



Roseburg Urban Sanitary Authority  
1297 N.E. Grandview Drive  
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
ROSEBURG URBAN SANITARY AUTHORITY**

Board Chair, John Dunn, called the regular monthly Board Meeting to order at 4:01 p.m. on May 9, 2018 at 1297 N.E. Grandview Drive.

**ROLL CALL**

**Directors**

**Present:** Board Chair John Dunn, Vice Chair Rob Lieberman, Jerry Giese, David Campos and Kelsey Wood

**Absent:**

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**Others present:** General Manager Jim Baird, Collection System Superintendent Steve Lusch, Accounting Specialist Angela Allen, Finance Director Christine Morris and CH2M Project Manager Jade Mecham.

**Consideration of the minutes of the Regular Monthly Board Meeting of Wednesday, April 11, 2018.**

Jerry Giese moved to approve the minutes, as presented, for the Wednesday, April 11th, 2018 Roseburg Urban Sanitary Authority Regular Monthly Meeting.

Kelsey Wood seconded the motion.

The motion passed unanimously.

**Contract Review Board – Garden Valley Sewer Replacement**

One bid was received for the Garden Valley Sewer Replacement from Cradar Enterprises, Inc. The bid form included a Schedule A and B. The project engineer reviewed the bid, and due to the significantly higher price for Schedule B, recommended that the Board make an Intent to Award of Schedule A to Cradar Enterprises, Inc in the amount of \$115,838.00. Staff will perform a majority of the work in Schedule B except for one item that we will request Cradar perform the work on. If Cradar Enterprises, Inc accepts the Intent to Award of Schedule A, we will ask them to provide a change order for the 8" tee and fifth service that were shown on Schedule B that we will be asking them to do instead of RUSA Staff.

Rob Lieberman made a motion to make an Intent to Award of Schedule A of the Garden Valley Sewer Replacement to Cradar Enterprises, Inc. in the amount of \$115,838.00.  
Kelsey Wood seconded the motion.  
The motion passed unanimously.

## **General Managers Report**

### **Back Nine Sanitary Sewer Extension Phase I**

The contractor is in the process of completing the pump station site work. Staff and the Back Nine Development Group are working on a development agreement to finalize the outstanding issues so that the subdivision plat can be finalized. The Back Nine Development Group has a member out of town, so discussions will resume upon his return.

### **NW Black Avenue Sanitary Sewer Replacement Project**

The project was awarded to the low bidder, Cradar Enterprises in the amount of \$642,259.00. The sanitary sewer portion including a share of the overall project costs is \$92,302.61. The City has requested payment of the estimated cost per the Intergovernmental Agreement, the invoice is included in the Accounts Payable.  
The Pre-Construction Meeting is scheduled for May 16th.

### **Downtown Improvements Phase II**

The project awarded to the low bidder, Brown Contraction in the amount of \$1,798,895. The sanitary sewer portion including a share of the overall project costs is \$172,629.50. The City has requested payment of the estimated cost per the Intergovernmental Agreement, the invoice is included in the Accounts Payable.  
The Pre-Construction Meeting took place on May 3, 2018 with construction starting a week ahead of schedule on May 10, 2018. Due to the project starting a week early, Staff had to move up the construction for part of the sewer portion to move old services from a combination line. This work had to be completed before the project started, then the remaining work will be completed during the project. The project is schedule to be completed by the end of October.

### **Winchester Pump Station Force Main Replacement Project**

i.e. Engineering submitted 90% plans for the roadway construction May 6<sup>th</sup> to Douglas County. The sanitary sewer force main portion of the design is 30% completed. The deadline for 100% plans is July 5<sup>th</sup> and the County has scheduled the bid advertisement for November 23, 2018. This is a joint Douglas County – RUSA project and will be constructed in 2019.

### **Loma Vista Pump Station Study**

i.e. Engineering is working on the study. The project engineer will be providing RUSA a report on the possible relocation and upgrade of the Loma Vista Pump Station. This is being worked on as time allows, may have more information in late summer.

## **CH2M Report**

Jade Mecham, Project Manager, advised that the NTS is receiving effluent as of May 1<sup>st</sup>.

## **Accounts Payable**

The Board reviewed the Accounts Payable Report and Addendum for the May 9<sup>th</sup>, 2018 Accounts Payable. Jim pointed out the savings for the Out of Scope work being performed by ch2m Operations instead of ch2m Engineering.

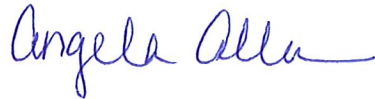
Rob Lieberman made a motion to approve the Accounts Payable and Addendum as presented. Kelsey Wood seconded the motion.  
The motion passed unanimously.

## **Other Business**

None.

There being no further business to come before the Board, the meeting was adjourned at 4:35 p.m.

Respectfully submitted,



Angela Allen  
Accounting Specialist