



**Roseburg Urban Sanitary Authority**  
**1297 N.E. Grandview Drive**  
**Roseburg, OR 97470**

**REGULAR MONTHLY BOARD MEETING**  
**September 9, 2026**

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# ROSEBURG URBAN SANITARY AUTHORITY AGENDA – September 9, 2026 – 4:00 pm Regular Meeting

Board Room, Administrative Offices

1297 NE Grandview Dr., Roseburg, Oregon 97470

## [Public Online Access](#)

1. Call to Order – Chair Wood
2. Roll Call
  - Kelsey Wood                      Tom Dole                      Robin Van Winkle
  - Rob Lieberman                      Mike Baker
3. Audience Participation – In-Person / via Zoom® - On agenda items
4. Consent Agenda
  - a. Minutes of August 12<sup>th</sup>, 2026, Regular Board meeting
  - b. Accounts Payable
5. General Managers Report
  - a. South Umpqua Trunk South Bank Repair – Project No. 25002
    - i. Project Update
  - b. WWTP Solar – Project No. 24011
    - i. Project Update
  - c. Admin Office Solar – Project No. 24012
    - i. Project Update
    - ii. Ribbon cutting ceremony
  - d. NTS Solar – Project No. 25001
    - i. Project Update
  - e. Emergency Declaration
    - i. Walmart MH Repair – Project No. 25006
    - ii. Sleepy Hollow Creek Main Repair (Highland Stabilization) - Project No. 25005
  - f. Goedeck Trunk Rehabilitation – Project No. 25004
    - i. Project Update
  - g. WRF SCADA Roadmap Assessment – Project No. 26001
    - i. Project Update
  - h. Freemont Ave Sewer Replacement - Project No. 26004
    - i. Project Update
  - i. WWTP Pump Replacement – Project No. 26005
    - i. Project Update
6. New Developments
7. Staff Report
8. Plant Operations Report – Jacobs
9. Other Business
10. Audience Participation – In-Person / via Zoom® - Off agenda items
11. Adjourn

## AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority's Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by phone (541)672-1551 at least 48 hours prior to the scheduled meeting time if you need accommodation.

**ROSEBURG URBAN SANITARY AUTHORITY  
MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

Mike Baker, called the regular monthly Board Meeting to order at 4:02 p.m. on August 12, 2026. The Board Meeting was held in-person and remotely broadcast by Zoom® Meeting.

**ROLL CALL**

**Directors**

**Present:** Robin Van Winkle, Tom Dole & Mike Baker

**Absent:** Kelsey Wood & Rob Lieberman

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**Others present:** General Manager Jim Baird, Finance Director Christine Morris, Office Assistant II Harmony Williams, Collections Superintendent Steve Lusch, Engineering & Operations Manager Ryon Kershner, Jacobs Operations Supervisor Steve Jackson & Jacobs Project Manager Dan Prather

**Consent Agenda**

Tom Dole moved to approve the following Consent Agenda items:

- A. Minutes of the July 8, 2026 Regular Board Meeting
- B. Accounts Payable

Robin Van Winkle seconded the motion.

Mike Baker requested Roll Call for the motion to approve Consent Agenda items.

**Vote By Roll Call**

|                  |     |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman    |     |
| Tom Dole         | Yes |
| Kelsey Wood      |     |
| Mike Baker       | Yes |

The motion was passed with a 3/0 vote

**Roseburg Urban Sanitary Authority Contract Review Board**

Mike Baker opened the Roseburg Urban Sanitary Authority Contract Review Board. RUSA solicited proposals from qualified engineering firms to provide professional engineering services for the development of a 30% design for replacement of influent pumps at the Wastewater

Treatment Plant. Staff recommended the Board approve proceeding with contract negotiations with Jacobs Engineering Group Inc. as the highest ranked proposer.

Robin Van Winkle made a motion to approve proceeding with contract negotiations with Jacobs Engineering Group.

Tom Dole seconded the motion.

Mike Baker requested Roll Call for the motion to approve proceeding with contract negotiations with Jacobs Engineering Group.

#### Vote By Roll Call

|                  |     |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman    |     |
| Tom Dole         | Yes |
| Kelsey Wood      |     |
| Mike Baker       | Yes |

The motion was passed with a 3/0 vote

At this time Mike Baker reconvened the regular Board Meeting.

#### **General Managers Report**

##### South Umpqua Trunk South Bank Repair – Project No. 25002

Staff have met the requirements of the Oregon Emergency Management (OEM) to complete our request for funding. The \$671,587.89 reimbursement will be deposited into our LGIP account after OEM has completed their review.

##### WWTP Solar – Project No. 24011

Ameresco is working on completing the 100% design to submit to DEQ for approval. We are working with Pacific Power to complete the inter-connection agreement. A mandatory contractor site walk through is scheduled for August 19<sup>th</sup>.

##### Admin. Office Solar – Project No. 24012

The contractor and vendor have completed the commissioning of the battery. Ameresco is working on integrating the system monitoring into the energy dashboard that will be displayed on our website. The ribbon cutting ceremony has been scheduled for October 13<sup>th</sup>.

##### NTS Solar -Project No. 25001

Ameresco is working on 100% plans for submittal to the DEQ for engineering review. A mandatory contractor site walk through is scheduled for August 19<sup>th</sup>.

##### Emergency Declaration:

###### Walmart MH Repair – Project No. 25006

Dyer Partnership has completed the design and submitted it to the Division of State Lands for their final review. We will submit the project to the City of Roseburg for their review and approval.

Staff will be soliciting bids for the project.

Sleepy Hollow Creek Main repair – Project No. 25005

Dyer Partnership has completed the design and received approval. Staff are soliciting bids for the work.

Goedeck Trunk Rehabilitation - Project No. 25004

Allied Plumbing and Pumps LLC are working on providing the submittals required. The contractor will submit a schedule when the submittals have been approved.

WRF SCADA Road Map Assessment – Project 26001

Control Systems NW has completed a schedule for the project with a completion date of October 5<sup>th</sup>, 2026. The contractor has held the first workshop (Existing Condition) of four with staff.

Freemont Ave. Sewer Replacement – Project No. 26004

The project engineering firm, Dyer Partnership Engineers & Planners, has completed the plans and specifications. Staff are working to solicit bids from selected contractors to complete the project.

WWTP Pump Replacement – Project No. 26005

The proposal for this project has been evaluated by the consultant evaluation committee. Jacobs Engineering Group received the highest rating. The committee has recommended to the Board that staff enter negotiation on the scope of work, level of effort and cost for the project.

**Budget to Actual Report**

Staff presented the Budget to Actual Report as of June 30, 2026 and addressed any questions.

**Jacobs Plant Operations Report**

Dan Prather advised that the treatment facility averaged 99% BOD removal and 97% Total Suspended Solids removal during July. The total Effluent flow was 82.23 million gallons, all of which went to the NTS at Outfall 002.

**Other Business**

The Board was informed that RUSA will be receiving an award at the PNCWA Conference in September. Additionally, Jim Baird had a meeting discussing possible loan and forgiveness options for future Charter Oak system development fees. Staff informed the Board that the November Board meeting would fall on Veterans Day. It was agreed upon to hold the November meeting on Thursday November 12, 2026.

Meeting was adjourned at 4:44 pm.

**Attached Additional Items Presented**

Accounts Payable Addendum

Respectfully submitted,

A handwritten signature in blue ink that reads "Harmony Williams". The signature is written in a cursive, flowing style.

Harmony Williams  
Office Assistant II

# ADDENDUM TO AUGUST 12, 2026 BOARD PACKET

## Accounts Payable

### Checks by Date - Detail by Check Date

User: christine  
Printed: 8/12/2026 2:45 PM



| Check No                      | Vendor No<br>Invoice No | Vendor Name<br>Description                                             | Check Date<br>Reference | Check Amount |
|-------------------------------|-------------------------|------------------------------------------------------------------------|-------------------------|--------------|
| 53529                         | ADOBE                   | Adobe Inc.                                                             | 08/12/2026              |              |
|                               | 3547024177a             | Adobe Express, Acrobat Pro, AI Assistant for 4                         |                         | 1,699.68     |
|                               | 3547024177b             | Adobe Express, Acrobat Pro, AI Assistant for 5                         |                         | 2,124.60     |
|                               | 3547024177c             | Adobe Express, Acrobat Pro, AI Assistant for 7                         |                         | 4,147.08     |
| Total for Check Number 53529: |                         |                                                                        |                         | 7,971.36     |
| 53530                         | WATER<br>INV26464       | City of Roseburg<br>Bulk water use and permit - July 2026              | 08/12/2026              | 161.84       |
| Total for Check Number 53530: |                         |                                                                        |                         | 161.84       |
| 53531                         | UB*00118                | SANDRA DELFS<br>Refund Check 004430-000, 1528 NW EDEN ST               | 08/12/2026              | 45.07        |
| Total for Check Number 53531: |                         |                                                                        |                         | 45.07        |
| 53532                         | LTT                     | LTT Partners LLC                                                       | 08/12/2026              |              |
|                               | 548897a                 | 2 Year Prepay (Licensing and Advanced Alarm)                           |                         | 4,162.73     |
|                               | 548897b                 | 3 Cameras and Accessories (First Year)                                 |                         | 6,255.55     |
|                               | 548897c                 | Licensing and Advanced Alarm (First Year)                              |                         | 2,081.37     |
| Total for Check Number 53532: |                         |                                                                        |                         | 12,499.65    |
| 53533                         | METRO<br>IN688517       | Metro Presort Inc<br>Print, cut and mail utility bills                 | 08/12/2026              | 4,006.44     |
| Total for Check Number 53533: |                         |                                                                        |                         | 4,006.44     |
| 53534                         | UB*00119                | STEVEN & KIMBERLY RENCHER<br>Refund Check 001261-000, 2089 NW SUNBER   | 08/12/2026              | 82.58        |
| Total for Check Number 53534: |                         |                                                                        |                         | 82.58        |
| 53535                         | SAIF<br>1002350123      | SAIF Corporation<br>FYE 26 Workers Comp Final bill                     | 08/12/2026              | 2,299.55     |
| Total for Check Number 53535: |                         |                                                                        |                         | 2,299.55     |
| 53536                         | SERV-CTR<br>2026/01445  | The Service Center<br>Re-key 10 padlocks                               | 08/12/2026              | 510.00       |
| Total for Check Number 53536: |                         |                                                                        |                         | 510.00       |
| 53537                         | West Tes<br>31184       | Western Testing LLC<br>Compaction testing for 1767 SE Mill St relocate | 08/12/2026              | 836.90       |
| Total for Check Number 53537: |                         |                                                                        |                         | 836.90       |
| Total for 8/12/2026:          |                         |                                                                        |                         | 28,413.39    |

| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description | Check Date<br>Reference | Check Amount |
|----------|-------------------------|----------------------------|-------------------------|--------------|
|----------|-------------------------|----------------------------|-------------------------|--------------|

Report Total (9 checks):

28,413.39

## **CASH DISBURSEMENT RECAP BOARD MEETING SEPTEMBER 9, 2026**

### Cash Disbursements Since the Last Board Meeting

All Funds:

|                                            |                   |
|--------------------------------------------|-------------------|
| Total of Prepaid Checks & ACH Transactions | 261,654.33        |
| Total of Regular Checks & ACH Transactions | <u>183,051.89</u> |

|                                            |                          |
|--------------------------------------------|--------------------------|
| Total Expenditures (not including Payroll) | <u><u>444,706.22</u></u> |
|--------------------------------------------|--------------------------|

Payroll:

|                               |           |
|-------------------------------|-----------|
| Net Payroll - August 31, 2026 | 98,049.79 |
|-------------------------------|-----------|

|                                                                       |                          |
|-----------------------------------------------------------------------|--------------------------|
| All Checks & ACH Transactions since the Board Meeting August 12, 2026 | <u><u>542,756.01</u></u> |
|-----------------------------------------------------------------------|--------------------------|

# Accounts Payable

## Checks by Date - Detail by Check Date

User: christine  
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| Check No                                     | Vendor No<br>Invoice No | Vendor Name<br>Description                                          | Check Date<br>Reference      | Check Amount |
|----------------------------------------------|-------------------------|---------------------------------------------------------------------|------------------------------|--------------|
| ACH                                          | ASIFLEX                 | ASIFlex                                                             | 08/31/2026                   |              |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Flexible Spending Acc                        | PR Batch 00001.08.2026 Flex  | 1,640.00     |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Dependent Care FSA                           | PR Batch 00001.08.2026 Flex  | 775.00       |
| Total for this ACH Check for Vendor ASIFLEX: |                         |                                                                     |                              | 2,415.00     |
| ACH                                          | CIS INS                 | CIS Trust                                                           | 08/31/2026                   |              |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Hospital Indemnity                           | PR Batch 00001.08.2026 Hos   | 60.50        |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Trauma                                       | PR Batch 00001.08.2026 Trau  | 100.00       |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Life Insurance - er                          | PR Batch 00001.08.2026 Life  | 132.22       |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Voluntary Dependent I                        | PR Batch 00001.08.2026 Volu  | 37.24        |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Voluntary Life Insuran                       | PR Batch 00001.08.2026 Volt  | 1,166.45     |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Accident Insurance                           | PR Batch 00001.08.2026 Acc   | 147.55       |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Critical Illness Insuran                     | PR Batch 00001.08.2026 Crite | 195.50       |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Short-Term Disability                        | PR Batch 00001.08.2026 Shoi  | 77.88        |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Dental & Vision                              | PR Batch 00001.08.2026 Den   | 3,389.29     |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 CCIS Insurance Long-                         | PR Batch 00001.08.2026 CCI   | 187.80       |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Life Insurance - Spous                       | PR Batch 00001.08.2026 Life  | 341.27       |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Medical Ins w/RX                             | PR Batch 00001.08.2026 Med   | 39,070.22    |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Identity Protection                          | PR Batch 00001.08.2026 Iden  | 117.65       |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 CCIS Insurance AD&I                          | PR Batch 00001.08.2026 CCI   | 18.70        |
| Total for this ACH Check for Vendor CIS INS: |                         |                                                                     |                              | 45,042.27    |
| ACH                                          | DNB                     | Internal Revenue Service                                            | 08/31/2026                   |              |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 FICA - Employer                              | PR Batch 00001.08.2026 Fed   | 9,109.44     |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Medicare - Employer                          | PR Batch 00001.08.2026 Fed   | 2,130.45     |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Federal Income Tax                           | PR Batch 00001.08.2026 Fed   | 12,199.40    |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Medicare - Employee                          | PR Batch 00001.08.2026 Fed   | 2,130.45     |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 FICA - Employee                              | PR Batch 00001.08.2026 Fed   | 9,109.44     |
| Total for this ACH Check for Vendor DNB:     |                         |                                                                     |                              | 34,679.18    |
| ACH                                          | OR-REV                  | Oregon Dept. of Revenue                                             | 08/31/2026                   |              |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Oregon W/Held                                | PR Batch 00001.08.2026 Ore   | 9,506.29     |
| Total for this ACH Check for Vendor OR-REV:  |                         |                                                                     |                              | 9,506.29     |
| ACH                                          | PEBSCO                  | Nationwide Retirement Solutions                                     | 08/31/2026                   |              |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Nationwide-Deferred C                        | PR Batch 00001.08.2026 Nati  | 4,850.00     |
|                                              | AUG 26 PR               | PR Batch 00001.08.2026 Roth Contribution                            | PR Batch 00001.08.2026 Nati  | 200.00       |
| Total for this ACH Check for Vendor PEBSCO:  |                         |                                                                     |                              | 5,050.00     |
| ACH                                          | Jacobs<br>35128939-03   | Jacobs Engineering Group Inc<br>Professional Services per Agreement | 08/31/2026<br>ROSEB-3        | 160,637.58   |
| Total for this ACH Check for Vendor Jacobs:  |                         |                                                                     |                              | 160,637.58   |
| Total for 8/31/2026:                         |                         |                                                                     |                              | 257,330.32   |

| Check No                                    | Vendor No<br>Invoice No | Vendor Name<br>Description                                         | Check Date<br>Reference | Check Amount |
|---------------------------------------------|-------------------------|--------------------------------------------------------------------|-------------------------|--------------|
| ACH                                         | Xpress<br>INV-XPR039767 | Xpress Bill Pay<br>Web, phone and text transaction, maintenance an | 09/05/2026              | 4,324.01     |
| Total for this ACH Check for Vendor Xpress: |                         |                                                                    |                         | 4,324.01     |
| Total for 9/5/2026:                         |                         |                                                                    |                         | 4,324.01     |
| Report Total (7 checks):                    |                         |                                                                    |                         | 261,654.33   |

# Accounts Payable

## Checks by Date - Detail by Check Date

User: christine  
Printed: 9/3/2026 2:30 PM



| Check No                                    | Vendor No<br>Invoice No                                                                                                                                        | Vendor Name<br>Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Check Date<br>Reference | Check Amount                                                                                                    |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------|
| ACH                                         | AT&T<br>x08252026                                                                                                                                              | AT & T Mobility<br>Monthly wireless telephone services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 09/09/2026              | 515.38                                                                                                          |
| Total for this ACH Check for Vendor AT&T:   |                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                         | 515.38                                                                                                          |
| ACH                                         | Cintas<br>4278773467<br>4280292932<br>5354055809<br>9388086342                                                                                                 | Cintas Corporation No. 3<br>Paper and soap supplies<br>Paper and soap supplies<br>Restock first aid kits<br>2 - Waterbreak Cooler Agreements                                                                                                                                                                                                                                                                                                                                                                                               | 09/09/2026              | 54.53<br>54.53<br>297.44<br>90.00                                                                               |
| Total for this ACH Check for Vendor Cintas: |                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                         | 496.50                                                                                                          |
| ACH                                         | PBPP<br>Aug 2026                                                                                                                                               | Pitney Bowes Purchase Power<br>Postage machine refill                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 09/09/2026              | 300.00                                                                                                          |
| Total for this ACH Check for Vendor PBPP:   |                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                         | 300.00                                                                                                          |
| ACH                                         | TEKMAN<br>106165<br>106323<br>106323<br>106323<br>106323<br>106323<br>106323<br>106323<br>106323<br>106323                                                     | TEKMANAGEMENT, INC.<br>Tech support for possible account compromise<br>Penetration Testing<br>Mobile device mgmt, remote monitoring, patch r<br>Privileged Access Mgmt Software<br>Server Maint & monitoring<br>Cloud storage-server backups<br>Secure Multi-Factor Authentication \$91.20/mo<br>Encryption of laptops<br>Backup & Recovery Services<br>DNS Filter (security)                                                                                                                                                              | 09/09/2026              | 246.00<br>253.84<br>400.00<br>39.60<br>1,707.70<br>108.00<br>91.20<br>107.25<br>565.00<br>32.00                 |
| Total for this ACH Check for Vendor TEKMAN: |                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                         | 3,550.59                                                                                                        |
| 53538                                       | WP<br>Aug 2026                                                                                                                                                 | Avista Utilities<br>Natural gas service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 09/09/2026              | 61.23                                                                                                           |
| Total for Check Number 53538:               |                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                         | 61.23                                                                                                           |
| 53539                                       | BANNERMC<br>AA080526a<br>AA080526b<br>AA081326<br>AA081526<br>BM080326<br>BM081826<br>BM082526<br>BM082626<br>BM082626fee<br>DEV081026<br>DF081026<br>DF081326 | BANNER BANK<br>Amazon - Weed fabric for landscaping<br>Amazon - Stabilizing grid panels for landscaping<br>Bagel Tree - Staff meeting snacks<br>Amazon - Geo Gravel Grids for landscaping<br>Budget lumber (6x6's for banner at NTS) Solar P<br>Sacramento state OWP course enrollment and m<br>RBA hanger brackets for crew bathroom door<br>DEQ wastewater system operator certificate appl<br>DEQ convenience fee<br>CAL GAS WAREHOUSE: CALIBRATION GA<br>Zoom- Virtual meeting website<br>Pcloud - Website for exchanging large files. | 09/09/2026              | 59.99<br>256.50<br>36.25<br>679.91<br>198.00<br>193.00<br>125.70<br>316.16<br>7.27<br>263.10<br>148.00<br>29.97 |

| Check No                      | Vendor No<br>Invoice No                                                                                                             | Vendor Name<br>Description                                                                                                                                                                                                          | Check Date<br>Reference                                                                                                         | Check Amount                                                   |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
|                               | DF081326fee                                                                                                                         | International Transaction Fee from above (they d                                                                                                                                                                                    |                                                                                                                                 | 0.27                                                           |
|                               | DF082326                                                                                                                            | Amazon- POE Injector and tester                                                                                                                                                                                                     |                                                                                                                                 | 146.98                                                         |
|                               | DF082826                                                                                                                            | Amazon-Yubikeys and USB cradles for Collectic                                                                                                                                                                                       |                                                                                                                                 | 487.68                                                         |
|                               | GO080626                                                                                                                            | BI Mart Soap for washing trucks                                                                                                                                                                                                     |                                                                                                                                 | 5.99                                                           |
|                               | HW081126                                                                                                                            | Costco - Kitchen Supplies                                                                                                                                                                                                           |                                                                                                                                 | 183.42                                                         |
|                               | HW081226                                                                                                                            | Safeway - Board Meeting Snacks                                                                                                                                                                                                      |                                                                                                                                 | 7.99                                                           |
|                               | HW081326                                                                                                                            | Costco - Pallet of Water                                                                                                                                                                                                            |                                                                                                                                 | 651.99                                                         |
|                               | HW082726                                                                                                                            | Simple In/Out - Location Monitoring                                                                                                                                                                                                 |                                                                                                                                 | 19.99                                                          |
|                               | JAKE081626                                                                                                                          | Pizza Palace SOOS-KB,JB,SL,RC,JB,CJ,SO                                                                                                                                                                                              |                                                                                                                                 | 104.20                                                         |
|                               | JAKE082526                                                                                                                          | HomeDepot- 2x4x8 Shop Stock                                                                                                                                                                                                         |                                                                                                                                 | 8.30                                                           |
|                               | JB073026                                                                                                                            | PNCWA - Credit                                                                                                                                                                                                                      |                                                                                                                                 | -100.00                                                        |
|                               | JB081026                                                                                                                            | OR State Lands-Fill Permit                                                                                                                                                                                                          |                                                                                                                                 | 450.00                                                         |
|                               | JB081326                                                                                                                            | OpenAI                                                                                                                                                                                                                              |                                                                                                                                 | 8.00                                                           |
|                               | JB082426                                                                                                                            | KARI - Ride share - WPI Board Meeting                                                                                                                                                                                               |                                                                                                                                 | 18.33                                                          |
|                               | JB082426fee                                                                                                                         | Intenational Trans Fee                                                                                                                                                                                                              |                                                                                                                                 | 0.20                                                           |
|                               | JB082526                                                                                                                            | PEI Online Taxi - WPI Board Meeting                                                                                                                                                                                                 |                                                                                                                                 | 23.08                                                          |
|                               | JB082526fee                                                                                                                         | Intenational Trans Fee                                                                                                                                                                                                              |                                                                                                                                 | 0.26                                                           |
|                               | JB082826                                                                                                                            | PDX Airport Parking                                                                                                                                                                                                                 |                                                                                                                                 | 90.00                                                          |
|                               | KB081226                                                                                                                            | SDAO: RUSA GOLF REGISTARTION FEE                                                                                                                                                                                                    |                                                                                                                                 | 180.00                                                         |
|                               | KB082526                                                                                                                            | HR ANSWERS: SDAO SUPERVISOR ESSENT                                                                                                                                                                                                  |                                                                                                                                 | 400.00                                                         |
|                               | RC080526                                                                                                                            | ECOFLOW DELTA PRO SMART EXTRA BAT                                                                                                                                                                                                   |                                                                                                                                 | 1,278.00                                                       |
|                               | RK073026                                                                                                                            | PNCWA- Credit Voucher                                                                                                                                                                                                               |                                                                                                                                 | -100.00                                                        |
|                               | RK080626                                                                                                                            | Oregon Tool-Two Tape Measures-Post level for                                                                                                                                                                                        |                                                                                                                                 | 47.85                                                          |
|                               | SL080726                                                                                                                            | Bi-Mart Water Sprinkler                                                                                                                                                                                                             |                                                                                                                                 | 24.99                                                          |
|                               | SL082726                                                                                                                            | That's Great News - Wall Plaque                                                                                                                                                                                                     |                                                                                                                                 | 277.20                                                         |
| Total for Check Number 53539: |                                                                                                                                     |                                                                                                                                                                                                                                     |                                                                                                                                 | 6,528.57                                                       |
| 53540                         | BudgetB<br>2606022                                                                                                                  | Budget Blinds of Roseburg and Creswell<br>Install 3 blinds in crew office space                                                                                                                                                     | 09/09/2026                                                                                                                      | 1,042.00                                                       |
| Total for Check Number 53540: |                                                                                                                                     |                                                                                                                                                                                                                                     |                                                                                                                                 | 1,042.00                                                       |
| 53541                         | ORMS<br>217197                                                                                                                      | Chaves Consulting, Inc<br>Monthly electronic document storage services                                                                                                                                                              | 09/09/2026                                                                                                                      | 571.45                                                         |
| Total for Check Number 53541: |                                                                                                                                     |                                                                                                                                                                                                                                     |                                                                                                                                 | 571.45                                                         |
| 53542                         | WATER<br>Aug 2026 Keady                                                                                                             | City of Roseburg<br>Water Service - Keady Ct PS                                                                                                                                                                                     | 09/09/2026                                                                                                                      | 58.32                                                          |
| Total for Check Number 53542: |                                                                                                                                     |                                                                                                                                                                                                                                     |                                                                                                                                 | 58.32                                                          |
| 53543                         | Control<br>CSNW- 3056                                                                                                               | Control Systems NW, LLC<br>Consulting services to develop the WRF SCADA                                                                                                                                                             | 09/09/2026                                                                                                                      | 31,841.68                                                      |
| Total for Check Number 53543: |                                                                                                                                     |                                                                                                                                                                                                                                     |                                                                                                                                 | 31,841.68                                                      |
| 53544                         | DCPW<br>813245                                                                                                                      | Douglas County Public Works<br>Grit pit cleaning                                                                                                                                                                                    | 09/09/2026                                                                                                                      | 423.94                                                         |
| Total for Check Number 53544: |                                                                                                                                     |                                                                                                                                                                                                                                     |                                                                                                                                 | 423.94                                                         |
| 53545                         | DFN<br>Sept 2026 Admin<br>Sept 2026 Brbn<br>Sept 2026 CSB<br>Sept 2026 GateI<br>Sept 2026 GateP<br>Sept 2026 High<br>Sept 2026 Host | Douglas Fast Net<br>Internet Services-Admin<br>Internet Services-Bourbon St<br>Internet Services-Collections Storage Bldg<br>Internet Services-NTS Gate<br>Phone Service-NTS Gate<br>Internet Services-Highland PS<br>Admin Hosting | 09/09/2026<br>Service: 14806<br>Service: 205697<br>Service: 272962<br>Service: 271594<br>Service: 5413914279<br>Service: 105797 | 223.99<br>102.58<br>100.69<br>75.59<br>28.77<br>78.59<br>10.80 |

| Check No                      | Vendor No<br>Invoice No               | Vendor Name<br>Description                                                                                                    | Check Date<br>Reference | Check Amount |
|-------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------|
|                               | Sept 2026 Keady                       | Internet Services-Keady Ct                                                                                                    | Service: 106289         | 78.59        |
|                               | Sept 2026 LV                          | Internet Services-Loma Vista P                                                                                                | Service: 205950         | 106.58       |
|                               | Sept 2026 NBank                       | Internet Services-No. Bank PS                                                                                                 | Service: 105793         | 75.59        |
|                               | Sept 2026 NTS                         | Internet Services-NTS                                                                                                         | Service: 237686         | 86.39        |
|                               | Sept 2026 Ph/Ca                       | Phones/Security Cams                                                                                                          | Service: 141784         | 101.19       |
|                               | Sept 2026 Wilb1                       | Internet Services-Wilbur 1 PS                                                                                                 | Service: 105796         | 75.59        |
|                               | Sept 2026 Wilb2                       | Internet Services-Wilbur 2 PS                                                                                                 | Service: 105794         | 75.59        |
|                               | Sept 2026 Winch                       | Internet Services-Winchester P                                                                                                | Service: 105795         | 64.79        |
| Total for Check Number 53545: |                                       |                                                                                                                               |                         | 1,285.32     |
| 53546                         | FLURY                                 | Flury Supply Company                                                                                                          | 09/09/2026              |              |
|                               | G 8053                                | Landscape fabric and 2 boxes of landscape stapl                                                                               |                         | 650.70       |
|                               | G 8197                                | 2 boxes of landscape staples                                                                                                  |                         | 20.00        |
|                               | G7995                                 | Fittings to repair Camel water system                                                                                         |                         | 9.40         |
| Total for Check Number 53546: |                                       |                                                                                                                               |                         | 680.10       |
| 53547                         | GORDONGT<br>15028                     | Gordon GT & Associates, INC<br>Pipe patch kits                                                                                | 09/09/2026              |              |
| Total for Check Number 53547: |                                       |                                                                                                                               |                         | 2,461.32     |
| 53548                         | UB*00120                              | BARBARA HORN REVOCABLE LIVINC<br>Refund Check 005446-000, 541 NE MEADOW                                                       | 09/09/2026              |              |
| Total for Check Number 53548: |                                       |                                                                                                                               |                         | 60.00        |
| 53549                         | ICONIX<br>U2616029538<br>U2616030624  | ICONIX WATERWORKS INC<br>10" Sewer pipe for stock<br>Ferncos for pipe repair on Malheur                                       | 09/09/2026              |              |
| Total for Check Number 53549: |                                       |                                                                                                                               |                         | 431.20       |
| Total for Check Number 53549: |                                       |                                                                                                                               |                         | 396.52       |
| Total for Check Number 53549: |                                       |                                                                                                                               |                         | 827.72       |
| 53550                         | Peterbil<br>3307RB                    | Jackson Group Peterbilt<br>Repair fuel leak in B6                                                                             | 09/09/2026              |              |
| Total for Check Number 53550: |                                       |                                                                                                                               |                         | 613.42       |
| 53551                         | COASTAL<br>C10911<br>C11447<br>C12923 | John Deere Financial f.s.b.<br>Utility knife<br>Clevis T-Handle Pin<br>Cattle panel for Banner at NTS Solar Project           | 09/09/2026              |              |
| Total for Check Number 53551: |                                       |                                                                                                                               |                         | 8.99         |
| Total for Check Number 53551: |                                       |                                                                                                                               |                         | 7.98         |
| Total for Check Number 53551: |                                       |                                                                                                                               |                         | 32.99        |
| Total for Check Number 53551: |                                       |                                                                                                                               |                         | 49.96        |
| 53552                         | Leeway<br>1770<br>1773                | Leeway Engineering Solutions, LLC<br>Collection System Master Plan Amendment<br>Engineering Services for Geodeck Trunk Rehabi | 09/09/2026              |              |
| Total for Check Number 53552: |                                       |                                                                                                                               |                         | 2,497.00     |
| Total for Check Number 53552: |                                       |                                                                                                                               |                         | 13,736.30    |
| 53553                         | LOWES<br>70157<br>70646<br>99464      | Lowes<br>Lumber<br>Lag bolts and washers<br>Cable ties                                                                        | 09/09/2026              |              |
| Total for Check Number 53553: |                                       |                                                                                                                               |                         | 61.68        |
| Total for Check Number 53553: |                                       |                                                                                                                               |                         | 119.83       |
| Total for Check Number 53553: |                                       |                                                                                                                               |                         | 19.92        |
| Total for Check Number 53553: |                                       |                                                                                                                               |                         | 201.43       |
| 53554                         | Midstate<br>0226770                   | Mid-State Industrial Service, Inc.<br>Vac Truck and Operator to clean bebris out of cl                                        | 09/09/2026              |              |
| Total for Check Number 53554: |                                       |                                                                                                                               |                         | 5,534.96     |

| Check No                      | Vendor No<br>Invoice No                                                                                                                                                                                                                                               | Vendor Name<br>Description                                                                                                                                                                                                                                                                                                                                                                                                                         | Check Date<br>Reference | Check Amount                                                                                                                                        |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Total for Check Number 53554: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 5,534.96                                                                                                                                            |
| 53555                         | NEILSON<br>106762<br>107356                                                                                                                                                                                                                                           | Neilson Research Corporation<br>NPDES Enhanced Sampling<br>NPDES Enhanced Sampling                                                                                                                                                                                                                                                                                                                                                                 | 09/09/2026              | 4,738.00<br>1,522.00                                                                                                                                |
| Total for Check Number 53555: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 6,260.00                                                                                                                                            |
| 53556                         | NEXNET<br>30732 Admin<br>30732 WRF                                                                                                                                                                                                                                    | Nexcom, LLC<br>Monthly digital phone services - Admin<br>Monthly digital phone services - WRF                                                                                                                                                                                                                                                                                                                                                      | 09/09/2026              | 346.00<br>196.50                                                                                                                                    |
| Total for Check Number 53556: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 542.50                                                                                                                                              |
| 53557                         | OCCUHLTH<br>103223                                                                                                                                                                                                                                                    | OccuHealth<br>Heb B Vaccination for crew employee BM                                                                                                                                                                                                                                                                                                                                                                                               | 09/09/2026              | 75.00                                                                                                                                               |
| Total for Check Number 53557: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 75.00                                                                                                                                               |
| 53558                         | DEQ<br>WQDOM2700749                                                                                                                                                                                                                                                   | Oregon DEQ<br>NPDES - WQ Permitting 10/1/26 - 9/30/27                                                                                                                                                                                                                                                                                                                                                                                              | 09/09/2026              | 37,809.20                                                                                                                                           |
| Total for Check Number 53558: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 37,809.20                                                                                                                                           |
| 53559                         | OR-LIN<br>1420370<br>1425548                                                                                                                                                                                                                                          | Oregon Linen, Inc.<br>Laundry & mat services<br>Laundry & mat services                                                                                                                                                                                                                                                                                                                                                                             | 09/09/2026              | 66.11<br>47.18                                                                                                                                      |
| Total for Check Number 53559: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 113.29                                                                                                                                              |
| 53560                         | OR-TOOL<br>888929                                                                                                                                                                                                                                                     | Oregon Tool & Supply<br>Torque wrench                                                                                                                                                                                                                                                                                                                                                                                                              | 09/09/2026              | 273.90                                                                                                                                              |
| Total for Check Number 53560: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 273.90                                                                                                                                              |
| 53561                         | PPL<br>Aug 2026 25LM<br>Aug 2026 411LM<br>Aug 2026 Admin<br>Aug 2026 Brbn<br>Aug 2026 Gate<br>Aug 2026 High<br>Aug 2026 Keady<br>Aug 2026 LV<br>Aug 2026 NBank<br>Aug 2026 NTS<br>Aug 2026 SBank<br>Aug 2026 Wilb1<br>Aug 2026 Wilb2<br>Aug 2026 WRF<br>Aug 2026 WRF2 | Pacific Power<br>Power Usage-425 Long Meadow<br>Usage-411 LM-Storage Bldg<br>Power Usage-Admin Bldg<br>Power Usage-310 Bourbon St PS<br>Power Usage-140 LM-NTS Gate<br>Power Usage-Highland PS<br>Power Usage- Keady Ct PS<br>Power Usage-Loma Vista PS<br>Power Usage-North Bank PS<br>Contract/Power Usage-NTS PS<br>Power Usage-South Bank PS<br>Power Usage-Wilbur 1 PS<br>Power Usage-Wilbur 2 PS<br>Power Usage-WWTP 1<br>Power Usage-WWTP 2 | 09/09/2026              | 17.77<br>30.77<br>202.35<br>69.26<br>33.86<br>872.60<br>74.42<br>97.28<br>151.66<br>13,528.71<br>1,415.93<br>106.51<br>125.82<br>22,993.56<br>33.02 |
| Total for Check Number 53561: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 39,753.52                                                                                                                                           |
| 53562                         | PRINTS<br>10579                                                                                                                                                                                                                                                       | Prints Charming<br>Hats with logo                                                                                                                                                                                                                                                                                                                                                                                                                  | 09/09/2026              | 240.00                                                                                                                                              |
| Total for Check Number 53562: |                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                         | 240.00                                                                                                                                              |
| 53563                         | RSBG-DIS<br>1497594                                                                                                                                                                                                                                                   | Roseburg Disposal Company<br>Monthly garbage services                                                                                                                                                                                                                                                                                                                                                                                              | 09/09/2026              | 70.00                                                                                                                                               |

| Check No                      | Vendor No<br>Invoice No | Vendor Name<br>Description                         | Check Date<br>Reference | Check Amount |
|-------------------------------|-------------------------|----------------------------------------------------|-------------------------|--------------|
| Total for Check Number 53563: |                         |                                                    |                         | 70.00        |
| 53564                         | SERV-CTR                | The Service Center                                 | 09/09/2026              |              |
|                               | Inv/2026/01671          | Re-key 6 padlocks                                  |                         | 312.00       |
|                               | Inv/2026/01672          | Re-key 10 padlocks                                 |                         | 510.00       |
|                               | Inv/2026/01673          | Re-key 12 padlocks                                 |                         | 612.00       |
|                               | Inv/2026/01674          | Re-key 10 padlocks and 2 Cover caps                |                         | 530.00       |
|                               | Inv/2026/01675          | Re-key 8 padlocks                                  |                         | 408.00       |
|                               | Inv/2026/01758          | 2 padlocks                                         |                         | 90.00        |
| Total for Check Number 53564: |                         |                                                    |                         | 2,462.00     |
| 53565                         | Shirtclf                | Shirtcliff Oil Co.                                 | 09/09/2026              |              |
|                               | 0128092-IN              | Diesel fuel for fuel tank - WRF                    |                         | 1,716.02     |
|                               | CL46645-IN              | Vehicle fuel - WRF                                 |                         | 255.63       |
|                               | CL46646-IN              | Vehicle fuel                                       |                         | 1,694.44     |
|                               | CL47032-IN              | Vehicle fuel - WRF                                 |                         | 404.87       |
|                               | CL47033-IN              | Vehicle fuel                                       |                         | 853.60       |
| Total for Check Number 53565: |                         |                                                    |                         | 4,924.56     |
| 53566                         | SHRED-IT                | Stericycle, Inc.                                   | 09/09/2026              |              |
|                               | 8015160215              | Monthly document shredding services                |                         | 111.22       |
| Total for Check Number 53566: |                         |                                                    |                         | 111.22       |
| 53567                         | TALHOLD                 | TAL Building Centers                               | 09/09/2026              |              |
|                               | 5004-4051959            | 9 - Replacement windows for Admin building         |                         | 6,394.46     |
| Total for Check Number 53567: |                         |                                                    |                         | 6,394.46     |
| 53568                         | DYER                    | The Dyer Partnership Engineers & Planners          | 09/09/2026              |              |
|                               | 41715                   | Engineer to secure a no rise certificate for Newtc |                         | 3,677.50     |
|                               | 41716                   | Sleepy Hollow Sewer Line Stabilization             |                         | 3,900.00     |
| Total for Check Number 53568: |                         |                                                    |                         | 7,577.50     |
| 53569                         | UBWA                    | Umpqua Basin Water Association                     | 09/09/2026              |              |
|                               | Aug 2026 411LM          | Water - 411 Long Meadows Ln                        |                         | 28.05        |
|                               | Aug 2026 606LM          | Water - 606 Long Meadows Ln                        |                         | 28.00        |
|                               | Aug 2026 Brbn           | Water - 310 Bourbon St                             |                         | 28.00        |
| Total for Check Number 53569: |                         |                                                    |                         | 84.05        |
| 53570                         | UMPS&G                  | Umpqua Sand & Gravel                               | 09/09/2026              |              |
|                               | 4176988                 | Gabion rock for landscaping at office              |                         | 117.15       |
|                               | 4187586                 | Gabion rock for landscaping at office              |                         | 131.35       |
| Total for Check Number 53570: |                         |                                                    |                         | 248.50       |
| 53571                         | MOTORSP                 | Zoom Motorsports                                   | 09/09/2026              |              |
|                               | 85908                   | Bed slide & flashers plus installation-Eng Op M    |                         | 2,775.00     |
| Total for Check Number 53571: |                         |                                                    |                         | 2,775.00     |
| Total for 9/9/2026:           |                         |                                                    |                         | 183,051.89   |

| Check No                  | Vendor No<br>Invoice No | Vendor Name<br>Description | Check Date<br>Reference | Check Amount |
|---------------------------|-------------------------|----------------------------|-------------------------|--------------|
| Report Total (38 checks): |                         |                            |                         | 183,051.89   |

## GENERAL MANAGERS REPORT

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Date: 09/03/26  
To: Roseburg Urban Sanitary Authority, Board of Directors  
From: James V. Baird, General Manager  
Re: General Managers Informational Report to the Board

### **South Umpqua Trunk South Bank Repair – Project No. 25002**

Oregon Emergency Management (OEM) has approved our request for reimbursement. The \$671,587.89 reimbursement will be deposited into our LGIP account.

### **WWTP Solar – Project No. 24011**

Ameresco is working on completing the 100% design to submit to DEQ for approval. We are working with Pacific Power to complete the inter-connection agreement. Contractors have completed a mandatory site walk through and subcontractor bids are due to Ameresco September 4<sup>th</sup>.

### **Admin. Office Solar – Project No. 24012**

Ameresco is working on integrating the system monitoring into the energy dashboard that will be displayed on our website. The ribbon cutting ceremony has been scheduled for October 13<sup>th</sup>.

### **NTS Solar -Project No. 25001**

Ameresco has completed 100% plans and submittal to the DEQ for engineering review. Contractors have completed a mandatory site walk through and subcontractor bids are due to Ameresco September 4<sup>th</sup>.

### **Emergency Declaration**

#### **Walmart MH Repair – Project No. 25006**

Dyer Partnership has completed the design and submitted it to the Division of State Lands for their final review. We plan on completing the work with RUSA staff.

#### **Sleepy Hollow Creek Main repair – Project No. 25005**

Black Pearl will be doing the work on September 9<sup>th</sup>.

### **Goedeck Trunk Rehabilitation - Project No. 25004**

Allied Plumbing and Pumps LLC are working on providing the submittals required. The contractor will submit a schedule when the submittals have been approved.

### **WRF SCADA Road Map Assessment – Project 26001**

Control Systems NW has completed a schedule for the project with a completion date of October 5<sup>th</sup>, 2026. The contractor has held the first workshop (Existing Condition) of four with staff.

### **Freemont Ave. Sewer Replacement – Project No. 26004**

The project engineering firm, Dyer Partnership Engineers & Planners, has completed the plans and specifications. Staff are working to solicit bids from selected contractors to complete the project.

### **WWTP Pump Replacement – Project No. 26005**

Staff is working with Jacobs to define the scope of work and level of effort. We are also working to enter into a "Professional Service Agreement" to complete the project.

## **ROSEBURG URBAN SANITARY AUTHORITY**

### **NEW DEVELOPMENTS AND PROJECTS**

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#### **DEVELOPMENTS:**

- Hanna Heritage Plaza Sewer Main Relocation-Project Complete-Waiting on Easement
- Tarragon Acres
- Old Hwy99

#### **PRELIMINARY DESIGN:**

- Harvard/Maple Sewer Improvement
- WWTP Influent Pump Station Replacement-RFP is in negotiations.
- WWTP SCADA Upgrade-Work to begin June 30th

#### **PROJECTS:**

- Deer Creek sewer trunk line rehabilitation project - Now in Warranty
- Parrot Street Storm Culvert Replacement- Under Construction
- Goedeck CIPP Project-contractor is working through submittals

# ROSEBURG URBAN SANITARY AUTHORITY

## August 2026 STAFF REPORTS

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### COLLECTION DEPARTMENT:

- 23 work orders completed.
- Cleaned and CCTV 9,232 feet or 1.75 miles of mainline.
- Cleaned 19,365 feet or 3.7 miles of mainline.
- 32 Manhole inspections completed.
- Completed 9' of mainline and 1 service connection.
- Completed 1 service connection tap.
- Completed end of warranty CCTV on 1,967 feet of mainline
- Completed cleaning and drawdown testing for the Highland Lift Station.
- Responded to 2 after-hours callouts.
- Completed monthly air release valve inspections and cleaning.
- Completed monthly trouble spot inspections.

### ENGINEERING DEPARTMENT:

- Issued 11 permits and 7 completed inspection.
- 150 Locates Completed
- RFP for SCADA Upgrade RFP-Work in progress
- Goedeck Trunk Rehab contract has been awarded to Allied Plumbing and Pumps LLC- work in progress
- Walmart Manhole Repair-Waiting on final permit
- Sleepy Hollow Creek- Repair is scheduled for 9-8-2026.
- Working With IT department on GIS and Infrastructure management software upgrade.
- RUSA FOG Inspections
  1. Follow us with Brix – No issues to report
  2. Sonic- No problems
  3. Carl's Jr.- Needed pumping spoke with management
  4. Burger King- Fog found during routine TV- They are increasing their pumping schedule
  5. Ten Down- Will clean before they reopen.

### FINANCE DEPARTMENT:

- Vacancy Credits: 7 were processed for a total of \$1,028.00.
- Credit cards/Echecks/debit cards: 3645 transactions totaling \$401,937.69 or approximately 33.6% of monthly billing was collected.
- Automatic Payments (RUSA): 1917 customer accounts are signed up. Received \$179,362.28 or approximately 15.0% of monthly billing.
- Remote Check Deposit: 1427 checks received in the office for a total of \$435,253.38 deposited.



TO: Jim Baird, General Manager-RUSA  
FROM: Dan Prather, Project Manager-Jacobs  
DATE: September 3, 2026  
SUBJECT: Monthly Report for August

### **OPERATIONAL ACTIVITIES**

- All permit parameters were met this month.
- The treatment facility averaged 98% BOD removal and 97% Total Suspended Solids removal during the month with a requirement of no less than 85% removal for each.
- The facility's electrical consumption (based on meter readings) for August 2026 was 215,000 KWHRS with a total Effluent flow of 80.95 million gallons, all of which went to the Natural Treatment System at Outfall 002. August 2025 electrical consumption was 302,000 KWHRS with a total Effluent flow of 83.04 million gallons.

### **PRETREATMENT ACTIVITIES**

- Mailed out 10 Pretreatment surveys to local businesses.

The following pretreatment inspections were completed in August:

- 7 Seven Thai-monthly inspection, small amount of FOG buildup at the nearest manhole, OK for now.
- One Champion Plaza- monthly inspection used push camera, it was OK in the clean out.
- Pete's Drive In- monthly inspection, interceptor too full, losing FOG. Placed a phone call.
- Rosehaven- monthly inspection, interceptor at 10% full.
- Splitz- monthly inspection looked OK with a push camera. Business closed for renovations.

### **NATURAL TREATMENT SYSTEM (NTS)**

- Repairs in the field were ongoing in all zones.
- The South Umpqua River flows averaged around 50 cfs.
- Sampling, testing, and calibration of equipment took place as scheduled.

### **MAINTENANCE ACTIVITIES**

#### **Current Month Repairs**

- Repaired broken W3 line to the Bio Tower.
- Cleaned and inspected Primary Clarifier #2.
- Removed rust and painted RAS arms on Secondary Clarifier #2.
- Completed all annual Lift Station Generator service.
- The Maintenance Team completed **726** Preventative Maintenance items for the month.
- The Maintenance Team completed **11** Corrective Maintenance items for the month.

#### **Call Outs for the Month**

- 2 callouts for auto dialer reset
- 1 callout for Loma Vista, power loss

#### **Current Month Lift Station Flows**

- **Total Approx.** Flow from all Lift Stations for the month – **34,436,758 Gallons**
- **Average Approx.** Daily Flow from all Lift Stations per day - **1,110,863.2 Gallons**

#### **LABORATORY ACTIVITIES**

- We are in our normal summer testing which requires: CBOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia 3 times a week, E. Coli 3 times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- The Eureka probes are placed in SW1, SW5, and SW6, to continuously monitor pH, Temp., and D.O.
- Also included for the summer is Total Phosphorus (PO4) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- TKN and Nitrite-Nitrate are tested weekly for SW5.
- Ammonia is tested at SW5 once a month.
- When discharging from the pond, we sample daily for PO4 at SW5.
- Number of Tests for permit: 130
- Eureka probes were calibrated and deployed at SW1, SW6, and SW5, on August 4th and on August 18th Probes were pulled, downloaded, and recalibrated and redeployed.
- On August 5th, lab water was sampled and sent out to NRC.
- August 11<sup>th</sup> sampled for Copper Bio.
- August 24<sup>th</sup>, 25<sup>th</sup>, and 26<sup>th</sup> sampled for cyanide and metals for semi-annuals. Shipped out on the 27<sup>th</sup>.

#### **BIOSOLIDS**

- For the month of August 2026,
- Hauled 74 loads (208 dry tons) of dewatered biosolids cake to two sites
- Drove 2,688 miles
- Emptied 1 biosolids storage bay and emptied 2/3 of the other storage bay
- Completed Lanthum testing

**ENCLOSURES**

12 Month Moving Avg.

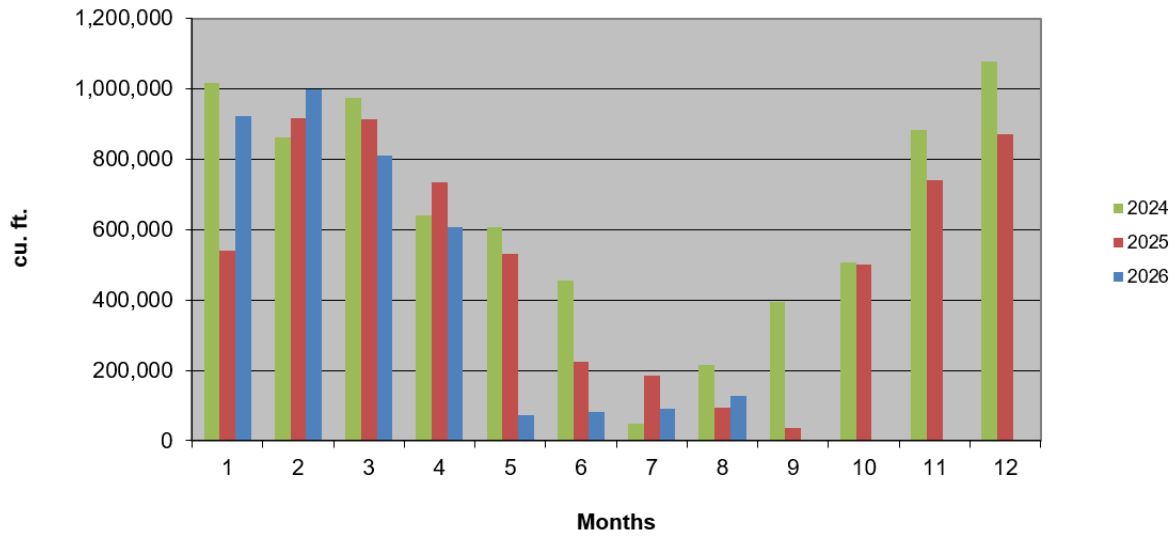
Boiler/Flare Gas Usage graphs

Influent TSS/BOD and Effluent Flow Graphs

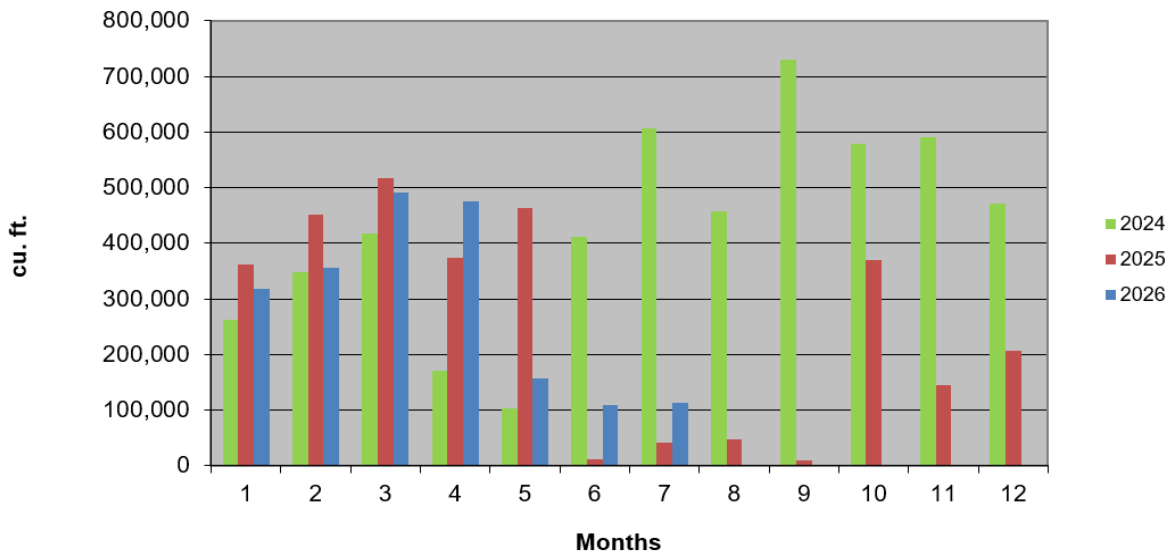
**12 MONTH MOVING AVERAGES**

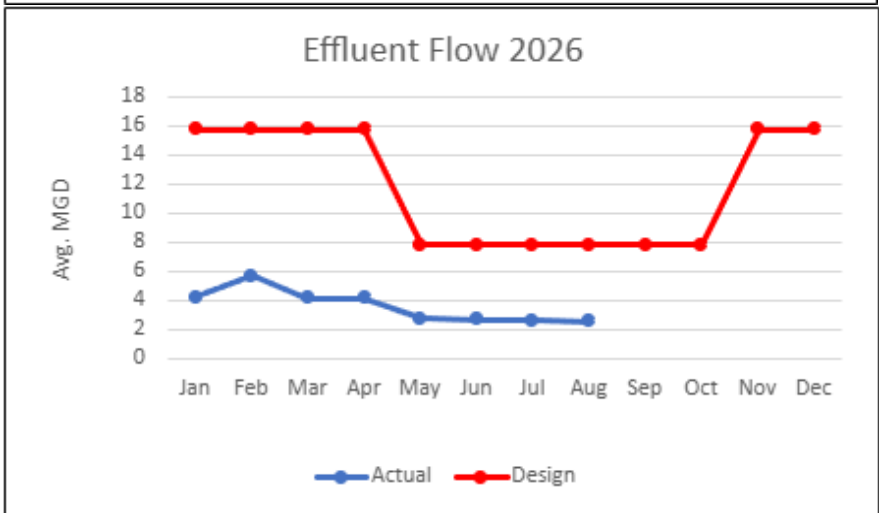
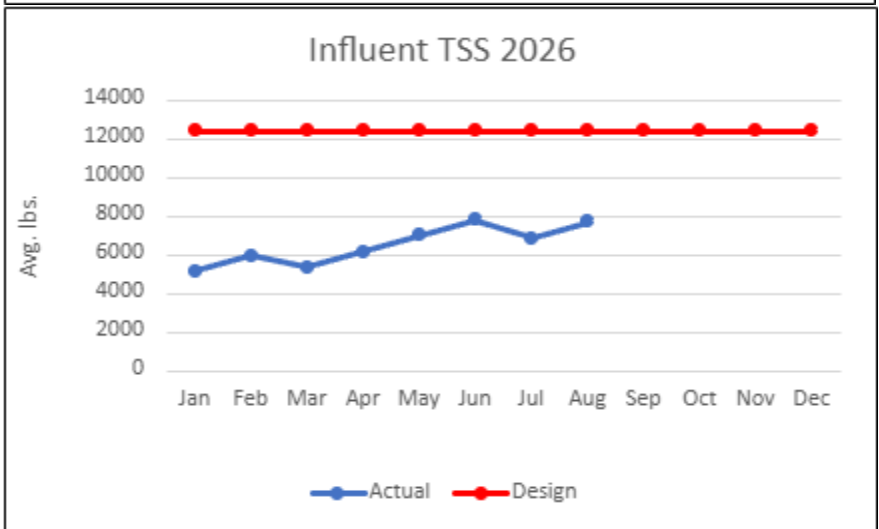
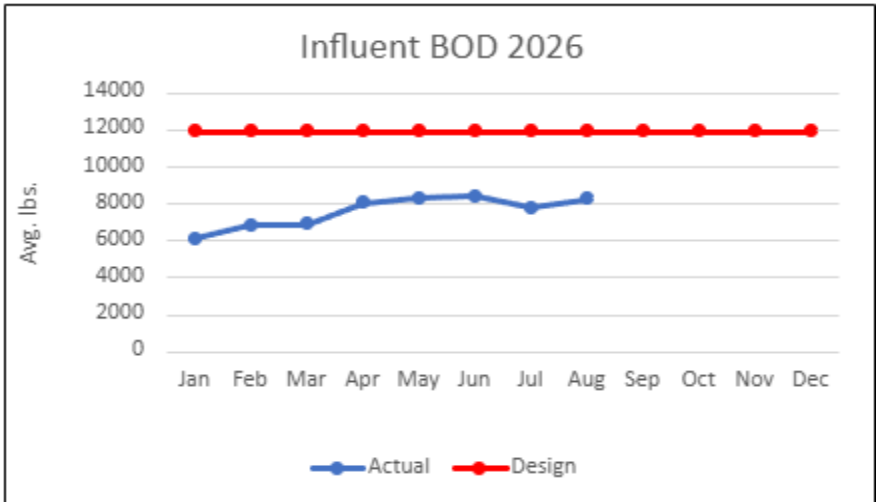
| <b>Month/Year</b> | <b>Plant Inf Q<br/>Average MGD</b> | <b>Plant Inf Average<br/>lbs/day CBOD/BOD</b> | <b>Plant Inf Average<br/>lbs/day TSS</b> |
|-------------------|------------------------------------|-----------------------------------------------|------------------------------------------|
| <b>Sep-25</b>     | <b>2.69</b>                        | <b>7531</b>                                   | <b>7180</b>                              |
| <b>Oct-25</b>     | <b>2.91</b>                        | <b>5707</b>                                   | <b>6337</b>                              |
| <b>Nov-25</b>     | <b>3.22</b>                        | <b>6576</b>                                   | <b>5452</b>                              |
| <b>Dec-25</b>     | <b>4.66</b>                        | <b>6866</b>                                   | <b>5876</b>                              |
| <b>Jan-26</b>     | <b>4.26</b>                        | <b>6100</b>                                   | <b>5145</b>                              |
| <b>Feb-26</b>     | <b>5.73</b>                        | <b>6817</b>                                   | <b>5939</b>                              |
| <b>Mar-26</b>     | <b>4.20</b>                        | <b>6919</b>                                   | <b>5359</b>                              |
| <b>Apr-26</b>     | <b>4.20</b>                        | <b>8059</b>                                   | <b>6139</b>                              |
| <b>May-26</b>     | <b>2.84</b>                        | <b>8291</b>                                   | <b>7010</b>                              |
| <b>Jun-26</b>     | <b>2.74</b>                        | <b>8431</b>                                   | <b>7769</b>                              |
| <b>Jul-26</b>     | <b>2.65</b>                        | <b>7827</b>                                   | <b>6858</b>                              |
| <b>Aug-26</b>     | <b>2.61</b>                        | <b>8236</b>                                   | <b>7697</b>                              |
|                   |                                    |                                               |                                          |
| <b>SUM</b>        | <b>42.71</b>                       | <b>87360</b>                                  | <b>76761</b>                             |
| <b>AVE</b>        | <b>3.65</b>                        | <b>7193</b>                                   | <b>6279</b>                              |
| <b>MAX</b>        | <b>5.73</b>                        | <b>8431</b>                                   | <b>7769</b>                              |
| <b>MIN</b>        | <b>2.65</b>                        | <b>5707</b>                                   | <b>5145</b>                              |

**BOILER GAS USAGE 2024 - 2026**



**FLARE GAS USAGE 2024 - 2026**







Challenging today.  
Reinventing tomorrow.



## 2025-2026

Annual Report

# Roseburg, Oregon

## By the numbers

**21 years** without a lost-time incident

**1.30 billion gallons** of wastewater processed

**1,120 hours** of regional technical support provided

**8,523 work orders** completed

**1,426 samples** analyzed

**99%** compliance rate



## Dedicated team at the helm

A 12-member local team provides operations and maintenance (O&M) services for the Roseburg Urban Sanitary Authority's (RUSA) Water Resource Recovery Facility (WRRF), delivering reliable operations, maintaining regulatory compliance and uninterrupted service to the community.

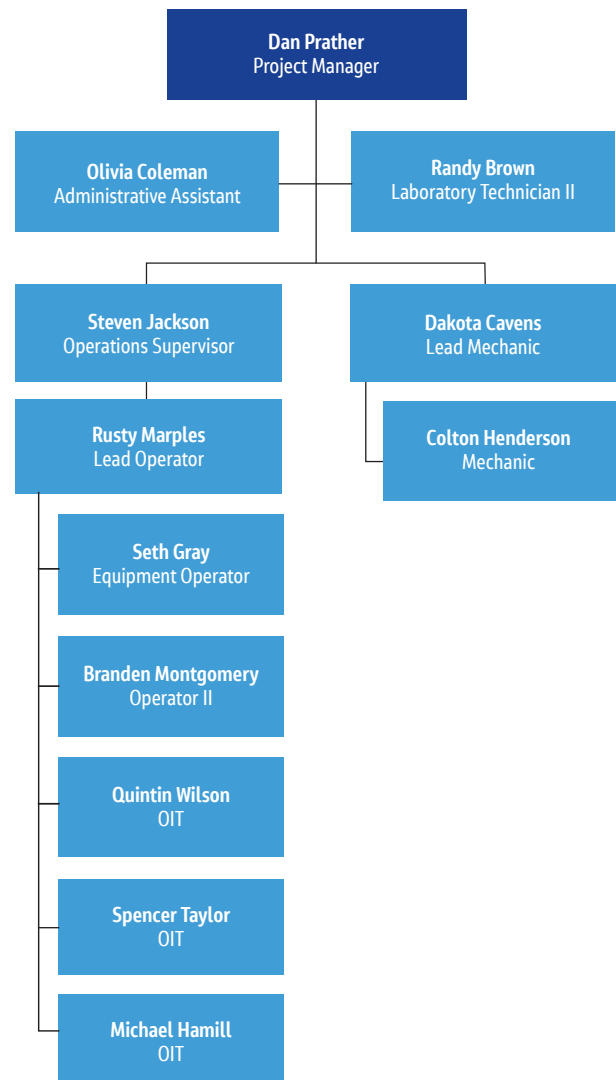


The WRRF team

### Investing in excellence

During 2025-2026, we expanded our team with experienced O&M professionals, enhancing the expertise available to support the WRRF.

- **Steven Jackson**, Operations Supervisor
- **Seth Gray**, Equipment Operator
- **Quentin Wilson**, Operator-in-Training (OIT)
- **Michael Hamill**, OIT





## Jacobs' unique service offerings

Jacobs continues to provide a range of value-added services to RUSA at no additional cost, helping to strengthen operations, enhance customer service and support long-term system reliability. Throughout the contract year, we completed several initiatives that demonstrated our commitment to partnership and operational excellence.

Beyond day-to-day operations, Jacobs leveraged its national technical network to provide specialized expertise and rapid response capabilities that helped strengthen reliability and reduce operational risk. When a programmable logic controller failed in the blower building, causing the back half of the plant to operate manually, Jacobs' information technology and operational technology teams responded immediately. Specialists traveled from Portland and repaired the system the following day, restoring full operations and eliminating the need for continuous monitoring and manual control of half the facility.

Following digester cleaning, Jacobs deployed a corrosion control specialist to assess the condition of the digester, internal piping and gas mixing and collection systems. The assessment identified potential vulnerabilities within the gas system, leading to the proactive replacement of a gas manifold and multiple valves. These improvements helped mitigate risks and support the long-term reliability of critical infrastructure.

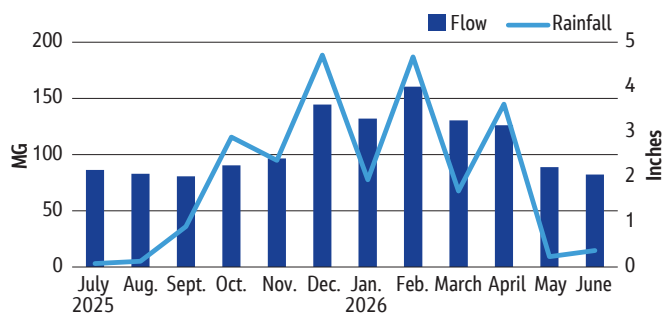
# Operations highlights



We provide O&M services for the WRRF and nine lift stations, ensuring reliable wastewater treatment, regulatory compliance and environmental stewardship throughout the service area. During the wet-weather season, Nov. 1 through April 30, treated effluent is discharged to the South Umpqua River. During the dry-weather season, May 1 through Oct. 31, treated effluent is diverted to the Natural Treatment System (NTS) for beneficial reuse.

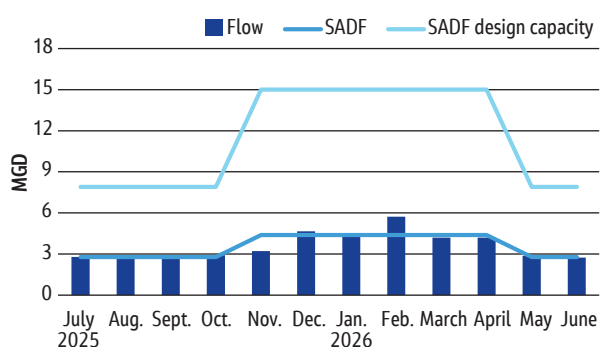
During the contract year, we received and treated more than 1,301 million gallons (MG) of wastewater, a notable decrease from 1,617 MG treated last year. This decrease was due in part to lower precipitation levels, with less than 11 inches of rainfall recorded compared with the prior year. As shown in the graph below, monthly wastewater flows and rainfall totals continue to demonstrate the impact of inflow and infiltration, particularly following major storm events.

**Influent flow versus rainfall**



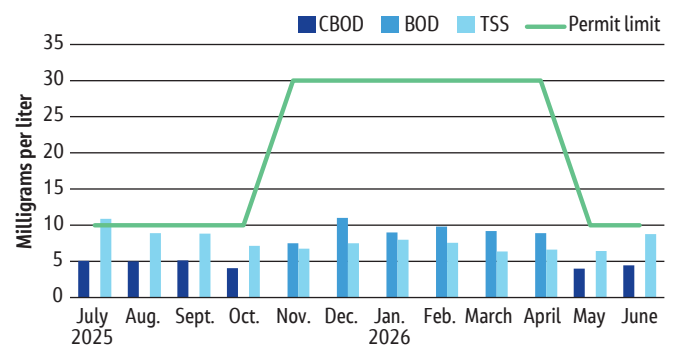
The graph below compares monthly average influent flow and Seasonal Average Daily Flow (SADF) with the facility's design capacities of 15 million gallons per day (MGD) during the wet-weather season and 7.9 MGD during the dry-weather season. Annual operating data show the facility utilized approximately 29% of its wet-weather SADF design capacity and 35% of its dry-weather SADF design capacity, demonstrating available capacity under both operating conditions and flexibility to accommodate future growth and peak-flow demands.

**Average monthly flow versus design capacity**



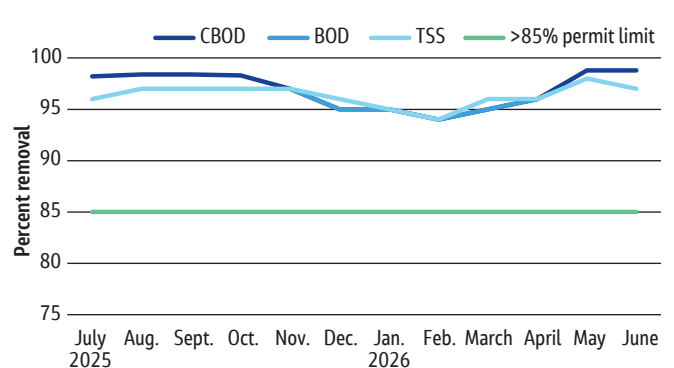
The following graphs highlight the WRRF's treatment performance and ability to meet National Pollutant Discharge Elimination System (NPDES) permit requirements. The data compare average monthly effluent results for carbonaceous biochemical oxygen demand (CBOD), biochemical oxygen demand (BOD) and total suspended solids (TSS) with applicable permit limits.

**CBOD, BOD and TSS versus permit limit**



The graph above illustrates the WRRF's challenges in consistently meeting the NPDES dry weather permit compliance limits. There was no discharge to the South Umpqua River from Outfall 001 during the dry weather season; therefore, no TSS permit exceedances occurred in July. During this period, the effluent was diverted to the NTS for additional tertiary treatment. We currently have an agreement with the Oregon Department of Environmental Quality establishing appropriate water quality benchmarks and evaluating future effluent limitations for the NTS.

**CBOD, BOD and TSS monthly percent removal versus permit limit**





## Key operating facts for 2025-2026 include:

### WRRF

- Cross-trained all operators in process sampling and daily plant inspections, strengthening operational flexibility and coverage.
- Completed cleaning and repairs of the Anammox system to support treatment performance and reliability.

### NTS

- Conducted a chemical trial to enhance phosphorus removal and optimize plant performance.
- Piloted alternative water management strategies by diverting water into farm drainage systems.
- Removed invasive species and established new grass cover to improve site conditions.

### Biosolids

- Processed and prepared 622 dry tons of biosolids for beneficial land application, supporting sustainable resource management throughout the 2025 season.
- Trained and qualified Seth Gray to operate all biosolids equipment and vehicles, expanding operational flexibility and workforce capacity.

### Pretreatment

- Began the pretreatment coordinator training program for Steve Jackson to support program continuity.
- Cross-trained Olivia Coleman to perform all pretreatment administrative functions, enhancing program resilience.



Cleaning and repairs of the Anammox system



Aeration channel gate removal

## Laboratory quality assurance and quality control

The industrial pretreatment program (IPP) is a core component of the National Pollutant Discharge Elimination System permit and is designed to protect water resources and municipal biosolids from industrial pollutants. Jacobs administers the IPP, overseeing industrial users to help protect water resources and biosolids quality.

Maintaining accurate and defensible analytical data is essential to operational decision-making and regulatory compliance. Randy Brown serves as our on-site laboratory technician, while Branden Montgomery and Spencer Taylor are trained in laboratory practices to ensure continuity of operations.

The IPP continued to perform well during the contract year, with no significant issues identified. Routine inspections, sampling and compliance monitoring were completed as scheduled, including 60 routine inspections. The program also supported customer outreach and program evaluation through the distribution of 120 user surveys. Jacobs effectively managed user interactions and system evaluations without major violations or operational concerns.

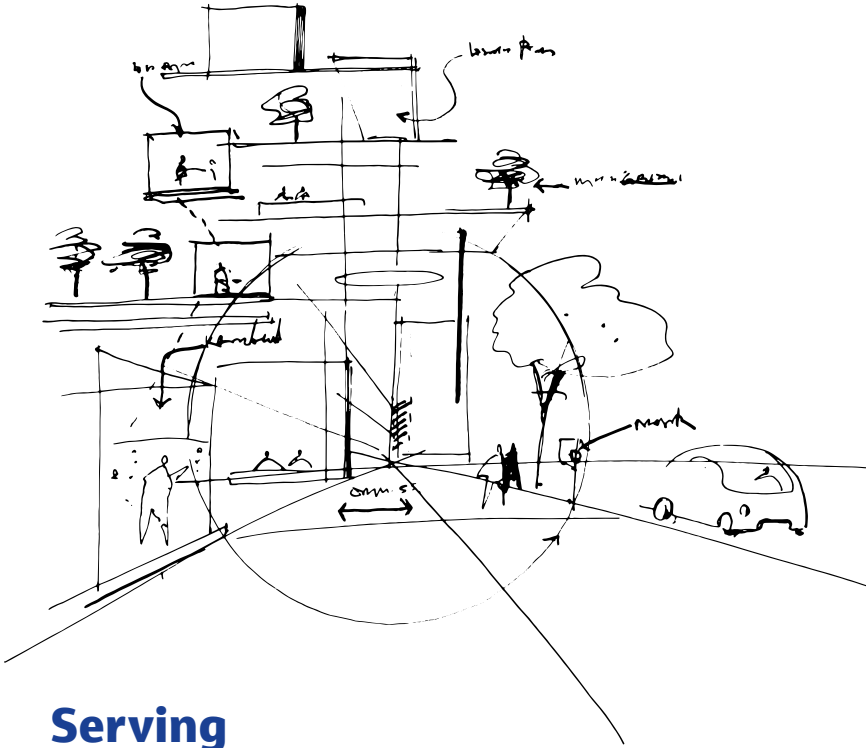
## *Jacobs laboratory staff analyzed 1,426 samples required for process control and reporting.*

## Maintenance and asset management

Jacobs is committed to protecting the WRRF's facilities and equipment through routine preventive and predictive maintenance (PM/PdM). Although corrective maintenance is performed when repairs are required, our primary focus remains on PM/PdM to proactively address equipment needs. Jacobs maintains the project's assets with the goal of reducing unplanned outages and minimizing emergency repairs.

### **To support these goals, our team completed the following key maintenance and repair activities in the contract year:**

- Cleaned and inspected digester 3
- Rebuilt biofilter pump 2
- Rebuilt the gas mixing manifold
- Rebuilt influent pump 3
- Removed the broken aeration bypass channel gate to support future replacement



## Serving our community

In 2025-2026, we strengthened our role as an active community partner in Roseburg through the following outreach, education and service initiatives:

- Donated food to the FISH Food Pantry of Roseburg to support local families in need.
- Provided on-site training opportunities for students in Umpqua Community College's Water Quality Technician program, helping prepare the next generation of water professionals.
- Hosted facility tours for schools and community groups to increase awareness of wastewater treatment operations and environmental stewardship.

## Enhancing our safety culture

We take great pride in the safety culture our team has built and the milestones we continue to achieve. **This year, we celebrated more than 21 years without a lost-time incident — a testament to our unwavering commitment to safety.**





## Sustainability in action

Jacobs' vision is to be a recognized leader in sustainable O&M, and our mission centers on collaborating, innovating and learning together to reduce our environmental footprint while supporting the long-term sustainability goals of our clients and communities. Our sustainability program empowers teams to develop site-specific initiatives that make a meaningful impact. At the WRRF, we remain committed to doing our part both locally and globally, to support a healthier environment.

### **In 2025-2026, we made progress toward our sustainability goals. Key initiatives included:**

- Pursued a 1% reduction in power consumption.
- Partnered with Energy Trust of Oregon to identify equipment and process upgrades that could improve energy efficiency and reduce operating costs.

## Committing to the future

As we enter contract year 39, Jacobs remains dedicated to supporting RUSA with reliable, high-quality O&M services. For nearly 40 years, we have partnered with the Roseburg community to protect public health, safeguard the environment and ensure dependable system performance.

With a deep understanding of the facility and its evolving needs, Jacobs is uniquely positioned to deliver effective solutions and strategic guidance that support RUSA's long-term success.

Our team continues to deliver on all contract commitments while advancing critical initiatives, including installation of the aeration bypass channel gate, upgrades to the influent pump station and Supervisory Control and Data Acquisition system and rehabilitation of the biotower. These investments will strengthen the long-term reliability, efficiency and resilience of the WRRF while maintaining uninterrupted service to the community.

**Jacobs values its strong relationship with RUSA and is committed to helping the authority achieve its long-term goals. We are proud of our partnership and look forward to continuing to serve the Roseburg community for years to come.**

## Company values

### **We do things right.**

We always act with integrity — taking responsibility for our work, caring for our people and staying focused on safety and sustainability. We make investments in our clients, people and communities, so we can grow together.

### **We challenge the accepted.**

We know that to create a better future, we must ask difficult questions. We always stay curious and are not afraid to try new things.

### **We aim higher.**

We do not settle — always looking beyond to raise the bar and deliver with excellence. We are committed to our clients by bringing innovative solutions that lead to profitable growth and shared success.

### **We live inclusion.**

We put people at the heart of our business. We embrace different perspectives, collaborating to make a positive impact. Through a strong focus on inclusion, with a diverse team of visionaries, thinkers and doers, we build trust — in each other and across our company.



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