

**ROSEBURG URBAN SANITARY AUTHORITY
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Kelsey Wood, called the regular monthly Board Meeting to order at 4:11 p.m. on September 9, 2026. The Board Meeting was held in-person and remotely broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair Kelsey Wood, Rob Lieberman, Robin Van Winkle, Tom Dole & Mike Baker

Absent:

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant II Harmony Williams, Collections Superintendent Steve Lusch, Engineering & Operations Manager Ryon Kershner, Jacobs Operations Supervisor Steve Jackson & Jacobs Project Manager Dan Prather, Jenny Chen from Chen's Family Dish & Lisa Yan from Sakura Sushi

Public Comments

Lisa Yan from Sakura Sushi was present with Jenny Chen of Chen's Family Dish. Both parties had concerns regarding increased sewer rates, specifically for restaurants. Lisa Yan explained that her bill had grown from \$222.32 in 2023 to \$531.21 today. Staff informed the business representatives that restaurants are classified as extra strength customers and that additionally, the previous calendar year of water consumption is used to calculate the individual restaurants usage. This calculation is converted to EDU's and a restaurant can see EDU's increase or decrease from year to year dependent on water flow. Tom Dole asked what the reasons are for the classification of extra strength customer. Staff explained that increased biochemical oxygen demand (BOD) and suspended solids are the reason a business would be classified as extra strength. Board Chair Kelsey Wood proposed researching how other counties are billing for extra strength customers and to report findings back to the Board.

Consent Agenda

Tom Dole moved to approve the following Consent Agenda items:

- A. Minutes of the August 12, 2026 Regular Board Meeting
- B. Accounts Payable

Robin Van Winkle seconded the motion.

Kelsey Wood requested Roll Call for the motion to approve Consent Agenda items.

Vote By Roll Call

Robin Van Winkle	Yes
Rob Lieberman	Yes
Tom Dole	Yes
Kelsey Wood	Yes
Mike Baker	Yes

The motion was passed with a 5/0 vote

General Managers Report

South Umpqua Trunk South Bank Repair – Project No. 25002

Oregon Emergency Management (OEM) has approved our request for reimbursement. The \$671,587.89 reimbursement was deposited into our LGIP account on 9/8/26.

WWTP Solar – Project No. 24011

Ameresco is working on completing the 100% design to submit to DEQ for approval. We are working with Pacific Power to complete the inter-connection agreement. Contractors have completed a mandatory site walk through and subcontractor bids are due to Ameresco September 4th.

Admin. Office Solar – Project No. 24012

Ameresco is working on integrating the system monitoring into the energy dashboard that will be displayed on our website. The ribbon cutting ceremony has been scheduled for October 13th.

NTS Solar -Project No. 25001

Ameresco has completed 100% plans and submittal to the DEQ for engineering review. Contractors have completed a mandatory site walk through and subcontractor bids are due to Ameresco September 4th.

Emergency Declaration

Walmart MH Repair – Project No. 25006

Dyer Partnership has completed the design and submitted it to the Division of State Lands for their final review. We plan on completing the work with RUSA staff.

Sleepy Hollow Creek Main repair – Project No. 25005

Black Pearl completed the work on September 9th.

Goedeck Trunk Rehabilitation - Project No. 25004

Allied Plumbing and Pumps LLC are working on providing the submittals required. The contractor will submit a schedule when the submittals have been approved.

WRF SCADA Road Map Assessment – Project 26001

Control Systems NW has completed a schedule for the project with a completion date of October 5th, 2026. The contractor has held the first workshop (Existing Condition) of four with staff.

Freemont Ave. Sewer Replacement – Project No. 26004

The project engineering firm, Dyer Partnership Engineers & Planners, has completed the plans and specifications. Staff are working to solicit bids from selected contractors to complete the project.

WWTP Pump Replacement – Project No. 26005

Staff is working with Jacobs to define the scope of work and level of effort. We are also working to enter into a “Professional Service Agreement” to complete the project.

Jacobs Plant Operations Report

Dan Prather advised that the treatment facility averaged 98% BOD removal and 97% Total Suspended Solids removal during August. The total Effluent flow was 80.95 million gallons, all of which went to the NTS at Outfall 002.

Other Business

Staff asked the Board if they had any recommendations for attendees to the Solar and Battery Energy Storage System Project ribbon cutting event that is being held on October 13th.

Meeting was adjourned at 5:14 pm.

Attached Additional Items Presented

Accounts Payable Addendum

Respectfully submitted,



Harmony Williams
Office Assistant II