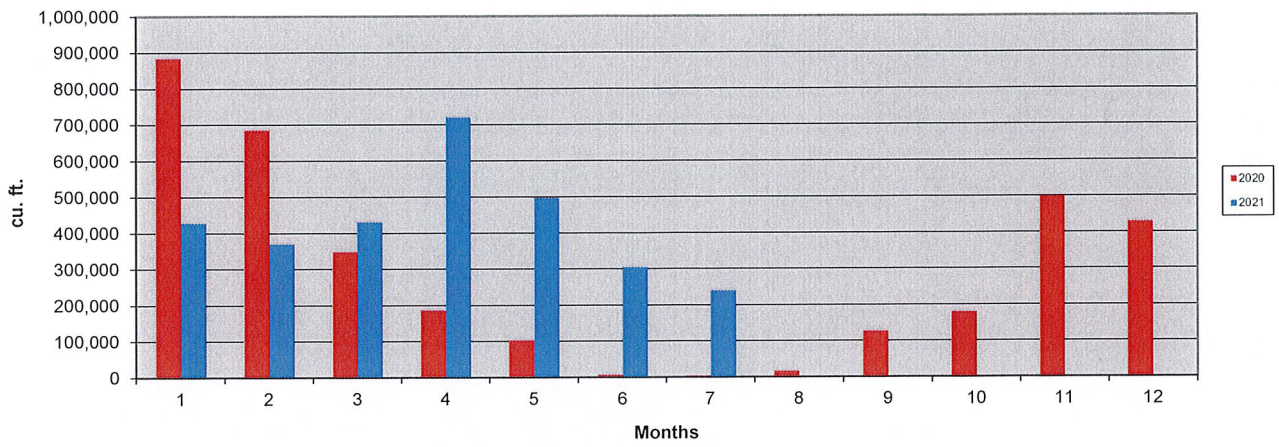
MAINTENANCE:

- Replacing grit system piping.

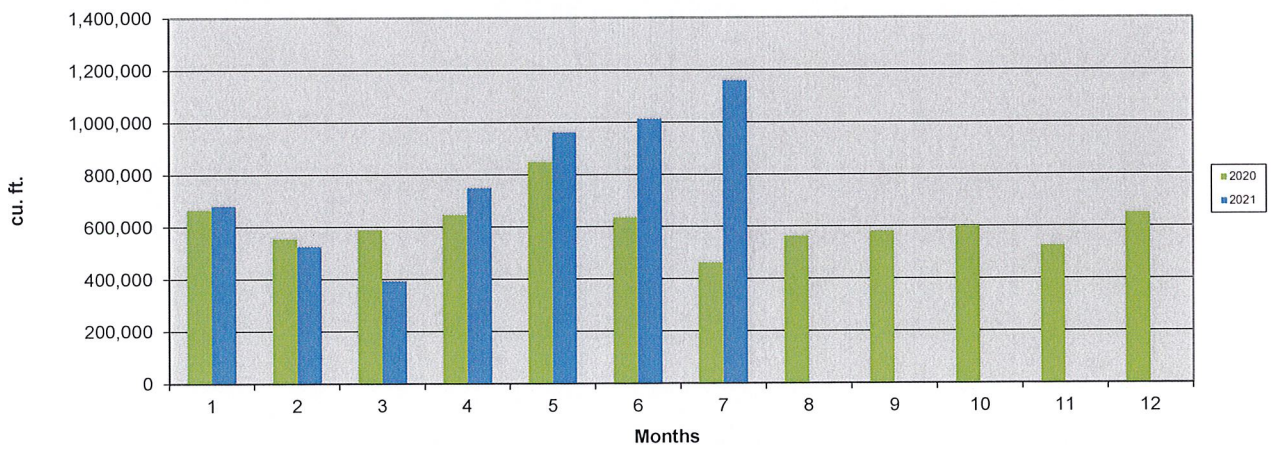
Enclosures: Boiler/Flare Gas Usage graphs
 Influent TSS/BOD and Effluent Flow Graphs
 12 Month Moving Avg.

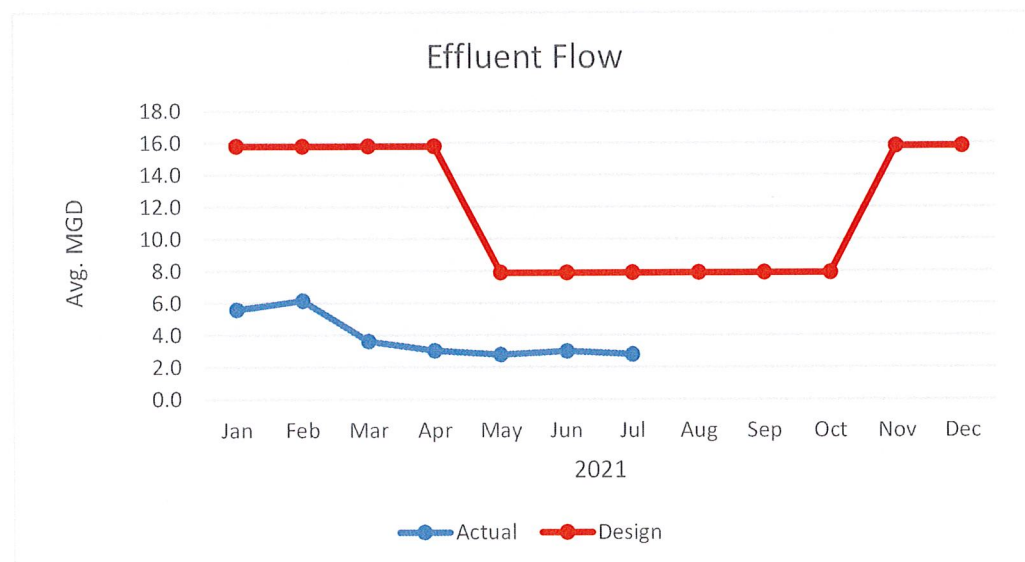
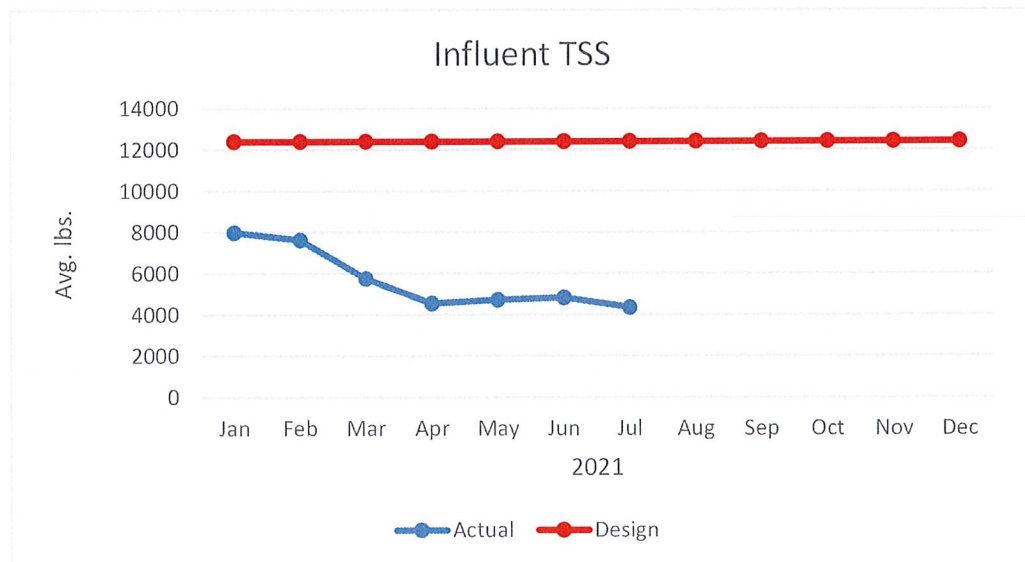
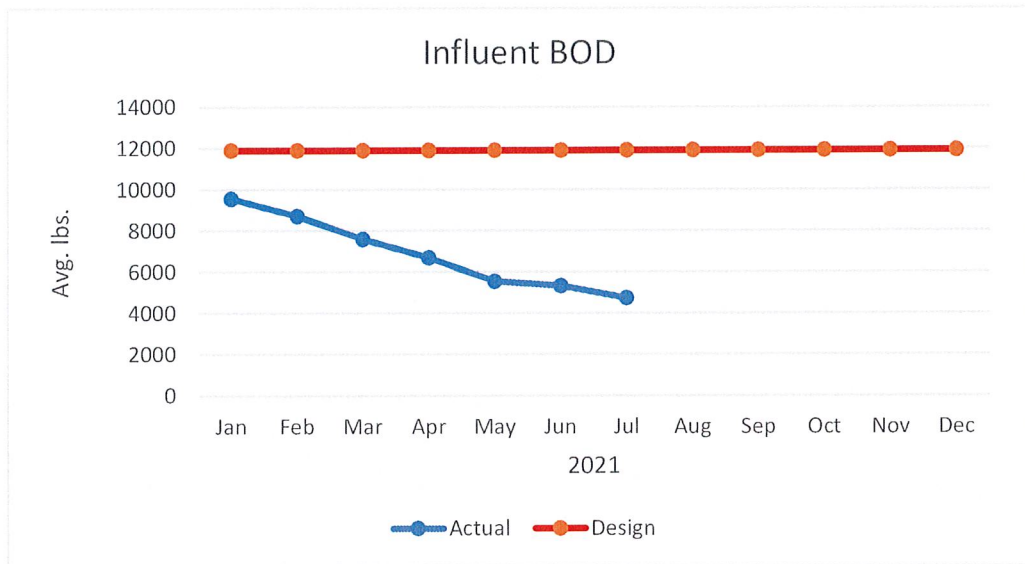

Jade Mecham
Project Manager
Jacobs

BOILER GAS USAGE



FLARE GAS USAGE





12 MONTH MOVING AVERAGES

Month/Year	Plnt Inf Q Average MGD	Plnt Inf Average lbs/day CBOD /BOD	Plnt Inf Average lbs/day TSS
Aug-20	2.70	8086	7255
Sep-20	2.77	8760	7557
Oct-20	2.68	8105	7249
Nov-20	3.45	9679	7176
Dec-20	4.46	9120	7241
Jan-21	5.61	9562	7996
Feb-21	6.18	8714	7626
Mar-21	3.91	7609	5760
Apr-21	3.07	6708	4550
May-21	2.79	5551	4735
Jun-21	3.01	5334	4837
Jul-21	2.81	4741	4362

SUM	43.44	91969	76344
AVE	3.62	7664	6362
MAX	6.18	9679	7996
MIN	2.68	4741	4362

CASH DISBURSEMENT RECAP BOARD MEETING AUGUST 11, 2021

Cash Disbursements Since the Last Board Meeting

All Funds:

Total of Prepaid Checks & ACH Transactions	81,760.18
Total of Regular Checks & ACH Transactions	<u>327,404.81</u>

Total Expenditures (not including Payroll)	<u><u>409,164.99</u></u>
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Payroll:

Net Payroll - July 30, 2021	65,031.52
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All Checks & ACH Transactions since the Board Meeting of July 14, 2021	<u><u>474,196.51</u></u>
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Accounts Payable

Checks by Date - Detail by Check Date

User: christine
Printed: 8/6/2021 11:58 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	ASIFLEX	ASIFlex	07/30/2021	
	JULY 21 PR	PR Batch 00001.07.2021 Dependent Care FSA	PR Batch 00001.07.2021 Dep	80.00
	JULY 21 PR	PR Batch 00001.07.2021 Flexible Spending Acco	PR Batch 00001.07.2021 Flex	1,436.16
Total for this ACH Check for Vendor ASIFLEX:				1,516.16
ACH	DNB	Internal Revenue Service	07/30/2021	
	JULY 21 PR	PR Batch 00001.07.2021 Medicare - Employee	PR Batch 00001.07.2021 Med	1,392.79
	JULY 21 PR	PR Batch 00001.07.2021 FICA - Employee	PR Batch 00001.07.2021 FIC	5,955.38
	JULY 21 PR	PR Batch 00001.07.2021 FICA - Employer	PR Batch 00001.07.2021 FIC	5,955.38
	JULY 21 PR	PR Batch 00001.07.2021 Medicare - Employer	PR Batch 00001.07.2021 Med	1,392.79
	JULY 21 PR	PR Batch 00001.07.2021 Federal Income Tax	PR Batch 00001.07.2021 Fed	7,306.51
Total for this ACH Check for Vendor DNB:				22,002.85
ACH	OR-Rev	Oregon Dept. of Revenue	07/30/2021	
	JULY 21 PR	PR Batch 00001.07.2021 Oregon W/Held	PR Batch 00001.07.2021 Oreg	5,587.34
Total for this ACH Check for Vendor OR-Rev:				5,587.34
ACH	CENTURY	CenturyLink	07/30/2021	
	July 2021 Fx/Al	Analog phone lines for fax & fire alarm		136.97
Total for this ACH Check for Vendor CENTURY:				136.97
ACH	OR-REV	Oregon Dept. of Revenue	07/30/2021	
	2nd Qtr ST	2nd Qtr OQ Unemployment		2,591.67
	2nd Qtr WC	2nd Qtr OQ Workers Comp		145.68
Total for this ACH Check for Vendor OR-REV:				2,737.35
ACH	OR-REV	Oregon Dept. of Revenue	07/30/2021	
	2nd Qtr TT	2nd Qtr State Transit Tax		245.54
Total for this ACH Check for Vendor OR-REV:				245.54
50396	CIS INS	CIS Trust	07/30/2021	
	JULY 21 PR	PR Batch 00001.07.2021 Life Insurance - Spous	PR Batch 00001.07.2021 Life	176.15
	JULY 21 PR	PR Batch 00001.07.2021 Trauma - Gold	PR Batch 00001.07.2021 Trau	20.00
	JULY 21 PR	PR Batch 00001.07.2021 Hospital Indemnity	PR Batch 00001.07.2021 Hos	112.70
	JULY 21 PR	PR Batch 00001.07.2021 Identity Protection	PR Batch 00001.07.2021 Iden	89.75
	JULY 21 PR	PR Batch 00001.07.2021 Voluntary Life Insuran	PR Batch 00001.07.2021 Volu	398.29
	JULY 21 PR	PR Batch 00001.07.2021 Life Insurance - er	PR Batch 00001.07.2021 Life	120.27
	JULY 21 PR	PR Batch 00001.07.2021 Voluntary Dependent I	PR Batch 00001.07.2021 Volu	39.90
	JULY 21 PR	PR Batch 00001.07.2021 CCIS Insurance Long-	PR Batch 00001.07.2021 CCI	240.38
	JULY 21 PR	PR Batch 00001.07.2021 Medical Ins w/RX	PR Batch 00001.07.2021 Med	33,362.22
	JULY 21 PR	PR Batch 00001.07.2021 Short-Term Disability	PR Batch 00001.07.2021 Sho	149.41
	JULY 21 PR	PR Batch 00001.07.2021 Accident Insurance	PR Batch 00001.07.2021 Acc	53.94
	JULY 21 PR	PR Batch 00001.07.2021 CCIS Insurance AD&I	PR Batch 00001.07.2021 CCI	21.48
	JULY 21 PR	PR Batch 00001.07.2021 Critical Illness Insuran	PR Batch 00001.07.2021 Crite	122.30
	JULY 21 PR	PR Batch 00001.07.2021 Dental & Vision	PR Batch 00001.07.2021 Den	3,312.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 50396:				38,219.45
50397	PEBSCO JULY 21 PR	Nationwide Retirement Solutions PR Batch 00001.07.2021 Nationwide-Deferred C	07/30/2021 PR Batch 00001.07.2021 Nati	4,905.00
Total for Check Number 50397:				4,905.00
50398	ADOBE 1442785424 1442785424 1442785424	Adobe Inc. Adobe Acrobat Subscription Adobe Acrobat Subscription Adobe Acrobat Subscription	07/30/2021	1,100.88 550.44 733.92
Total for Check Number 50398:				2,385.24
50399	UB*00048 Refund	Stephen Freel Refund-Did not stop bill pay after sale	07/30/2021	90.00
Total for Check Number 50399:				90.00
50400	JohnsonC 36143696	Johnson Controls, Inc. 3G project, replaced cell	07/30/2021	618.33
Total for Check Number 50400:				618.33
50401	SHRED-IT 8182420054	Shred-It USA Shred it services	07/30/2021	76.51
Total for Check Number 50401:				76.51
50402	USPS July 2021	US Postal Service Postage for mailing utility bills	07/30/2021	2,554.96
Total for Check Number 50402:				2,554.96
50403	VERIZON 9884091595	Verizon Wireless Monthly Wireless telephone services	07/30/2021	631.98
Total for Check Number 50403:				631.98
Total for 7/30/2021:				81,707.68
ACH	ASIFLEX A00032581707AV3	ASIFlex FSA Admin Fees-July	08/10/2021	52.50
Total for this ACH Check for Vendor ASIFLEX:				52.50
Total for 8/10/2021:				52.50
Report Total (15 checks):				81,760.18

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
Printed: 8/6/2021 12:41 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	STAPLES	Staples Credit Plan	08/11/2021	
	2872440311	Planners for the crew members		107.94
	2875808581	Various Color Highlighters, Extra Pens for Lobby		171.10
	2875826981	2 boxes Blue highlighters		55.98
	2878788641	Received stamp		17.49
	2879495631	Cases of Paper towels, toilet paper		362.94
	2887057321	Bins of screen cleaners		73.98
Total for this ACH Check for Vendor STAPLES:				789.43
50404	WP July 2021	Avista Utilities Natural gas service	08/11/2021	28.16
Total for Check Number 50404:				28.16
50405	BANNERMC	BANNER BANK	08/11/2021	
	AA 070621	Pitney Bowes - Postage Machine Quarterly Lease		94.50
	AA 072821	Heartsmart - Replacement pads & battery for AE		303.00
	AB 072621	Allen Rental - Boom lift rental for camera install		432.87
	AB 072821	Allen Rental - Boom lift rental for camera install		102.63
	CM 063021	OR Board of Accountancy - Renewal dues		255.00
	CM 063021 fee	OR Board of Accountancy - Renewal dues - Port		1.00
	CM 072021	AICPA - Renewal dues		295.00
	DF 070121a	Amazon - 9 USB Bluetooth dongles for multi-fa		116.91
	DF 070121b	Amazon - 5 USB Bluetooth dongles for multi-fa		49.95
	DF 070721	Handyman Hardware - Parts to install lift station		21.72
	DF 070821	Amazon - USB cable for Harmony's scanner, 3 U		67.45
	DF 071621	Lowes - Electrical supplies for lift station camera		36.47
	DF 071921	Network Solutions - Domain renewal & services		85.96
	DF 072021	Acronis - Backup software for Christine's compu		99.99
	DF 072121	IO Bit Software - Special uninstallation software		14.77
	DF 072321	Lowes - Parts for camera systems for pump station		22.44
	GO 072121	Lowes - Pipe & fitting for 3654 Hooker Rd - Ho		9.24
	HW 070921	Walgreens - Sympathy card		7.99
	HW 071421	Safeway - Board meeting snacks		16.04
	JJB 070121	Lowes - Level & tie downs		31.92
	JJB 071621	Flury Supply - Safety vest		65.00
	JJB 072321	Harbor Freight - Nitrile gloves		45.98
	KB 070821	DMV - Devin CDL permit		20.00
	KB 071221	DMV - Nation CDL permit		23.00
	KB 071421	Cal Sac University - Wastewater course enrollment		50.00
	KB 071521	DMV - CDL Endorsement - Devin		10.00
	KB 072021	Abby's Pizza - UBOS Lunch for KB, AB, LM, D		70.75
	RK 070221	BiMart - Shovel		17.97
	RK 071921	PNCWA-Conf registration-Ryon K.		599.00
	RK 072621a	Safeway - Ice		2.00
	RK 072621b	Safeway - Ice & Water		9.26
	SL 070121	DMV - Test for Nation		30.00
	SL 072721	ACF West - Geo Grid		891.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 50405:				3,898.81
50406	BHEC CL99597 CL99968	Bassett-Hyland Energy Company Fuel usage 7/1 - 7/15 Fuel usage 7/16 - 7/31	08/11/2021	1,149.43 942.17
Total for Check Number 50406:				2,091.60
50407	OMI 351289-045 351289-NT04	CH2MHill OMI Contract Service-per agreement NTS - Monitoring Report and Farm Op- Plan-Fe	08/11/2021	129,684.00 2,594.75
Total for Check Number 50407:				132,278.75
50408	WATER July 2021	City of Roseburg Water service - Admin	08/11/2021	300.76
Total for Check Number 50408:				300.76
50409	CRADAR 00316 Pay Est#2 Pay Est#2 Ret	Cradar Enterprises, Inc Hooker Road Sewer Project Hooker Road Sewer Project Retainage Pay Est #	08/11/2021	135,110.74 -6,755.54
Total for Check Number 50409:				128,355.20
50410	DRAUTO 971562 974885	D & R Auto & Truck Supply Corp Grease Super glue	08/11/2021	79.90 1.99
Total for Check Number 50410:				81.89
50411	DCCO-OP 967860	Douglas County Farmers' Co-op Drain parts for WWTP Wall Project	08/11/2021	15.64
Total for Check Number 50411:				15.64
50412	DCPW 603839	Douglas County Public Works Grit & screenings	08/11/2021	198.34
Total for Check Number 50412:				198.34
50413	DFN July 2021 Admin July 2021 High July 2021 Host July 2021 Keady July 2021 NBank July 2021 NTS July 2021 Ph/Ca July 2021 Wilb1 July 2021 Wilb2 July 2021 Winch	Douglas Fast Net Internet Services-Admin Internet Services-Highland PS Admin Hosting Internet Services-Keady Ct Internet Services-No. Bank PS Internet Services-NTS Phones/Security Cams Internet Services-Wilbur 1 PS Internet Services-Wilbur 2 PS Internet Services-Winchester P	08/11/2021 Service: 14806 Service: 105797 Service: 106289 Service: 105793 Service: 145049 Service: 141784 Service: 105796 Service: 105794 Service: 105795	213.49 74.91 10.28 74.91 71.91 71.79 98.01 74.91 71.91 71.91
Total for Check Number 50413:				834.03
50414	EARTH 441407	EARTH20 Bottled water delivery	08/11/2021	95.74
Total for Check Number 50414:				95.74
50415	Feena	Feenaughty Machinery Co.	08/11/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	P11092	Cover		87.36
	P11185	Rod cover		76.87
	P11205	Cover returned including freight		-97.36
				<hr/>
Total for Check Number 50415:				66.87
50416	FLURY	Flury Supply Company	08/11/2021	
	F 2972	Lifting chain		221.75
	F 3422	Lanyard for fall protection		73.72
				<hr/>
Total for Check Number 50416:				295.47
50417	GRAPHDIM	Graphic Dimensions, Inc.	08/11/2021	
	3392	Cut utility bills to mailing size		37.50
				<hr/>
Total for Check Number 50417:				37.50
50418	PUGH	Jeffrey L. Pugh, Attorney at Law	08/11/2021	
	June 2021	Legal services regarding vacation of right of way		517.50
				<hr/>
Total for Check Number 50418:				517.50
50419	LOWES	Lowes	08/11/2021	
	02792	Side boards for dump trucks		61.46
	02804	WWTP Block Wall Project		87.35
				<hr/>
Total for Check Number 50419:				148.81
50420	MSTRCR	MasterCare Cleaning Co Inc	08/11/2021	
	29377-J	Janitorial services for July		390.00
				<hr/>
Total for Check Number 50420:				390.00
50421	Mursmi	Murraysmith, Inc.	08/11/2021	
	19-2728.00 - 12	Engineering Services - Hooker Road Project		6,901.40
				<hr/>
Total for Check Number 50421:				6,901.40
50422	NBS	National Business Solutions	08/11/2021	
	IN90308	Copier maintenance		376.84
				<hr/>
Total for Check Number 50422:				376.84
50423	LGL	Northwest Local Government Legal Advise	08/11/2021	
	12962	Review SDC ordinance		165.00
				<hr/>
Total for Check Number 50423:				165.00
50424	OR-LIN	Oregon Linen, Inc.	08/11/2021	
	669102	Laundry & mat service		38.93
	674634	Laundry & mat service		56.91
				<hr/>
Total for Check Number 50424:				95.84
50425	ORE TREE	Oregon Tree Works LLC	08/11/2021	
	2410	Tree removal due to change in conditions on Hor		975.00
				<hr/>
Total for Check Number 50425:				975.00
50426	PNWF CO	Pacific Northwest Fence Co	08/11/2021	
	7163	Service call for NTS Gate dial pad issue		65.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 50426:				65.00
50427	PPL	Pacific Power	08/11/2021	
	July 2021 411LM	Usage-411 LM-Storage Bldg		28.84
	July 2021 425LM	Power Usage-425 Long Meadow		10.53
	July 2021 Admin	Power Usage-Admin Bldg		659.08
	July 2021 Brbn	Power Usage - Bourbon St		53.66
	July 2021 BrbnC	Power Usage - Bourbon St Contract		70.25
	July 2021 High	Power Usage-Highland PS		719.53
	July 2021 Keady	Contract Min&Usage-Keady Ct PS		55.57
	July 2021 LVPS	Power Usage-Loma Vista PS		92.12
	July 2021 NBank	Power Usage-North Bank PS		88.56
	July 2021 NTS	Contract/Power Usage-NTS PS		11,219.90
	July 2021 NTSG	Power Usage-140 LM-NTS Gate		20.48
	July 2021 SBank	Power Usage-South Bank PS		1,801.07
	July 2021 Wilb1	Power Usage-Wilbur 1 PS		104.91
	July 2021 Wilb2	Power Usage-Wilbur 2 PS		97.05
	July 2021 WWTP	Power Usage-WWTP 1		18,667.28
	July 2021 WWTP2	Power Usage-WWTP 2		28.25
Total for Check Number 50427:				33,717.08
50428	PKGDEPOT 96290	Package Depot Return part to Feenaughty	08/11/2021	16.47
Total for Check Number 50428:				16.47
50429	REFUND Refund Tap	CHRISTOPHER PETERMAN Refund tap fee on Permit 21-000083 for 424 SE	08/11/2021	200.00
Total for Check Number 50429:				200.00
50430	Premium 24165	Premium Landscape, Inc. Monthly landscape maintenance	08/11/2021	180.25
Total for Check Number 50430:				180.25
50431	SDAO 36W58366-596	Special Districts Insurance Services Workers Comp for Collections	08/11/2021	10,776.37
Total for Check Number 50431:				10,776.37
50432	Traffic INV 040669 INV039569 INV039570	Traffic Safety Supply Co. Locate Markers Locate Markers Locate Markers	08/11/2021	268.58 211.21 772.02
Total for Check Number 50432:				1,251.81
50433	TRUE NOR A09025	True North Equipment, Inc. Front Lense Cover including freight	08/11/2021	1,324.32
Total for Check Number 50433:				1,324.32
50434	UBWA July 2021 411LM July 2021 606LM July 2021 Brbn	Umpqua Basin Water Association Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln Water - 310 Bourbon St	08/11/2021	20.05 20.00 20.00
Total for Check Number 50434:				60.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
50435	UMPQUARF	Umpqua Quarries, LLC	08/11/2021	
	46556	WWTP Block Wall Project		68.60
	46655	WWTP Block Wall Project		137.60
	46702	WWTP Block Wall Project		138.00
	46730	WWTP Block Wall Project		65.30
	46762	WWTP Block Wall Project		210.90
Total for Check Number 50435:				620.40
50436	Walker B	Walker Bros. Auto Repair, Inc.	08/11/2021	
	87507	Oil change and preventative maintenance for 201		106.97
	87508	Oil change and preventative maintenance Ford E		147.51
Total for Check Number 50436:				254.48
Total for 8/11/2021:				327,404.81
Report Total (34 checks):				327,404.81