



Roseburg Urban Sanitary Authority

1297 N.E. Grandview Drive

Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING

October 12, 2022

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**Roseburg Urban Sanitary
Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470**

**October 12th, 2022
RUSA Board Room
4:00 p.m.**

The October 12th Board meeting will be held in person and broadcast by Zoom® Meeting. The link to the meeting will be posted on Roseburg Urban Sanitary Authority's website, rusa-or.org

**AGENDA
REGULAR MONTHLY BOARD MEETING**

Board of Directors

John Dunn, Chair
David Campos

Rob Lieberman, Vice Chair
Jerry Griesse

Kelsey Wood

- 1. Call to Order – John Dunn, Board Chair**
- 2. Roll Call**
- 3. Audience Participation – In-Person / via Zoom**
- 4. Consider Minutes**
 - a. September 14th, 2022; Board meeting
- 5. Convene the Roseburg Urban Sanitary Authority Local Contract Review Board**
 - a. Resolution 22-04
 - i. A resolution exempting from competition in public contracting for final design services for the North Deer Creek Trunk Rehabilitation Project
 - b. Sole Source Determination – Manhole repair and rehabilitation.
 - i. Sole source determination and justification for manhole repair and rehabilitation
 1. Mainstay Composite Liner – Underground Tech
- 6. Reconvene the Roseburg Urban Sanitary Authority Board meeting**
- 7. General Managers' Report**
 - a. RUSA Treatment Plant Site Modifications – Storm Isolation Project
 - b. Bisulfite Building Project
 - c. Office remodel – Finance Department
 - d. North Deer Creek Trunk Rehabilitation Project – Design Services Contract
- 8. New Developments**
- 9. Staff Report**
- 10. Jacobs Plant Operations Report**
- 11. Accounts Payable**
- 12. Other Business**

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:00 p.m. on September 14, 2022. The Board Meeting was held in-person and remotely broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair John Dunn, Rob Lieberman, Jerry Griese, Kelsey Wood and David Campos

Absent:

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant II Harmony Williams, Collections Superintendent Steve Lusch and Lead Operator Vanessa Jordan.

Consideration of the August 10, 2022, Regular Monthly Board Meeting Minutes.

David Campos moved to approve the minutes for the August 10, 2022 Roseburg Urban Sanitary Authority monthly Board Meeting.
Rob Lieberman seconded the motion.
The motion passed unanimously.

Bisulfite Building Project

At this time Chair Dunn called to order the Roseburg Urban Sanitary Authority Local Contract Review Board. Bids for the Bisulfite Building Project were opened publicly September 1, 2022. The following contractors submitted bids for the project; H3 General Contractors LLC bid \$275,623.00, Z Terrell & Son bid \$346,490.04 and Stumbo Construction bid \$385,649.00. The Board reviewed the Engineers recommendation that H3 General Contractors LLC be awarded the contract for the Bisulfite Building Project.

Rob Lieberman moved to award the Bisulfite Building Project contract to H3 General Contractors LLC in the amount of \$275,623.00.
David Campos seconded the motion.
The motion passed unanimously.

Vote By Roll Call

Board Chair Dunn requested “Roll Call” for the motion to award the Bisulfite Building Project contract to H3 General Contractors LLC in the amount of \$275,623.00:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griesse	Yes
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 5/0 vote.

Chair Dunn reconvened the RUSA regular Board Meeting.

Resolution No. 22-03

Staff presented Resolution No. 22-03; A Resolution Declaring Surplus Property. RUSA must declare property not needed as surplus as established by Resolution 05-01, Exhibit “A” section “H”.

Kelsey Wood moved to approve Resolution No. 22-03; A Resolution Declaring Surplus Property as presented.

Rob Lieberman seconded the motion.

Vote By Roll Call

Board Chair Dunn requested “Roll Call” for the motion to approve Resolution No. 22-03; A Resolution Declaring Surplus Property as presented:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griesse	Yes
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 5/0 vote.

General Managers Report

Storm Drain Isolation Project WRF

The Staff, Engineer, and Contractor attended a preconstruction meeting on August 24th. The Contractor provided the required Oregon Workers’ Compensation Certificate of Insurance and Certificate of Liability Insurance.

The Contractor will begin work on September 19th, 2022

New Chemical Feed Building

H3 General Contractors LLC will be providing the required performance bond, certificates of insurance, project schedule, and submittals.

The preconstruction meeting date will be scheduled after the contractor had provided the required documentation.

Office Remodel

We asked Tom Rogers of Rogers Engineering to design a small remodel to convert the old blueprint room (currently used for file storage and as a location for our servers) into an additional office and server room.

Tom visited the office and informed us that the remodel would be a relatively small project that did not affect any structural, exiting, or fire ratings of the office space.

Jacobs Plant Operations Report

Vanessa Jordan advised that the treatment facility averaged 98% BOD removal and 96% Total Suspended Solids removal during August. The total Effluent flow was 89.15 million gallons. The Natural Treatment System was used for flow from the plant for the entire month.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the September 2022 Accounts Payable.

David Campos moved to approve the Accounts Payable Report and Addendum as presented. Kelsey Wood seconded the motion.

Vote By Roll Call

Board Chair Dunn requested "Roll Call" for the motion to approve the September 2022 Accounts Payable Report and Addendum as presented:

John Dunn	Yes
Rob Lieberman	Yes
Jerry Griese	Yes
Kelsey Wood	Yes
David Campos	Yes

The motion was passed with a 5/0 vote.

Other Business

The Board decided staff should be consulted to find out if staff would rather have a Christmas Party or extra day off for the Christmas holiday.

Attached Additional Items Presented

Accounts Payable Addendum

Respectfully submitted,



Harmony Williams
Office Assistant

ADDENDUM TO SEPTEMBER 14, 2022

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
Printed: 9/14/2022 3:43 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51068	IE-ENG 60051 60054	i.e. Engineering, Inc. Construction Admin-WRF Storm Modification Prints, mileage-Treatment Plant Water Modificat	09/14/2022	610.00 76.38
Total for Check Number 51068:				686.38
51069	PostDue Sept 2022	Postmaster Refill postage due account for Address servicing	09/14/2022	150.00
Total for Check Number 51069:				150.00
51070	Refund2 78003267	Terry Nightgale Refund auto pay overpayment	09/14/2022	30.00
Total for Check Number 51070:				30.00
51071	WinCan Aug 2022	WinCan LLC WinCan TV Software Annual Maintenance	09/14/2022	1,922.80
Total for Check Number 51071:				1,922.80
Total for 9/14/2022:				2,789.18
Report Total (4 checks):				2,789.18

RESOLUTION NO. 22-04

**A RESOLUTION EXEMPTING FROM COMPETITION IN PUBLIC CONTRACTING
FOR FINAL DESIGN SERVICES FOR THE NORTH DEER CREEK TRUNK SEWER
REHABILITATION**

RECITAL:

As part of RUSA's ongoing sanitary sewer rehabilitation program, the Deer Creek Sewer Trunk line has been identified as the next major rehabilitation project. Rob Lee, with Leeway Engineering, provided professional services to assess the condition and recommended a rehabilitation method for this project.

Rob Lee with Leeway Engineering has 25 years of experience with the rehabilitation of sewer pipelines and specifically lining, pipe bursting, and manhole rehabilitation with over 35 successful projects encompassing over 100 miles of pipe. RUSA requested a "not to exceed" quote to provide the design services to rehabilitate the Deer Creek Sewer Trunk project. The quotation for the agreed scope of services is \$153,847.

ORS 279C.110 (2,3) states that a local contracting agency may adjust its procedures created for screening and selection of consultants and selection of a candidate under said section and adjustment to accommodate the contracting agency's objectives and may include for the direct appointment of a consultant if the value does not exceed the amount set by Oregon Revised Statutes.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Roseburg Urban Sanitary Authority, the Governing Body resolves as follows:

1. The Roseburg Urban Sanitary Authority Board, acting as the local contracting review board, makes the above findings and based on such findings does hereby approve and authorize staff to award and enter into a contract to provide design services with Leeway Engineering, in the amount of \$153,847, for the North Deer Creek Sewer Truck Rehabilitation Project.
2. This resolution is effective upon adoption.

**THIS RESOLUTION IS ADOPTED BY THE ROSEBURG URBAN SANITARY
AUTHORITY'S BOARD OF DIRECTORS THIS 14th DAY OF SEPTEMBER 2022.**

ATTESTED:

**ROSEBURG URBAN SANITARY
AUTHORITY**

GENERAL MANAGERS REPORT

Date: 10/07/22

To: Roseburg Urban Sanitary Authority, Board of Directors

From: James V. Baird, General Manager

Re: General Managers Informational Report to the Board

RUSA Treatment Plant Site Modifications - Storm Drain Isolation Project

The contractor began work on October 3rd. The contractor has completed one of the three pipe runs included in the project.

Bisulfite Building Project

RUSA held a Pre-construction meeting with the contractor and selected plant staff on October 5th.

The contractor will move on to the site and begin the project on October 10th.

Office Remodel

Tom Rogers of Rogers Engineering is working on plans for the office remodel to add an office space to the front office area.

North Deer Creek Trunk Rehabilitation Project

Rob Lee with Leeway Engineering has evaluated the trunk line and recommended that a lining system be used to rehabilitate the pipe. Manhole rehabilitation will be done to manholes that show deterioration, inflow or infiltrations.

Should the Roseburg Urban Sanitary Authority Local Contract Review Board adopt Resolution 22-04 the design work can begin immediately.

ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Thyme Subdivision and sewer main extension– Sewer Mainline complete waiting on easements.
- Sunshine Road Apartments and sewer main extension – testing mostly complete on mainline- waiting on manhole testing.
- Ash Spring Apartments and sewer main extension – Sewer Work completed waiting on testing on easements.
- Back Nine Extension - Pipe and manholes installed. – Now in warranty period.
- Hanna Heritage Plaza sewer main extension (Elmer's remodel and drive through coffee shop)
- Rosemary Subdivision and main extension (on hold)

PRELIMINARY DESIGN:

- Tabor – Military Avenue partition
- Library Siphon
- Deer Creek sewer trunk line rehabilitation project
- Replacement and Upgrade of pumps at Highland Pump Station
- Chadwick-Atlanta Street Main Extension

PROJECTS:

- Bisulfite building project awarded to H3 Construction Pre Co was 10-5-2022
- Storm drain project -WWTP- Now Underway.

ROSEBURG URBAN SANITARY AUTHORITY

SEPTEMBER 2022 STAFF REPORTS

COLLECTION DEPARTMENT:

- Completed 29 work orders.
- Completed CCTV and cleaning of 9,217 feet or 1.75 miles of mainline.
- Cleaned 42,233 feet or 8.0 miles of mainline.
- Completed monthly trouble spot inspections.
- Completed 177 underground utility locate requests.
- Steve and Kyle attended the PNCWA conference.

ENGINEERING DEPARTMENT:

- Issued 6 permits and 9 completed inspections.
- FOG Report:
 1. Hospital Needs Pumped
 2. Pete's Drive Clean.
 3. 7 Thai just Cleaned
 4. Sonic Looks Good
 5. Gilberto's OK but close to needing pumped
 6. Little Pizza Paradise Clean

FINANCE DEPARTMENT:

- Vacancy Credits: 11 was processed for a total of \$8,921.94 in September.
- Credit cards/checks: 1256 payments totaling \$74,826.95 or approximately 12.6% of monthly billing was collected in September. 114 payments were received by voice response system, 41 payments received at the counter and 1101 on-line.
- Automatic Payments: 2,199 customer accounts are signed up. Received \$100,973.00 or approximately 17.1% of monthly billing.



TO: Jim Baird, General Manager-RUSA
FROM: Vanessa Jordan, Project Manager-Jacobs
DATE: October 6th, 2022
SUBJECT: September 2022 Monthly Report

OPERATIONAL ACTIVITIES

- We met all permit parameters this month.
- The treatment facility averaged 98%BOD removal (estimate) and 96% Total Suspended Solids Removal during the month with a requirement of no less than 85% removal for each.
- The facility electrical consumption (based on meter readings) for September 2022, was 226,000 KWHRS with a total Effluent flow of 83.04 million gallons, all of which went to the NTS at Outfall 002. The September 2021 electrical consumption was 222,000 KWHRS with a total Effluent flow of 88.99 million gallons all of which also went to the NTS Outfall 002.
- Flow from the plant was sent to the Natural Treatment System the entire month.
- We completed the repairs on primary clarifier #2 and placed it online, primary clarifier #1 was taken offline for cleaning and repairs.
- Completed cleaning channel on aeration system with RUSA's assistance.
- Boiler flow meter is down, maintenance is looking into different options to fix it. Boiler gas usage is estimated on five-year average for the month.

PRETREATMENT ACTIVITIES

The following pretreatment inspections were completed in September:

- Umpqua Dairy: Completed semi-annual inspection and they met pH requirements.
- Jimmy John's: The grease interceptor was 10% full.
- Southgate Market and Deli: Camera in clean out showed the line in decent condition.
- Albertson's: The grease interceptor was too full and could not get an accurate reading with the sludge judge. They were notified and a follow up will be conducted in October.
- Les Schwab: The oil/water separator was 5% full.

NATURAL TREATMENT SYSTEM (NTS)

- Irrigation continues at the NTS with flows lowering due to lower plant flows.
- Associates continue to conduct repairs on the NTS sprinkler system and adjust irrigation cycles.
- We are requesting quotes on spraying services at the NTS for invasive black berry control.

MAINTENANCE ACTIVITIES

- Maintenance Team completed 404 Preventative Maintenance items and 57 Corrective Maintenance work orders for this month.

Current Month's Repairs

- Replaced Chlorine Pump A.
- New locking mailbox for security
- Replaced brass scrappers on primary clarifier #2
- Peterbilt truck rear springs and tank bracket replaced, as well as four new tires.

Capital Repairs / Upgrades

- Winchester Crane chosen for JIB – to be ordered
- Researching alternative filter systems for W-3 water
- Investigating replacement of gear boxes for Clarifiers
- Further progress on Neuros Blower upgrade and PLC upgrade

Next Month's Projects

- Secondary clarifier skimmer tube repair
- Replace primary clarifier # 1 brass scrappers
- Repair leak on AB air supply crossover line to channel
- PLC laptop replacement with programs
- Continue annual and semi-annual inspections

LABORATORY ACTIVITIES

- We are in our normal summer testing which requires: CBOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia 3 times a week, E. Coli 3 times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- The Eureka probes are placed in SW1, SW5, and SW6, to continuously monitor pH, Temp., and D.O.
- Also included for the summer is Total Phosphorus (PO₄) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- At SW5, ammonia is tested for once a month, and TKN and Nitrite-Nitrate are tested weekly. When discharging from the pond, we sample daily for PO₄ at SW5.
- Number of Tests for permit: 134
- On September 21st lab water was sampled and sent out to NRC.
- Semiannual metals and Cyanide were sampled September 12th, 13th, and 14th. Samples were sent to NRC on the 15th.
- Ran second set of unknowns for WP-331 and submitted to ERA.

BIOSOLIDS

- Dewatered biosolids are being hauled to approved sites.
- Liquid biosolids are also being hauled to approved sites.
- An experienced temporary driver has been hired to help haul additional biosolids.

- 3rd quarter biosolids samples submitted for analysis.
- Storage pond cleared of biosolids, solids being land applied.

UPCOMING EVENTS:

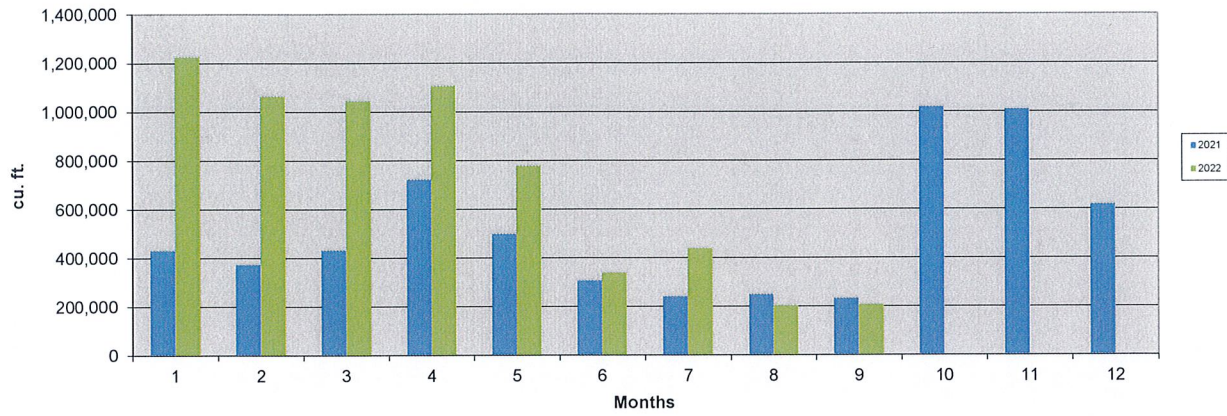
- Continue hauling biosolids to application sites.
- Test Channel system and replace diffusers.
- Inspect, clean and complete repairs on primary clarifier #1.
- Clear and level storage pond.

Enclosures: Boiler/Flare Gas Usage graphs
 Influent TSS/BOD and Effluent Flow Graphs
 12 Month Moving Avg.

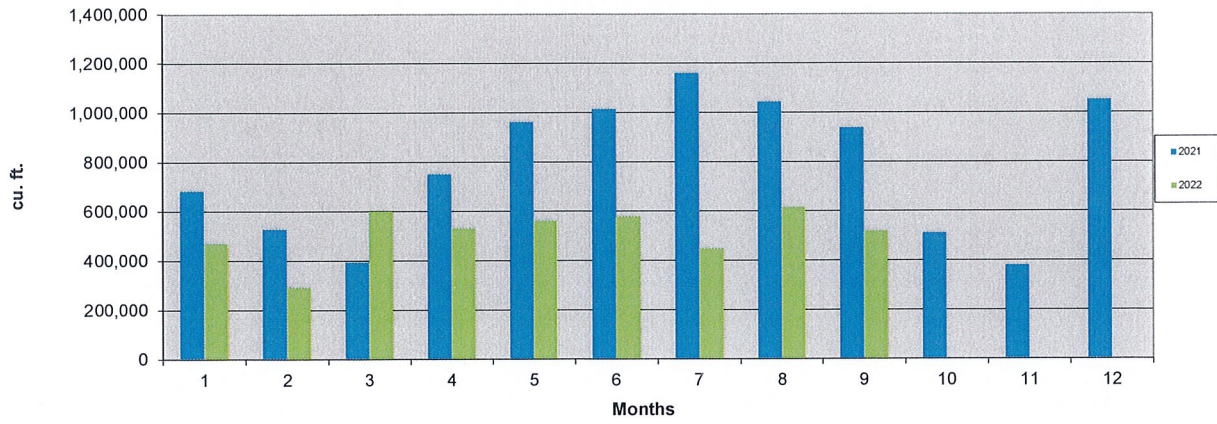
A handwritten signature in black ink, appearing to read 'Vanessa Jordan', written over a horizontal line.

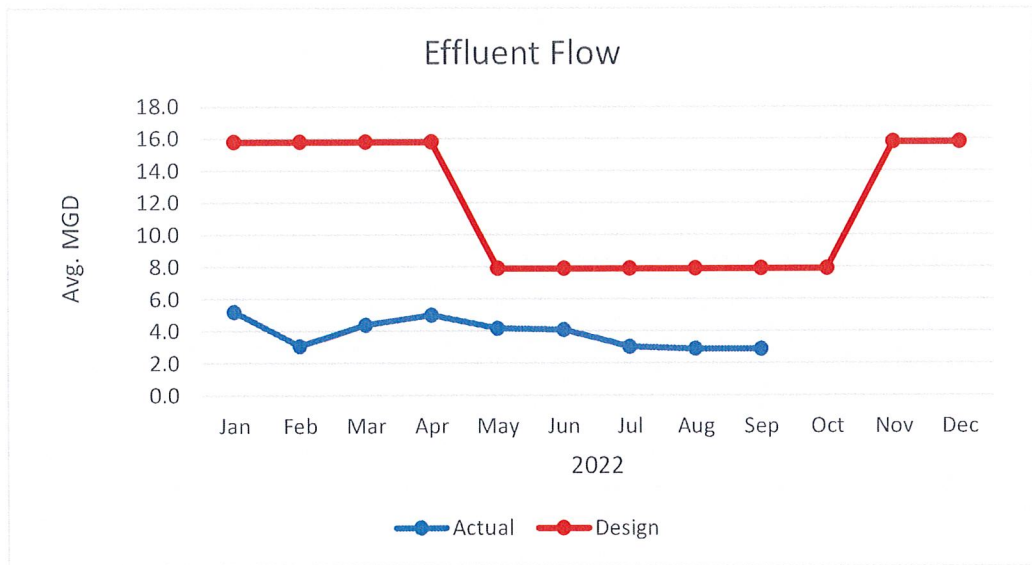
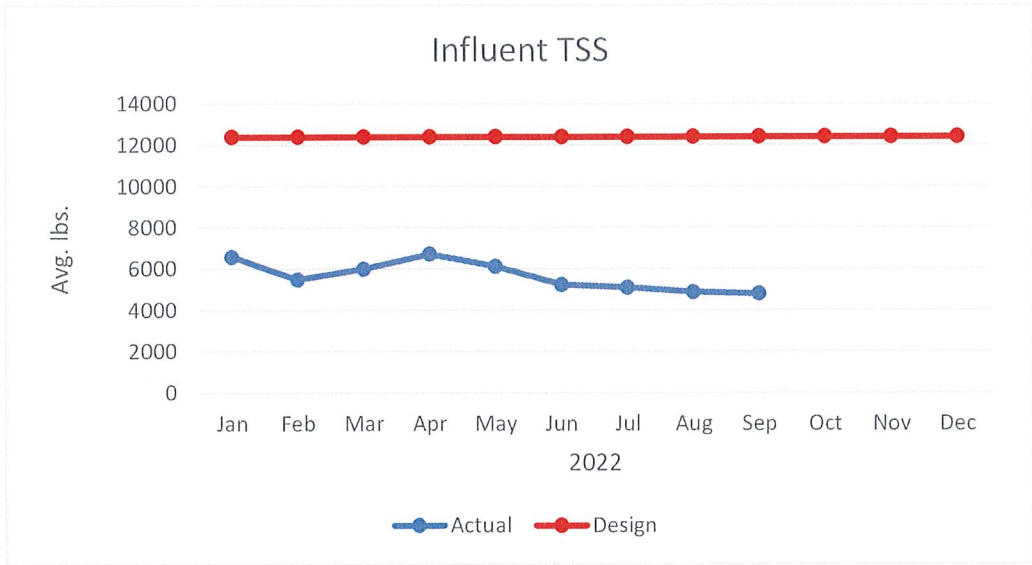
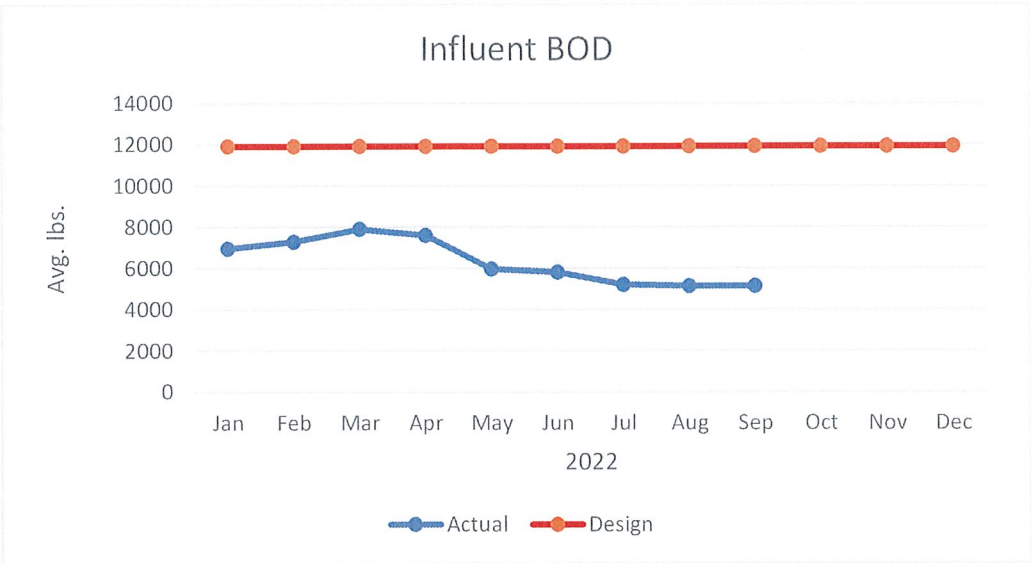
Vanessa Jordan
Project Manager
(541)-530-3698

BOILER GAS USAGE



FLARE GAS USAGE





12 MONTH MOVING AVERAGES

Month/Year	Plnt Inf Q Average MGD	Plnt Inf Average lbs/day CBOD /BOD	Plnt Inf Average lbs/day TSS
Sep-21	2.97	4451	4126
Oct-21	3.24	5795	5301
Nov-21	3.58	7231	5331
Dec-21	5.63	7882	6154
Jan-22	5.19	6944	6572
Feb-22	3.04	7278	5474
Mar-22	4.36	7897	5993
Apr-22	4.98	7584	6709
May-22	4.15	5960	6118
Jun-22	4.06	5792	5231
Jul-22	3.00	5198	5086
Aug-22	2.88	5135	4865
Sep-22	2.86	5128	4788

SUM	49.94	82275	71748
AVE	3.84	6329	5519
MAX	5.63	7897	6709
MIN	2.86	4451	4126

CASH DISBURSEMENT RECAP BOARD MEETING OCTOBER 12, 2022

Cash Disbursements Since the Last Board Meeting

All Funds:

Total of Prepaid Checks & ACH Transactions	72,827.18
Total of Regular Checks & ACH Transactions	<u>213,559.96</u>

Total Expenditures (not including Payroll)	<u>286,387.14</u>
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Payroll:

Net Payroll - September 30, 2022	73,361.42
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All Checks & ACH Transactions since the Board Meeting of September 14, 2022	<u>359,748.56</u>
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Checks by Date - Detail by Check Date

AP Checks by Date - Detail by Check Date (10/7/2022 12:43 PM)

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 51073:				713.45
51074	Nsource SI-21342	NetSource, Inc Fortinet Fortigate-60F for WRF	09/30/2022	2,289.09
Total for Check Number 51074:				2,289.09
51075	SIERRASP 21794341 091722	Sierra Springs Water Bottle Service	09/30/2022	99.20
Total for Check Number 51075:				99.20
51076	SHRED-IT 8002368211	Stericycle, Inc. Shred Services	09/30/2022	81.86
Total for Check Number 51076:				81.86
51077	USPS SEPT 22	US Postal Service October UB Bills Postage	09/30/2022	3,204.04
Total for Check Number 51077:				3,204.04
51078	VERIZON 9915812591	Verizon Wireless Wireless phone service	09/30/2022	649.34
Total for Check Number 51078:				649.34
Total for 9/30/2022:				72,785.93
ACH	ASIFLEX A000325829099PZ	ASIFlex FSA Admin Fees-Sept	10/10/2022	41.25
Total for this ACH Check for Vendor ASIFLEX:				41.25
Total for 10/10/2022:				41.25
Report Total (13 checks):				72,827.18

Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	STAPLES	Staples Credit Plan	10/12/2022	
	313285567	Monitor for locator computer		119.99
	3139640341	Copy paper, paper towels, toilet paper		393.41
	3139917791	Office supplies		14.04
	3144933751	Notary stamp for Harmony		37.98
	3146044751	Office supplies		43.21
Total for this ACH Check for Vendor STAPLES:				608.63
ACH	02669	PERS Deposit	10/12/2022	
	RHIA Credit Sep	PERS RHIA Credit Adj		-41.14
	SEPT 22 PR	PR Batch 00001.09.2022 PERS W/Held	PR Batch 00001.09.2022 PER	5,366.31
	SEPT 22 PR	PR Batch 00001.09.2022 PERS - Not W/Held	PR Batch 00001.09.2022 PER	11,999.30
	SEPT 22 PR	PR Batch 00001.09.2022 PERS Pick-Up	PR Batch 00001.09.2022 PER	1,128.69
	SEPT 22 PR	PR Batch 00001.09.2022 OPSRP-Not W/Held	PR Batch 00001.09.2022 OPS	9,294.38
Total for this ACH Check for Vendor 02669:				27,747.54
51079	WP	Avista Utilities	10/12/2022	
	Sept 2022	Natural gas service		27.34
Total for Check Number 51079:				27.34
51080	BANNERMC	BANNER BANK	10/12/2022	
	AB 090222	Amazon - Adapter for Rick's new computer mon		8.59
	CM 090922	Oregon Government - OGFOA Conf - Christine		375.00
	DF 091222	Amazon - USB hub for Jim's computer		15.99
	DF 091522	Crutchfield - AV receiver to replace one in board		749.00
	DF 091622	Zoom - Electronic Meeting Software for Board M		93.99
	GO 092822	Douglas County - Record Sunshine Apts Easeme		91.00
	GO 092822 fee	Douglas County - Credit card processing fee		2.27
	HW 090222	Costco - Replacment refrigerator for shop		699.99
	HW 091422	Safeway - Board Meeting snacks		12.49
	HW 092122	State of Oregon - Notary renewal		40.00
	HW 092222	Costco - Kitchen supplies		112.04
	JB 090222a	WEF - Wastewater Treatment Fundamentals II		111.00
	JB 090222b	WEF - Wastewater Treatment Fundamentals III		111.00
	JB 090922	PNCWA - Refund conf reg fee		-649.00
	JB 092522	McDonald's - Breakfast for trip to Bio Fest		4.20
	JB 092722	Semiahoo - Lodging - Bio Fest 2022		520.24
	JB 092822	Best Western Woodburn - Lodging - Bio Fest 20		128.95
	KB 091122	Downtown Onion - Food - Kyle - PNCWA Conf		22.08
	KB 091222	Chilis - Food - Kyle - PNCWA Conf		24.64
	KB 091322	Red Robin - Food - Kyle - PNCWA Conf		22.31
	KB 091422	The Davenport Grand - Food - Kyle - PNCWA C		30.16
	KB 091522	The Davenport Grand - Lodging 4 nights - Kyle		706.52
	KB 092922	Tool Barn - Roto Hammer		469.00
	RK 090822a	Comfort Inn - Lodging - Ryon - PNCWA Conf		218.51
	RK 090822b	HotelBooking Res Fee - Lodging - Ryon - PNCV		14.99
	RK 091122	C&D Drive Inn - Food - Ryon - PNCWA Conf		20.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	RK 091222a	Red Robin - Food - Ryon - PNCWA Conf		28.75
	RK 091222b	Mod Pizza - Food - Ryon - PNCWA Conf		19.30
	RK 091322	Downtown Onion - Food - Ryon - PNCWA Conf		26.89
	RK 091422a	The Davenport Grand - Lodging - Ryon - PNCW		562.59
	RK 091422b	Franks Diner - Food - Ryon - PNCWA Conf		23.44
	RK 091422c	Casa Mirador - Food - Ryon - PNCWA Conf		23.08
	RK 091522	Ram - Food - Ryon - PNCWA Conf		25.19
			Total for Check Number 51080:	4,664.92
51081	BHEC	Bassett-Hyland Energy Company	10/12/2022	
	CL09883-IN	Fuel usage		1,403.26
	CL10282-IN	Fuel usage		1,116.99
			Total for Check Number 51081:	2,520.25
51082	WATER	City of Roseburg	10/12/2022	
	INV16706	Bulk water use & permit		123.54
	Sept 2022	Water service - Admin		333.60
			Total for Check Number 51082:	457.14
51083	DRAUTO	D & R Auto & Truck Supply Corp	10/12/2022	
	044378	Glass cleaner and towels		28.37
	045198	RainX		14.98
			Total for Check Number 51083:	43.35
51084	DFN	Douglas Fast Net	10/12/2022	
	Oct 2022 Admin	Internet Services-Admin	Service: 14806	215.99
	Oct 2022 Brbn	Internet Services-Bourbon St	Service: 205697	100.21
	Oct 2022 High	Internet Services-Highland PS	Service: 105797	76.84
	Oct 2022 Host	Admin Hosting		10.55
	Oct 2022 Keady	Internet Services-Keady Ct	Service: 106289	76.84
	Oct 2022 LV	Internet Services-Loma Vista P	Service: 205950	104.21
	Oct 2022 NBank	Internet Services-No. Bank PS	Service: 105793	73.84
	Oct 2022 NTS	Internet Services-NTS	Service: 145049	73.58
	Oct 2022 Ph/Ca	Phones/Security Cams	Service: 141784	101.04
	Oct 2022 Wilb1	Internet Services-Wilbur 1 PS	Service: 105796	73.84
	Oct 2022 Wilb2	Internet Services-Wilbur 2 PS	Service: 105794	73.84
	Oct 2022 Winch	Internet Services-Winchester P	Service: 105795	73.84
			Total for Check Number 51084:	1,054.62
51085	FASTENAL	Fastenal Company	10/12/2022	
	ORROS226667	Locate paint		261.78
			Total for Check Number 51085:	261.78
51086	GRAPHDIM	Graphic Dimensions, Inc.	10/12/2022	
	4052	Cut utility bills to mailing size		37.20
			Total for Check Number 51086:	37.20
51087	ICONIX	ICONIX WATERWORKS INC	10/12/2022	
	U2216043843	Wing nut plugs for abandoned RHS line		300.10
			Total for Check Number 51087:	300.10
51088	Jacobs	Jacobs Engineering Group Inc	10/12/2022	
	351289-061	Professional services per agreement		133,435.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51088:	133,435.58
51089	MSTRCR 32809-J	MasterCare Cleaning Co Inc Monthly janitorial services	10/12/2022	390.00
			Total for Check Number 51089:	390.00
51090	NEXNET 17953	Nexcom, LLC Monthly digital telephone services	10/12/2022	332.80
			Total for Check Number 51090:	332.80
51091	LGL 13273	Northwest Local Government Legal Adviso Legal services - easements, lease agreement	10/12/2022	715.00
			Total for Check Number 51091:	715.00
51092	DEQ Nicholas Soule	Oregon DEQ Nicholas J Soule Grade I Collection	10/12/2022	240.00
			Total for Check Number 51092:	240.00
51093	OR-LIN 841733 847377 853032	Oregon Linen, Inc. Laundry & mat service Laundry & mat service Laundry & mat service	10/12/2022	30.74 50.88 30.74
			Total for Check Number 51093:	112.36
51094	PPL Sept 2022 411LM Sept 2022 425LM Sept 2022 Admin Sept 2022 Brbn Sept 2022 BrbnC Sept 2022 Gate Sept 2022 High Sept 2022 Keady Sept 2022 LV Sept 2022 NBank Sept 2022 NTS Sept 2022 SBank Sept 2022 Wilb1 Sept 2022 Wilb2 Sept 2022 WWTP Sept 2022 WWTP2	Pacific Power Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Power Usage-310 Bourbon St PS Contract-310 Bourbon St PS Power Usage-140 LM-NTS Gate Power Usage-Highland PS Contract Min&Usage-Keady Ct PS Power Usage-Loma Vista PS Power Usage-North Bank PS Contract/Power Usage-NTS PS Power Usage-South Bank PS Power Usage-Wilbur 1 PS Power Usage-Wilbur 2 PS Power Usage-WWTP 1 Power Usage-WWTP 2	10/12/2022	24.94 10.73 571.52 53.13 70.36 20.02 684.41 53.87 82.00 82.04 11,912.67 1,093.63 74.66 121.38 17,630.54 27.86
			Total for Check Number 51094:	32,513.76
51095	Premium 25129	Premium Landscape, Inc. Monthly landscape maintenance	10/12/2022	180.25
			Total for Check Number 51095:	180.25
51096	CHAMBER 6009099	Roseburg Area Chamber of Commerce Membership dues	10/12/2022	325.00
			Total for Check Number 51096:	325.00
51097	SDAO CHG-3754	Special Districts Insurance Services Coverage correction '21 Ford Truck	10/12/2022	63.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 51097:				63.00
51098	STRMLINE 546C655B-003	Streamline Streamline Web Member - Website	10/12/2022	3,600.00
Total for Check Number 51098:				3,600.00
51099	TEKMAN 81487 81487 81487 81487 81487	TEKMANAGEMENT, INC. Backup & Recovery Services Server Maint & monitoring Encryption of laptops DNS Filter (security) Security awareness training	10/12/2022	565.00 1,518.14 49.50 40.00 25.65
Total for Check Number 51099:				2,198.29
51100	TXSYS 32312PF	TX SYSTEMS INC Digital Persona Premium including facial authen	10/12/2022	1,300.00
Total for Check Number 51100:				1,300.00
51101	UBWA Sept 2022 411LM Sept 2022 606LM Sept 2022 Brbn	Umpqua Basin Water Association Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln Water - 310 Bourbon St	10/12/2022	22.05 22.00 22.00
Total for Check Number 51101:				66.05
51102	MOTORSP 65758	Zoom Motorsports Replace Greg's F150 Canopy side door	10/12/2022	365.00
Total for Check Number 51102:				365.00
Total for 10/12/2022:				213,559.96
Report Total (26 checks):				213,559.96