

**BUDGET COMMITTEE MEETING  
ROSEBURG URBAN SANITARY AUTHORITY**

The Budget Committee Meeting was called to order at 12:07 p.m. on May 6, 2026. The Meeting was held in person and broadcast by Zoom® Meeting.

**ROLL CALL**

**Budget Committee Members:**

**Present:** Kelsey Wood, Robin Van Winkle, Tom Dole, Mike Baker, Steve Loosley, Mike Jackson, Dan Hults, Alex Alonso and Ron Thames

**Absent:** Rob Lieberman

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**Others present:** General Manager Jim Baird, Finance Director Christine Morris, Office Assistant II Harmony Williams, Information Technology Systems Administrator Dave Fromdahl, Collection System Superintendent Steve Lusch and Engineering & Operations Manager Ryon Kershner

Budget Officers are as follows:

- **Budget Officer:** Jim Baird, General Manager, Roseburg Urban Sanitary Authority.
- **Budget Committee Chair:** Steve Loosley nominated Mike Baker as the Budget Committee Chair. Ron Thames seconded the motion.

**Vote By Roll Call**

Kelsey Wood requested “Roll Call” for the motion to appoint Mike Baker as Budget Committee Chair.

Robin Van Winkle	Yes
Rob Lieberman	
Tom Dole	Yes
Kelsey Wood	Yes
Mike Baker	Yes
Steve Loosley	Yes
Mike Jackson	Yes
Dan Hults	Yes
Alex Alonso	Yes
Ron Thames	Yes

The motion was passed with a 9/0 vote.

- **Budget Committee Secretary:** Mike Baker nominated Steve Loosley as the Budget Committee Secretary. Ron Thames seconded the motion.

**Vote By Roll Call**

Kelsey Wood requested “Roll Call” for the motion to appoint Steve Loosley as Secretary.

Robin Van Winkle	Yes
Rob Lieberman	
Tom Dole	Yes
Kelsey Wood	Yes
Mike Baker	Yes
Steve Loosley	Yes
Mike Jackson	Yes
Dan Hults	Yes
Alex Alonso	Yes
Ron Thames	Yes

The motion was passed with a 9/0 vote.

The Budget Message for the fiscal year 2026-2027 was presented by the Budget Officer, Jim Baird. There was discussion regarding the contents of the Budget Message and if everyone had an opportunity to review the message. Budget Committee members stated they had reviewed the message. The Budget Officer presented highlights of the 2026-2027 Budget. This presentation detailed changes in revenue due to a proposed rate increase and key expenses for each department. A Committee member asked when the rate was last at \$30.00, to which they were informed 2023. This Committee member was concerned that the \$60.00 rate may be difficult for families. In response it was stated that unfortunately the rate remained low for too long in the past. No further concerns regarding the rate were expressed. It was asked if we had received our new permit from DEQ last issued in 2005. Jim Baird stated that right now the permit is scheduled for 2028.

The Budget Chair directed the Committee to review all of the below listed General and Other Funds:

General Fund has 4 departments:

- Administration and Engineering
- Treatment
- Collection
- Finance

Other Funds:

- Fund 03      Collection System Expansion Fund
- Fund 04      Infrastructure Replacement Reserve Fund
- Fund 06      Treatment Plan Expansion Fund
- Fund 07      Asset Acquisition and Replacement Fund
- Fund 08      Capital Projects Fund
- Fund 10      Plant Equipment Replacement Fund

Discussion was held by Committee members on the four General Fund Departments as well as the six Other Funds. The Committee had questions about the increase to Personnel Services for Administration and Engineering. Jim Baird explained that this is the result of the additional employee budgeted for the IT Department, along with existing employees increased salaries and fringe benefits. The Committee questioned if there is a plan for System Development Charges in the Charter Oaks area. Jim Baird stated that those details are yet to be worked out. The Committee questioned the age of the treatment plant and the amount of life left in the facility. Jim Baird explained there is still a lot of life left in its current state, but the new DEQ permit may dictate upgrades.

The Committee had questions regarding the Clean Water State Revolving Fund loan forgiveness and preparedness for replacing large items such as the gravity belt thickener. Jim Baird explained that the loans should be signed in July and there are no immediate concerns for replacing the gravity belt thickener but funding would be provided through Fund 10 if necessary.

At this time, the Budget Committee considered the Budget in its entirety.

Ron Thames made a motion to approve the 2026-2027 Budget, as presented.  
Robin Van Winkle seconded the motion.

Vote By Roll Call

Mike Baker requested "Roll Call" for the motion to approve the 2026-2027 Budget as presented.

Robin Van Winkle	Yes
Rob Lieberman	
Tom Dole	Yes
Kelsey Wood	Yes
Mike Baker	Yes
Steve Loosley	Yes
Mike Jackson	Yes
Dan Hults	Yes
Alex Alonso	Yes
Ron Thames	Yes

The motion was passed with a 9/0 vote.

There being no further business to come before the Budget Committee, the meeting adjourned at 1:24 p.m.

Respectfully submitted,

**Steve Loosley**

Steve Loosley  
Budget Committee Secretary

Signature: 