



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING
July 8, 2026

TABLE OF CONTENTS

| <u>Item</u> | <u>Page No.</u> |
|---|------------------------|
| Agenda July 8, 2026 Board Meeting | 1 |
| Minutes – June 10, 2026 Board Meeting | 2-10 |
| Accounts Payable Financial Reports | 11-19 |
| Jacobs Out of Scope Contract | 20-26 |
| Annual Report of Turnovers to Douglas County Assessor | 27 |
| City of Roseburg Request to Annex | 28-38 |
| General Managers Report | 39 |
| New Developments and Projects | 40 |
| Staff Reports – June 2026 | 41 |
| Jacobs Plant Operations Report | 42-44 |

ROSEBURG URBAN SANITARY AUTHORITY AGENDA – July 8th, 2026 – 4:00 pm Regular Meeting

Board Room, Administrative Offices

1297 NE Grandview Dr., Roseburg, Oregon 97470

[Public Online Access](#)

1. Call to Order – Chair Wood
2. Roll Call
 - Kelsey Wood Tom Dole Robin Van Winkle
 - Rob Lieberman Mike Baker
3. Audience Participation – In-Person / via Zoom® - On agenda items
4. Consent Agenda
 - a. Minutes of June 10th, 2026, Regular Board meeting
 - b. Accounts Payable
 - c. Out-of-Scope Contract NTS Monitoring Report, Farm Operation Plan and Engineering Services
5. Douglas County Turnovers to Douglas County Assessor
 - a. Staff report on the annual turnover of unpaid balances for sewer fees
6. City of Roseburg Request to Annex
 - a. City of Roseburg request to annex the Charter Oaks area recently added to the UGB through a swap
 - b. City request to de-annex two areas that were eliminated from the UGB as part of the swap
7. General Managers Report
 - a. South Umpqua Trunk South Bank Repair – Project No. 25002
 - i. Project Update
 - b. WWTP Solar – Project No. 24011
 - i. Project Update
 - c. Admin Office Solar – Project No. 24012
 - i. Project Update
 - d. NTS Solar – Project No. 25001
 - i. Project Update
 - e. Emergency Declaration
 - i. Walmart MH Repair – Project No. 25006
 - ii. Sleepy Hollow Creek Main Repair (Highland Stabilization) - Project No. 25005
 - f. Goedeck Trunk Rehabilitation – Project No. 25004
 - i. Project Update
 - g. WRF SCADA Roadmap Assessment – Project No. 26001
 - i. Project Update
 - h. Freemont Ave Sewer Replacement - Project No. 26004
 - i. WWTP Pump Replacement – Project No. 26005
 - i. Project Update
8. New Developments
9. Staff Report
10. Plant Operations Report – Jacobs
11. Other Business
12. Audience Participation – In-Person / via Zoom® - Off agenda items
13. Adjourn

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority’s Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by phone (541)672-1551 at least 48 hours prior to the scheduled meeting time if you need accommodation.

**ROSEBURG URBAN SANITARY AUTHORITY
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Board Chair Kelsey Wood, called the regular monthly Board Meeting to order at 4:04 p.m. on June 10, 2026. The Board Meeting was held in-person and remotely broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair Kelsey Wood, Robin Van Winkle, Tom Dole & Mike Baker

Absent: Rob Lieberman

Others present: General Manager Jim Baird, Finance Director Christine Morris, Office Assistant II Harmony Williams, Collections Superintendent Steve Lusch, Engineering & Operations Manager Ryon Kershner, Jacobs Project Manager Dan Prather & Jacobs Geographic Manager of Operations Royce Davis

Consideration of the May 6, 2026 Board & Budget Committee Meeting Minutes

Mike Baker moved to approve the minutes for the May 6, 2026 Roseburg Urban Sanitary Authority Special Board Meeting and Budget Committee Meeting.
Robin Van Winkle seconded the motion.

Kelsey Wood requested Roll Call for the motion to approve the minutes for the May 6, 2026 Roseburg Urban Sanitary Authority Special Board Meeting and Budget Committee Meeting.

Vote By Roll Call

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

Consideration of the May 13, 2026 Board Meeting Minutes

Mike Baker moved to approve the minutes for the May 13, 2026 Roseburg Urban Sanitary Authority monthly Board Meeting.
Tom Dole seconded the motion.

Kelsey Wood requested Roll Call for the motion to approve the minutes for the May 13, 2026 Roseburg Urban Sanitary Authority Board Meeting.

Vote By Roll Call

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

Roseburg Urban Sanitary Authority Contract Review Board

Kelsey Wood opened the Roseburg Urban Sanitary Authority Contract Review Board. Staff presented Leeway Engineering Solutions recommendation that RUSA accept the bid received by Allied Plumbing and Pumps, LLC.

Mike Baker made a motion to accept the bid received by Allied Plumbing and Pumps, LLC. Robin Van Winkle seconded the motion.

Kelsey Wood requested Roll Call for the motion to accept the bid received by Allied Plumbing and Pumps, LLC.

Vote By Roll Call

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

At this time Kelsey Wood reconvened the regular Board Meeting.

Public Hearing

Chair Wood opened the public hearing for Resolution No. 26-02. The hearing was open to public comment. Hearing no comment, the public hearing was closed. At this time the Board Chair called for the return to the regular meeting.

Resolution No. 26-02; A Resolution Adopting the 2026-2027 Budget & Making Appropriations

Staff presented Resolution No. 26-02; A Resolution Adopting the 2026-2027 Budget & Making Appropriations.

Robin Van Winkle made a motion to approve Resolution No. 26-02; A Resolution Adopting the 2026-2027 Budget & Making Appropriations.

Mike Baker seconded the motion.

Kelsey Wood requested Roll Call for the motion to approve Resolution No. 26-02; A Resolution Adopting the 2026-2027 Budget & Making Appropriations.

Vote By Roll Call

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

Resolution No. 26-03; A Resolution Opting to Limit Liability for Certain Claims Arising from the Use of Public Trails or Structures in Public Easements and Unimproved Rights-of-Way Pursuant to ORS 105.668

Staff presented Resolution No. 26-03; A Resolution Opting to Limit Liability for Certain Claims Arising from the Use of Public Trails or Structures in Public Easements and Unimproved Rights-of-Way Pursuant to ORS 105.668.

Mike Baker made a motion to approve Resolution No. 26-03.

Tom Dole seconded the motion.

Kelsey Wood requested Roll Call for the motion to approve Resolution No. 26-03.

Vote By Roll Call

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

Operations Management International, Inc. Amendment No. 4

Staff presented Amendment No. 4 to the Amended and Restated Agreement for Wastewater Facilities Operations, Maintenance and Management Services.

Robin Van Winkle made a motion to approve Amendment No. 4.

Mike Baker seconded the motion.

Kelsey Wood requested Roll Call for the motion to approve Amendment No. 4.

Vote By Roll Call

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

General Managers Report

South Umpqua Trunk South Bank Repair – Project No. 25002

Staff has completed the required documentation required by the Oregon Emergency Management to request reimbursement payment for the project in the amount of \$671,587.89.

WWTP Solar – Project No. 24011

Ameresco is working on completing the 100% design to submit to DEQ for approval. The State Historic Preservation Office (SHPO) has concurred with the archaeologist report. The findings support a categorical exclusion recommendation and now move to a 14-day public notice for comment. We are working with Pacific Power to complete the inter-connection agreement.

Admin. Office Solar – Project No. 24012

The subcontractor has completed the installation of the battery. The team is working on a commissioning schedule.

NTS Solar -Project No. 25001

Ameresco is working on 100% plans for submittal to the DEQ for engineering review. DEQ is working on the amendment to the loan to include construction for a total loan of \$3,000,000 with 50% forgiveness.

Emergency Declaration:

Walmart MH Repair – Project No. 25006

Dyer Partnership is working through the permit process to repair the manhole. The engineer is working on a no rise certification for the proposed work to meet the City of Roseburg requirements.

Sleepy Hollow Creek Main repair – Project No. 25005

Dyer Partnership has completed the application, and we have received approval to repair the 15-inch sewer main crossing Sleepy Hollow Creek. Staff are soliciting bids for the work.

Goedeck Trunk Rehabilitation - Project No. 25004

The bidding period has closed. The low bidder is Allied Plumbing and Pumps LLC. The engineer's estimate is \$3,011,525 and the low bidder is \$3,201,220.

WRF SCADA Road Map Assessment – Project 26001

Control Systems NW has entered into a contract, and the kick-off meeting is scheduled for June 11th, 2026.

Jacobs Plant Operations Report

Dan Prather advised that the treatment facility averaged 99% BOD removal and 98% Total Suspended Solids removal during May. The total Effluent flow was 88.01 million gallons, all of which went to the NTS at Outfall SW5.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the June 10, 2026 Accounts Payable and addressed questions.

Mike Baker made a motion to approve the Accounts Payable Report and Addendum as presented. Robin Van Winkle seconded the motion.

Vote By Roll Call

Kelsey Wood requested Roll Call for the motion to approve Accounts Payable and the Addendum as presented:

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

Other Business

Staff presented the Clean Water State Revolving Fund Loan Agreement No. RC0005 Amendment No. 1. The purpose of this amendment is to increase the loan amount by \$1,488.059, update the project description, update the loan forgiveness amount, update the project completion date and update Appendices A and B and the Loan Reserve Requirement.

Mike Baker made a motion to approve Amendment No. 1 of the Clean Water State Revolving Fund Loan Agreement No. RC0005.

Tom Dole seconded the motion.

Kelsey Wood requested Roll Call for the motion to approve Amendment No. 1 of the Clean Water State Revolving Fund Loan Agreement No. RC0005.as presented:

| | |
|------------------|-----|
| Robin Van Winkle | Yes |
| Rob Lieberman | |

| | |
|-------------|-----|
| Tom Dole | Yes |
| Kelsey Wood | Yes |
| Mike Baker | Yes |

The motion was passed with a 4/0 vote

Meeting was adjourned at 5:05 pm.

Attached Additional Items Presented

Leeway Engineering Solutions June 8, 2026 Letter
Accounts Payable Addendum

Respectfully submitted,



Harmony Williams
Office Assistant II

June 8, 2026

Mr. Clay Jordan
Project Manager
Roseburg Urban Sanitary Authority
1297 NE Grandview Drive,
Roseburg, Oregon 97470

Re: Goeck Trunk Sewer Rehabilitation Project
Bid Evaluation and Recommendation

Dear Mr. Jordan,

After careful review of the bids received by Roseburg Urban Sanitary Authority (RUSA) for the subject project, **Leeway Engineering recommends RUSA accept the bid received by Allied Plumbing and Pumps, LLC. (Allied).**

Three bids were received for this project as follows:

- Allied Plumbing and Pumps, LLC, Wenatchee, WA: \$3,201,220
- Insituform Technologies, LLC, Chesterfield, MO: \$3,270,385
- Michels Trenchless, LLC, Brownsville, WI: \$4,761,909
- Whitaker Construction, Brigham City, UT: \$3,454,710
- Engineer's Estimate \$3,011,525

The apparent low bidder is Allied. Allied's bid was within 7% of the engineer's estimate, which includes a 10% contingency. Unit bid prices appear balanced and the bid met the requirements of the Bidding Documents (Bid Form properly completed and executed, required bid bond provided, all addenda acknowledged, and First-Tier Subcontractor Disclosure form submitted).

Therefore, based on our review of the bids received, Leeway recommends award of the bid to Allied Plumbing and Pumps, LLC.

Sincerely,



Rylee Archuleta, PE
Project Manager/Engineer
Leeway Engineering Solutions, LLC
Rylee.Archuleta@LeewayEngineeringSolutions.com

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
 Printed: 6/10/2026 3:14 PM



| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|--|--------------------------|--|-------------------------|--------------|
| ACH | Express 34019888 | Express Services, Inc. Part-time student intern - F Strickland | 06/10/2026 | 640.48 |
| Total for this ACH Check for Vendor Express: | | | | 640.48 |
| ACH | Jacobs 351289OS-NT-10 | Jacobs Engineering Group Inc Out of Scope Engineering Site Visit to NTS | 06/10/2026 | 1,768.41 |
| Total for this ACH Check for Vendor Jacobs: | | | | 1,768.41 |
| 53412 | APGN INC 23637 | APGN Inc Neuros Blower Control Panel (PLC) Upgrade - F | 06/10/2026 | 48,576.00 |
| Total for Check Number 53412: | | | | 48,576.00 |
| 53413 | CableHus 165519 | Cable Huston LLP Legal services - Elk Island, Rec Immunity Statut | 06/10/2026 | 1,120.00 |
| Total for Check Number 53413: | | | | 1,120.00 |
| 53414 | Chytka 184564 | Chytka Pest Control LLC Monthly pest control service | 06/10/2026 | 40.00 |
| Total for Check Number 53414: | | | | 40.00 |
| 53415 | WATER INV26094 | City of Roseburg Bulk water use and permit | 06/10/2026 | 151.03 |
| Total for Check Number 53415: | | | | 151.03 |
| 53416 | Leeway 1709 | Leeway Engineering Solutions, LLC Collection System Master Plan Amendment | 06/10/2026 | 1,267.50 |
| Total for Check Number 53416: | | | | 1,267.50 |
| 53417 | NEXNET 29933 | Nexcom, LLC Removal of old phone system and equipment | 06/10/2026 | 357.00 |
| Total for Check Number 53417: | | | | 357.00 |
| 53418 | PRINTS 10342 | Prints Charming Work shirts for Brodie | 06/10/2026 | 73.00 |
| Total for Check Number 53418: | | | | 73.00 |
| 53419 | SDAO CHG-16139 | Special Districts Insurance Services Addition of new tilt deck trailer to insurance | 06/10/2026 | 226.00 |
| Total for Check Number 53419: | | | | 226.00 |
| 53420 | THMSCRK 1860 | Thomas Creek Landscaping & Maintenance Monthly landscape maintenance services | 06/10/2026 | 350.00 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|-------------------------|--|-------------------------------|--------------|
| | | | Total for Check Number 53420: | 350.00 |
| 53421 | US POBOX June 2026 | US Postal Service Annual PO Box Renewal | 06/10/2026 | 376.00 |
| | | | Total for Check Number 53421: | 376.00 |
| 53422 | WestJo 2067424 | West Yost & Associates, Inc Enhanced Monitoring Support | 06/10/2026 | 1,251.25 |
| | | | Total for Check Number 53422: | 1,251.25 |
| 53423 | West. Sy 47634 | Western Systems Annual maintenace on Camel & B6 | 06/10/2026 | 3,391.31 |
| | | | Total for Check Number 53423: | 3,391.31 |
| | | | Total for 6/10/2026: | 59,587.98 |
| | | | Report Total (14 checks): | 59,587.98 |

CASH DISBURSEMENT RECAP BOARD MEETING JULY 8, 2026

Cash Disbursements Since the Last Board Meeting

All Funds:

| | |
|--|-------------------|
| Total of Prepaid Checks & ACH Transactions | 297,278.69 |
| Total of Regular Checks & ACH Transactions | <u>177,267.83</u> |

| | |
|--|--------------------------|
| Total Expenditures (not including Payroll) | <u><u>474,546.52</u></u> |
|--|--------------------------|

Payroll:

| | |
|-----------------------------|-----------|
| Net Payroll - June 30, 2026 | 90,763.89 |
|-----------------------------|-----------|

| | |
|---|--------------------------|
| All Checks & ACH Transactions since the Board Meeting June 10, 2026 | <u><u>565,310.41</u></u> |
|---|--------------------------|

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
 Printed: 7/6/2026 5:03 PM



| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|--|-------------------------|---|------------------------------|--------------|
| ACH | 02669 | PERS Deposit | 06/12/2026 | |
| | MAY 26 PR | PR Batch 00001.05.2026 PERS Pick-Up | PR Batch 00001.05.2026 PER | 1,077.42 |
| | MAY 26 PR | PR Batch 00001.05.2026 OPSRP-Not W/Held | PR Batch 00001.05.2026 OPS | 16,236.69 |
| | MAY 26 PR | PR Batch 00001.05.2026 PERS W/Held | PR Batch 00001.05.2026 PER | 6,675.53 |
| | MAY 26 PR | PR Batch 00001.05.2026 PERS - Not W/Held | PR Batch 00001.05.2026 PER | 15,601.53 |
| | MAY26 ROUNDING | May Rounding Adjustment | | 0.02 |
| Total for this ACH Check for Vendor 02669: | | | | 39,591.19 |
| Total for 6/12/2026: | | | | 39,591.19 |
| | | | | |
| ACH | Jacobs 35128939-01 | Jacobs Engineering Group Inc Professional Services per Agreement | 06/30/2026 ROSEB-3 | 160,637.58 |
| Total for this ACH Check for Vendor Jacobs: | | | | 160,637.58 |
| | | | | |
| ACH | ASIFLEX | ASIFlex | 06/30/2026 | |
| | JUNE 26 PR | PR Batch 00001.06.2026 Flexible Spending Acco | PR Batch 00001.06.2026 Flex | 1,640.00 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Dependent Care FSA | PR Batch 00001.06.2026 Flex | 775.00 |
| Total for this ACH Check for Vendor ASIFLEX: | | | | 2,415.00 |
| | | | | |
| ACH | CIS INS | CIS Trust | 06/30/2026 | |
| | JUNE 26 PR | PR Batch 00001.06.2026 Life Insurance - er | PR Batch 00001.06.2026 Life | 132.22 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Trauma | PR Batch 00001.06.2026 Trau | 100.00 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Identity Protection | PR Batch 00001.06.2026 Iden | 117.65 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Voluntary Dependent I | PR Batch 00001.06.2026 Volu | 37.24 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Life Insurance - Spous | PR Batch 00001.06.2026 Life | 341.27 |
| | JUNE 26 PR | PR Batch 00001.06.2026 CCIS Insurance Long- | PR Batch 00001.06.2026 CCI | 183.00 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Dental & Vision | PR Batch 00001.06.2026 Den | 3,389.29 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Hospital Indemnity | PR Batch 00001.06.2026 Hosj | 60.50 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Voluntary Life Insuran | PR Batch 00001.06.2026 Volu | 1,166.45 |
| | JUNE 26 PR | PR Batch 00001.06.2026 CCIS Insurance AD&I | PR Batch 00001.06.2026 CCI | 18.70 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Accident Insurance | PR Batch 00001.06.2026 Acc | 147.55 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Critical Illness Insuran | PR Batch 00001.06.2026 Crite | 195.50 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Medical Ins w/RX | PR Batch 00001.06.2026 Med | 39,070.22 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Short-Term Disability | PR Batch 00001.06.2026 Sho | 75.38 |
| Total for this ACH Check for Vendor CIS INS: | | | | 45,034.97 |
| | | | | |
| ACH | DNB | Internal Revenue Service | 06/30/2026 | |
| | JUNE 26 PR | PR Batch 00001.06.2026 FICA - Employee | PR Batch 00001.06.2026 FIC | 8,429.87 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Medicare - Employer | PR Batch 00001.06.2026 Med | 1,971.49 |
| | JUNE 26 PR | PR Batch 00001.06.2026 FICA - Employer | PR Batch 00001.06.2026 FIC | 8,429.87 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Federal Income Tax | PR Batch 00001.06.2026 Fed | 11,094.22 |
| | JUNE 26 PR | PR Batch 00001.06.2026 Medicare - Employee | PR Batch 00001.06.2026 Med | 1,971.49 |
| Total for this ACH Check for Vendor DNB: | | | | 31,896.94 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|---|------------------------------------|---|--|--------------------|
| ACH | ORCSD JUNE 26 PR | Oregon Child Support Program PR Batch 00001.06.2026 Child Support Garnish | 06/30/2026 PR Batch 00001.06.2026 Chil | 142.00 |
| Total for this ACH Check for Vendor ORCSD: | | | | 142.00 |
| ACH | OR-REV JUNE 26 PR | Oregon Dept. of Revenue PR Batch 00001.06.2026 Oregon W/Held | 06/30/2026 PR Batch 00001.06.2026 Ore | 8,551.54 |
| Total for this ACH Check for Vendor OR-REV: | | | | 8,551.54 |
| ACH | PEBSCO JUNE 26 PR JUNE 26 PR | Nationwide Retirement Solutions PR Batch 00001.06.2026 Nationwide-Deferred C PR Batch 00001.06.2026 Roth Contribution | 06/30/2026 PR Batch 00001.06.2026 Nati PR Batch 00001.06.2026 Nati | 4,600.00 200.00 |
| Total for this ACH Check for Vendor PEBSCO: | | | | 4,800.00 |
| Total for 6/30/2026: | | | | 253,478.03 |
| ACH | Xpress INV-XPR037714 | Xpress Bill Pay Web and phone transactions, maintenance and su | 07/05/2026 | 4,209.47 |
| Total for this ACH Check for Vendor Xpress: | | | | 4,209.47 |
| Total for 7/5/2026: | | | | 4,209.47 |
| Report Total (9 checks): | | | | 297,278.69 |

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
 Printed: 7/6/2026 5:04 PM



| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|---|---|---|-------------------------|---|
| ACH | Cintas 4271263889 4272777358 4274166184 5343443303 9379299882 | Cintas Corporation No. 3 Soap and paper supplies Soap and paper supplies Soap and paper supplies Re-stock first aid kits 2 Waterbreak Cooler Agreements | 07/08/2026 | 54.53 54.53 23.82 50.87 90.00 |
| Total for this ACH Check for Vendor Cintas: | | | | 273.75 |
| ACH | Jacobs 351289OS-NT-11 | Jacobs Engineering Group Inc Engineering site visit to NTS | 07/08/2026 | 2,102.50 |
| Total for this ACH Check for Vendor Jacobs: | | | | 2,102.50 |
| ACH | PBPP May 2026 | Pitney Bowes Purchase Power Refill postage machine | 07/08/2026 | 300.00 |
| Total for this ACH Check for Vendor PBPP: | | | | 300.00 |
| ACH | PITNEY 3322729379 | Pitney Bowes Inc. Quarterly postage machine lease | 07/08/2026 | 94.50 |
| Total for this ACH Check for Vendor PITNEY: | | | | 94.50 |
| 53424 | APGN INC 23715 | APGN Inc Extended Prevenatative Maint Plan - Neuros Blo | 07/08/2026 | 3,880.00 |
| Total for Check Number 53424: | | | | 3,880.00 |
| 53425 | WP June 2026 | Avista Utilities Natural gas service | 07/08/2026 | 60.73 |
| Total for Check Number 53425: | | | | 60.73 |
| 53426 | BANNERMC AA061326 AA062426a AA062426b AA062626 AB060126 AB060126fee BM061026 BM061126 CJ062226 CM060226a CM060226b DF060326a DF060326b DF060926 DF061026 DF061326 | BANNER BANK SQ *Smokey G's BBQ - Food for Picnic Staples - Paper, Flags, Air Freshener Staples - Paper towels for CCTV Van Amazon - Coffee Maker DEQ Austin test registration DEQ Service Fee Safeway - Staff Meeting Supplies WEF - Conference Registration Brodie Column (News Review)-Advertise for project 25 NW Biosolids Conf Fee-CMM Municipal Audit Fee Amazon - Replacement KVM switch for servers Amazon - Adapters for Kyle's monitor Amazon - Cable for Kyle's monitor Zoom- Electronic meeting software for board me pCloud - website for large file transfers | 07/08/2026 | 591.50 140.52 73.99 99.99 33.28 0.77 47.91 939.00 156.71 695.00 400.00 418.64 17.62 32.99 148.00 29.97 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--------------------------|--|-------------------------------|--------------|
| | DF061326fee | pCloud - International transaction fee | | 0.27 |
| | DF061526 | Amazon - HDMI Extention cables | | 12.73 |
| | DF062326 | Amazon - Keyboard - IT, Ext Cable - Fin Dir | | 69.23 |
| | HW060426 | Column News Review - Hearing Notice | | 617.07 |
| | HW060426cr | Costco - Damaged Item Credit Voucher | | -28.99 |
| | HW060926 | Lowe's - Door Prizes for Picnic | | 234.97 |
| | HW062026a | Amazon - Outdoor 4th of July D☐cor | | 19.98 |
| | HW062026b | Amazon - Outdoor 4th of July D☐cor | | 48.53 |
| | HW062226 | Costco - Kitchen Supplies | | 89.97 |
| | HW062726 | Simple In/Out - Location Monitoring | | 19.99 |
| | JAKE061026 | Home Depot-NTS Flower Garden Supplies | | 77.98 |
| | JAKE062526 | Harbor Freight - Tools | | 57.98 |
| | JB060326 | BNP Media - ENR subscription | | 99.99 |
| | JB060426 | Del Rey Caf☐ - Lunch Jim and Steve H WEF | | 43.75 |
| | JB060926a | Creswell Bakery - Breakfast ACWA training | | 13.38 |
| | JB060926b | Walmart - phone charging cable | | 14.88 |
| | JB061726 | Oregon DEQ - Certification Renewal | | 174.72 |
| | JB061726fee | Oregon DEQ - Service Fee | | 4.02 |
| | KB060226 | ALLEN PRECISION EQUIPMENT: 2 GRADE | | 598.93 |
| | KB060826 | PHEONIX HYDRAULICS: FITTINGS AND H | | 234.99 |
| | KB061126 | WEF: CONFERENCE REGISTRATION | | 939.00 |
| | KB061626 | AMAZON: MIXING TUBES FOR EPOXY GU | | 9.99 |
| | RC060226 | GOOD GUYS GARAGE/TV VAN SERVICE | | 166.86 |
| | RC060826 | GOOD GUYS GARAGE/RANGER SERVICE | | 77.45 |
| | RC061626 | GOOD GUYS GARAGE/2018 F150 SERVICE | | 78.06 |
| | RK060226 | ACWA Annual Conference | | 695.00 |
| | RK060926a | Home Depot- Rubber Hose Washer | | 4.98 |
| | RK060926b | Home Depot- AC Electric Timmer for Pump at N | | 19.98 |
| | SL060126a | DMV - Equipment Trailer Registration | | 108.00 |
| | SL060126b | ASC Board of Certification - Steve PO Renewal | | 120.00 |
| | SL060426a | WEF - Membership renewal - SL,KB,JAKE,DE' | | 849.00 |
| | SL060426b | WEF - Membership renewal - JB,RK,SO,CJ,GO | | 714.00 |
| | SL060826 | Gate Depot - Remote gate openers | | 307.75 |
| | | | Total for Check Number 53426: | 10,320.33 |
| 53427 | BATT PLU P92733360 | Batteries Plus #208 Batteries for Jim's UPS | 07/08/2026 | 45.90 |
| | | | Total for Check Number 53427: | 45.90 |
| 53428 | CableHus 166359 | Cable Huston LLP Legal services - DEQ/NPDES, Property, Elk Isla | 07/08/2026 | 490.00 |
| | | | Total for Check Number 53428: | 490.00 |
| 53429 | ORMS 216777 | Chaves Consulting, Inc Monthly electronic document storage fees | 07/08/2026 | 532.00 |
| | | | Total for Check Number 53429: | 532.00 |
| 53430 | Chytka 185387 | Chytka Pest Control LLC Monthly pest control service | 07/08/2026 | 50.00 |
| | | | Total for Check Number 53430: | 50.00 |
| 53431 | WATER June 2026 Keady | City of Roseburg Water Service - Keady Ct | 07/08/2026 | 56.68 |
| | | | Total for Check Number 53431: | 56.68 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|--|---|---|--|
| 53432 | DRAUTO 238849 239225 239929 241207 242197 | D & R Auto & Truck Supply Corp Oil Filter for B6 Battery and fuse for John Deere riding mower re DEF & Brake Cleaner DEF and Blue locktite Repair air vacs | 07/08/2026 | 35.97 86.74 50.45 72.75 48.46 |
| Total for Check Number 53432: | | | | 294.37 |
| 53433 | DJC 745880207 | Daily Journal of Commerce Inc Advertisement for WWTP Pump Replacement 31 | 07/08/2026 | 117.03 |
| Total for Check Number 53433: | | | | 117.03 |
| 53434 | DFN July 2026 Admin July 2026 Brbn July 2026 CSB July 2026 GateI July 2026 GateP July 2026 High July 2026 Host July 2026 Keady July 2026 LV July 2026 NBank July 2026 NTS July 2026 Ph/Ca July 2026 Wilb1 July 2026 Wilb2 July 2026 Winch | Douglas Fast Net Internet Services-Admin Internet Services-Bourbon St Internet Services-Collections Storage Bldg Internet Services-NTS Gate Phone Service-NTS Gate Internet Services-Highland PS Admin Hosting Internet Services-Keady Ct Internet Services-Loma Vista P Internet Services-No. Bank PS Internet Services-NTS Phones/Security Cams Internet Services-Wilbur 1 PS Internet Services-Wilbur 2 PS Internet Services-Winchester P | 07/08/2026 Service: 14806 Service: 205697 Service: 272962 Service: 271594 Service: 5413914279 Service: 105797 Service: 106289 Service: 205950 Service: 105793 Service: 237686 Service: 141784 Service: 105796 Service: 105794 Service: 105795 | 223.99 102.58 100.69 75.59 28.77 78.59 10.80 78.59 106.58 75.59 86.39 101.19 75.59 75.59 64.79 |
| Total for Check Number 53434: | | | | 1,285.32 |
| 53435 | ESRI 900287278 | ESRI, Inc. ESRI (SUEA) Subscription Order 40079616 | 07/08/2026 | 23,700.00 |
| Total for Check Number 53435: | | | | 23,700.00 |
| 53436 | FASTENAL ORGRA143877 | Fastenal Company Work Gloves, marking paint | 07/08/2026 | 1,130.99 |
| Total for Check Number 53436: | | | | 1,130.99 |
| 53437 | FLURY G 7312 G 7449 | Flury Supply Company Bushing for flusher nozzle Repair tap machine | 07/08/2026 | 4.70 238.60 |
| Total for Check Number 53437: | | | | 243.30 |
| 53438 | GENEQ 98517 | General Equipment Company Hydraulic filters for B6 | 07/08/2026 | 535.61 |
| Total for Check Number 53438: | | | | 535.61 |
| 53439 | COASTAL B90308 B98869 | John Deere Financial f.s.b. Yard staples for landscape project Weed killer | 07/08/2026 | 11.60 25.98 |
| Total for Check Number 53439: | | | | 37.58 |
| 53440 | LYOUNG 0000850039 | Lauren Young Tire Flat repair 2019 Ford F450 | 07/08/2026 | 31.99 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|---|--|-------------------------------|--|
| | | | Total for Check Number 53440: | 31.99 |
| 53441 | LEAGUE O 2026-216555 | League of Oregon Cities Associate membership dues 7/1/26 - 6/30/27 | 07/08/2026 | 680.00 |
| | | | Total for Check Number 53441: | 680.00 |
| 53442 | LOWES 73162 74858 76808 81415 | Lowe's Supplies for landscape project Socket set Drills for IT Dept Fish tape and supplies | 07/08/2026 | 46.77 24.34 331.55 23.36 |
| | | | Total for Check Number 53442: | 426.02 |
| 53443 | METRO IN678356 IN687488 | Metro Presort Inc Print, cut and mail utility bills Print, cut and mail rate change notifications to au | 07/08/2026 | 3,759.59 1,531.99 |
| | | | Total for Check Number 53443: | 5,291.58 |
| 53444 | NEILSON 104701 | Neilson Research Corporation NPDES Enhanced Sampling | 07/08/2026 | 1,522.00 |
| | | | Total for Check Number 53444: | 1,522.00 |
| 53445 | NEXNET 30110 Admin 30110 WRF | Nexcom, LLC Monthly digital phone services - Admin Monthly digital phone services - WRF | 07/08/2026 | 346.00 196.50 |
| | | | Total for Check Number 53445: | 542.50 |
| 53446 | ODOT Contract #15679 | Oregon Dept of Transportation Minor adj of manholes Deer Crk Bridge, Key #2 | 07/08/2026 | 2,500.00 |
| | | | Total for Check Number 53446: | 2,500.00 |
| 53447 | OR-LIN 1393738 1398961 | Oregon Linen, Inc. Laundry & mat services Laundry & mat services | 07/08/2026 | 45.09 66.11 |
| | | | Total for Check Number 53447: | 111.20 |
| 53448 | OR-TOOL 463434 | Oregon Tool & Supply Lawn mower deck repair | 07/08/2026 | 14.95 |
| | | | Total for Check Number 53448: | 14.95 |
| 53449 | PPL June 2026 411LM June 2026 425LM June 2026 Admin June 2026 Brbn June 2026 Gate June 2026 High June 2026 Keady June 2026 LV June 2026 NBank June 2026 NTS June 2026 SBank June 2026 Wilb1 | Pacific Power Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Power Usage-310 Bourbon St PS Power Usage-140 LM-NTS Gate Power Usage-Highland PS Power Usage-Keady Ct PS Power Usage-Loma Vista PS Power Usage-North Bank PS Contract/Power Usage-NTS PS Power Usage-South Bank PS Power Usage-Wilbur 1 PS | 07/08/2026 | 30.63 17.77 43.72 76.72 31.08 738.52 76.18 97.28 164.84 14,039.73 1,323.00 133.27 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|-------------------------------|---|--|-------------------------|---|
| | June 2026 Wilb2 | Power Usage-Wilbur 2 PS | | 163.86 |
| | June 2026 WRF | Power Usage-WWTP 1 | | 28,396.97 |
| | June 2026 WRF2 | Power Usage-WWTP 2 | | 33.02 |
| Total for Check Number 53449: | | | | 45,366.59 |
| 53450 | PapeMach 16946795 | Pape Machinery NTS Mower repair | 07/08/2026 | 134.18 |
| Total for Check Number 53450: | | | | 134.18 |
| 53451 | PETTY 04202026 05062026 06132026 | Petty Cash c/o Harmony Williams Handyman - Bolt & Washer to repair driver side Applebee's - Lunch - KW, JB, CM Costco - Picnic supplies | 07/08/2026 | 0.66 75.29 194.74 |
| Total for Check Number 53451: | | | | 270.69 |
| 53452 | RITZ 7353761 | Ritz Safety Inspection of confined space gear | 07/08/2026 | 200.00 |
| Total for Check Number 53452: | | | | 200.00 |
| 53453 | RSBG-DIS 1486812 | Roseburg Disposal Company Monthly garbage service | 07/08/2026 | 70.00 |
| Total for Check Number 53453: | | | | 70.00 |
| 53454 | SERV-CTR 2026/01280 2026/01281 | The Service Center 3 keys made 5 keys made | 07/08/2026 | 9.00 50.00 |
| Total for Check Number 53454: | | | | 59.00 |
| 53455 | Shirtclf 5175668-IN CL45021 CL45419 | Shirtcliff Oil Co. Oil for B6 Fuel use 6/1/26 - 6/15/26 Fuel use 6/16/26 - 6/30/26 | 07/08/2026 | 213.90 1,230.30 1,766.89 |
| Total for Check Number 53455: | | | | 3,211.09 |
| 53456 | SOOS 2027-12 | Southwest Oregon Operators Section Annual utility membership dues | 07/08/2026 | 30.00 |
| Total for Check Number 53456: | | | | 30.00 |
| 53457 | SHRED-IT 1000346115 | Stericycle, Inc. Monthly document shredding services | 07/08/2026 | 107.32 |
| Total for Check Number 53457: | | | | 107.32 |
| 53458 | Stumbo 122 | Stumbo Construction Inc. Shop/locker room remodel | 07/08/2026 | 11,729.00 |
| Total for Check Number 53458: | | | | 11,729.00 |
| 53459 | SWS EQ C32704SPO S33736ORE disc S33736ORE ship S33736OREa | SWS Equipment, LLC \$435.00 Credit from returned nozzle 5% Discount Shipping Nozzle and fittings | 07/08/2026 | -435.00 -54.80 131.25 1,096.00 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|-------------------------|---|-------------------------------|--------------|
| | | | Total for Check Number 53459: | 737.45 |
| 53460 | TEKMAN | TEKMANAGEMENT, INC. | 07/08/2026 | |
| | 105460 | NinjaOne for Workstations and Phones billed at : | | 400.00 |
| | 105460 | Encryption of laptops | | 107.25 |
| | 105460 | DNS Filter (security) | | 32.00 |
| | 105460 | Backup & Recovery Services | | 565.00 |
| | 105460 | Server Maint & monitoring | | 1,707.70 |
| | 105460 | Cloud storage-server backups | | 108.00 |
| | 105460 | Penetration Testing | | 253.84 |
| | 105460 | Secure Multi-Factor Authentication \$91.20/mo | | 91.20 |
| | 105460 | Priveleged Access Mgmt Software | | 37.40 |
| | 105566 | Dell PowerEdge Server, delivery and install | | 42,437.82 |
| | | | Total for Check Number 53460: | 45,740.21 |
| 53461 | DYER | The Dyer Partnership Engineers & Planners | 07/08/2026 | |
| | 41503 | Pre-design and design for storm damage repair o | | 1,797.50 |
| | 41504 | Design of Sewer Main on Fremont St to elimin | | 315.00 |
| | 41505 | Engineer to secure a no rise certificate for Newt | | 6,481.08 |
| | | | Total for Check Number 53461: | 8,593.58 |
| 53462 | THMSCRK 1893 | Thomas Creek Landscaping & Maintenance | 07/08/2026 | |
| | | Monthly landscape maintenance | | 350.00 |
| | | | Total for Check Number 53462: | 350.00 |
| 53463 | TRUE NOR 007379 | True North Equipment, Inc. | 07/08/2026 | |
| | | CCTV Camera Repair | | 1,441.61 |
| | | | Total for Check Number 53463: | 1,441.61 |
| 53464 | UBWA | Umpqua Basin Water Association | 07/08/2026 | |
| | June 2026 411LM | Water - 411 Long Meadows Ln | | 28.00 |
| | June 2026 606LM | Water - 606 Long Meadows Ln | | 28.00 |
| | June 2026 Brbn | Water - 310 Bourbon St | | 28.02 |
| | | | Total for Check Number 53464: | 84.02 |
| 53465 | UMPS&G | Umpqua Sand & Gravel | 07/08/2026 | |
| | 4134681 | Topsoil for landscaping project | | 1,147.21 |
| | 4135061 | Topsoil and rock for landscaping project | | 922.88 |
| | 4135879 | Rock for landscaping project | | 218.05 |
| | | | Total for Check Number 53465: | 2,288.14 |
| 53466 | UNITED 263330839-001 | UNITED RENTALS (NORTH AMERICA) | 07/08/2026 | |
| | | Equipment tie down chains | | 184.12 |
| | | | Total for Check Number 53466: | 184.12 |
| | | | Total for 7/8/2026: | 177,267.83 |
| | | | Report Total (47 checks): | 177,267.83 |

April 30, 2026

Mr. James Baird
Roseburg Urban Sanitary Authority
P.O. Box 1185
Roseburg, OR 97470

**Subject: Out of Scope/Additional Services Letter for Support Services
Relating to Monitoring and Reporting, and Engineering Support**

Dear Mr. Baird:

As requested, Operations Management International, Inc. (“OMI”) is pleased to present this additional services letter agreement for the Roseburg Urban Sanitary Authority (RUSA) (Letter Agreement).

Introduction and Scope

The Natural Treatment System (NTS) on a 340-acre farm near the Roseburg Water Resources Reclamation Facility (WRRF) requires water quality monitoring and annual performance reporting. The facility includes a pump station, conveyance pipeline to the NTS Farm, treatment wetlands, storage pond, irrigation pump station, natural wetlands, irrigation system for land application, and hyporheic discharge. Performance of the Anammox system at the WRRF is also included in the report with monitoring data and operations updates.

This scope of work focuses on the monitoring and reporting needs of RUSA, as specified in the *Stipulated Order & Memorandum of Agreement (MOA) between the Roseburg Urban Sanitary Authority and the State of Oregon Department of Environmental Quality (DEQ) Regarding the National Pollutant Discharge Elimination System (NPDES) permits for the Roseburg Sewage Treatment Plant and the Total Maximum Daily Loads for Nutrients and Temperature for the South Umpqua River* and reporting for the Anammox system. The tasks associated with these monitoring and reporting requirements are described below in Task 1. In Task 2, the scope of work includes engineering support activities to enhance the performance of the NTS.

Approach

OMI provides water quality sampling, and data review to guide NTS Farm and Anammox operations. OMI proposes to prepare the Farm Operating Plan, and the Annual Monitoring and Performance Evaluation Report per MOA requirements, and to report data and evaluation of performance for the Anammox System. The proposed engineering support consists of on-site activities at the NTS and accompanying reporting and evaluations.

Task 1—Water Quality Monitoring Data Review and Analysis, preparation of the Annual Monitoring and Performance Evaluation Report, and the Annual Farm Plan

1.1 Monitoring Data Review

As described in the MOA, surface water quality parameters of interest include temperature, daily maximum pH, daily minimum dissolved oxygen, total dissolved inorganic nitrogen (sum of nitrate [NO₃-], nitrite [NO₂-], and ammonia [NH₄+]), total phosphorus, and dissolved Ortho-phosphorus

(PO4-2). All 2026 data will be reviewed and checked for outliers and errors and compared to previous years to provide confidence that data to be used in the reports is valid.

1.2 Year-End Data Analysis

OMI will analyze the surface water and groundwater quality data to determine performance and to identify operations that enhanced performance. Performance trends will be analyzed to determine what operations or events such as large rainfall events or operational changes may have impacted performance at the NTS Farm and the Anammox system at the WRRF.

Discrete data consist of temperature measurements and grab samples of nitrogen and phosphorus collected at sites specified in the MOA. For these data, OMI will plot, tabulate, and calculate monthly means, medians, standard deviations, minimums, and maximums to establish central tendencies and variations during the Total Maximum Daily Load (TMDL) compliance period (May 1 through October 31). OMI will compare means and medians from each month to assess temporal trends, and comparison of central tendency indicators at the sampling locations to reveal spatial trends.

Continuous pH, temperature, and dissolved oxygen data collected with data logging sensors at river monitoring sites, will also be evaluated to capture diurnal pH, DO, and temperature fluctuations. OMI will plot and review continuous data. Erratic data resulting from equipment malfunctions or debris-sensor blockages will be removed from the dataset and documented. OMI will plot discrete sample data with the continuous data to ensure that the continuous sensors are calibrated and in agreement with discrete data. OMI will plot and tabulate the data to identify daily maximum pH, daily minimum dissolved oxygen, and the relationship between pH, dissolved oxygen, and temperature.

OMI will prepare the Annual Monitoring and Performance Evaluation Report for submittal to the DEQ and produce one bound hardcopy each for RUSA and for the DEQ. Electronic PDF versions of the report will also be sent to RUSA and DEQ.

1.3 Farm Operating Plan

Per the MOA, a Farm Operating Plan must be submitted to DEQ annually to document planned operations and modifications to the NTS before and during the upcoming operation season. OMI will prepare the Farm Operating Plan, which will describe various annual operating regimes to be followed on the NTS Farm. The Farm Operating Plan will also describe best management practices for the operating regimes and strategies for adaptive management of such operating regimes. The plan will include information on operating the pumps, water application rate assessment and adjustment, extent of modifications to the irrigation system and wetlands, drainages, and detention/control structures.

OMI will prepare the Farm Operating Plan for submittal to DEQ and produce one bound hardcopy each for RUSA and for the DEQ. Electronic PDF versions of the report will also be sent to RUSA and DEQ.

Task 2 Engineering Support

OMI will provide engineering support for enhancing operating performance of the NTS Farm. This task includes three 3-day onsite visits to the NTS Farm for Mark Madison and another engineer, to work with the operations staff onsite. There will also be additional time for desk-top evaluations and analyses.

OMI will prepare summaries of the site visits and provide technical memoranda of the accompanying analyses that are performed.

Schedule

Review of the monitoring data will occur primarily in July through October 2026. Year-end analysis of the water quality data and preparation of the Monitoring report will occur in November 2026 through February 2027. The Farm Operating Plan will be prepared in November 2026 through February 2027. Input from operations staff will be provided but not charged against this Letter Agreement since the operations staff labor is funded separately by the facility operations and maintenance project. The Annual Monitoring Report and the Farm Operating Plan will be submitted for DEQ review in February of 2027 after RUSA review and approval.

The site visits for the Engineering support task is anticipated to occur during the summer irrigation season and the fall growing season.


Budget

RUSA shall pay to OMI as compensation for services performed under this additional services Agreement a not-to-exceed fee of Seventy-Nine Thousand Seven Hundred Sixty-Two Dollars and Sixty-Nine Cents (\$79,762.69). This fee allocates \$74,357.69 in labor for periodic review of operations and performance during the irrigation season, for the preparation of the Farm Operating Plan, the Monitoring Report, and for engineering support of the NTS, and \$5,405.00 in expenses for 3 trips to the site by Mark Madison and another engineer. OMI proposes to complete this work under Section 2.17 of the terms of the Amended and Restated Agreement for Wastewater Facilities Operations, Maintenance and Management Services between RUSA and OMI, Inc., dated June 16, 2023. Such services will be invoiced to RUSA at OMI's cost plus fifteen percent (15%).

With respect to services provided under this out of scope/additional services request, terms and conditions of the Agreement and the supplemental terms attached to this letter shall apply. In the event of any conflicting term between the Agreement and the supplemental terms, the supplemental terms shall govern. If these terms are agreeable to you, please sign and return both copies of this letter. We will return one fully executed original for your files.

OMI appreciates the opportunity to provide these additional services to RUSA.

Sincerely,



Dan Prather
Project Manager, OMI

SIGNATURE PAGE FOLLOWS.



Operations Management
International, Inc.
7001 E. Belleview Ave.
Suite 1000
Denver, CO 80237

All parties indicate their approval of the above described services by their signature below.

Authorized by:
Operations Management International, Inc.

Authorized by:
Roseburg Urban Sanitary Authority

By: _____
Name: Shawn Moffitt
Title: Geographic Director of Operations
Date: _____

By: _____
Name: James V. Baird
Title: General Manager
Date: _____

By: _____
Name: Kelsey Wood
Title: Board Chairman
Date: _____

Supplemental Terms and Conditions
to
Out of Scope/Additional Services for Monitoring and Reporting and Engineering Support

The below referenced supplemental terms and conditions shall apply to all engineering and consulting services provided by Operations Management International, Inc. (OMI) during the Term of the Agreement. In the event of a conflict between the terms and conditions of the Agreement and the supplemental terms set forth below, the supplemental terms shall prevail, but only with respect to the engineering or consulting services.

1. Insurance
 - A. OMI shall maintain the insurance coverages set forth in Appendix H of the Agreement along with Professional Liability Insurance in the amount of \$1,000,000.00.

2. Reports
 - A. Reports (as defined below) shall be prepared by OMI in accordance with the supplemental terms set forth below:

The Farm Operating Plan and Annual Monitoring and Performance Evaluation Reports are prepared for the Oregon DEQ on behalf of Roseburg Urban Sanitary Authority (RUSA). These reports may not be distributed to, disclosed in any form to, used by, or relied upon by any third party except those identified and set forth herein without prior written consent of OMI, which consent may be withheld in its sole discretion. Further RUSA agrees to defend and indemnify OMI and its affiliates, officers, employees and subcontractors from and against any liability for direct, indirect, incidental, consequential or special loss or damage or other liability of any nature arising from any unauthorized third party's use of the Reports or reliance upon any misuse of the contents of the Reports.

3. Warranty
 - A. OMI warrants that Services provided will be performed in accordance with generally accepted standards in the industry. Following completion of its Services and for a period of twelve (12) months thereafter, if the Services provided hereunder do not conform to the warranty above stated and the same is reported to OMI by RUSA in writing promptly after recognition thereof, OMI shall, at no cost to RUSA, furnish all remedial Services required in connection therewith as soon as reasonably possible after receipt of such report from RUSA; and RUSA shall have no liability for costs related to the repair, replacement, addition or deletion of materials, equipment or facilities as a result of such failure to conform to the above-referenced warranties, which costs shall be deemed costs of the project, whether incurred during performance of the Services or after completion of the Services.
 - B. OMI's warranties shall not apply to any defect which results from: ordinary wear and tear, misoperation, corrosion or erosion, noise levels, operating conditions more severe than those contemplated in the original design, or a defect in a process or mechanical design or equipment furnished or specified by RUSA or others.
 - C. All representations, warranties and guarantees made by OMI in connection with its Services are limited to those set forth above. **IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE SPECIFICALLY EXCLUDED.** For any deficiencies in the services, RUSA shall be restricted to the remedies expressly set forth in these supplemental terms; such remedies

are RUSA's sole and exclusive remedies for deficiencies in the Services and RUSA hereby waives any and all other remedies, whether at law or in equity, and regardless of whether the claim is asserted under contract, tort (including the concurrent or sole and exclusive negligence of OMI), strict liability or otherwise.

4. Indemnification

A. OMI will defend, indemnify and hold RUSA harmless from all claims, liabilities, demands, costs, expenses (including attorneys' fees) and causes of action arising out of third party claims for bodily injury (including death) and damage to tangible property to the extent caused by a negligent act or omission of OMI, its employee or subcontractor. RUSA hereby agrees to release, waive all rights of subrogation against, defend, indemnify and hold OMI harmless from all claims, liabilities, demands, costs, expenses (including attorneys' fees) and causes of action arising out of bodily injury (including death) to any person or damage or loss to any property ("Harms"), irrespective of OMI's fault (including, without limitation, breach of contract, tort including concurrent or sole and exclusive negligence, strict liability or otherwise of OMI), when the Harms result from (i) the discharge, dispersal, release or escape of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, the atmosphere or any water course or body of water; (ii) errors or omissions in OMI's Services due to OMI being required, directly or indirectly, by RUSA to take certain actions contrary to the recommendations of OMI; and (iii) the acts, errors, omissions or negligence of RUSA, its employee or other contractor.

5. Limitation of Liability

A. The total aggregate liability of OMI arising out of the performance of consulting or engineering services under this Agreement or breach of this Agreement in performance thereof shall not exceed twenty-five percent (25%) of the compensation paid to OMI for such services. Notwithstanding any other provision of this Agreement, OMI shall have no liability to the RUSA for contingent, consequential or other indirect damages including, without limitation, damages for loss of use, revenue or profit (direct or indirect); operating costs and facility downtime; or other similar business interruption losses, however the same may be caused. The limitations and exclusions of liability set forth in this Article shall apply regardless of the fault, breach of contract, tort (including negligence), strict liability or otherwise of OMI, its employees or subcontractors. The Parties agree that the limitations of liability and waiver of damages as set forth herein shall not be interpreted as a form of indemnification.

6. Ownership of Instruments of Service and Data

A. RUSA agrees to defend, indemnify and hold harmless OMI and its employees from and against claims resulting from re-use of the design data, drawings, estimates, calculations and specifications prepared by OMI ("instruments of service") on extensions of the project or at a location other than that contemplated by this Agreement. RUSA is advised that should RUSA re-use the instruments of service at another location, the instruments of service should be reviewed and sealed by RUSA or an OMI licensed in the jurisdiction where the instruments of service are sought to be re-used.

B. All materials and information that are the property of RUSA and all copies or duplications thereof shall be delivered to RUSA by OMI, if requested by RUSA, upon completion of

Services. OMI may retain one complete set of reproducible copies of all of its instruments of service.

- C. All specifications, drawings, and other engineering documents that are prepared by OMI shall be certified or sealed by a registered professional OMI. Such certifications or seals shall be valid for the state in which the specifications, drawings, or other Engineering documents are to be used or applied.

7. Construction Phase Services

If this Agreement includes the furnishing of any Services during the construction, the following terms will apply:

- A. If OMI is called upon to observe the work of RUSA's construction contractor(s) for the detection of defects or deficiencies in such work, OMI will not bear any responsibility or liability for such defects or deficiencies or for the failure to so detect. OMI shall not make inspections or reviews of the safety programs or procedures of the construction contractor(s) and shall not review their work for the purpose of ensuring their compliance with safety standards.
- B. If OMI is called upon to review submittals from construction contractors, OMI shall review and approve or take other appropriate action upon construction contractor(s)' submittals such as shop drawings, product data and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents. OMI's action shall be taken with such reasonable promptness as to cause no delay in the work while allowing sufficient time in OMI's professional judgment to permit adequate review. Review of such submittals will not be conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities or for substantiating instructions for installation or performance of equipment or systems designed by the construction contractor, all of which remain the responsibility of the construction contractor. OMI's review shall not constitute approval of safety precautions or of construction means, methods, techniques, sequences or procedures. OMI's approval of a specific item shall not indicate approval of an assembly of which the item is a component.
- C. OMI shall not assume any responsibility or liability for performance of the construction services, or for the safety of persons and property during construction, or for compliance with federal, state and local statutes, rules, regulations and codes applicable to the conduct of the construction services.
- D. All services performed by others, including construction contractors and their subcontractors, shall be warranted only by such others and not by OMI.
- E. All contracts between RUSA and its construction contractor(s) shall contain broad form indemnity and insurance clauses in favor of RUSA and OMI, in a form satisfactory to OMI.



Sewer Bill Turnovers to Douglas County Tax Assessor

| | <u>2026</u> | <u>2025</u> | <u>2024</u> | <u>2023</u> | <u>2022</u> | <u>2021</u> | <u>2019</u> | <u>2018</u> | <u>2017</u> | <u>2016</u> |
|---------------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------|---------------|---------------|---------------|
| Letters Mailed in May | 452 | 338 | 375 | 381 | 375 | 380 | 468 | 547 | 547 | 490 |
| Total Amount Outstanding at Mailing | \$ 345,902.15 | \$ 250,194.48 | \$ 205,122.86 | \$ 159,305.60 | \$ 153,379.23 | \$ 236,668.54 | \$ 186,161.54 | \$ 173,202.93 | \$ 193,332.74 | \$ 181,901.58 |
| Number of Accounts Turned Over | 311 | 260 | 258 | 260 | 244 | 264 | 320 | 304 | 332 | 363 |
| Total Amount Turned Over Less Penalty | \$ 250,540.79 | \$ 190,277.87 | \$ 149,873.06 | \$ 111,088.96 | \$ 102,715.58 | \$ 177,304.54 | \$ 136,332.73 | \$ 131,499.45 | \$ 140,339.31 | \$ 137,965.92 |
| Total Amount Turned Over w/ Penalty | \$ 300,648.95 | \$ 228,333.44 | \$ 179,847.67 | \$ 136,883.95 | \$ 126,927.71 | \$ 214,083.44 | \$ 167,696.90 | \$ 162,119.17 | \$ 165,849.24 | \$ 166,878.04 |
| | 534 LETTERS MAILED IN APRIL | 363 LETTERS MAILED IN APRIL | 470 LETTERS MAILED IN APRIL | 496 LETTERS MAILED IN APRIL | 524 LETTERS MAILED IN APRIL | 540 LETTERS MAILED IN MARCH | | | | |
| | \$ 366,785.75 | \$ 273,221.16 | \$ 219,402.77 | \$ 175,446.19 | \$ 199,151.85 | \$ 264,720.65 | | | | |
| UCAN - LIWHA Payments Expected | | N/A | N/A | 6 | 7 | | | | | |
| | | | | \$ 1,890.00 | \$ 3,342.00 | | | | | |

NOTE: Customers are using the UCAN-LIWHA program for their regular monthly sewer bill also.

June 18, 2026

Mr. Jim Baird
RUSA
1297 NE Grandview Dr.
Roseburg, OR 97470

Re: Requesting certain property be annexed and de-annexed into RUSA's service boundaries.

Dear Mr. Baird,

This letter is to request that certain property be annexed into RUSA's service boundary and other properties be de-annexed from the RUSA service boundary, as part of the city's recent UGB Swap approval. The area proposed to be annexed is a portion of the Charter Oaks area, approximately 229 acres in size, located adjacent to the city limits on the western edge of Roseburg. The area proposed to be removed from the boundary are two privately owned properties, 91.5 acres on the hillside east of NW Daysha Dr. (owned by John and Donna Atkinson) and 198.5 acres on the hillside north of NE Barager Ave. (owned by Barry Serafin).

For decades the city has had an interest in expanding into the Charter Oaks area to provide greater opportunities for residential housing growth. In 2018, the city began exploring the option of an Urban Growth Boundary (UGB) Swap that would enable the city to exchange residential land encumbered by significant development constraints with land immediately outside the UGB in Charter Oaks that would be much easier to develop.

The City of Roseburg's Urban Growth Boundary (UGB) was approved to be expanded into Charter Oaks through the passage of HB 3921 during the 2025 Regular Session of the Oregon Legislature. This new law is now codified in ORS Chapter 197A.2. The law became effective May 28, 2025.

The law required the Director of the Oregon Department of Land Conservation and Development to issue an order approving the city's October 22, 2024, UGB Exchange Submission and acknowledge the City of Roseburg's Ordinance No. 3604, dated August 26, 2024, and Douglas County Ordinance No. 2024-0901. These two ordinances amend the UGB, city boundaries, city and county comprehensive plan maps, city and county zoning maps, and city and county urban growth management agreement.

As part of the approval, the real property described in Exhibits A-1 (Atkinson) and B-1 (Serafin), attached to this letter, were officially removed from the city's UGB and de-annexed from the city boundaries. The real property described in Exhibit C (Charter Oaks), attached to this letter, was officially added to the city limits.

The city is proposing that RUSA remove the real property described in Exhibit A-1 and B-1 from your service area and add real property within Charter Oaks described in Exhibit C to the service area.

Please feel free to reach out to me if you have specific questions concerning this action. Thank you for your assistance.

Sincerely,
Stuart Cowie

Community Development Director

Exhibit "A-1"

The following real property is to be de-annexed from the City of Roseburg City Limits:

All that portion of Parcel 2, Partition Plat 2015-0016, Plat Records of Douglas County, lying Westerly of the City Limits Boundary of the City of Roseburg, located in the Southeast Quarter of Section 2, and the Northeast and Northwest Quarters of Section 11, Township 27 South, Range 6 West, Willamette Meridian, Douglas County, Oregon, more particularly described as follows:

Beginning at the Southwest corner of said Parcel 2;

Thence Northerly along the Westerly boundary of said Parcel 2 the following courses:

North 16°28'02" West, 399.34 feet; Thence North 85°52'51" East, 57.66 feet; Thence North 05°21'25" East, 101.04 feet; Thence South 36°00'41" East, 112.25 feet to the beginning of a tangent curve, concave Southwesterly, having a radius of 1450.00 feet; Thence Southeasterly along said curve an arc distance of 14.50 feet, through a central angle of 00°34'23", a radial to said point bears North 54°33'41" East; Thence North 53°59'19" East, 150.00 feet; Thence North 35°59'07" West, 81.52 feet; Thence North 53°56'57" East, 78.63 feet; Thence North 19°08'11" West 226.86 feet; Thence South 87°06'37" West, 60.00 feet; Thence North 02°10'46" East, 960.01 feet; Thence North 25°22'41" East, 304.63 feet; Thence North 25°20'21" East, 358.55 feet; Thence North 49°33'38" West, 120.00 feet to a point on the Easterly Right-of-Way boundary of NW Daysha Drive; Thence continuing Northerly along said Westerly boundary, coincident with said Easterly Right-of-Way boundary, North 40°26'22" East, 68.77 feet to the Northerly terminus of said Easterly Right-of-Way boundary as depicted on the plat of Warewood Valley Fifth Addition, Phase 1, Volume 22, Page 39, Plat Records of Douglas County, being the Northwest corner of ADJUSTED UNIT 1 of BLA-16-1 (3), Recorded as "Adjusted Unit 1; Series BLA #3" in Instrument Number 2016-08156, also being on the Roseburg City Limits Boundary; Thence Easterly along the North boundary of said ADJUSTED UNIT 1, coincident with said City Limits Boundary, South 44°48'59" East, 397.83 feet to the Northeast corner of said ADJUSTED UNIT 1; Thence Southerly along the East boundary of said ADJUSTED UNIT 1, coincident with said City Limits Boundary, South 02°34'00" West, 2271.68 feet to the Southeast corner of said ADJUSTED UNIT 1; Thence leaving said City Limits Boundary, Westerly along the South boundary of said ADJUSTED UNIT 1, North 82°13'43" West, 487.88 feet to the Point of Beginning and there terminating.

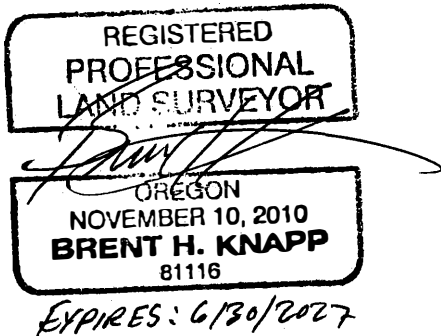
Containing an area of 24.96 acres (1,087,433 square feet), more or less.

The following real property is to be removed from the City of Roseburg Urban Growth Boundary:

All that portion of Parcel 2, Partition Plat 2015-0016, Plat Records of Douglas County, lying Westerly of the City Limits Boundary of the City of Roseburg, located in the Southeast Quarter of Section 2, and the Northeast and Northwest Quarters of Section 11, Township 27 South, Range 6 West, Willamette Meridian, Douglas County, Oregon, more particularly described as follows:

All of said Parcel 2.

Containing an area of 91.29 acres (3,976,475 square feet), more or less.



THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY.

Upper Left:
123°22'46"W 43°14'41"N
4154223E 588310N ft

EXHIBIT "A-1"

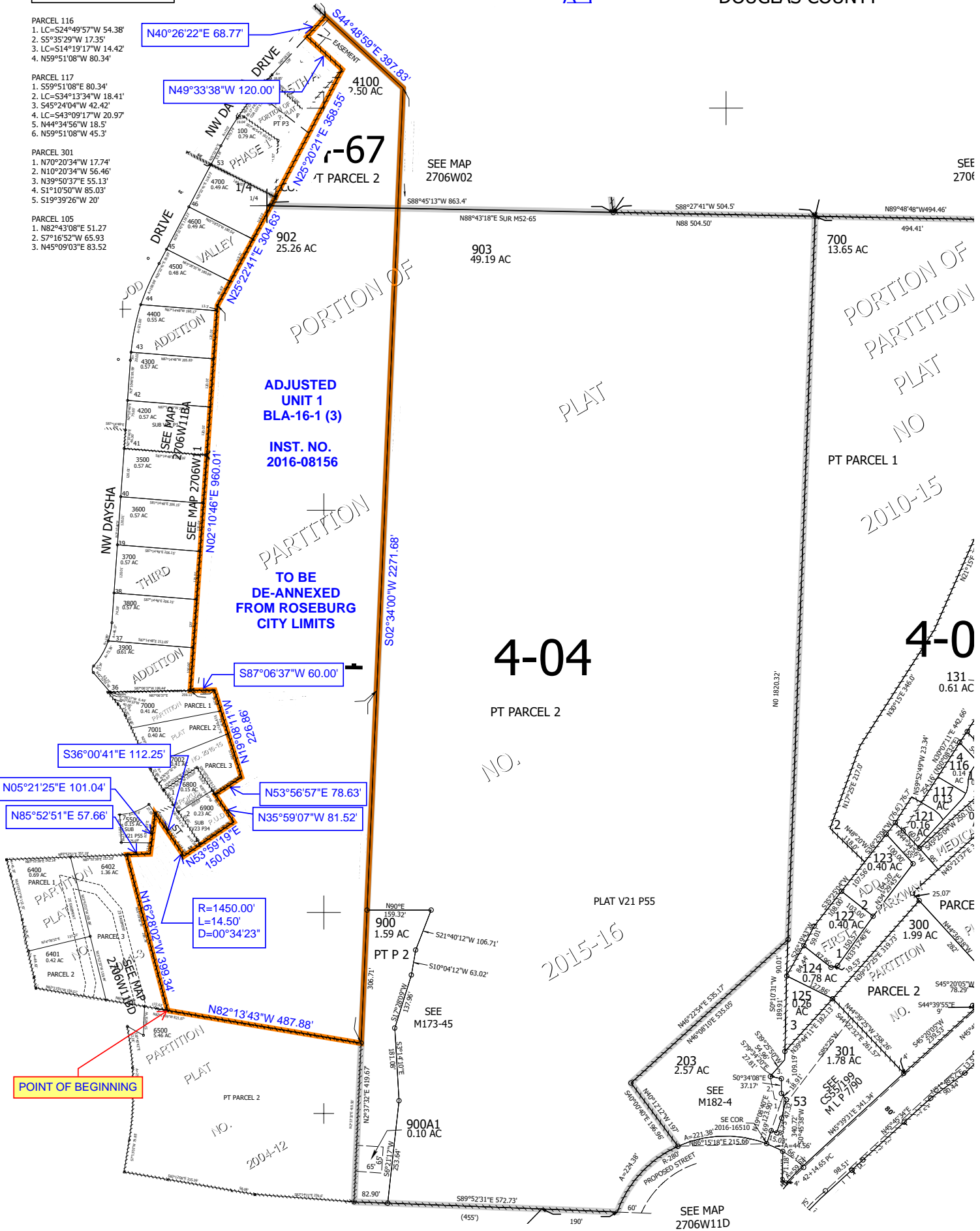
NE1/4 SEC.11 T.27S. R.06W. W.M.
DOUGLAS COUNTY

- PARCEL 116
1. LC=S24°49'57"W 54.38'
2. S5°35'29"W 17.35'
3. LC=S14°19'17"W 14.42'
4. N59°51'08"W 80.34'

- PARCEL 117
1. S59°51'08"E 80.34'
2. LC=S34°13'34"W 18.41'
3. S45°24'04"W 42.42'
4. LC=S43°09'17"W 20.97'
5. N44°34'56"W 18.5'
6. N59°51'08"W 45.3'

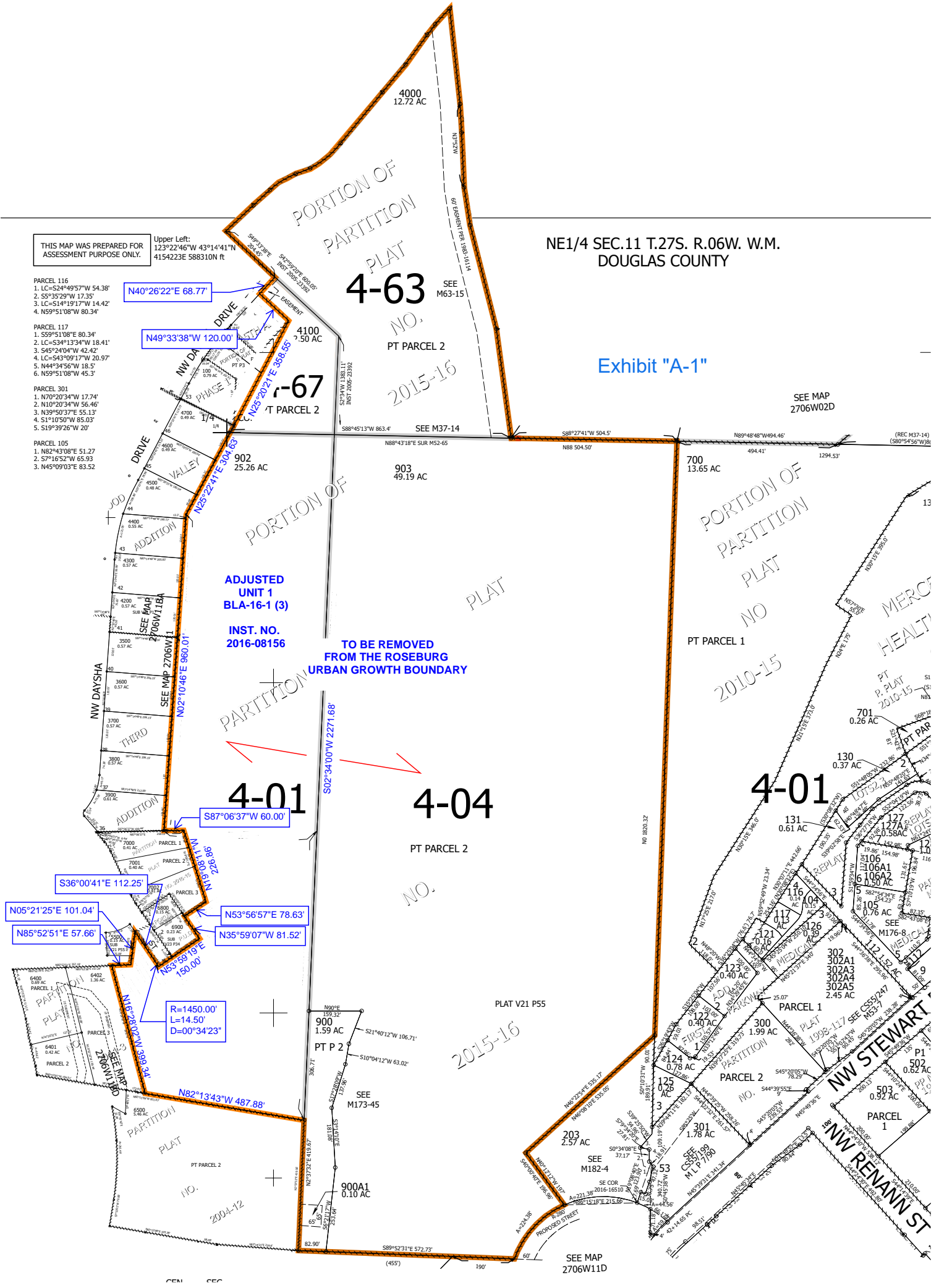
- PARCEL 301
1. N70°20'34"W 17.74'
2. N10°20'34"W 56.46'
3. N39°50'37"E 55.13'
4. S1°10'50"W 85.03'
5. S19°39'26"W 20'

- PARCEL 105
1. N82°43'08"E 51.27
2. S7°16'52"W 65.93
3. N45°09'03"E 83.52



4-04

4-0



THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY.

Upper Left:
 123°22'46"W 43°14'41"N
 4154223E 588310N ft

- PARCEL 116
 1. LC=524°49'57"W 54.38'
 2. S5°35'29"W 17.35'
 3. LC=514°19'17"W 14.42'
 4. N59°51'08"W 80.34'
- PARCEL 117
 1. S59°51'08"E 80.34'
 2. LC=534°13'34"W 18.41'
 3. S45°24'04"W 42.42'
 4. LC=543°09'17"W 20.97'
 5. N44°34'56"W 18.5'
 6. N59°51'08"W 45.3'
- PARCEL 301
 1. N70°20'34"W 17.74'
 2. N10°20'34"W 56.46'
 3. N39°50'37"E 55.13'
 4. S1°10'50"W 85.03'
 5. S19°39'26"W 20'
- PARCEL 105
 1. N82°43'08"E 51.27
 2. S7°16'52"W 65.93
 3. N45°09'03"E 83.52

NE1/4 SEC.11 T.27S. R.06W. W.M.
 DOUGLAS COUNTY

4-63

Exhibit "A-1"

ADJUSTED
 UNIT 1
 BLA-16-1 (3)
 INST. NO.
 2016-08156

TO BE REMOVED
 FROM THE ROSEBURG
 URBAN GROWTH BOUNDARY

4-01

4-04

4-01

2015-16

Exhibit "B-1"

A tract of land being a portion of the Southwest quarter of Section 5, the Southeast quarter of Section 6, the Northeast, Northwest, and Southwest quarters of Section 7, and the Northwest quarter of Section 8, Township 27 South, Range 5 West, Willamette Meridian, Douglas County, Oregon, more particularly described as follows:

Beginning at a point on the boundary common to said Sections 5 and 8, from which the Section Corner common to said Sections 5, 6, 7, and 8 bears South 88°56'00" West, 6.28 feet; Thence, leaving said Section boundary, Southerly along the East boundary of Ordinance 2914, Official Records of Douglas County, South 00°20'57" East, 743.80 feet to the Northeast corner of Lot 109 of Tract 1, Plat 1, Roseburg Orchards Company, Volume 4, Page 60, Plat Records of Douglas County; Thence Southerly along the East boundary of said Lot 109, South 01°05'22" East, 1032.27 feet to the Southeast corner of said Lot 109, being on the North boundary of Lot 108 of said Tract 1, Plat 1; Thence Westerly, along the North boundary of said Lot 108, North 85°49'27" West, 506.50 feet to the Northwest corner of said Lot 108; Thence Southerly, along the West boundary of said Lot 108, South 01°31'39" West, 865.42 feet to the Southwest corner of said Lot 108, being the Northeast corner of Parcel 3 of Partition Plat 2003-0045, Plat Records of Douglas County, and the Point of Termination of the Southerly Right-of-Way boundary of a 40.00-foot wide platted Right-of-Way per said Tract 1, Plat 1; Thence Westerly, along the North boundary of said Parcel 3 and Parcel 2 of said Partition Plat 2003-0045, coincident with said Southerly Right-of-Way boundary, North 85°49'26" West, 2250.68 feet to the Northwest corner of said Parcel 2; Thence Southerly along the West boundary of said Parcel 2 and the West boundary of Parcel 1 of Partition Plat 2023-0001, Plat Records of Douglas County, coincident with the Easterly Right-of-Way of the aforementioned platted Right-of-Way, South 01°37'51" East, 1708.71 feet to Easterly point of termination of NE Barager Avenue, being the Northeast corner of Lot 2, Block 3, Resubdivision of First Subdivision of Cloverdale Addition to Roseburg, Volume 11, Page 59 through 61, Plat Records of Douglas County; Thence Westerly along the North boundary of said Resubdivision of First Subdivision of Cloverdale Addition to Roseburg, coincident with the Southerly Right-of-Way boundary of said NE Barager Avenue, South 89°04'30" West, 1124.85 feet to a point where a Southerly extension of the East boundary of Sylvan Hills Subdivision, Volume 15, Page 75, Plat Records of Douglas County, intersects with said North boundary and said Southerly Right-of-Way boundary; Thence leaving said North Boundary and said Southerly Right-of-Way boundary, Northerly along said Southerly extension and said East Boundary of said Sylvan Hills Subdivision the following courses: North 00°06'16" West, 453.72 feet; Thence North 31°14'13" West, 197.73 feet; Thence North 39°35'47" West, 81.00 feet to the Northeast corner of Lot 8, said Sylvan Hills Subdivision, being the Southeast corner of Instrument Number 2003-18615, Deed Records of Douglas County; Thence Northerly along the Easterly boundary of said Instrument Number 2003-18615 and the Easterly boundary of Instrument Number 2024-14000, Deed Records of Douglas County, North 39°35'47" West, 102.90 feet; Thence continuing Northerly along the Easterly boundary of said Instrument Number 2024-14000, North 38°00'14" West, 90.12 feet to the Northeast corner of said Instrument Number 2024-14000, being the most Westerly Southwest corner of Parcel 3 of Partition Plat 2021-0008, Plat Records of Douglas County; Thence Northerly along the West boundary of said Parcel 3 the following courses: North 04°52'15" East, 938.47 feet; Thence North 10°55'37" West, 947.36 feet to the Northwest corner of said Parcel 3; Thence Easterly along the North boundary of said Parcel 3, South 89°17'39" East, 1428.78 feet to the Northeast corner

Exhibit "B-1"

of said Parcel 3, being on the West boundary of Lot 120 of the aforementioned Tract 1, Plat 1, Roseburg Orchards Company; Thence Northerly along said West boundary, North $15^{\circ}33'23''$ West, 45.76 feet to the Northwest corner of said Lot 120; Thence Northeasterly along the North boundary of said Lot 120, North $56^{\circ}12'59''$ East, 2044.38 feet to the Northeast corner of said Lot 120, being on the Westerly Right-of-Way boundary of a 40.00-foot wide platted Right-of-Way per said Tract 1, Plat 1; Thence North $56^{\circ}13'40''$ East, 40.00 feet to the Southwest corner of Lot 111 of said Tract 1, Plat 1; Thence Northeasterly along the South boundary of said Lot 111, North $56^{\circ}13'27''$ East, 596.66 feet; Thence leaving said South boundary, North $10^{\circ}39'52''$ West, 356.53 feet to a point on the North boundary of said Lot 111; Thence Northeasterly along said North boundary, North $56^{\circ}11'56''$ East, 583.17 feet to the Northeast corner of said Lot 111; Thence Southeasterly along the Easterly boundary of said Lot 111 and Lot 110 of said Tract 1, Plat 1, South $33^{\circ}40'03''$ East, 612.07 feet to the most Easterly Southeast corner of said Lot 110; Thence Southwesterly along the Southerly boundary of said Lot 110, South $39^{\circ}00'33''$ West, 279.65 feet to a point on the aforementioned Section Boundary between Section 5 and Section 8, Township 27 South, Range 5 West; Thence Westerly along said Section line, North $89^{\circ}21'30''$ West, 25.89 feet to the Point of Beginning and there terminating.

Containing an area of 205.26 acres (8,941,239 square feet), more or less.



THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY.

Upper Left:
123°21'4"W 43°14'43"N
4161759E 588268N ft

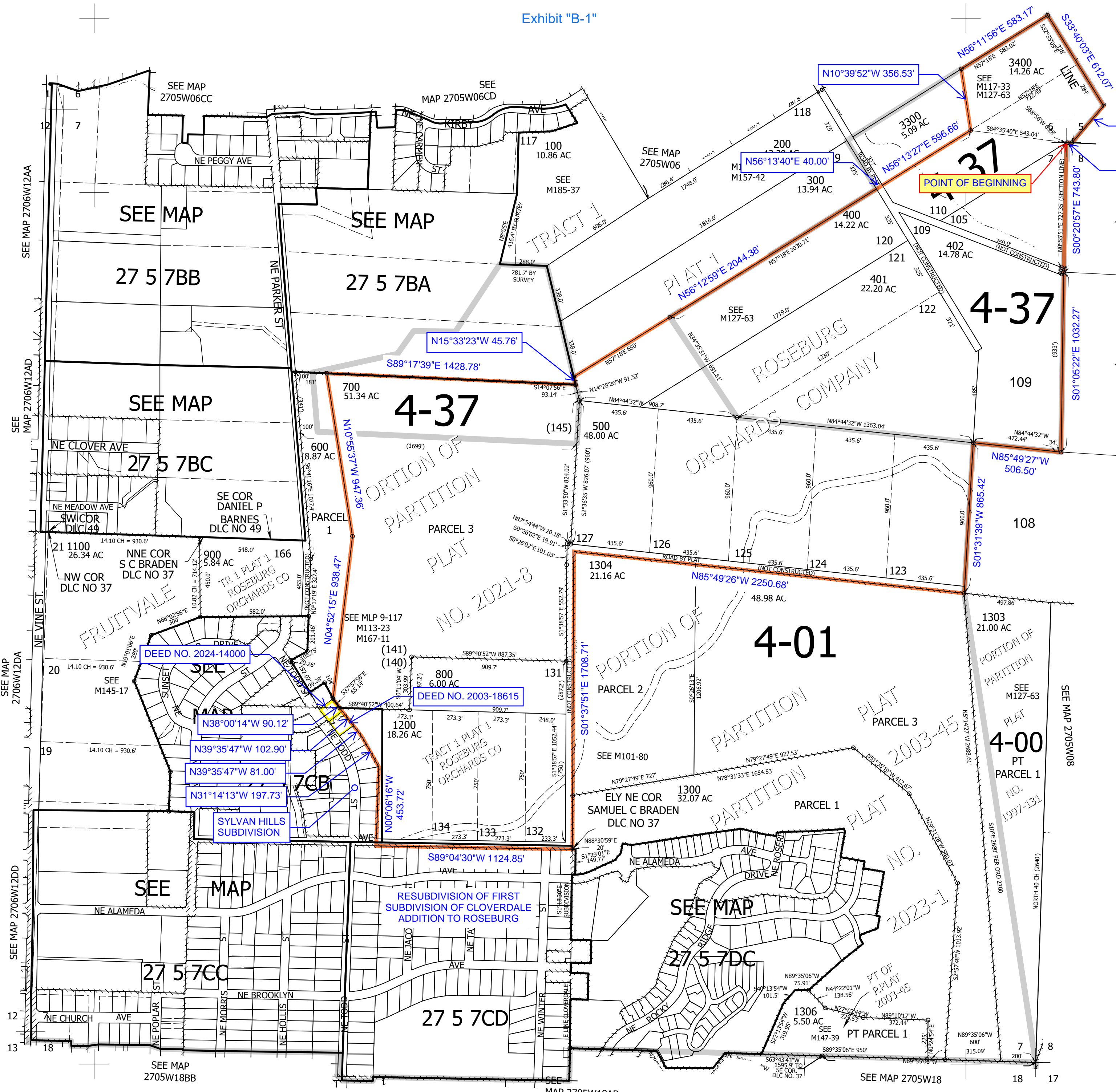
SEC.07 T.27S. R.05W. W.M.
DOUGLAS COUNTY
1" = 400'

Date Exported 2025-08-21

270507
& INDEX
Roseburg

CANCELLED NOS:
1302 701 702
1301 1000 1101
1307 705 1308
601 706 707
708 704 703
1309

Exhibit "B-1"



Lower Right:
123°19'15"W 43°13'37"N
4169609E 581313N ft

270507
& INDEX
Roseburg

EXHIBIT “ C ”

A tract of land being a portion of the Southwest, Northwest, Northeast, and Southeast Quarters of Section 15, Township 27 South, Range 6 West, Willamette Meridian, Douglas County, Oregon, the exterior boundary of which is more particularly described as follows:

Beginning at the West Quarter corner of said Section 15; Thence Northerly to the intersection of the Southwest corner of that tract of land described as PARCEL 1 of Exhibit “B” of Instrument Number 2009-10596, Deed Records of Douglas County, being on the Northerly Right-of-Way boundary of NW Troost Street (Douglas County Road Number 144); Thence Easterly along the South boundary of said PARCEL 1, coincident with said Northerly Right-of-Way boundary, to the Southeast corner of said PARCEL 1, being the Southwest corner of PARCEL 1 described in Instrument Number 2005-23168; Thence Northerly along the west boundary of said PARCEL 1 to the Northwest corner of said PARCEL 1; Thence Easterly along the North boundary of said PARCEL 1 to the Northeast corner of said PARCEL 1, being the Northwest corner of Instrument Number 2021-07579, Deed Records of Douglas County; Thence Easterly along the North boundary of said Instrument Number 2021-07579 to the Northeast corner of said Instrument Number 2021-07579 being on the Southerly boundary of Instrument Number 2022-18545, Deed Records of Douglas County; Thence leaving said Southerly boundary, Easterly to the Northwest corner of PARCEL 2, Instrument Number 2015-02055, Deed Records of Douglas County, being on the aforementioned Southerly boundary of said Instrument Number 2020-18545; Thence Easterly along the North boundary of said PARCEL 2 to the Northeast corner of PARCEL 2, being the Northwest corner of Instrument Number 1994-17401, Deed Records of Douglas County; Thence Easterly along the North boundary of said Instrument Number 1994-17401 to the Northeast corner of said Instrument Number 1994-17401, being on the West boundary of Instrument Number 1997-10157, Deed Records of Douglas County; Thence Northerly along said West boundary to the Northwest corner of said Instrument Number 1997-10157, being the most Westerly Southwest corner of Instrument Number 2020-09143, Deed Records of Douglas County; Thence Northerly along the West boundary of said Instrument Number 2020-09143 to the Northwest corner of said Instrument Number 2020-09143; Thence Easterly along the North boundary of said Instrument Number 2020-09143 to the Northeast corner of said Instrument Number 2020-09143, being the Northwest corner of Instrument Number 2008-17787, Deed Records of Douglas County; Thence Easterly along the North boundary of said Instrument Number 2008-17787 to the Northeast corner of said Instrument Number 2008-17787, being the Northwest corner of Instrument Number 2022-16022, Deed Records of Douglas County; Thence Easterly along the North boundary of said Instrument Number 2022-16022 to the Northeast corner of said Instrument Number 2022-16022, being the Northwest corner of PARCEL 1 of Instrument Number 2022-14933, Deed Records of Douglas County; Thence Easterly along the North boundary of said PARCEL 1 to the Northeast corner of said PARCEL 1; Thence Southerly along the East boundary of said PARCEL 1 to the Southeast corner of said PARCEL 1, being the Northwest corner of Instrument Number 2021-13963, Deed Records of Douglas County; Thence Southerly along the East boundary of said Instrument Number 2021-13963 to the Southwest corner of LOT 46, Hoover Hills Subdivision, Phase 3, Volume 21, Page 28, Plat Records of Douglas County; Thence leaving said East boundary Southeasterly along the South boundary of said LOT 46 to the most Southerly Southeast corner of said LOT 46, being the most Southerly of LOT 45, said Hoover Hills Subdivision, Phase 3 and the most Westerly corner of

LOT 9, Hoover Hills Subdivision, Phase 1, Volume 20, Page 39, Plat Records of Douglas County; Thence Southeasterly along the Southerly boundary of said LOT 9 and LOTS 8 through 2 of said Hoover Hills Subdivision, Phase 1, to the Southeast corner of said LOT 2, being on the Northerly boundary of PARCEL 3, Partition Plat 2022-0018, Plat Record of Douglas County; Thence Easterly along said Northerly boundary to the Northeast corner of said PARCEL 3, being on the Westerly Right-of-Way boundary of said NW Troost Street; Thence leaving said Westerly Right-of-Way boundary Easterly across said Right-of-Way to the Northwest corner of PARCEL 1 of Instrument Number 2022-13541, Deed Records of Douglas County, being on the Easterly Right-of-Way of said Troost Street; Thence Southerly along the West boundary of said PARCEL 1 and the West boundary of PARCEL 2, said Instrument Number 2022-13541, and the West boundary of Instrument Number 2000-08345, Deed Records of Douglas County, coincident with said Easterly Right-of-Way boundary, to the Southwest corner of said Instrument Number 2000-08345, being the Northwest corner of Instrument Number 2021-03739, Deed Records of Douglas County; Thence Southerly along the West boundary of said Instrument Number 2021-03739, coincident with said Easterly right-of-way boundary and the Southerly Right-of-Way boundary of said Troost Street to the Northeast corner of PARCEL 1 of 2008-01724, Deed Records of Douglas County; Thence leaving said Southerly Right-of-Way boundary along the West boundary said Instrument Number 2021-03739, coincident with the East boundary of said PARCEL 1, to the HIGH BANK of the South Umpqua River; Thence Southwesterly along said high bank to the Southeast corner of PARCEL 2 of Partition Plat 2014-0001, Plat Records of Douglas County; Thence leaving said HIGH BANK, Westerly along the South boundary of said PARCEL 2 and the South boundary of PARCEL 1 of said Partition Plat 2014-0001 to the Southwest corner of said PARCEL 1; Thence Northerly along the Westerly boundary of said PARCEL 1 the Northwest corner of said PARCEL 1, being the Southwest corner of PARCEL 2 of Partition Plat 2004-0002, Plat Records of Douglas County; Thence Northerly along the West boundary of said PARCEL 2 to the Southeast corner of the North 775.00 feet of Instrument Number 2009-20359, Deed Records of Douglas County; Thence leaving said West boundary Westerly along the South boundary of the South 775.00 feet of said 2009-20359 to the Southwest corner of the South 775.00 feet of said Instrument Number 2009-20359; Thence Northerly along the West boundary of said Instrument Number 2009-20359 to the Northwest corner of said Instrument Number 2009-20359, being the Southwest corner of Instrument Number 1996-23480, Deed Records of Douglas County; Thence Northerly along the West boundary of said Instrument Number 1996-23480 to the Point of Beginning and there terminating.



City of Roseburg
Urban Growth
Boundary Exchange

Exhibit 80, Final Exchange Area Proposed

Final Exchange Area Proposed



UGB Exchange Proposal: Staff Report and Findings - Page 146

GENERAL MANAGERS REPORT

Date: 07/06/2026
To: Roseburg Urban Sanitary Authority, Board of Directors
From: James V. Baird, General Manager
Re: General Managers Informational Report to the Board

South Umpqua Trunk South Bank Repair – Project No. 25002

Staff have been required additionally to submit all the invoices and payments for project expenses to the Oregon Emergency Management (OEM) website before we can request reimbursement payment for the project in the amount of \$671,587.89.

WWTP Solar – Project No. 24011

Ameresco is working on completing the 100% design to submit to DEQ for approval. We are working with Pacific Power to complete the inter-connection agreement. The loan amendment to include the construction costs has been approved with 50% forgiveness. The total amount of the loan is for up to \$4,000,000 with \$2,000,000 forgiveness.

Admin. Office Solar – Project No. 24012

The subcontractor has completed the installation of the battery. The team is working on a commissioning schedule.

NTS Solar -Project No. 25001

Ameresco is working on 100% plans for submittal to the DEQ for engineering review. DEQ has approved the loan amendment to include the construction cost. The total amount of the loan is for up to \$3,000,000 with \$1,500,000 forgiveness. We have signed and executed the loan.

Emergency Declaration

Walmart MH Repair – Project No. 25006

Dyer Partnership is working through the permit process to repair the manhole.

The engineer is working on a no rise certification for the proposed work to meet the City of Roseburg requirements.

Sleepy Hollow Creek Main repair – Project No. 25005

Dyer Partnership has completed the application, and we have received approval to repair the 15-inch sewer main crossing Sleepy Hollow Creek. Staff are soliciting bids for the work.

Goedeck Trunk Rehabilitation - Project No. 25004

The low bidder, Allied Plumbing and Pumps LLC is working on providing the documentation required to execute the contract. The pre-construction meeting is pending receiving the required documentation.

WRF SCADA Road Map Assessment – Project 26001

Control Systems NW has completed the scheduled plant inspection of existing equipment. The contractor will now move on to identifying the deficiencies in the existing supervisory control and data acquisition (SCADA) system.

Freemont Ave. Sewer Replacement – Project No. 26004

The project engineering firm, Dyer Partnership Engineers & Planners, has completed the plans and specifications. Staff are working to solicit bids from selected contractors to complete the project.

WWTP Pump Replacement – Project No. 26005

The Request for Proposals (RFP) was advertised beginning June 22, 2026. The mandatory pre-proposal meeting was held June 29th with seven (7) firms represented. The proposals are required to be submitted by 2:00pm July 21st to be considered.

ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Hanna Heritage Plaza Sewer Main Relocation-Project Complete-Waiting on Easement
- Tarragon Acres
- Old Hwy99

PRELIMINARY DESIGN:

- Harvard/Maple Sewer Improvement
- Goedeck CIPP Project ready for board approval
- WWTP Influent Pump Station Replacement-RFP has now been advertised.
- WWTP SCADA Upgrade-Work to begin June 30th

PROJECTS:

- Deer Creek sewer trunk line rehabilitation project - Now in Warranty
- Umpqua Street Sewer Rehabilitation project – Now in Warranty
- Parrot Street Storm Culvert Replacement

ROSEBURG URBAN SANITARY AUTHORITY

June 2026 STAFF REPORTS

COLLECTION DEPARTMENT:

- 39 work orders completed.
- Cleaned and CCTV 20,752 feet or 3.93 miles of mainline.
- Cleaned 39,596 feet or 7.5 miles of mainline.
- 48 Manhole inspections completed.
- Repaired 1 mainline with point repair liner.
- Completed root treatment of 266 feet of mainline and 2 manholes.
- Completed 2 service connection taps.
- Assisted WWRF Staff with removal of aeration basin slide gate removal.
- Responded to four after-hours callouts.
- Completed monthly air release valve inspections and cleaning.
- Completed monthly trouble spot inspections.

ENGINEERING DEPARTMENT:

- Issued 11 permits and 12 completed inspection.
- 194 Locates Completed
- RFP for SCADA Upgrade RFP-Work to begin on June 30th
- Goedeck Trunk Rehab contract has been awarded to Allied Plumbing and Pumps LLC
- Walmart Manhole Repair-Waiting on Engineering
- Sleepy Hollow Creek- Main Repair-Permitting Complete working toward project document.
- Working With IT department on GIS and Infrastructure management software upgrade.
- RUSA FOG Inspections
 1. Ten Down Bowling - Pumping Needed
 2. Oregon Sour Dough-Showing grease-business has now left town.
 3. Mod Pizza - Needed Pumping
 4. Winco - Needed Pumping
 5. 7 Thai - Needed to Pump
 6. Thorough Bred Car Wash has now pumped and is on a schedule.
 - RUSA Inspectors spoke with managers at all location and will follow up on the pumping.

FINANCE DEPARTMENT:

- Vacancy Credits: 16 were processed for a total of \$3,493.04.
- Credit cards/Echecks/debit cards: 3467 transactions totaling \$383,036.97 or approximately 36.7% of monthly billing was collected.
- Automatic Payments (RUSA): 1958 customer accounts are signed up. Received \$159,488.01 or approximately 15.3% of monthly billing.
- Remote Check Deposit: 1438 checks received in the office for a total of \$421,591.10 deposited.



TO: Jim Baird, General Manager-RUSA
FROM: Dan Prather, Project Manager-Jacobs
DATE: July 6, 2026
SUBJECT: Monthly Client Report for June 2026

OPERATIONAL ACTIVITIES

- All permit parameters were met this month.
- The treatment facility averaged 99% BOD removal and 97% Total Suspended Solids removal during the month with a requirement of no less than 85% removal for each.
- The facility's electrical consumption (based on meter readings) for June 2026 was 228,000 KWHRS with a total Effluent flow of 82.28 million gallons, all of which went to the Natural Treatment System at Outfall 002. June 2025 electrical consumption was 234,000 KWHRS with a total Effluent flow of 84.78 million gallons.

PRETREATMENT ACTIVITIES

- Mailed out 10 Pretreatment surveys to local businesses.

The following pretreatment inspections were completed in June:

- 5 Star Auto -Scheduled inspection, it is a dry shop with no noticeable oil sheen at downstream manhole.
- Auto Import Tech -Scheduled inspection, it is a dry shop there was no noticeable oil sheen at nearest manhole.
- 7 Robotics -Routine inspection, there is no industrial flow.
- Arco Fuel Station - Routine inspection, no noticeable oil sheen at nearest manhole.
- McClendon -Routine inspection-inside FOG device has been recently cleaned.

NATURAL TREATMENT SYSTEM (NTS)

- 100% of effluent water was irrigated this month
- Conducted Aluminum Sulfate Phosphorous reduction trial
- Repaired sprinklers and irrigation piping
- Continued alternative infiltration trials

MAINTENANCE ACTIVITIES

- Maintenance Team completed **792** Preventative Maintenance items for the month.
- Maintenance Team completed **24** Corrective Maintenance items for the month.

Call Outs for the Month

- Fairgrounds LS power loss
- Winchester LS level sensor (loss of air)

Current Month Lift Station Flows

- **Total Approx.** Flow from all Lift Stations for the month – **34,841,450 Gallons**
- **Average Approx.** Daily Flow from all Lift Stations per day – **1,161,380 Gallons**

Current Month Repairs

- Waste gas flare rehabilitation
- Highland pump 3 mechanical seal replacement
- Sludge tanker truck fill hatch repair
- Aeration channel gate removal/plate installation
- NTS HP pump air relief valve rebuild
- Neuros blower core swap
- All HVAC units serviced

LABORATORY ACTIVITIES

- We are in our normal summer testing which requires: CBOD's 3 times a week, TSS 3 times a week, pH daily, Chlorine Residual Daily average, Ammonia 3 times week, E. Coli 3 times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- The Eureka probes are placed in SW1, SW5, and SW6, to monitor pH, Temp., and D.O.
- Also included for the summer is Total Phosphorus (PO4) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- TKN and Nitrite-Nitrate are tested weekly for SW5.
- Ammonia is tested for at SW5 once a month.
- When discharging from the pond we sample daily for PO4 at SW5.
- Number of Tests for permit: 129
- Eureka probes were calibrated and deployed at SW1, SW6, and SW5, on June 2nd and on June 16th Probes were pulled, downloaded, and recalibrated and redeployed.
- On June 10th lab water was sampled and sent out to NRC.
- On May 17th annual cleaning and calibration of balance and spectrophotometers was completed.
- Copper Biotic samples were collected and sent to NRC on June 9th.

BIOSOLIDS

- Hauled 30 loads of dewatered biosolids (68 dry tons) combined to the Hallet and Starns site
- Hauled 36 loads of liquid biosolids (144,000 gallons) to the Brown Site
- Collected soil samples for Brown, Starns and Weaver
- Reduced the inventory in Biosolids bay #1 to approximately half full, Bay #2 remains full

UPCOMING ITEMS

- Neuros blower controls integration
- Gas piping/valve replacement
- Phosphorous removal trial using Lanthanum

| 12 MONTH MOVING AVERAGES | | | |
|---------------------------------|------------------------------------|---|--|
| Month/Year | Plant Inf Q Average MGD | Plant Inf Average lbs/day CBOD/BOD | Plant Inf Average lbs/day TSS |
| Jul-25 | 2.78 | 6509 | 6088 |
| Aug-25 | 2.68 | 7174 | 6706 |
| Sep-25 | 2.69 | 7531 | 7180 |
| Oct-25 | 2.91 | 5707 | 6337 |
| Nov-25 | 3.22 | 6576 | 5452 |
| Dec-25 | 4.66 | 6866 | 5876 |
| Jan-26 | 4.26 | 6100 | 5145 |
| Feb-26 | 5.73 | 6817 | 5939 |
| Mar-26 | 4.20 | 6919 | 5359 |
| Apr-26 | 4.20 | 8059 | 6139 |
| May-26 | 2.84 | 8291 | 7010 |
| Jun-26 | 2.74 | 8284 | 7769 |
| SUM | 42.91 | 84833 | 75000 |
| AVE | 3.57 | 7069 | 6250 |
| MAX | 5.73 | 8291 | 7769 |
| MIN | 2.68 | 5707 | 5145 |