

Organization:	Roseburg Urban Sanitary Authority (RUSA)	Date:	August 6, 2021
Location:	Roseburg, Oregon	Category:	Collection OP II
Department :	Collections	Level:	10
Job Title:	Collection Operator II	FLSA Status:	Non-exempt
Salary/Benefits:	\$4330.00 to \$5525.00 per month. Medical, Dental, Vision, FSA, Deferred Compensation, Life Insurance, Retirement, paid sick leave and vacation benefits.		

JOB SUMMARY: This is semi-skilled work in one or more areas in the wastewater collection system or other related RUSA facilities involving installations, maintenance, repair, and construction activities or coordination of a service related to one or more areas listed above. Work involves responsibility for the use of equipment, vehicles, and hand tools in the construction and maintenance of sanitary sewers and maintenance of the Natural Treatment System. Work involves a variety of operations and is performed under various weather conditions.

ESSENTIAL JOB FUNCTIONS:

As a crew member, install, maintain, inspect and repair the sanitary sewer system, including: clean sanitary sewer collection lines; remove debris; install, inspect and repair manholes; install and remove flow monitoring equipment; mow vegetation; inspect and maintain pump stations and lift facilities; perform traffic control; etc.

Operate various equipment used in the construction and maintenance of a sanitary sewer system, e.g. combination trucks (flusher), CCTV equipment, dump truck, loader, backhoe, compactors, shoring jacks, compressors, mower, jack hammer, chain saw, mini-camera television inspection equipment and concrete saws etc.

Load/unload heavy materials and bulky objects from trucks and other related special equipment.

Perform operator maintenance, such as conducting pre- and post-operation checks, maintaining proper fluid levels, cleaning, etc. Adhere to established maintenance schedules on vehicles and equipment.

Perform various building/grounds maintenance tasks, including minor carpentry and plumbing duties.

Maintain cooperative working relationships with RUSA staff, other organizations and the general public.

Follow all safety rules and procedures for work areas.

AUXILIARY JOB FUNCTIONS:

Provide assistance to other staff as workload and staffing levels dictate. Assist at the Wastewater Treatment Facility as needed. Maintain proficiency by attending training and meetings, reading materials, and meeting with others in areas of responsibility. Maintain work areas in a clean and orderly manner.

JOB QUALIFICATION REQUIREMENTS:

MANDATORY REQUIREMENTS:

General knowledge of the proper operation and maintenance of vehicles, tools and equipment, practices, methods, hazards and safety precautions used in the maintenance and repair of a sanitary sewer system; and, general equipment servicing methods.

High school graduation or GED and two years' experience; experience involving the construction, installation, maintenance, and repair of public improvements such as wastewater systems or related utility services, including some lead responsibilities; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities to perform the essential functions of the class.

Live within a 45-minute commute of the RUSA Office.

SPECIAL REQUIREMENTS/LICENSES:

Possession of a Wastewater Collection Grade I certification from the Oregon Department of Environmental Quality at time of appointment and a Wastewater Collection Grade II within four years of appointment.

Will be required to perform after-hours emergency callouts. This duty is on a rotating basis with all eligible Collections Department personnel participating.

Possession of a valid Oregon Class "B" commercial driver's license (CDL) at time of appointment and a Class "A" within 12 months of appointment.

Work Zone Traffic Control and valid First Aid/CPR card within six months of appointment.

Must complete the asbestos awareness class within one year of appointment.

DESIRABLE QUALIFICATIONS:

Possession of a Wastewater Collection Grade II or higher certification from the Oregon Department of Environmental Quality.

Possession of a Wastewater Treatment certification from the Oregon Department of Environmental Quality.

Possession of a valid Oregon Class "A" commercial driver's license (CDL).

PHYSICAL DEMANDS OF POSITION: While performing the duties of this position, the employee is frequently required to stand, sit, bend, stoop, push/pull, twist, balance, communicate, reach and manipulate objects, tools or controls. The position requires mobility. Many duties are physically

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demanding and may occasionally require moving materials weighing up to 100 pounds. Movement of materials weighing up to 25 pounds may consume up to 15% of the work period. Activity and types of duties performed require manual dexterity and coordination.

WORKING CONDITIONS: The majority of duties take place outside of buildings on a year-round basis with exposure to all types of weather conditions, sewage, biohazards, traffic, dirt, oil, grease, fumes, noise and chemicals. Entry to confined spaces is required on an infrequent basis. Position is subject to emergency on-call response after normal duty hours on a rotational basis, typically by cell phone and must live within a 45-minute drive to the RUSA office. May require working on rotating shifts, weekends, and holidays.

SUPERVISORY RESPONSIBILITIES: Supervision is not a consistent function assigned to this position, but crew leadership is sometimes a responsibility of this classification. May provide training and orientation to newly assigned personnel on department policies and practices.

SUPERVISION RECEIVED: This position works under the direct supervision of the Collections Supervisor or Collections Operator III and under the general supervision of the Collection System Superintendent.

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