



ROSEBURG URBAN SANITARY AUTHORITY

ROSEBURG, OR • FOUNDED 1983

PAY YOUR SEWER BILL AUTOMATICALLY

Follow these steps to enroll:

- ✓ **Enclose a voided or cancelled check** (for checking accounts) or a voided deposit slip (for savings accounts)
- ✓ Mail the completed form and voided deposit slip or cancelled check to our office at PO Box 1185, Roseburg, OR 97470 or email angie@rusa-or.org
- ✓ Make your next payment as usual. It will take one billing cycle to verify that the transaction is set up correctly

I hereby authorize ROSEBURG URBAN SANITARY AUTHORITY (RUSA) to initiate debit entries from my bank account for the payment of my sewer bill. I acknowledge that the origination of electronic debit transactions to my account must comply with the provisions of U.S. law. I understand that this authorization is to remain in full force and effect until RUSA has received notification of change of ownership of the service address or notification from me of its termination in such time and in such manner as to afford RUSA a reasonable opportunity to act on it. I also understand that RUSA reserves the right to terminate this payment plan or my participation in it. I understand that applicable returned item fees and a late fee will be assessed on my account if I do not have sufficient funds in my account at the time of the transaction. I understand my direct electronic payment of the bill amount will be debited on the due date of the bill. I understand by signing up for autopay, I will no longer get a copy of my bill until electronic bills become available via email.

SIGNATURE: _____ Date _____

Title: _____ (if authorizing for a business)

BANKING INFORMATION:

Name of Banking Institution _____

Select one: CHECKING ☐

SAVINGS ☐

Routing Number _____ Account Number _____

CUSTOMER INFORMATION:

Name: _____ Phone: _____

Email: _____

Service Address: _____ Account Number _____

Service Address: _____ Account Number _____

Service Address: _____ Account Number _____

Service Address: _____ Account Number _____